

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**REGULAR MEETING AGENDA**

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**August 2, 2017**

**8:30 AM**

**Board of Education Room**

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*Approved on 9/27/2017 as written – Official Document*

**I. OPENING OF MEETING**

Members Present: Anthony Falco, Board President  
William Coggin  
Mike Matlat  
Laura Slattery  
Sara Wottawa  
Erin Mullery, Student Member

Members Absent: Teri Ahearn  
Vic Canales  
Dorothy Roberts  
Rob Scavo  
Emma Hirt, Student Member

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools  
John O’Keefe, Asst. Supt. for Business & Operations  
Erin Hynes, Asst. Superintendent for Curriculum and Instruction  
Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration  
Allison Florio, District Clerk  
Chris Clayton, Esq. Ingerman Smith

**Call to Order** Meeting held at Samoset MS, was called to order by President Falco at 8:34am.

**Salute to the Flag**

**Moment of Silence**

**II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

None.

**BUSINESS ITEMS**

**III. BUSINESS ITEMS 3.A.1. THROUGH 3.B.1.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Wottawa, and approved unanimously (5-0), to approve the consent agenda for business items 3.A.1. through 3.B.1.

**A. Bid Awards**

**3.A.1. Bid Award**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Wottawa, and approved unanimously (5-0), to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number &amp; Title</u>	<u>Action Required</u>
a. B 17-202 Printing of Blueprints, Construction Documents & Transportation Maps	Approve
b. B 17-131 District-Wide Piano Tuning, Repair & Service	Approve
c. B 17-520 Floor Machine Repair & Replacement Parts	Approve
d. B 17-162 Specialty Hair, Skin & Nail Products for Cosmetology Class	Approve
e. B 17-416 Artificial Turf Maintenance (Field Grooming & Maintenance Services)	Approve

**B. Treasurers Report**

**3.B.1. Claims Audit Report - June 2017**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Wottawa, and approved unanimously (5-0), to approve the Claims Audit Report as of June 30, 2017 as submitted by Cerini & Associates, LLP.”

**PERSONNEL ITEMS**

**IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.B.8.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the consent agenda for personnel items 4.A.1. through 4.B.8.

**A. Teachers**

**4.A.1. Probationary Appointments of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Indrigo, Diana	Speech	Lynwood	1-4	9/5/17- 6/30/21
Harte, Ciara	School Media Specialist	Chippewa	1-4	9/5/17- 6/30/21

*Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure*

**4.A.2. Rescind Leave Replacement Appointment of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the rescission of a leave replacement appointment of teaching personnel as follows":

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Date</u>
Heller, Laura	Business	North	7/1/2017

**4.A.3. Leave Replacements Appointments of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the leave replacement appointments of teaching personnel as follows":

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Williams, Keith	Business	North	1-4	9/5/17-6/30/18

**4.A.4. Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the substitute teacher list as follows":

<u>Name</u>
Travers, Claudia

**4.A.5. Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the termination/resignation of substitute teachers as follows":

<u>Name</u>	<u>Date</u>
Nocco, Victoria	7/17/17
Trepiccione, Kaitlyn	6/30/17

**4.A.6. Approval of Coaching Assignments for the 2017-2018 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the following Coaching Assignments for the 2017-18 school year":

- Fall**  
 Girls Soccer  
 East JV Volunteer-Larry Saposnick (East)  
 North JV - Casie Ludemann (East)
- Girls Soccer Middle School  
 Samoset - Scott Kudrick (Grundy)
- Girls Volleyball  
 North JV - Jenna Pierro (OOD)
- Field Hockey

Rescind North Varsity Asst. - Erin Kelly (OOD)  
 North Varsity Asst. - Julianne Miller (sub)  
 North Varsity Volunteer - Erin Kelly (OOD)

**Spring**

Boys Lacrosse  
 East Boys Varsity Head - Don Denning (OOD)  
 North Boys Varsity Head - Alex Grimm (North)

**B. Support Staff**

**4.B.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Bruno, Ashley	Recreation Aide/Child Care	8/3/17
Cunningham, Samantha	Recreation Aide/Child Care	8/3/17
Gibaldi, Christina	Recreation Aide/Child Care	8/3/17
Hollander, Laura	Sr. Account Clerk Typist/Business Office	8/2/17
Hunter, Ashley	Recreation Aide/Child Care	8/3/17
Jacoutot, Dolores	Recreation Aide/Child Care	8/3/17
McDonald, Kim	Recreation Aide/Child Care	8/3/17
Ness, Lucille	Recreation Aide/Child Care	8/3/17
Walsh, Sandra	Recreation Aide/Child Care	8/3/17

**4.B.2. Retirement of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Loomis, Kenneth	Custodian /Samoset	8/31/17 20yrs., 3mos.
Masopust, Nancy	Steno /OSS	8/31/17 23yrs, 11mos.
Simeone, Dorothy	Sr. Clerk Typist /Samoset	8/30/17 29yrs., 5mos.

**4.B.3. Termination of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Coyle, Shane**	Custodian/Tamarac	8/3/17

\*\*In accordance with Section 71 of the Civil Service law.

**4.B.4. Return from a Leave of Absence of Support Services Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the return from a leave of absence of support services personnel as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Caldarola, Anne	Hall Monitor/ Seneca	Personal	9/6/17

**4.B.5. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<b><u>Athletic Trainer</u></b>	
Christensen, Jill	8/3/17
Katuna, Meghan	8/3/17
Marra, Anthony	8/3/17

<b><u>Clerical</u></b>	
Canestro, Phyllis	8/3/17
Cipriano, Donna	8/3/17
Lleras, Diane	8/3/17

**4.B.6. Probationary Appointments of Support Services Personnel (Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Hollander, Laura	Principal Acct. Clerk/ Business Office	\$66,380	8/3/17	12 weeks 8/3/17- 10/26/17

**4.B.7. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<b><u>Clerical</u></b>	
Simeone, Dorothy	8/30/17

**4.B.8. Appointment of School Safety Team**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to approve the following as the School Safety Team for the 2017-18 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner”:

RESOLVED, that the following individuals be and are hereby appointed to the School Safety Team for the 2017-18 school year commencing July 1, 2017:

**Union Representation:**

**Rescind:** Joe Burruso, SSSU (*previously appointed on 7/5/17 reorg agenda*)

**Appoint:** James Enright, SSSU

**V. ACTION ITEMS****1. CONSENT AGENDA FOR ITEMS 5.1.1. THROUGH 5.1.6.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (5-0), to approve the consent agenda for action items 5.1.1. through 5.1.6.

**5.1.1. Approval of Extension of Contract for Pupil Transportation - Towne Bus, LLC Contractual Routes 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (5-0), to approve the State Education Department Extension of Contract for Pupil Transportation between Sachem Central School District and Towne Bus, LLC for contractual routes to and from school for the period of service commencing September 1, 2017 and ending June 30, 2018. The total anticipated annual cost is \$7,372,583.56.”

**5.1.2. Approval of Extension of Contract for Pupil Transportation -Towne Bus, LLC Field Trips 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (5-0), to approve the State Education Department Extension of Contract for Pupil Transportation between Sachem Central School District and Towne Bus, LLC for Music and Athletic field trips for the period of service commencing September 1, 2017 and ending June 30, 2018. The total anticipated annual cost is \$125,000.00.”

**5.1.3. Approval of Extension of Contract for Pupil Transportation - We Transport (NY) LLC Contractual Routes 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (5-0), to approve the State Education Department Extension of Contract for Pupil Transportation between Sachem Central School District and We Transport (NY) LLC (d/b/a We Transport) for contractual routes to and from school for the period of service commencing September 1, 2017 and ending June 30, 2018. The total anticipated annual cost is \$8,431,560.82.”

**5.1.4. Approval of Extension of Contract for Pupil Transportation - We Transport Field Trips 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (5-0), to approve the State Education Department Extension of Contract for Pupil Transportation between Sachem Central School District and We Transport (NY) LLC (d/b/a We Transport) for Special Education and Curriculum field trips for the period of service commencing September 1, 2017 and ending June 30, 2018. The total anticipated annual cost is \$120,000.00.”

**5.1.5. Approval of Special Education Services Agreement with Eastport South Manor CSD Amended 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (5-0), to approve the agreement between Sachem Central School District and Eastport South Manor Central School District to provide special education and related services to students with disabilities, when such students attend schools in the Eastport South Manor Central School District. The tuition amount may be calculated as either the 2017-2018 New York State Nonresident Tuition Rate or based upon the actual cost of special education services, including related services, less applicable State Aid claimed by Eastport South Manor CSD. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district’s attorney.”

**5.1.6. Approval of Agreement with Serene Home Nursing Agency 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (5-0), to approve the agreement between Sachem Central School District and Serene Home Nursing Agency to provide skilled nursing services on an as-needed and as-requested basis. Following is the cost for services:

Registered Nurse:	\$58.00 per hour
Four (4) hours	\$232.00
Six (6) hours	\$348.00

RN accompanying child on bus each way/up to two (2) hours each direction - \$110.00

A full school day is six (6) hours. A half school day is four (4) hours. This agreement shall be in effect for the period July 1, 2017 to June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

**2. Donations**

**5.2.1. Donation - Samoset Middle School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Wottawa, and approved unanimously (5-0), to accept with gratitude, a donation from the Samoset Middle School PTA in the amount of \$1,254.31. This donation is for the BOCES Performing Arts Code A2111-30-4971.”

**3. Transfers**

**5.3.1. Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (5-0), to approve budget transfers of \$50,000 or greater.”

1. Transfers totaling \$4,180,052.89 are to balance all negative budget codes and to fund the Teacher Retirement System to pay back loans from pension smoothing.

4. **Recommendations from the Committee on Special Education**

5.4.1. **Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (5-0), to accept the recommendation of the Committee on Special Education for the following meetings":

7/24, 7/26, 7/27, 7/31

VI. **MONTHLY REPORTS**

A. **Determinations from the Committee on Preschool Special Education**

6.A.1. **Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

7/20, 7/25, 7/26, 7/27, 8/1, 8/2

**Board of Education Sub Committees**

*Sachem Legislative Committee:* The Board heard comments from Mr. Nicosia.

**2017-18 Board Goals**

*Goal #1 - Provide Safe and Secure Schools*

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

*Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills*

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21<sup>st</sup> century careers.

*Goal #3 - Improve Parent, Community and Staff Communication*

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

*Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District*

Continue to focus on balancing the needs of students with taxpayer sensitivity.

*Goal #5 - Technology Integration*

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.



*Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education*

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the Sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

*Goal #7 - We Are Sachem*

The Board is dedicated to promoting one Sachem family and collaboration amongst our 15 schools. This will support consistent academic programs and activities.

## **VII. PRESENTATION/DISCUSSIONS**

### **VIII. CLOSING**

#### **Visitors (Each visitor will be limited to 3 minutes)**

None.

#### **Next Meeting**

The next Regular meeting of the Board of Education will be held on August 23, 2017 at 7:30pm in the Board Room at Samoset Middle School.

### **ADJOURN**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (5-0) to adjourn at 8:38am.

Respectfully Submitted,

*Allison Florio*  
District Clerk