

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REORGANIZATION AGENDA

July 11, 2018

7:30 PM

Board of Education Room

Approved on 8/29/18 as written - Official Document

I. OPENING OF MEETING

Members Present: Laura Slattery, President
 Dorothy Roberts, Vice President
 William Coggin
 Anthony Falco
 Mike Matlat
 Meredith Volpe
 Sara Wottawa
 Kaylee Bowman, Student Member
 Nicholas Ambrosino, Student Member

Members Absent: Teri Ahearn
 Vic Canales

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools
 John O'Keefe, Asst. Supt. for Business & Operations
 Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration
 Erin Hynes, Asst. Superintendent for Curriculum and Instruction
 Kristin Capel-Eden, Asst. Superintendent for Personnel
 Allison Florio, District Clerk
 Chris Clayton, Esq. Ingerman Smith

CALL TO ORDER Meeting held at Samoset MS, was called to order by Anthony Falco at 7:30pm.

SALUTE TO THE FLAG

MOMENT OF SILENT MEDITATION

II. ADMINISTRATION OF OATH

2.1. Administer Oath to Newly Elected Board Members

RESOLVED, that the constitutional oath of office be administered to newly elected Board members, William Coggin, Laura Slattery and Meredith Volpe, by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

2.2. Administer Oath to Ex-Officio Student Board Members

RESOLVED, that the constitutional oath of office be administered to the ex-officio student Board members, Nicholas Ambrosino and Kaylee Bowman by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

III. ELECTION OF TEMPORARY CHAIRPERSON**3.1. Election of Temporary Chairperson**

A **MOTION** was made by Ms. Roberts, seconded by Ms. Slattery, and approved unanimously (7-0) to elect Mr. Coggin as a temporary chairperson.

3.2. President of Board of Education

A **MOTION** was made by Ms. Roberts, seconded by Mr. Matlat, and approved unanimously (7-0) to approve the following:

RESOLVED, that Ms. Slattery be elected President of the Board of Education of this District for the ensuing official year ending June 30, 2019 and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

3.3. Vice President of the Board of Education

A **MOTION** was made by Mr. Matlat, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following:

RESOLVED, that Ms. Roberts be elected Vice President of the Board of Education of this District for the ensuing official year ending June 30, 2019 and,

BE IT FURTHER RESOLVED, that in the absence of the President of the Board of Education or his/her inability to act, the Vice President of the Board of Education be President and be authorized to assume all the responsibilities and perform all of the duties of the President of the Board of Education as provided by law; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected Vice-President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

Mr. Falco read a statement in regard to his employment with Port Jefferson Sporting Goods. Mr. Falco is an hourly employee and has no direct affiliation with procurement, sales or accounting of Port Jefferson Sporting Goods.

IV. APPOINTMENT OF OFFICERS**4.1. District Clerk of the Board of Education**

A **MOTION** was made by Mr. Matlat, seconded by Mr. Falco, and approved unanimously (7-0) to approve the following:

RESOLVED, that, Allison Florio be and is hereby appointed District Clerk of the Board of Education and,

BE IT FURTHER RESOLVED, that same shall perform the duties of District Clerk of the Sachem Central School District for the school year ending June 30, 2019; and,

BE IT FURTHER RESOLVED, in the event Ms. Florio is absent, Dawn MacVicar and/or Randy Prinzivalli act as alternate District Clerks.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Clerk by the President of the Board of Education. (Educ. Law 2114, 2130, 2503; Comm's. Reg. 170.2)

BE IT FURTHER RESOLVED, that as District Clerk, the Employee Retirement System Report Resolution (RS 2417-A) establishes the standard work day and beginning and end dates of appointed term in order to comply with New York State reporting requirements.

4.2. District Treasurer

A **MOTION** was made by Mr. Falco, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the following:

RESOLVED, that Cynthia Carvajal be appointed to serve as Treasurer for the 2018-19 school year commencing July 1, 2018.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the Treasurer by the District Clerk" (Educ. Law 2114, 2130, 2503: Comm's. Reg. 170.2).

4.3. Deputy Treasurer

A **MOTION** was made by Ms. Volpe, seconded by Ms. Wottawa, and approved unanimously (7-0) to approve the following:

RESOLVED, that Laura Hollander be appointed to serve as Deputy Treasurer for the 2018-19 school year commencing July 1, 2018 at an annual stipend of \$2,000.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the Deputy Treasurer by the District Clerk" (Educ. Law 2114, 2130, 2503: Comm's. Reg. 170.2).

V. OTHER APPOINTMENTS

1. Consent Agenda for Appointments 5.1 through 5.18.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following consent agenda for appointments 5.1 through 5.18:

5.1. Chief School Medical Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve Jack Nussbaum, MD as the Chief School Medical Officer for the 2018-19 school year at an hourly contract rate of \$150.00."

5.2. Bond Counsel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that Hawkins, Delafield & Wood is hereby appointed Bond Counsel for the year ending June 30, 2019, and

BE IT FURTHER RESOLVED, that as Bond Counsel will prepare all relevant proceedings for action by the Board of Education to authorize the issuance of School District obligations, and will prepare documentation for the sale and delivery of the School District's bonds and notes, as required, at an annual fee not to exceed \$25,000.

5.3 Board, Labor and Legal Counsel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that Ingerman Smith L.L.P. is hereby appointed Board, Labor and Legal Counsel to the Sachem School District for the school year 2018-19 at a retainer of \$156,000 and an additional rate of \$235.00 per hour for litigation, real estate and construction matters."

5.4. Financial Advisory Services

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that Capital Markets Advisors, LLC is hereby appointed for our Financial Advisory Services for the ensuing official year ending June 30, 2019, and

BE IT FURTHER RESOLVED, that same shall perform the duties for our Financial Advisory Services for the Sachem Central School District, as follows:

- New money bond issues \$15,000
 - Note issues \$ 6,950
 - Continuing Disclosure \$ 2,500 including required Material Event Notices
- Refunding bond issues

A fee to be negotiated based on the per amount and complexity of the issue and the number of series of (i) bonds to be refunded and (ii) refunding bonds to be issued

5.5. District Architect

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that John A. Grillo Architect, P.C., 1213 Main Street, Port Jefferson, New York 11777, is appointed the Architect of Record for the Sachem Central School District for the 2018-19 school year. An agreement has been reviewed and approved by the school district's attorney.

5.6. Records Access Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that Allison Florio be and is hereby appointed Records Access Officer for the ensuing official year ending June 30, 2019. (Public Officer Law 87 (b) (iii)).

5.7. Records Management Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that Stephanie MacIntosh, the Administrator for Federal Funds, Research & Development be and is hereby appointed Records Management Officer for the ensuing official year ending June 30, 2019, at no additional compensation. (Comm's. Reg. 185.2 (I)).

5.8. Chief Information Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution:"

RESOLVED, that Erin Hynes, Assistant Superintendent for Curriculum and Instruction be and is hereby appointed Chief Information Officer for the ensuing official year ending June 30, 2019 at no additional compensation.

5.9. School Purchasing Agent

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that Catherine Nocco is hereby appointed School Purchasing Agent for the school year 2018-19, and that she be authorized to purchase supplies, equipment and services as provided for in the budget. In the event Ms. Nocco is absent, Nancy Merkle, Purchasing Technician, act as an alternate Purchasing Agent (Comm's. Reg. 170.2).

5.10. School Purchasing Technician

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that Nancy Merkle be approved as Purchasing Technician for the school year 2018-19, and that she be authorized to purchase supplies, equipment and services as provided for in the budget (Comm's. Reg. 170.2).

5.11. Appointment of Coordinator for Community Use of Facilities

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the appointment of Wayne Wilson to serve as the Coordinator for Community Use of Facilities for the 2018-19 school year."

5.12. AHERA Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that Ed Miller, Director of Facilities III, be and is hereby appointed AHERA Compliance Officer for the 2018-19 school year commencing July 1, 2018.

5.13. Appointment of Office of Civil Rights (OCR) Officers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the appointment of Dr. Anthony Mauro, Erin Hynes, Kristin Capel-Eden, Stephanie MacIntosh, Sue Tuttle, Elizabeth Tucci and Stacie Spatafora-DiCio as Office of Civil Rights (OCR) Officers for the 2018-19 school year."

5.14. Title VII and Title IX Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that Anthony Mauro, Assistant Superintendent for Student Support and Administration, be and is hereby appointed Title VII and Title IX Compliance Officer and Kristin Capel-Eden, Assistant Superintendent for Personnel, Erin Hynes, Assistant Superintendent for Curriculum and Instruction, Stephanie MacIntosh, Administrator of Federal Funds, and Stacie Spatafora-DiCio, School Personnel Officer, be appointed Title VII and Title IX Alternate Compliance Officers for the 2018-19 school year commencing July 1, 2018.

5.15. Medicaid Fraud Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution:"

RESOLVED, that Elizabeth Tucci, Assistant to the Coordinator for Preschool and Elementary Special Education, be and is hereby appointed Medicaid Fraud Compliance Officer and Susan Tuttle, Director of Student Services, be appointed Medicaid Fraud Alternate Compliance Officer for the 2018-19 school year commencing July 1, 2018.

5.16. District Internal Claims Auditor

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following:

RESOLVED, that the internal claims auditors for the school year 2018-19 shall be Cerini & Associates, 3340 Veterans Memorial Highway, Bohemia, New York 11716, and shall perform full internal claims audits of the Sachem Central School District and review of extraclassroom activity fund deposits and disbursements through June 30, 2019 at an annual fee not to exceed \$54,150.”

5.17. District Internal Auditor

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve following:

RESOLVED, that the internal auditors for the school year 2018-19 shall be Cullen & Danowski, LLP., 1650 Route 112, Port Jefferson Station, New York 11776, and shall perform a risk assessment update of district business operations for the year ending June 30, 2019. The fee for the initial risk assessment is \$10,600 plus hourly rates for additional services as needed and approved by the Board of Education” (Educ. Law 2116-a; Comm’s. Reg. 170.2).

5.18. District External Auditor

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve following:

RESOLVED, that the external auditors for the school year 2018-19 shall be EFPR Group, LLP, 6390 Main Street, Williamsville, New York 14221, and shall perform full audits on the records of the Sachem Central School District, for the year ending June 30, 2019; and
BE IT FURTHER RESOLVED, that same shall perform the full services for the Sachem Central School District, at a fee of \$45,000 plus rates for additional services as requested by the Board of Education for the school year ending June 30, 2019 (Educ. Law 2116-a; Comm’s. Reg. 170.2).

VI. AUTHORIZATIONS**1. Consent Agenda for Authorizations 6.1 through 6.4.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (7-0), to approve the following consent agenda for authorizations 6.1 through 6.4.

6.1. Chief School Officer to Certify Payrolls

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the Chief School Officer, Assistant Superintendent for Business and Operations and the Assistant Superintendent for Personnel be authorized to certify all payrolls prepared on behalf of this district for the ensuing year 2018-19.

6.2. Authorization to Establish Petty Cash Funds

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (7-0), to approve the following resolution:"

RESOLVED, that according to Section 19.22 of the New York State Education Law, petty cash funds may be established for each school building for the 2018-19 school year in the district in which there is a principal in charge. Such petty cash funds are not to exceed One Hundred Dollars (\$100.00) in any one unit. The per item purchase limit shall be \$50.00. In addition, there should be established a petty cash fund of One Hundred Dollars (\$100.00) for the District Clerk’s Office, and One Thousand Nine Hundred Twenty Two Dollars (\$1,922.00) for starting cash for cafeteria registers. Program Directors and the District Clerk are responsible for these funds and to submit proper records accounting for expenditures from such funds; and,

FURTHER, that payments from such petty cash funds may be made for materials, supplies or services only when payment is required upon delivery.” (Educ. Law 1709-29; Comm’s. Red. 170.4)

6.3. Designation of Authorized Signature on Checks

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the District Treasurer be authorized to sign all checks or drafts for all salaries of teachers, and for all officers or other employees of this school district and for payment of bills, expenses, obligations, and liabilities, and also such contracts, documents, papers, agreements, writings, and other instruments in writing as are authorized by the Board of Education or required by law to be executed, and in the absence or inability of the District Treasurer to sign such checks or drafts and such contracts, documents, papers, agreements, writings, and other instruments requiring her signature.

BE IT FURTHER RESOLVED, that the Deputy District Treasurer shall perform the check signing responsibilities in the absence of the District Treasurer of the Sachem Central School District for the school year ending June 30, 2019.

6.4. Chief School Officer Authorized to Approve Budget Transfers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the Chief School Officer be authorized to approve budget transfers for the 2018-19 school year and that the Board of Education must approve budget transfers of \$50,000 or greater (Comm’s. Reg. 170.2).

VII. DESIGNATIONS

1. Consent Agenda for Designations 7.1 through 7.2.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following consent agenda for designations 7.1 through 7.2

7.1. Official Bank Depositories - All Funds

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the following financial institutions be and are hereby designated as the official depositories for funds to be received and disbursed and not to exceed \$250,000,000 and to be used for repurchase agreements by this school district during the school year 2018-19” (Educ. Law 2129, 2130; Comm’s. Reg. 170.2).

1. Citibank
2. J.P. Morgan/Chase
3. Flushing Bank
4. Sterling National Bank

7.2. Official Newspapers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that any of the following newspapers may be used officially at any time it appears to the advantage of the District to do so during the school year 2018-19 (Educ. Law 2004; Municipal Law 103)

List of newspapers to be considered:

1. Newsday
2. Ronkonkoma Review

BE IT FURTHER RESOLVED, that the Board shall designate Newsday as the official newspaper for the purpose of advertising bids and contracts.

VIII. BONDING OF PERSONNEL**1. Consent Agenda for Bonding of Personnel Items 8.1.A. through 8.1.K.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following consent agenda for bonding of personnel items 8.1.A. through 8.1.K.

8.1. Bonding of Personnel

The Crime Bond Renewal Policy is through Northern Insuring and shall be \$7,025 for the 2018-19 school year.

A. District Treasurer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the District Treasurer be bonded for \$5,000,000 for the official school year 2018-19 (Educ. Law 2122, 2130, 2527; Comm’s. Reg. 170.2).

B. Deputy Treasurer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the Deputy Treasurer be bonded for \$5,000,000 for the official school year 2018-19 (Educ. Law 2122, 2130, 2527; Comm’s. Reg. 170.2).

C. Co-Curricular Treasurers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the Co-Curricular Treasurer at each building be bonded for \$5,000,000 for the official school year 2018-19 (Educ. Law 2527; Comm’s. Reg. 170.2).

D. Public School System Employee Blanket Bond

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that a blanket position bond for all employees other than the District Treasurer be issued for the school year 2018-19. Such bond to provide coverage in the amount of \$5,000,000 for all employees, some of whom handle district funds during the school year 2018-19 (Public Off. Law Section 11; Comm’s. Reg. 172.5).

**E. Superintendent/Assistant Superintendent for Business and Operations/
School Business Administrator**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the Superintendent, Assistant Superintendent for Business and Operations and School Business Administrator be bonded for \$5,000,000 for the official school year 2018-19 (Educ. Law 2527; Comm’s. Reg. 170.2).

F. Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) Forgery or Alteration Policy

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) in the amount of \$50,000 and the Forgery or Alteration Policy in the amount of \$100,000 for the official school year 2018-19 (Educ. Law 2527; Comm's Reg. 170.2).

G. Computer Fraud (Including Wire Transfers)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the Computer Fraud (including Wire Transfers) coverage in the amount of \$5,000,000 for the official school year 2018-19" (Educ. Law 2527; Comm's Reg. 170.2).

H. Computer Restoration

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the Computer Restoration coverage in the amount of \$100,000 for the official school year 2018-19" (Educ. Law 2527; Comm's Reg. 170.2).

I. Funds Transfer Fraud

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the Funds Transfer Fraud coverage in the amount of \$5,000,000 for the official school year 2018-19" (Educ. Law 2527; Comm's Reg. 170.2).

J. Contracted BOCES Employees

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the Contracted BOCES Employees coverage in the amount of \$100,000 for the official school year 2018-19" (Educ. Law 2527; Comm's Reg. 170.2).

K. Social Engineering Fraud

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the Social Engineering Fraud coverage in the amount of \$100,000 for the official school year 2018-19" (Educ. Law 2527; Comm's Reg. 170.2).

IX. POLICY AND COMMITTEES

1. Consent Agenda for Policy and Committees Items 9.1 through 9.23.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following consent agenda for policy and committee items 9.1 through 9.1.23.

9.1. 2018-2019 Proposed BOE Meetings

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that the regular monthly meetings of the Board of Education of Sachem Central School District, Towns of Brookhaven, Smithtown and Islip, Suffolk County, New York, shall be held during the ensuing year at 7:30 PM,

On the designated Wednesday of each month at Samoset Middle School except where this date conflicts with a holiday and/or school recess period and to adopt the schedule of Board meeting dates for regular and work sessions.

July 11	Reorganizational Meeting/Regular
August 1, 29	Regular Meetings
September 12	Regular Meeting
October 10, 24	Regular Meeting
November 14, 28	Regular Meeting
December 12	Regular Meeting
January 9, 23	Regular Meeting
February 13, 27	Regular Meeting
March 6, 20	Regular Meeting
April 3, 17	Regular Meeting
May 8, 21	Regular Meeting
June 5, 19	Regular Meeting

9.2. Re-Adoption of All Policies and Codes of Ethics in Effect During Previous Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution:"

RESOLVED, that existing policies, bylaws, rules and regulations operative at the close of the school year 2017-2018 remain operative pending a review and a consideration of necessary changes: (Educ. Law 1709, 2503) and,

FURTHER, that amendments shall require action by a majority vote of the Board of Education, after presentation at two (2) successive regular meetings.

9.3. School Conduct and Discipline Policy

It is a New York State requirement that ever school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to confirm the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2018-19 school year."

9.4. Health and Safety Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to appoint the following as the Health and Safety Committee for the 2018-19 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner”:

RESOLVED, that the following individuals be and are hereby appointed to the Health and Safety Committee for the 2018-19 school year commencing July 1, 2018:

Phil Barbera	SCTA
Gary Beutel	Director of Health and Phys Ed, Health Services & Athletics
JoAnn Bruno	SCNA
Bill Coggin	Board Member
Mike Cusano	Assistant Director of Security
Danielle DeLorenzo	Elementary Principal
James Enright	SSSU
Mike Matlat	Board Member
Anthony J. Mauro	Assistant Superintendent for Student Support and Administration
Shannon McEntee	Administrator for Physical Education
Ed Miller	Director of Facilities
John O'Keefe	Assistant Superintendent for Business and Operations
Dana Platin	Community Member
Jack Renda	Administrative Assistant for Instructional Technology
Ronald Sacks	School Business Administrator
Laura Slattery	Board Member
Jocelynn Stone	SSA
Josephine Vasiento	UPSEU
Matt Wells	SAA
Wayne Wilson	Director of Security
Sara Wottawa	Board Member

Health and Safety Sub Committees:

SAVE Committee

Phil Barbera
 Tom Desmond
 Donna Gregory
 Anthony J. Mauro
 Wayne Wilson
 TBD- Student Representative
 TBD- Student Representative
 TBD- Student Representative

Emergency Response Committee

Gary Beutel
 Mike Cusano
 Anthony J. Mauro
 Ed Miller
 John O'Keefe
 Jack Renda
 Wayne Wilson

Health and Wellness Committee

Gary Beutel
 Beth Caruana
 Danielle DeLorenzo
 Annie Faivus
 Lori Hewlett
 Erin Hynes
 Kathleen McCabe
 Shannon McEntee
 Danielle Moran
 Marie O'Doherty
 Laura Slattery
 Matt Wells
 Sara Wottawa
 Meredith Volpe

AIDS Advisory Committee

Gary Beutel
 Kathleen McCabe
 Shannon McEntee

9.5. Curriculum Materials Review Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that the following individuals be and are hereby appointed to the Curriculum Materials Review Committee for the 2018-19 school year commencing July 1, 2018:

Erin Hynes	Assistant Superintendent for Curriculum & Instruction
Matthew Wells	Principal, Cayuga Elementary School
Marie O’Doherty	Elementary Teacher
Sandy Bucher	Librarian Sagamore Middle School
Sal Nicosia	District Resident

9.6. Citizens’ Advisory Audit Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution:”

RESOLVED, that the following individuals be and are hereby appointed to the Citizens’ Advisory Audit Committee (CAAC) for the 2018-19 school year commencing July 1, 2018:

Dorothy Roberts	Board Trustee
Laura Slattery	Board Trustee
Debra Perillo	Committee Member
Barbara Roden	Committee Member
Jeff Surrusco	Committee Member

9.7. Legislative Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution:”

RESOLVED, that the following individuals be and are hereby appointed to the Legislative Committee for the 2018-19 school year commencing July 1, 2018:

Dorothy Roberts	Board Trustee
Sara Wottawa	Board Trustee
Sal Nicosia	Committee Member
Bevin Llanes	Committee Member
Ashley Ventimiglia	Committee Member
Joann Nardone	Committee Member
Krupa Lauricella	Committee Member
Kelly Short	Committee Member
Matt Balkam	Committee Member
Carol Locklin	Committee Member
Jamie Mare	Committee Member
Janet Daniello	Committee Member

9.8. Budget Advisory Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution:"

RESOLVED, that the following individual be and are hereby appointed to the Budget Advisory Committee for the 2018-19 school year commencing July 1, 2018:

Meredith Volpe	Board Trustee
Stacey Coll	Committee Member

9.9. Establish Mileage Reimbursement Rate for the 2018-19 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution":

RESOLVED, that the Board of Education accepts the mileage reimbursement rate as determined by the IRS as standard rate.

9.10. Approval of District Cell Phones and Air Cards

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following district cell phone/air card list for the 2018-19 school year":

Gary Beutel	Athletic Director
Meryl Doberman	ABA Specialist
Vincent Gilardi	School Maintenance Crew Leader
Mark Laura	Radio Station Manager
John J. O'Keefe	Assistant Superintendent for Business and Operations
Scott Ptaszynski	School Custodial Supervisor
Jack Renda	Administrative Assistant for Instructional Technology
Stephen Shadbolt	School Transportation Supervisor
Stacie Spatafora-DiCio	School Personnel Officer
Joan Uettwiller	Assistant Transportation Supervisor
Paul Wilken	Maintenance Mechanic
Wayne Wilson	Senior Guard

9.11. Approval of Use of District Vehicles

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following employees to utilize District vehicles for de minimis personal use for the 2018-19 school year. These employees will be taxed for the value of this personal use as a non-cash fringe benefit as per IRS regulations":

Edward Miller	Director of Facilities III
Scott Ptaszynski	School Custodial Supervisor
Stephen Shadbolt	School Transportation Supervisor
Joan Uettwiller	Assistant Transportation Supervisor
Wayne Wilson	Senior Guard
Michael Cusano	Senior Guard

9.12. Approval of New York Schools Insurance Reciprocal

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the renewal rates for the New York Schools Insurance Reciprocal for the 2018-19 school year. The rates are as follows:

Special School Policy	
General Liability	\$406,646.00
Student Accident Liability Insurance	252,546.00
Commercial Inland Marine	12,871.00
Boiler & Machinery	37,553.00
Commercial Property	<u>609,224.00</u>
	\$1,318,840.00
Commercial Automobile Policy	91,417.00
School Board Legal Liability	88,879.00
Excess Catastrophe Liability	<u>135,619.00</u>
Subtotal:	\$1,634,755.00
Fees	
Motor Vehicle Enforcement Fee	<u>1,040.00</u>
Total Due:	\$1,635,795.00

The total amount due is \$1,635,795.00 for the policy period July 1, 2018 to June 30, 2019.”

9.13. Approval of BOCES Cooperative Bids

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the purchase of supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Eastern Suffolk, Western Suffolk, Nassau and all other New York State BOCES Cooperative Purchasing Groups for the 2018-19 school year.”

9.14. Long Island School Nutrition Directors Association Cooperative Bids

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution which is required to become a member of the Long Island School Nutrition Directors Association Cooperative”:

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2018-19 school year.

WHEREAS, Sachem Central School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, Sachem Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

RESOLVED, that the Board of Education of Sachem Central School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and must remit \$500 for the bidding program that is used to organize and analyze bids, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; and (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

9.15. Standardization of Daktronics Scoreboards, Seon School Bus Camera Security Systems, Bibliotheca

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following resolution”:

RESOLVED, that for reasons of efficiency and/or economy, the Board of Education approves the standardization of Daktronics Scoreboards, Seon School Bus Camera Security Systems and Bibliotheca for the Sachem Central School District for the 2018-19 school year.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

9.16. Appointment of the 2018-19 Committee on Special Education

Boards of Education are annually required to appoint a Committee on Special Education for their school districts.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following appointments to the Committee on Special Education for the 2018-19 school year:"

- | | |
|-------------|----------------------|
| Chairperson | Susan Tuttle |
| Alternate | Gina Conrad |
| Alternate | Gelean Demmers-Horan |
| Alternate | Jennifer Gould |
| Alternate | Dr. Steven Hartman |
| Alternate | Barbara Raptis |
| Alternate | Elizabeth Tucci |

- Parent Members:
 Stacy Berman
 Ana Faivus
 Tracey Minella
 Stephanie Volpe

Physician Members:

Dr. Jack Nussbaum

Dr. Jason Kronberg

Psychologist Members: All District Psychologists

Teacher Members: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child,

Parent of the Child

The student with a disability, whenever appropriate

Other individuals: Who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

BE IT FURTHER RESOLVED, that upon the recommendation of the Committee on Special Education, the Board of Education of the Sachem Central School District hereby establishes Subcommittees on Special Education.

The following persons are appointed to serve on Subcommittees:
(pursuant to Section 200.3 (2)(iii) of the Commissioner’s Regulations)

Subcommittee Chairperson: All District Psychologists
 All District Social Workers
 All District Speech Teachers
 All District Special Education Teachers

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child,

Parent of the Child

The student with a disability, whenever appropriate

Other individuals: who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

9.19. Appointment of 2018-19 Committee on Preschool Special Education

Section 4410 (3) of the Education Law was amended to modify the composition of the Committee on Preschool Special Education.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following appointments for the Committee on Preschool Education for the 2018-19 school year:"

1. Susan Tuttle, Chairperson of the CPSE
 OR
 Gina Conrad, Alternate Chairperson of the CPSE
 OR
 Gelean Demmers-Horan, Alternate Chairperson of the CPSE
 OR
 Elizabeth Tucci, Alternate Chairperson of the CPSE
2. The following Parent of a Child with a Disability
 Helen Simone Natalie Krempa Patricia Waszkiewicz Ana Faivus
3. An appropriately certified or licensed professional, appointed by the County will serve, as appropriate, on this committee, but his/her attendance is not required for a quorum.
4. For any meetings prior to the initial recommendation for a child for whom services are first being sought, a professional who participated in the evaluation of the child, or an appropriate professional employed by the school district:
 *All Student Services Personnel
5. For a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention program shall attend all meetings of the CPSE conducted prior to the child’s initial receipt of preschool services.
6. Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child
7. Parent of the Child
8. The student with a disability, whenever appropriate
9. Other individuals: Who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

9.20. Appointment of Surrogate Parents for the 2018-19 Committee on Special Education

Section 200.2 (e) (2) of the Regulations of the Commissioner of Education states that "The Board of Education or Trustees of each school district shall establish a list of the names of persons from whom the district shall choose a surrogate parent."

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following people as surrogate parents to be used by the District:"

Terry Allgor Dana Platin

9.21. Appointment of Impartial Hearing Officers for the 2018-19 Committee on Special Education

Section 4404 of the Education Law provides for situations in which the recommendation of the Committee of Special Education is not acceptable to the parents or guardians of a child. In these cases, parents notify the Board of Education of the fact and the Board appoints an Impartial Hearing Officer who hears the appeal and makes a final recommendation to the Board.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to authorize the individuals appearing on the updated state approved list of impartial hearing officers, which appears on the New York State Education Department's website, be appointed Hearing Officers for the Sachem Central School District, and that cases to be heard be assigned to any one of these officials."

9.22. Appointment of Section 504 Coordinator for the 2018-19 School Year

Section 504 of the Rehabilitation Act of 1973 forbids discrimination on the basis of handicap and requires school districts to appoint a Section 504 Coordinator.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to appoint Susan Tuttle to serve as the District's Section 504 Coordinator, and that Gina Conrad, Gelean Demmers-Horan, Jennifer Gould, Dr. Steven Hartman, Barbara Raptis, Elizabeth Tucci and all District social workers, be appointed Alternate Section 504 Coordinators for the 2018-19 school year.

9.23. Appointment of DAC Coordinators

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (7-0), to appoint the following building-level DAC (Dignity Act Coordinator) Coordinators for the 2018-19 school year:"

Cayuga Elementary School	Matthew Wells
Chippewa Elementary School	Patricia Aubrey
Grundy Elementary School	Laura Amato
Hiawatha Elementary School	Kathleen O'Farrell
Lynwood Elementary School	Danielle DeLorenzo
Merrimac Elementary School	Veronica DeCicco
Nokomis Elementary School	Denise Kleinman
Tamarac Elementary School	Michael Saidens
Waverly Elementary School	John Ruggero
Wenonah Elementary School	Christine DiPaola
Sagamore Middle School	Frank Panasci
Samoset Middle School	James Horan
Seneca Middle School	Gemma Salvia
Sachem High School East	Lou Antonetti
Sachem High School North	Patricia Trombetta

FURTHER, that the Board of Education appoint Anthony Mauro as district-level DAC for the 2018-19, with Erin Hynes as alternate.

X. PROCEED TO REGULAR MEETING

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

July 11, 2018

8:00 PM

Board of Education Room

I. COMMENCED IMMEDIATELY AFTER THE REORGANIZATIONAL MEETING

1. WE ARE SACHEM – Pride/Presentations

- Dr. Graham reported that summer programs are well underway! Members of the cabinet visited with the children and are happy to report that they are excited and engaged!
- Renovations and updates are also taking place throughout the district. Some work includes the North HS pool locker room, the East HS staircase, as well as new desks, cafeteria tables and computers.

2. Approval of Minutes

A **MOTION** was made by Ms. Roberts, seconded by Ms. Volpe and approved unanimously (7-0) to approve the following minutes:

June 4, 2018	Executive Session Only
June 6, 2018	Regular Meeting
June 20, 2018	Regular Meeting

II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

The Board heard comments from a member of the community.

III. BUSINESS ITEMS

A. Bid Awards

3.A.1. Bid Award #1

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Coggin and approved unanimously (7-0) to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a. B 18-415 District-Wide Repair of Running Tracks	Approve
b. B 17-416 Artificial Turf Maintenance (Field Grooming & Maintenance Services)	Approve
c. B 18-551 Pumps & Electric Motors – Purchase, Repair, Service & Parts	Reject

- d. B 18-410 District-Wide Preventative Maintenance, Annual Inspection, Service & Repair of Weight/Cardio/Fitness Equipment Reject
- e. B 16-226 Epson Large Format Printers – Purchase, Maintenance, Parts & Supplies Approve
- f. B 18-132 Sheet Music & Music Classroom Materials Approve

3.A.2. Bid Award #2

A **MOTION** was made by Mr. Coggin, seconded by Ms. Volpe, and approved (6-0-1) with Mr. Falco abstaining, to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a. B 18-404A Athletic Team Uniforms – Supplemental	Approve

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.A.20.

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the following consent agenda for personnel items 4.A.1. through 4.A.20.

A. Teachers

4.A.1. Termination of Teaching Personnel

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the termination of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Conklin, Lisa*	Special Education	Tamarac	6/8/18
*Deceased			

4.A.2. Leaves of Absence of Teaching Personnel

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Troy, Allison	Psychologist	Nokomis	Child Care Leave	9/1/18-1/28/19

4.A.3. Probationary Appointments of Teaching Personnel

A MOTION was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to rescind the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Fay, Anne	Special Education	Sachem North	1-4	7/2/18

Employees who fall under the APPR requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

4.A.4. Part-Time Teacher Appointments

A MOTION was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to rescind the part-time teacher appointments as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Gibbons, Laura	Speech	Merrimac	1-4	9/4/18-6/30/19

4.A.5. Probationary Appointments of Teaching Personnel

A MOTION was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Dayton, Sarah	Special Education	Waverly	1-4	9/4/18-6/30/22
Gibbons, Laura	Speech	Merrimac	1-4	9/4/18-2/06/22
Powers, Chelsea	Hearing Impaired	TBD	2-4	9/4/18-6/30/22

Employees who fall under the APPR requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

4.A.6. Leave Replacements Appointments of Teaching Personnel

A MOTION was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
China Lecarreux	Elementary	TBD	10-9	9/4/18-6/30/19

4.A.7. Appointment of Evening High School Teaching Personnel

A MOTION was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of Evening High School Teachers for the 2018-19 school year as follows”:

<u>Name</u>	<u>School</u>
Dan Egbert	Science
Sean O’Hara	Science

4.A.8. Termination/Resignation of Substitute Teachers

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Gibbons, Laura	6/30/18
Parisi, Renee	6/30/18

4.A.9. Rescind Extracurricular Clubs/Activities for the 2017-2018 School Year

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to rescind the following extracurricular clubs/activities for the 2017-2018 school year”:

<u>Name</u>	<u>Building/Activity</u>	<u>Amount</u>
Tina Evan	Lynwood Advisor/LEGO Jr. Club	\$856.50
Devon Lampasona	Lynwood Advisor/LEGO Jr. Club	\$856.50

4.A.10. Approval of Extracurricular Clubs/Activities for the 2017-2018 School Year

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the following extracurricular clubs/activities for the 2017-2018 school year”:

<u>Name</u>	<u>Building/Activity</u>	<u>Amount</u>
Tina Evan	Lynwood Advisor/LEGO Jr. Club	\$642.38
Devon Lampasona	Lynwood Advisor/LEGO Jr. Club	\$642.38

4.A.11. Appointment of Department Chairpersons for the 2018-19 School Year

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of the department chairpersons for the 2018-19 school year as follows”:

<u>Department</u>	<u>Location</u>	<u>Name</u>
Science	North	John O’Neill
Special Education	East	David Cruz

4.A.12. Approval of Coaching Assignments

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the following coaching assignments for the 2018-19 school year”:

<u>HOME SCHOOL</u>	<u>FIRST</u>	<u>LAST</u>	<u>LOC</u>	<u>SPORT</u>	<u>SALARY</u>
<u>FALL</u>					
North	Kelly	Hansen	North	Girls Volleyball Varsity Head	\$8,562.00
North	Tom	Pandolf	East	Football Varsity Asst.	\$9,920.00

*Contractual Stipend Only

4.A.13. Appointment of Principal Aides for the 2018-19 School Year

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of the following principal aides for the 2018-19 school year as follows”:

<u>Name</u>	<u>School</u>
Jennifer Sansivero	Merrimac

4.A.14. Rescission of Staff 2018 Extended School Year Program

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to rescind the following staff for the 2018 Extended School Year Program:

<u>Name</u>	<u>Summer Position</u>
D’Orazio, Gina	Teacher Assistant
Doti, Alanna	Teacher Assistant
Kelly, Wanda	Teacher Assistant
Sieger, Lori	Teacher Assistant
Trepiccione, Kaitlyn	Teacher Assistant

4.A.15. Appointment of Staff 2018 Extended School Year Program

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the following appointments of staff 2018 Extended School Year Program:

<u>Name</u>	<u>Sachem Building</u>	<u>Summer Hourly Rate</u>	<u>Summer Position</u>
Alaimo, Josephine	Out-of-District	\$12.10	Aide
Ferraro Capito, Danielle	Grundy	\$15.93	Aide
Caldwell, Sondra	Seneca	\$15.93	Aide
Cordi, Christina	Out-of-District	\$19.58	Teacher Assistant
Davis, Emma	Out-of-District	n/a	Volunteer
DeSpuches, Lorraine	Chippewa	\$11.00	Substitute Aide
O’Reilly, Kevin	Out-of-District	n/a	Volunteer
Powers, Chelsea	Merrimac	\$50.42	Hearing Impaired-Teacher
Russo, Sixta	Districtwide	\$11.00	Substitute Aide
Saladino, Stacey	Districtwide	\$50.42	Substitute Nurse
Sikorski, Ela	Lynwood	\$28.03*	Cook

*Hourly rate adjusted

4.A.16. Rescission of Summer 2018 Special Education Personnel

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to rescind the following personnel and rate of compensation for the Summer of 2018:

Home Teaching (hourly rate)

Tony Santo (vision services - maximum 6 hours)

Attend CPSE/CSE Meetings (hourly rate)

Tony Santo

4.A.17. Approval of Summer 2018 Special Education Personnel

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the following personnel and rate of compensation for the Summer of 2018:

Home Teaching (hourly rate)

- Keith Auriemma (maximum 18 hours)
- John Castagna (maximum 50 hours)
- Frank DeMeo (maximum 40 hours)
- Nancy McCormick (maximum 15 hours)
- Theodore Nardolillo (maximum 36 hours)
- Desiree Serra (maximum 36 hours)
- Joseph Zarzycki (maximum 18 hours)

Home Teaching (\$50.42/hour)

Tony Santo (vision services - maximum 6 hours)

Attend CSE Meetings (hourly rate)

- Christina Fritz psychologist
- Donna Sherwood special education teacher
- Dina Graham general education teacher

Attend CPSE/CSE Meetings (\$50.42/hour)

Tony Santo

4.A.18. Department Chairpersons Summer Hours Allowance 2018-2019

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the Summer Hours allowed to be worked by Department Chairpeople, not to exceed the amount of days listed below”:

<i>Chairperson</i>	<i>Summer 2018 Allowance</i>	<i>Building</i>
<i>Rescind</i>		
SOC.STUDIES		
Bowman, Pamela (Seneca)	5 Days	Seneca
<i>Approve</i>		
SOC. STUDIES		
Surdi, Christina (Seneca)	5 days	Seneca

4.A.19. Approval of Resolution of Special Education Services During the Summer of 2018

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the following resolution”:

The Superintendent of Schools recommends the appointment of Chelsea Powers to provide Hearing Impaired special education services during the summer of 2018 for a maximum of 10 - 30 minute sessions for a total of 5 hours at a rate of \$26.54 not to exceed \$265.40.

4.A.20. Approval of Curriculum Writing Staff 2018-19

A **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (7-0) to approve the following staff for Curriculum Writing and Facilitator for 2018-19:

Technology: (not to exceed 10 days total @ 6 hours/day)
 Facilitator: Keith Connelly (1day)
 Staff: Greg Cappellini (3 days), Steve Beyer (3 days), Michael Lundstrom (3 days)

Science: (not to exceed 3 days each at 6 hours each day)
 Chairs at 1 day each - Colleen Pleantier, Laura Marek, Susan Marrone, Jill Firmbach
 Evolution Curriculum - Monica Marlowe, Michael Coffey, Dan Egbert, Jamilee Jones (not to exceed 3 days each)
 Natural Disaster - Aimee Blumberg, Erin Frohnhoefer, Jason Toto, Caitlin Thompson (not to exceed 3 days each)

CONSENT AGENDA FOR PERSONNEL ITEMS 4.B.1. THROUGH 4.B.7.

A **MOTION** was made by Mr. Falco, seconded by Mr. Matlat, and approved unanimously (7-0) to approve the following consent agenda for personnel items 4.B.1. through 4.B.7.

B. Support Staff

4.B.1. Resignation of Support Services Personnel (All Civil Service Classifications)

A **MOTION** was made by Mr. Falco, seconded by Mr. Matlat, and approved unanimously (7-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Cassino, Danielle	Recreation Aide/Child Care	6/30/18
Dunlop, Rosalina	6 hr. FSW/Seneca	8/29/18
Gundlach, Keri	Office Aide/D.O. Samoset	6/15/18
Hornak, Karen	Recreation Aide/Asst. Group Leader	6/22/18
Kolb, Sandra	Recreation Aide/Child Care	6/30/18
Kristopher, Terry	Campus Security/District Wide	6/30/18
Macvicar, Amanda	Recreation Aide/Child Care	6/30/18
Marston, Marjorie	SESY Individual Nurse	7/11/18
Mullen, Colleen	4 Hr. FSW/Samoset	8/29/18
Radakovic, Stephanie	Recreation Aide/Child Care	6/30/18
Stapleton, Vivian	Recreation Aide/Child Care	6/30/18
Werlick, Corrine	Recreation Aide/Child Care	6/30/18

4.B.2. Retirement of Support Services Personnel (All Civil Service Classifications)

A **MOTION** was made by Mr. Falco, seconded by Mr. Matlat, and approved unanimously (7-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Enlund, Kenneth	Custodian / North	7/20/18 15yrs.
Lopez, Elizabeth	Special Ed Aide/ North	7/1/18 10yrs., 4mos.

4.B.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

A **MOTION** was made by Mr. Falco, seconded by Mr. Matlat, and approved unanimously (7-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Athletic Trainer</u>	
Lewis, Adam	6/30/18
<u>Custodian</u>	
Alaia, Ralph	7/12/18

4.B.4. Probationary Appointments of Support Services Personnel (Competitive)

A **MOTION** was made by Mr. Falco, seconded by Mr. Matlat, and approved unanimously (7-0) to approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Gundlach, Keri	Clerk	\$48,807	7/16/18	26 weeks
	Typist/Personnel			7/16/18-1/14/19
Wright, Donna	School Comm. Aide/D.O. Samoset Annex	\$23,962.38	8/21/18	26 weeks 8/21/18-2/19/19

4.B.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

A **MOTION** was made by Mr. Falco, seconded by Mr. Matlat, and approved unanimously (7-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Dunlop, Rosalina	Cook/Manager/Wenonah	\$37,092	8/30/18	None*
Gerardi, Dominick	Auto Mechanic III/Transportation	\$69,143	8/13/18	90 days 8/13/18-11/10/18
Mullen, Colleen	6 Hr. FSW/Samoset	\$18.54/hr.	8/30/18	90 days 8/30/18-11/27/18

* Previously held Civil Service title

4.B.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

A **MOTION** was made by Mr. Falco, seconded by Mr. Matlat, and approved unanimously (7-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Clerical</u>	
Baumann, Michelle	7/12/18

Custodian

Wieland, Kevin 7/16/18

Security Guard

Terry, Kristopher 7/1/18

Recreation Aide

Macvicar, Amanda 7/1/18

Radakovic, Stephanie 7/1/18

Stapleton, Vivian 7/1/18

4.B.7. Amendment of Security Supervisor

A **MOTION** was made by Mr. Falco, seconded by Mr. Matlat, and approved unanimously (7-0) to amend the appointment of the following employee as a Security Supervisor at Sachem High School East effective August 23, 2017. This individual shall be compensated as per the UPSEU-SSSU CBA":

Sadecki, Michael

C. Administrator**4.C.1. Approval of SSA (Sachem Supervisors' Association) Side Letter Agreement**

A **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat and approved unanimously (7-0) to approve the following:

BE IT RESOLVED: "that, the Board of Education hereby authorizes the Superintendent to execute a memorandum of agreement with the Sachem Supervisors' Association regarding the payment for accrued unused vacation days to Association members who retire during the term of the 2015-2021 Collective Bargaining Agreement.

V. ACTION ITEMS**1. CONSENT AGENDA FOR ACTION ITEMS 5.1.1. THROUGH 5.1.21.**

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the consent agenda for action items 5.1.1. through 5.1.21.

5.1.1. Board of Education State Mandated Training

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the registration of new Board of Education Trustee Meredith Volpe to participate in the state mandated NYSSBA Fiscal Oversight Training and Essentials of School Governance classes. Online registration fee for both courses is \$240.00.

5.1.2. Approval of Agreement with Misty Mountain Video 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Misty Mountain Video and Sachem Central School District for videotaping services for the following:

Ten (10) games for football/lacrosse
 Eight (8) games for basketball
 Additional videotaping of games as needed.

The rate for this service is \$117.52 per game. This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.3. Approval of Summer Transportation Extension of Contract 2018

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the State Education Department Summer Transportation Extension of Transportation Contract between Sachem Central School District and Towne Bus, LLC for the period of service commencing July 1, 2018 and ending August 31, 2018. The total anticipated annual cost is \$247,500.00.”

5.1.4. Approval of Renewal of Agreement with Jones Lang Lasalle Brokerage Inc. 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the renewal of the agreement between Sachem Central School District and Jones Lang Lasalle Brokerage Inc. to provide real estate broker services. The school district agrees to pay the fees as listed in Appendix “A” of the agreement. This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This agreement has been reviewed and approved by the school district’s attorney.”

5.1.5. Rescind Approval of Ace American Insurance Co. - Storage Tank Liability Insurance

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to rescind approval of ACE American Insurance Co. through Arthur J. Gallagher & Co. for storage tank liability insurance. This insurance will cover all underground and above ground storage tanks district wide. The premium cost for July 1, 2018 through June 30, 2019 is \$14,197.”

5.1.6. Approval of Ace American Insurance Co. - Storage Tank Liability Insurance

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve ACE American Insurance Co. through Arthur J. Gallagher & Co. for storage tank liability insurance. This insurance will cover all underground and above ground storage tanks district wide. The premium cost for July 1, 2018 through June 30, 2019 is \$16,652.”

5.1.7. Approval of Agreement with Healthsure 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Healthsure to schedule and provide examinations of students and other cases brought to the physician’s attention. In full consideration for the services to be rendered, the District agrees to pay the following rates:

SERVICE	RATE
Student Physicals/Student Sports Physicals	\$10.00 per examination
Department of Labor Work Certificates (working papers)	\$11.00 per certificate
CSE Examinations	\$45.00 per examination
Transportation DOT Physicals	\$125.00 per examination
Employment Certificates (basic physical)	\$22.00 per examination
Authorized Adult Physicals (includes blood/urine testing)	\$22.00 per examination
Transportation 19A Physicals	\$70.00 per examination

This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.8. Approval of Agreement with Annmarie Badagliacca, PA 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Annmarie Badagliacca, PA to schedule and provide examinations of students and other cases brought to the physician assistant’s attention. In full consideration for the services to be rendered, the District agrees to pay the following rates:

SERVICE	RATE
Student Physicals/Student Sports Physicals	\$10.00 per examination
Department of Labor Work Certificates (working papers)	\$11.00 per certificate
CSE Meeting Attendance	\$120.00 per person
CSE Examinations	\$45.00 per examination
Transportation DOT Physicals	\$125.00 per examination
Employment Certificates (basic physical)	\$22.00 per examination
Authorized Adult Physicals (includes blood/urine testing)	\$22.00 per examination
Transportation 19A Physicals	\$70.00 per examination

This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.9. Approval of Agreement with Jack Nussbaum, MD 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Jack Nussbaum, M.D. to serve as Chief Medical Officer. The District agrees to pay the following rates:

SERVICE	RATE
CSE Physical Examinations	\$45.00 per examination
CSE Meeting Attendance	\$120.00 per meeting
Chief Medical Officer	\$150.00 per hour

This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.10. Approval of Agreement with Ronkonkoma Family Medicine 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Ronkonkoma Family Medicine to schedule and provide examinations of students, teachers, non-instructional personnel and other cases brought to the physician’s attention. The District agrees to pay the following rates:

SERVICE	RATE
Student Physicals	\$10.00 per examination
Authorized Adult Physicals	\$22.00 per examination
Employment Certificates	\$12.00 per examination
Department of Labor Work Certificates	\$11.00 per examination

This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.11. Approval of Agreement with Anderson Center for Autism 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Anderson Center for Autism to provide adequate instruction, related services and/or a facility to students enrolled during the school year. Sachem CSD will pay Anderson Center for Autism, for each child, the tuition rate set by the State Education Department. The term of this agreement shall be from July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.12. Approval of Agreement with Metro Therapy, Inc. for Academic Tutoring 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Metro Therapy, Inc. to provide academic tutoring services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The District agrees to pay the following rates:

<u>Service</u>	<u>Rate</u>
All Services (except Resource Room)	\$50.00 per 30 minute session
Resource Room/Consultant Teachers:	
Individual Session	\$45.00 per 30 minute session
Group of two (per child)	\$35.00 per 30 minute session
Group of 3-5 (per child)	\$30.00 per 30 minute session
Home Instruction (special education/resource room)	\$100.00 per hour
Home Tutoring	\$70.00 per hour

This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.13. Approval of Agreement with Metro Therapy, Inc. 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Metro Therapy, Inc. to provide related services and translation services during the school year for those children covered by the terms of the agreement. The school district agrees to pay the rates set forth in Appendix “A”. This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.14. Approval of Agreement with Bilinguals, Inc. D/B/A Achieve Beyond 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Bilinguals, Inc., d/b/a Achieve Beyond to provide the following services, consisting of, but not limited to the following:

- Occupational Therapy
- Speech/Language Therapy
- Translation Services
- Evaluations
- ABA Services

The school district shall pay the rates as set forth in the agreement. The term of this agreement shall be from July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district’s attorney.”

5.1.15. Approval of Agreement with Bayada Home Health Care 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Bayada Home Health Care to provide skilled nursing services on an as-needed and as-requested basis. The cost is \$55.00 per hour for R.N. services, and \$53.00 per hour for L.P.N. services. This agreement shall be in effect for the period July 1, 2018 to June 30, 2019. This contract has been reviewed and approved by the school district's attorney."

5.1.16. Approval of Instructional Service Agreement for the Extended School Year Program 2018

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Hauppauge Union Free School District, Patchogue-Medford School District and Rocky Point Union Free School District for Extended School Year Program to students who reside outside the Sachem CSD and would like to attend Sachem Special Education Summer School at Wenonah Elementary School. The cost for the Instructional program is based on SED/OMS Certified 2018-2019 Tuition Rate per student and for related services the cost is based on SED/OMS 2018-2019 Regional Weighted Average per diem rate for 1:1 Aide (as per student's IEP). These agreements shall be in effect for the period July 1, 2018 to August 30, 2018. These agreements have been reviewed and approved by the school district's attorney."

5.1.17. Approval of Special Education Services Agreement with Eastport South Manor Central School District 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Eastport South Manor Central School District to provide special education and related services to students with disabilities, when such students attend schools in the Eastport South Manor Central School District. The tuition amount may be calculated as either the 2018-2019 New York State Nonresident Tuition Rate or based upon the actual cost of special education services, including related services, less applicable State Aid claimed by Eastport South Manor CSD. The term of this agreement shall be from July 1, 2018 through June 30, 2019. This agreement has been reviewed and approved by the school district's attorney."

5.1.18. Approval of Special Education Services Agreement with Three Village Central School District for the Extended School Year Program 2018

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Three Village Central School District for four students placed in its Extended School Year program for the 2018 summer. Three Village CSD will receive the 2018-19 New York State Nonresident Tuition Rate. As outlined in all of the student's 2018-19 IEPs, the addition of one (1:1) Individual Teaching Assistant at the rate of \$3,781.02 will also be charged. The term of this agreement shall be from July 2, 2018 through August 10, 2018. This agreement has been reviewed and approved by the school district's attorney."

5.1.19. Approval of Agreement with the Charlton School/Ketchum-Grande Memorial School 2018-19

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and The Charlton School/Ketchum-Grande Memorial School to provide instructional services and special education and related services, as set forth in each student's IEP, to those student's referred by the District in writing. Sachem CSD will pay the tuition rate established by the Commissioner of Education, and

the maintenance rate established by the Commissioner of Social Services. The term of this agreement shall be from July 1, 2018 to June 30, 2019. This agreement has been reviewed and approved by the school district's attorney."

5.1.20. Approval of Health and Welfare Services Agreement with Mineola Union Free School District 2017-18

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Mineola Union Free School District to provide health and welfare services to students who reside in Sachem CSD attending non-public schools in Mineola UFSD. The rate for this service is \$826.00 per eligible student. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

5.1.21. Approval of State Education Department Forms for 2018-19 Capital Improvement Program

A **MOTION** was made by Ms. Wottawa, seconded by Mr. Falco and approved unanimously (7-0) to authorize John A. Grillo, Architect, to submit the following forms to the State Education Department:

- Application for Examination and Approval of Final Plans and Specification
- SGIS State Smart Growth Public Infrastructure Impact Statement
- Scope of Proposed Project

These forms are for the voter approved 2018-19 Capital Improvement Projects for Sachem North High School and Transportation Office Bus Garage."

CONSENT AGENDA FOR ITEMS 5.2.1. THROUGH 5.2.3.

A **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa and approved unanimously (7-0) to approve the consent agenda for items 5.2.1. through 5.2.3.

5.2.1. Donation - Grundy Avenue Elementary School PTA

A **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa and approved unanimously (7-0) to accept with gratitude, a donation from the Grundy Avenue Elementary School PTA in the amount of \$2,000. This donation is for the purchase of STEAM supplies."

5.2.2. Donation - Girl Scout Troop 638

A **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa and approved unanimously (7-0) to accept with gratitude, a donation of an approximately 20' x 20' Gaga Ball Pit from Amanda Purga and Cheyenne Lerman of Girl Scout Troop 638, for the playground at Hiawatha Elementary School. The value of this donation is approximately \$750."

5.2.3. Donation - Chippewa Elementary School PTA

A **MOTION** was made by Mr. Matlat, seconded by Ms. Wottawa and approved unanimously (7-0) to accept with gratitude, a donation from the Chippewa Elementary School PTA in the amount of \$338.13. This donation is for the BOCES Performing Arts Code A2111-4971-30."

3. Policy Review**5.3.1. Policy Review - First Reading - No Action Required**

Policy 8505 Charging School Meals SED Compliant Plan
Policy 8520 Free and Reduced Price Food Services

4. Recommendations from the Committee on Special Education**5.4.1. Recommendations from the Committee on Special Education**

A **MOTION** was made by Ms. Wottawa, seconded by Ms. Volpe and approved unanimously (7-0) to approve the recommendation of the Committee on Special Education for the following meetings":

6/21, 6/27, 6/28, 7/2, 7/3, 7/11

VI. MONTHLY REPORTS**A. Determinations from the Committee on Preschool Special Education****6.A.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

7/10, 7/11

Board of Education Sub Committees

Sachem Citizens' Advisory Audit Committee- *Auditors are currently working over summer and will report to the Board in the fall.*

Sachem Policy Committee-*Currently reviewing the Facility Usage Policy and Code of Conduct. The Board will be reviewing drafts of both soon.*

2018-19 Board Goals***Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

Actions Items

- Smart Schools Investment Plan - Security Vestibules, cameras, and visitor management systems
- Discipline work; Code of Conduct and suspension practices
- Review trainings with security staff

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

Actions

- Establish consistency in all curricula, assessments and instructional practices K-12
- Deepen student engagement and provide opportunities for rigor
- Review and align all secondary course offerings to NYSED graduation pathways
- Revise the elementary day schedule
- FLEX-Establish an exploratory World Languages and CTE program
- Provide equitable support for student needs
- Monitor and make recommendations to reduce class sizes
- Improve classroom technology
- Develop a wireless infrastructure
- Robust software and Internet resources

Goal #3 - Improve Parent, Community and Staff Communication

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Actions

- Telling our academic story
- Clearly articulate expectations to parents and families
- Improve participation at school events
- Cultivate school/business partnerships

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Actions

- District Reserves and establish a reserve plan
- Capital improvements
- Sustainable budgeting
- Review of grants
- Review of out of district placements

Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Actions

- Cultivate a Professional Development (PD) consistent with the district PD plan.
- Construct district and building data teams to review student performance data.
- Implement a PD model that is mindful of instructional time.
- Conduct PD sessions that lead to future sessions facilitated by our own staff.

Goal #6 - We Are Sachem

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

Actions

- Pride in our school district
- Consistent experiences by grade level

- Vertical/Horizontal experiences
- Clear focus on student achievement and wellness

VII. PRESENTATION/DISCUSSIONS**VIII. CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

None.

B. Board of Education Discussion of Future Agenda Items

GPS in district vehicles.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on August 1, 2018 at 7:30 PM in the Board Room at Samoset Middle School.

IX. EXECUTIVE SESSION

None.

X. ADJOURN

A **MOTION** was made by Ms. Roberts, seconded by Mr. Matlat and approved unanimously (7-0) to adjourn at 7:56pm.

Respectfully Submitted,

Allison Florio

District Clerk