

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

January 23, 2019

7:30 PM

Board of Education Room

Approved as written on 2/13/2019 – Official Document

I. OPENING OF MEETING

Members Present: Laura Slattery, Board President
 Dorothy Roberts, Vice President
 Bill Coggin
 Anthony Falco
 Mike Matlat
 Sara Wottawa
 Kaylee Bowman, Student Member
 Nicholas Ambrosino, Student Member

Members Absent: Meredith Volpe

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools
 John O’Keefe, Asst. Supt. for Business & Operations
 Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration
 Erin Hynes, Asst. Superintendent for Curriculum and Instruction
 Kristin Capel-Eden, Asst. Superintendent for Personnel
 Allison Florio, District Clerk
 Christopher Clayton, Esq., Ingerman Smith

CALL TO ORDER Meeting held at Samoset MS, was called to order by President Slattery at 7:30pm.

SALUTE TO THE FLAG

MOMENT OF SILENT MEDITATION

WE ARE SACHEM - Pride/Presentations

*** Superintendent’s Report**

- Special ‘thank you’ to all of our PTA’s! Several members of our administration were happy to join our PTA representatives at the Principals and Presidents Dinner last week.
- Congratulations to Neely McCahey and the Sachem Public Library for being voted the Best of Long Island for the 5th year!
- Newsday printed an article recently on the Every Student Succeeds Act (ESSA). The district does not fully agree with some of the recent ratings of our district, as factors such as opt-out numbers affect this rating.
- Staff development is continuing with recent Project Based Learning training of secondary teachers.
- Congratulations to East Varsity Wrestling and East Varsity Girls Winter Track as they advance into championships this winter season!
- Please check the district website and calendar for upcoming concerts.
- Congratulations to East student Vincent Zhang on being named a Regeneron Science Talent Search Scholar!

***Kaylee Bowman, Sachem HS East**

- Congratulations to all winter athletic teams that continue to advance into championship rounds of competition.
- Student Government is finalizing the dodgeball tournament that will be a fundraiser for ALS.
- March Madness and Spirit Days are being planned.
- Freshman and sophomores are busy working on their schedules for next school year.
- Senior trip planning and excitement is building for their April trip.

***Nicholas Ambrosino, Sachem HS North**

- Proud to see the student body and staff thrive with acceptance of diversity. The efforts of Project Kindness and peer education classes is evident. Great job to all involved!

*** Tax Cap Overview**

*** Music Recognitions**

Approval of Minutes

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Roberts, and approved unanimously (6-0) to approve the following minutes”:

December 12, 2018

Regular Meeting

II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

None.

BUSINESS ITEMS

III. BUSINESS ITEMS 3.A.1.

A. Bid Awards

3.A.1. Bid Award

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Matlat, and approved unanimously (6-0) to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

RFP/Bid Number & Title

Action Required

- a. B 18-408A Storage for Wrestling and Cheerleading Mats

Approve

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.C.6.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the consent agenda for personnel items 4.A.1 through 4.C.6.

A. Teachers

4.A.1. Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Stillufsen, Danielle	Science	North	Child Care Leave	1/28/19-6/30/19

4.A.2. Probationary Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Gentzlinger, Peter	Special Education	Merrimac	1-1	9/1/16-6/30/20*

*Revised Tenure Date

Employees who fall under the APPR requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

4.A.3. Return from a Leave of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Martinez, Lisa	Library Media Specialist	Merrimac	Return from Child Care Leave	1/28/19
Troy, Alison	Psychologist	Nokomis	Return from Child Care Leave	1/28/19

4.A.4. Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Devine, Alexandra	East	2/1/19	2-2	2-3	\$1,287.50
Healy, Nicole	Hiawatha	2/1/19	1-5	1-6	\$1,287.00
McGuire, Deborah	Nokomis	2/1/19	8-6	8-7	\$1,416.00

4.A.5. Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the substitute teacher list as follows”:

- Dellapace, Nicholas
- Healy, Stacy
- Minton, Amanda
- Spitz, Brittany
- Stilwagen, Samantha

4.A.6. Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Larson, Jane	1/2/19
Silverman, Jenna	1/2/19

4.A.7. Approval of Coaching Assignments

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the following coaching assignments for the 2018-19 school year”:

<u>HOME SCHOOL</u>	<u>FIRST</u>	<u>LAST</u>	<u>LOC</u>	<u>SPORT</u>	<u>SALARY*</u>
<u>WINTER</u> Volunteer					
OOD	Shaun	Gillen	North	Wrestling	n/a
OOD	Matthew	Marino	North	Wrestling	n/a
<u>LATE WINTER</u>					
Sub	Jackson	Mordente	Sag	Wrestling MS Assistant	\$3,434.00
<u>SPRING</u>					
East	Donald	Denning	East	Boys Lacrosse Varsity Head	\$9,920.00
Sub	Kristen	Doherty	East	Girls Lacrosse JV Assistant	\$6,079.00

OOD	Connor	Dolan	East	Girls Track Varsity Assistant	\$5,183.00
Sub	Nick	Fierro	East	Boys Track Varsity Assistant	\$4,751.00
North	Vincent	Juliano	North	Boys Track Varsity Head	\$6,776.00
North	Justin	Patus	North	Boys Track Varsity Assistant	\$4,751.00
OOD	Greg	Skillman	East	Boys Lacrosse Varsity Assistant	\$6,950.00
Sagamore	Steven	Beyer	Sag	Baseball MS Head	\$4,144.00
Hiawatha	Louis	Riley	Seneca	Boys Lacrosse MS Head	\$4,357.00
RESCIND					
Sagamore	Laura	Onorato	Sag	Girls Lacrosse MS Assistant	\$4,036.00

4.A.8. Approval of Extra-Curricular Athletic Club Advisors and Timers/Scorers/Announcers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the appointment of Extra-Curricular Athletic Club Advisors and Timers/Scorers/Announcers for the 2018-19 school year as follows":

INTRAMURAL HOME

SCHOOL	FIRST	LAST	LOC	SPORT	SALARY*
East	Erin	Caputo	East	HS Badminton (8 units/week Supervisor for 15 wks)	
North	Anthony	Falco	North	HS Badminton (8 units/week Supervisor for 15 wks)	

4.A.9. Appointment of Part-Time Committee on Special Education Chairpeople

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the following individuals as part-time CSE Chairpeople at a rate of \$600.00 per day for the 2018-19 school year. Louis Gray not to exceed \$27,600.00. Victoria Melone not to exceed \$29,400.00"

B. Teacher Assistants

4.B.1. Probationary Appointments of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the appointment of probationary teacher assistants as follows":

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Hauscke, Ronald	Special Education Teacher Assistant	Waverly	1-3	1/24/19-1/23/23

4.B.2. Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Grieve, Meghan	Special Education Teacher Assistant	Samoset	1-2	2/8/19-6/30/19
Maloney, Joseph	Special Education Teacher Assistant	Sachem East	1-3	1/24/19-6/30/19

C. Support Staff

4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Grieve, Meghan	Special Ed Aide/Samoset	2/7/19

4.C.2. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> Neubauer, Danielle	1/23/19
<u>Custodian</u> Chiofalo, Christopher	1/23/19
Rosario, Paul	1/23/19
<u>Hall Monitor</u> Heinssen, Kimberly	1/23/19

4.C.3. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Chiofalo, Christopher	Custodian /Samoset	\$54,778	1/24/19	90 days 1/24/19 -4/23/19
Harris, Alexandria	Recreation Aide/ Child Care	\$12.00/hr.	1/24/19	None

Heinssen, Kimberly	Hall Monitor/ East	\$12.00/hr.	1/24/19	None
Kiley, Jeanne	Recreation Aide/ Child Care	\$12.00/hr.	1/24/19	None
Neubauer, Danielle	Special Ed Aide/ Seneca	\$12.10/hr.	1/24/19	None
Rosario, Paul	Custodian/Seneca	\$54,778	1/24/19	90 days 1/24/19-4/23/19

4.C.4. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u>	
Makely, Laura	1/24/19
<u>Custodian</u>	
Decaminada, Robert	1/24/19
Rivardo, Matthew	1/24/19
<u>Hall Monitor</u>	
Dora, Jacqueline	1/24/19
Markfelder, Sandra	1/24/19
<u>Security Guard</u>	
Bozzella, James	1/24/19
Cusumano, Michael	1/24/19

4.C.5. Resignation of Translators/Interpreters for the 2018-19 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the resignation of the following Translators/Interpreters for the 2018-19 school year:”

Cufadar, Ozlem

4.C.6. Approval of Translators/Interpreters for the 2018-19 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the appointment of the following Translators/Interpreters for the 2018-19 school year:”

Garcia, Stephanie

V. ACTION ITEMS

1. CONSENT AGENDA FOR ACTION ITEMS 5.1.1. THROUGH 5.1.3.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the consent agenda for action items 5.1.1 through 5.1.3.

5.1.1. Approval of Agreement with Andrea Honigsfeld and Associates, Corp. 2019

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the agreement between Sachem Central School District and Andrea Honigsfeld and Associates, Corp. to provide staff development services. In full consideration for the services to be rendered, the District agrees to pay consultant \$500 per hour, four (4) days total, not to exceed \$12,000 (inclusive of travel time and preparation, not to exceed \$3,000 per day). The term of this agreement shall be January 1, 2019 through June 30, 2019. This contract has been reviewed and approved by the school district's attorney."

5.1.2. Approval of Transportation Contract with Eastern Suffolk BOCES 2018-19

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the following transportation contract with Eastern Suffolk BOCES for the 2018-2019 school year":

<u>Program</u>	<u>Total Anticipated Annual Cost</u>
Field Trip Transportation Program	\$11,000

The period of service is September 1, 2018 through June 30, 2019.

5.1.3. Appointment of Board Committee Members

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the appointment of the following individuals as Board Committee Members:"

<u>Name</u>	<u>Board Committee</u>
Joan O'Connell	Budget Advisory Committee
Hunter Short	Sachem Legislative Committee

2. Field Trips

5.2.1. Approval of Field Trip for the 2018-19 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco, and approved unanimously (6-0) to approve the following Robotics trip":

Robotics Palmetto Regional
Myrtle Beach Convention Center, Myrtle Beach, SC
February 27-March 2, 2019
The cost of the trip is student funded.

5.2.2. Approval of Field Trip for the 2018-19 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (6-0) to approve the following DECA field trip":

DECA State Career Conference
March 5, 2019-March 8, 2019
Nine (9) students and One (1) chaperone

Rochester Riverside Convention Center, 123 E. Main Street, Rochester, New York
 The cost of the trip is student funded. The only cost to the district is the chaperone. The cost will not exceed \$1100.00.

3. Donations

5.3.1. Donation - Sachem Swim Club of Long Island

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Mr. Falco, and approved unanimously (6-0) to approve a donation of seven (7) competitor lane lines from the Sachem Swim Club of Long Island for the pool at Sachem High School East. The approximate value of this donation is \$3,100.”

5.3.2. Donation - Encore Atlantic Shores

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Roberts, and approved unanimously (6-0) to approve a donation of a piano from Encore Atlantic Shores to be used in the music program at Seneca Middle School. The approximate value of this donation is \$700.”

4. Recommendations from the Committee on Special Education

5.4.1. Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the recommendation of the Committee on Special Education for the following meetings”:

1/10, 1/11, 1/14, 1/15, 1/16, 1/17, 1/18, 1/22, 1/23

VI. MONTHLY REPORTS

A. Determinations from the Committee on Preschool Special Education

6.A.1. Determinations from the Committee on Preschool Special Education

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin, and approved unanimously (6-0) to approve the following:

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/10, 1/15, 1/16, 1/17, 1/22

B. Board of Education Sub Committees

Sachem Legislative Committee - Continuing to meet and discuss Smart Schools process. The committee, as well as district administration, will continue to press for additional meetings to expedite the process.

Sachem Citizens’ Advisory Audit Committee- The internal auditors will be here early February.

Sachem Policy Committee – Will be reviewing social media and acceptable use policies next.

2018-19 Board Goals***Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

Goal #3 - Improve Parent, Community and Staff Communication

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Goal #6 - We Are Sachem

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

VII. PRESENTATION/DISCUSSIONS**VIII. CLOSING****Visitors (Each visitor will be limited to 3 minutes)**

None.

Next Meeting

The next Regular meeting of the Board of Education will be held on Wednesday, February 13, 2019 at 7:30 PM in the Board Room at Samoset Middle School.

IX. EXECUTIVE SESSION

A **MOTION** was made by Ms. Roberts, seconded by Mr. Matlat, and approved unanimously (6-0), to enter into executive session at 8:39pm for the purpose of discussing the employment of particular personnel.

X. ADJOURN

A **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (6-0) to adjourn executive session at 9:25 pm.

Respectfully Submitted,

Allison Florio

District Clerk