

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

April 3, 2019

7:30 PM

Seneca Middle School Auditorium

Approved on 5/8/2019 as written – Official Document

I. OPENING OF MEETING

Members Present: Laura Slattery, Board President
 Dorothy Roberts, Vice President
 Bill Coggin
 Mike Matlat
 Meredith Volpe
 Sara Wottawa
 Kaylee Bowman, Student Member
 Nicholas Ambrosino, Student Member

Members Absent: Anthony Falco

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools
 John O’Keefe, Asst. Supt. for Business & Operations
 Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration
 Erin Hynes, Asst. Superintendent for Curriculum and Instruction
 Kristin Capel-Eden, Asst. Superintendent for Personnel
 Allison Florio, District Clerk
 Christopher Clayton, Esq., Ingerman Smith
 Ron Sacks, School Business Administrator

CALL TO ORDER Meeting held at Seneca MS, was called to order by President Slattery at 7:30pm.

SALUTE TO THE FLAG

MOMENT OF SILENT MEDITATION

WE ARE SACHEM - Pride/Presentations

*Superintendent’s Report

...from Dr. Graham

Congratulations to Neely McCahey and the Sachem Public Library for their successful budget vote and the re-election of Board Trustee Carol Paulsen to the Library Board of Trustees

...from Kaylee Bowman, Sachem East HS

*Congratulations to all of the newly inducted members of the National Honor Society
The Spring College Fair will be taking place at East HS next Monday
Excitement is building for Spirit Week and everyone is looking forward to Woodstock Wednesday!*

...from Nicholas Ambrosino, Sachem North HS

*Congratulations to the drama club as they concluded their production
Robotics placed 2nd in their competition at Hofstra
Model UN Conference held recently and was great success
March Madness basketball competition continues
Students are excited for Spirit Week to begin*

*Budget Presentation #5 by *John O’Keefe and Dr. Graham*

*Athletic Recognitions

II. VISITORS - (Each visitor will be limited to 3 minutes)

The Board heard comments and concerns from a member of the community.

BUSINESS ITEMS

III. CONSENT AGENDA FOR BUSINESS ITEMS 2.A.1. THROUGH 2.B.2.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the consent agenda for business items 2.A.1. through 2.B.2.

A. Bid Awards

2.A.1. Bid Award

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a. B 19-161 Cosmetology Classroom Supplies, Equipment & Furnishings	Reject
b. B 19-8 Family & Consumer Science – Kitchenwares	Approve
c. R 16-22 Occupational Therapy Services	Approve
d. R 16-23 Physical Therapy Services	Approve
e. R 16-24 Speech Therapy Services	Approve
f. R 16-31 Home Teaching & Related Services	Approve
g. R 17-20 & R 17-20A Nursing Services	Approve
h. B 19-320A REBID NYS Vehicle Inspections and related services	Approve
i. B 19-501 Supply and Install Ready-Mix Concrete	Reject
j. B 19-502 Ready-Mix Concrete Delivery	Approve
k. B 19-503 Utility Mark-Out Services	Approve
l. B 19-519 Utility Trailer Parts	Reject
m. B 19-12 Family and Consumer Science – Sewing Supplies	Approve

B. Treasurers Report

2.B.1. Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the monthly Cash Reconciliation Report as of February 28, 2019 for each fund as submitted by the District Treasurer, Cynthia Carvajal.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of February 28, 2019 as submitted by the District Treasurer, Cynthia Carvajal.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of February 28, 2019)

2.B.2. Claims Audit Report - February 2019

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the Claims Audit Report as of February 28, 2019 as submitted by Cerini & Associates, LLP.”

PERSONNEL ITEMS

III. CONSENT AGENDA FOR PERSONNEL ITEMS 3.A.1. THROUGH 3.D.7.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the consent agenda for personnel items 3.A.1. through 3.D.7.

A. Teachers

3.A.1. Resignation of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the resignation of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Hudson, Kara*	Special Education	Lynwood	Personal	9/02/19
Kolsch, Crystal	LOTE	East	Personal	6/30/19

*contingent upon the 2019-20 school year budget and approved funding

3.A.2. Retirement of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Lehning, Lisa	Special Education	Lynwood	7/1/19

3.A.3. Probationary Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Hudson, Kara**	Elementary	TBD	9-9	9/3/19 - *
Rodney, Heather**	Reading	TBD	7-4	9/3/19 - *

*previously tenured

**contingent upon the 2019-20 school year budget and approved funding

Employees who fall under the APPR requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

3.A.4. Appointment of Evening High School Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the appointment of Evening High School Teachers as follows”:

<u>Name</u>	<u>School</u>
Marina Deletrain	Guidance
Nicole Koerber	Guidance

3.A.5. Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Marks, Tiffany	Nokomis	5/2/19	\$58.50

3.A.6. Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the substitute teacher list as follows”:

<u>Name</u>
Henslik, Brittini
Nazzaro, Lori
Rakotz, Kaitlyn

3.A.7. Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Pelkaus, Erik	3/25/19
Reino, Julia	3/26/19

3.A.8. Approval of Sixth Period Stipends for the 2018-19 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the following employees to receive a stipend for teaching a sixth period for the 2018-19 school year”:

<u>Date</u>	<u>Name</u>	<u>Building/Position</u>	<u>Amount</u>	<u>FTE</u>
1/30/19	Joann Cascio	East/Special Education	\$515.44	1.1

3.A.9. Approval of Coaching Assignments

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the following coaching assignments for the 2018-19 school year”:

<u>Season</u>	<u>Home School</u>	<u>Name</u>	<u>Location</u>	<u>Sport</u>	<u>Salary*</u>
Spring	OOD	Brandon Riley	Seneca	Boys Lacrosse MS Assistant	\$3,434.00

*Contractual stipend only

3.A.10. Approval of Extra-Curricular Athletic Club Advisors and Timers/Scorers/Announcers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the appointment of Extra-Curricular Athletic Club Advisors and Timers/Scorers/Announcers for the 2018-19 school year as follows”:

<u>Season</u>	<u>Home School</u>	<u>Name</u>	<u>Location</u>	<u>Sport</u>	<u>Salary</u>
Spring	East	Anthony Gambino	East	HS Weight Room Intramural Supervisor	10 units/wk for 12 weeks
Spring	North	Greg Lauri	North	HS Weight Room Intramural Supervisor	10 units/wk for 12 weeks

3.A.11. Approval of SCTA (Sachem Central Teacher's Association) Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the Memorandum of Agreement between the SCTA (Sachem Central Teacher's Association) and the Sachem Central School District dated March 28, 2019."

3.A.12. Approval of AP and Regents Test Review Staff

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the following staff for the AP and Regents test review for the 2018-19 school year. The Regents test review will take place in no more than three 3-hour block sessions at the rate as per the SCTA Agreement for the 2018-2019 school year”.

East - Regents ReviewMathematics

Alexandra Devine - Algebra I
John Finta - Algebra II
Anthon Marino - Algebra I
Tiffany McCabe - Algebra I

Science

Melissa Brown - Earth Science
Daniel Egbert - Living Environment
Kimberly Guercio - Earth Science
Jamilee Jones - Living Environment
Kristine Morrissey - Earth Science
Colleen Plantier - Living Environment
Katherine Stein - Chemistry
Caitlin Thompson - Earth Science
Adam Walters - Chemistry

Foreign Language

Jessica Marques - FLACS B Spanish
Ana Meadows - FLACS B French
Sal Groe -FLACS B Italian

East - AP ReviewMathematics

Scott Kennedy - AP Calculus AB
Scott Kennedy - AP Statistics
Robert Kroczyński - AP Computer Science
Robert Regan - AP Calculus BC

Science

Chris Brink - AP Biology
Joseph Coffey - AP 1 Physics
John Crisci - APES
Sean Holden - AP Chemistry
Colleen Lohr - AP Chemistry
Jason Toto - APES
Stephen Wefer - AP Biology

North - Regents ReviewMathematics

Lauren Beaudoin - Algebra
Maegan Loehr - Algebra
Wendy Parente - Algebra

Science

Joe Azzato - Chemistry

Social Studies

Keith Augeri
Keith Auriemma
Justin Cellini
Ryan Fatscher
Damon Gallo
Erin Gearn
Michael Jannace
Carol Malin
Tracey Melandro
Justin O’Connell
Kevin Schnupp
Alison Sinacore
Anthony Varajao

Social Studies

Keith Augeri
Justin Cellini
Meggan Heinrichs
Michael Jannace
Mark Lewis

Social Studies

Tracey Melandro
Alison Sinacore
Anthony Varajao

Social Studies

Jonathan Chiaramonte - US History
Lindsey Emmette - Global History
Lindsey Emmette - US History
Lauren Fritz - Global History
Alexander Grimm - Global History
Chris Olsen - US History

Phil Barbera - Science
 April Kunz - Science
 Corinne McMahon - Chemistry

Matt Rivera - Global History

Foreign Language

Amanda Berg - FLACS B Spanish
 Mariagrazia Laudicina - FLACS B Italian
 Regina Marcazzo-Skarka - FLACS B French
 Diamela Peguero-Collazo - FLACS B Spanish
 Christy Zummo - FLACS B Spanish

North - AP Review

Social Studies

Georgia Afxendiou - AP World History
 Thomas Cestaro - AP Government and Politics US
 Lindsey Emmette - AP US History
 Gary Comstock - AP Eco Micro/Macro
 Kevin Mongan - AP US History
 Jennifer Ogozalek - AP Psychology
 Elizabeth Pickersgill - AP World History
 Raymond Pickersgill - AP World History

Foreign Language

John Stallone - AP Spanish

Regents Review - Middle Schools

Sagamore

Kevin Collins - Living Environment
 Christine DiGiacinto - Algebra
 Laura Marek - Earth Science
 Tiziano Torquato - Algebra
 James Virga - Earth Science
 Catherine Volpe - Algebra

Samoset

Joanne Creighton - Living Environment
 Maria Devine - Algebra
 Jill Firmbach - Earth Science
 Alicia Kroczyński - Algebra
 Jaclyn Minerva - Living Environment

Seneca

Stacy Cohen - Algebra
 Kelly DiJorio - Algebra
 Jenna Haines - Algebra
 Kathleen Perun - Living Environment

3.A.13. Rescind the Approval of Chaperones for the 2019 Senior Trips

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to rescind the approval of the following personnel as chaperones for the 2019 Senior Class Trips. The employees will be compensated a stipend as per the SCTA and SCNA Collective Bargaining Agreement":

East - \$247.75/night

Alison Sinacore
 Bonnie Faust
 Caitlyn Thompson
 Chris Henaghan
 Colleen Cosgrove
 Craig Stephens
 Crystal Carrion
 Dan Egbert
 Dawn Patterson
 Dee Devine
 Ed Halaisz

Jamielee Jones
 Jessica Marques
 Joe Maloney
 Joe Messina
 Marissa Rachuta
 Kate Taylor
 Kathie Stanford
 Kathy Stein
 Ken Dobbins
 Krissy Thorpe
 Lisa Abbondanza

Lisa McGovern
 Maureen Abate
 Meghan Holter
 Christine Micara
 Nicholas Fierro
 Rich Lemke
 Sean Cully
 Siobhan Carey
 Susan Lechnyk
 Taylor Ahrem
 Tiffany McCabe

Arlene Lovascio	Josephine Vasiento	Mary McGinley
Dagmar Alvarez-Syrop	Kelsey Schneider	Nancy Smith
Diana Valle	Kristin Ruais	Roseann Olsen
Ellen Rachuta	Lou Gray	Samantha Stilwagen
Geraldine Mancini		
Nurses - \$375.00/night	TBD	Kate Nicosia
North - \$247.75/night		
Anthony Marino	Joanie Wolffer	Omar Villacorta
Bryan Vaccaro	Joe Azzato	Renee Borak
Carrie Dansky	Jon Weston	Ron Chirichella
Chris Schimpf	Jonathan Chiaramonte	Ryan Murphy
Danielle Gresalfi	Justin Patus	Sarah Liberti
Dave Caputo	Kara Tolmie	Shelby Contamanolis
Jim Byrne	Kate Mallinson	Stacey Krass
Michael McCarthy	Kelly Hansen	Stefan Kelleher
Elizabeth Pickersgill	Laura Leonardi	Tim Lang
Grace Tobin	Lindsey Emmette	Victoria Provini
Heidi Michta	Marina-Faye Deletrain	Vin Juliano
Jeffrey Lederman	Maureen Farrell	
Nurses - \$375.00/night	Diane Kuethman	Dorothy Farrell

3.A.14. Approval of Chaperones for the 2019 Senior Trips

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the following personnel as chaperones for the 2019 Senior Class Trips. The employees will be compensated a stipend as per the SCTA and SCNA Collective Bargaining Agreement":

East - \$247.75		
Alison Sinacore	Jamielee Jones	Lisa McGovern
Bonnie Faust	Jessica Marques	Maureen Abate
Caitlyn Thompson	Joe Maloney	Meghan Holter
Chris Henaghan	Joe Messina	Christine Micara
Colleen Cosgrove	Marissa Rachuta	Nicholas Fierro
Craig Stephens	Kate Taylor	Rich Lemke
Crystal Carrion	Kathie Stanford	Sean Cully
Dan Egbert	Kathy Stein	Siobhan Carey
Dawn Patterson	Ken Dobbins	Susan Lechnyk
Dee Devine	Krissy Thorpe	Taylor Ahrem
Ed Halaisz	Lisa Abbondanza	Tiffany McCabe
Arlene Lovascio	Josephine Vasiento	Mary McGinley
Dagmar Alvarez-Syrop	Kelsey Schneider	Nancy Smith
Diana Valle	Kristin Ruais	Roseann Olsen
Ellen Rachuta	Lou Gray	Samantha Stilwagen
Geraldine Mancini		
Nurses - \$750.00	Kathleen McCabe	Kate Nicosia
North - \$247.75		
Anthony Marino	Joanie Wolffer	Omar Villacorta
Bryan Vaccaro	Joe Azzato	Renee Borak
Carrie Dansky	Jon Weston	Ron Chirichella
Chris Schimpf	Jonathan Chiaramonte	Ryan Murphy
Danielle Gresalfi	Justin Patus	Sarah Liberti

Dave Caputo	Kara Tolmie	Shelby Contamanolis
Jim Byrne	Kate Mallinson	Stacey Krass
Michael McCarthy	Kelly Hansen	Stefan Kelleher
Elizabeth Pickersgill	Laura Leonardi	Tim Lang
Grace Tobin	Lindsey Emmette	Victoria Provini
Heidi Michta	Marina-Faye Deletrain	Vin Juliano
Jeffrey Lederman	Maureen Farrell	
Nurses - \$750.00	Diane Kuethman	Dorothy Farrell

B. Teacher Assistants

3.B.1. Resignation of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Barclay, Deanna	Cosmetology-Teacher Assistant	Sachem East High School	3/8/19

3.B.2. Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Frezza, Ashleigh	Special Education Teacher Assistant	Chippewa	1-1	4/4/19-6/30/19

C. Administrators

3.C.1. Retirement of Administrative Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the retirement of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
DiPaola, Christine	Principal	Wenonah	7/1/19

3.C.2. Contract Agreement - Superintendent of Schools

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the following:

BE IT RESOLVED; "that, the Board of Education of the Sachem Central School District hereby approves an employment agreement with the Superintendent of Schools directs the Board president to execute such contract on behalf of the Board.

D. Support Staff

3.D.1. Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Catanzaro, Maryann	Special Ed Aide/Nokomis	3/27/19
Roche, Elizabeth	3 Hr. FSW/Sagamore	4/7/19

3.D.2. Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Andrejkovics, Cynthia	4 Hr. FSW/North	5/31/19 21 yrs., 6 mos.
Carroccia, Jill	Office Assistant/East	3/29/19 14 yrs., 3 mos.
LoSchiavo, Michael	Chief Custodian / North	5/31/19 34 yrs., 8 mos.
Rivera, Aida	Special Ed Aide/Nokomis	4/30/19 18 yrs., 2 mos.

3.D.3. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Leonard, James	Campus Security/District Wide	Personal	4/1/19-10/1/19
Sardone, Joan	Special Ed Aide / Grundy	Personal	3/4/19 - 7/1/19

3.D.4. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Bamigbola, Akeem	Bus Driver/ Transportation	\$22.49/hr.	4/11/19	90 days 4/11/19-7/9/19
Roche, Elizabeth	4 Hr. FSW/ Sagamore	\$18.54/hr.	4/8/19	90 days 4/8/19-7/6/19

3.D.5. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Security Guard</u> Esposito, Benjamin	4/15/19
<u>Aide</u> Madlik, Rochelle	4/4/19

3.D.6. Creation of School Bus Driver Coordinator

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the creation of the position of School Bus Driver Coordinator due to the Civil Service mandatory reclassification from School Bus Dispatcher.”

3.D.7. Appointment of School Bus Driver Coordinator

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to appoint Elizabeth Vanadia-Leonard to the position of School Bus Driver Coordinator effective March 5, 2019.

IV. ACTION ITEMS

1. Consent Agenda for Action Items 4.1.1. through 4.1.7.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to approve the consent agenda for action items 4.1.1. through 4.1.7.

4.1.1. Approval of Agreement with Reviewed Costs, Inc. D/B/A Industrial U.I. Services 2019-20

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to approve the agreement between Sachem Central School District and Reviewed Costs, Inc. d/b/a Industrial U.I. Services to provide unemployment insurance cost control services. The fee for this service is \$8,000. This agreement shall be in effect for the period July 1, 2019 through June 30, 2020. This agreement has been reviewed and approved by the school district’s attorney.”

4.1.2. Approval of Services Agreement Reinstatement with the Omni Group 2019-20

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to approve the Services Agreement Reinstatement between Sachem Central School District and The OMNI Group for Third Party Administration for Tax Sheltered Annuities for the renewal term of July 1, 2019 through June 30, 2020 at a total annual cost of \$7,728.”

4.1.3. Approval of J.J. Stanis and Company, Inc. Administrative Services Agreement 2019-20

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to approve the Administrative Services Agreement with J.J. Stanis and Company, Inc. for third party administrative services for supplemental medical claim administration. The cost is \$4.00 per employee, per month. This agreement shall be in effect for the period of July 1, 2019 through June 30, 2020.”

4.1.4. Approval of J.J. Stanis and Company, Inc. Administrative Services Agreement 2019-20

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to approve the Administrative Services Agreement with J.J. Stanis and Company, Inc. for third party administrative services for the self-insured employee long term disability benefit plan. The cost is \$50.00 per claim, per month. The term of this agreement shall be from July 1, 2019 through June 30, 2020.”

4.1.5. Approval of Agreement with Stephen MacCormack D/B/A Linguistic Foundations 2018-19

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to approve the agreement between Sachem Central School District and Stephen MacCormack d/b/a Linguistic Foundations to provide oral and written language evaluations. The cost is \$1,750 per evaluation. This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

4.1.6. Approval of Agreement with Linda S. Bausch, Ed.D. 2019-20

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to approve the agreement between Sachem Central School District and Linda S. Bausch, Ed.D. to provide staff development workshops to faculty. The consultant shall be paid at the rate of \$1,200.00 per day, not to exceed thirty five (35) days. This agreement shall be in effect for the period July 1, 2019 to June 30, 2020. This agreement has been reviewed and approved by the school district’s attorney.”

4.1.7. Approval of Eastern Suffolk BOCES Cooperative Bidding Resolution 2019-20

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved unanimously (6-0) to approve the following resolution:”

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Sachem Central School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

2. Donations

4.2.1. Donation - Sachem Touchdown Club

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (6-0) to accept, with gratitude, a donation from Sachem Touchdown Club of two Lev Sleds to the Sachem High School North Football Program. The value of this donation is approximately \$2,200.”

4.2.2. Donation - Seneca Middle School PTA

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Ms. Roberts, and approved unanimously (6-0) to accept with gratitude, a donation from Seneca Middle School PTA in the amount of \$2,500. This donation is for the BOCES Performing Arts Code A2111-4971-30.”

4.2.3. Donation - Nokomis Elementary School PTA

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Coggin, and approved unanimously (6-0) to accept with gratitude, a donation from Nokomis Elementary School PTA in the amount of \$10,000. This donation is for the BOCES Performing Arts Code A2111-4971-30.”

3. Budget Transfers

4.3.1. Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (6-0) to accept budget transfers of \$50,000 or greater:”

- Transfers totaling \$500,000 to allocate funds for new students placed in BOCES.

4.3.2. Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (6-0) to accept budget transfers of \$50,000 or greater:"

•Transfers totaling \$350,000 to allocate funds for paving, auditorium stage refinishing, concrete repairs and other miscellaneous repairs.

4. Recommendations from the Committee on Special Education**4.4.1. Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Volpe, seconded by Mr. Coggin, and approved unanimously (6-0) to accept the recommendation of the Committee on Special Education for the following meetings":

3/21, 3/22, 3/25, 3/26, 3/27, 3/28, 3/29, 4/1, 4/2, 4/3

V. MONTHLY REPORTS**A. Determinations from the Committee on Preschool Special Education****5.A.1. Determinations from the Committee on Preschool Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to accept the following:

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

3/21, 3/22, 3/25, 3/26, 3/27, 3/28, 3/29, 4/1, 4/2, 4/3

B. Board of Education Sub Committees

1. Sachem Legislative Committee – *continuing outreach to local politicians and legislative priorities*
2. Sachem Citizens' Advisory Audit Committee - *upcoming meeting TBD*
3. Sachem Budget Advisory Committee - *meeting held 4/3. Committee will focus on 9 period day.*
4. Sachem Policy Committee - *upcoming meeting TBD*

C. 2018-19 Updates to the Board**D. 2018-19 Board Goals*****Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional

practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

Goal #3 - Improve Parent, Community and Staff Communication

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Goal #6 - We Are Sachem

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

VI. PRESENTATION/DISCUSSIONS

VII. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

The Board heard comments and concerns from members of the community.

B. Board of Education Discussion of Future Agenda Items

-Field testing

-Suspensions by school (i.e. patterns, variances by school)

C. Next Meeting

The next Regular meeting of the Board of Education will be held on April 17, 2019 at 7:30 PM in the Board Room at Samoset Middle School.

VIII. EXECUTIVE SESSION

A **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (6-0), to enter into executive session at 9:05pm for the purpose of discussing the employment of particular personnel, particular student matters and the sale or lease of real property.

IX. ADJOURN

A **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (6-0) to adjourn executive session at 10:40 pm.

Respectfully Submitted,

Allison Florio

District Clerk