

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF DECEMBER 2, 2015**

APPROVED AS WRITTEN – 1/20/16 - OFFICIAL COPY

MEMBERS PRESENT: Anthony Falco, President
Teri Ahearn
Vic Canales
William Coggin
Dorothy Roberts
Robert Scavo
Laura Slattery
Sal Tripi
Shannon Christiano, Student Member

MEMBERS ABSENT: Michael J. Timo, Vice President
Alex Rosati, Student Member

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Kristin Capel-Eden, Asst. Superintendent for Personnel
Paul Manzo, Deputy Superintendent
Jessica Schmettan, Assistant Superintendent for Elementary
Bruce Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Falco at 7:30pm.

PLEDGE OF ALLEGIANCE: Mr. Falco opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

RECOGNITIONS

Merrimac Elementary School - ALS Ride for Life
Sachem Nurses

COMMENTS FROM VISITORS:

The Board heard comments and concerns from members of the audience.

BUSINESS ITEMS:

Bid Awards Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following bid awards:

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	Graduation Programs	Approve
b.	Uniforms for Sachem Staff	Approve

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 2, 2015

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn and was seconded by Mr. Tripi to approve a consent agenda for all the personnel items. An Amended **Motion** was made by Mr. Canales, seconded by Mr. Tripi, and carried unanimously (8-0) to pull item - Retirement of Administrative Personnel from the consent agenda. Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve a consent agenda for all the personnel items with the exception of Retirement of Administrative Personnel.

Resignation of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the resignation of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Greening, Linda	Elementary	Tamarac	Personal	12/11/15

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Siper, Wendy	Sagamore	8/31/15	20-7	20-8	2698.00

Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Bellafatto, Michelle	Seneca	1/1/16	\$165.00
Stellato, Marie	Wenonah	1/1/16	\$165.00
Rossi, Tara	Nokomis	1/6/16	\$165.00
Schneider, Trisha	Tamarac	1/7/16	\$165.00

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the substitute teacher list as follows:

<u>Name</u>
Belevski, Gleb
Bianchi, Elizabeth

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 2, 2015

Brooks, Lorrie
Hoey, Christopher

Pellegrino, Dominic
Riley, Louis
Sessa, Lisa
Squatrito, Jessica
Stewart, Michelle
Trupia, Jeannine
Urea, Richard
Yoon Young, Alice

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Gil, Sean	11/20/15
Holden, Christopher	11/5/15
McBride, Debra	11/19/15
Sequino, Nicole	11/23/15

Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the appointment of leave replacement teacher assistants as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Egan, Kristen	Special Education Teaching Assistant	Gatelot	1-3	12/4/15-6/30/16
Schneller, Jillian	ENL/Teaching Assistant	East	1-3	11/30/15-6/30/16

Retirement of Administrative Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously ((8-0) to approve the retirement of administrative personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Nolan, James	Superintendent	D.O./Samoset Annex	7/1/16
Singer, Bruce	Associate Superintendent	D.O./Samoset Annex	7/1/16

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn,

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 2, 2015

seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Berkowitz, Jennifer	Group Leader/Child Care	11/13/15
Forman, Barbara	4 Hr. FSW/Sagamore	12/2/15

Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Cassidy, Kathleen	School Lunch Manager/Food Service	4/30/16 5 yrs., 6 mos.
Meyer, Faith	Special Ed Aide/North	11/28/15 17 yrs., 10 mos.

Termination of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the termination of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Samuelson, Joann	Recreation Aide/Asst. Group Leader/ Group Leader/Child Care	12/3/15

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Food Service Worker</u> Kaiser, Adriana	11/21/15

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Pankus, Virginia	Recreation Aide/Child Care	\$10.38/hr.	11/18/15	None

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 2, 2015

Wright, Tina Recreation Aide/Child \$10.38/hr. 11/18/15 None
Care

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Custodian</u>	
Anderson, Christopher	11/30/15
Barra, Michael	11/30/15
Nash, Kenneth	11/18/15

ACTION ITEMS:

Approval of Agreement with Town of Brookhaven - Salt, Sand and General Repairs 2016

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously ((8-0) to authorize the President of the Board of Education, Anthony Falco, to execute the renewal of the agreement between the Sachem School District and the Town of Brookhaven for salt, sand, and general repairs as needed.

Approval of Addendum to New York Therapy Placement Services Agreement 2015-16

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((8-0) to approve an addendum to the 2015-16 agreement between Sachem Central School District and New York Therapy Placement Services, Inc. for the following services:

Assistive Technology Evaluation	\$1,100.00 per evaluation
Assistive Technology Training/Consult in school	\$ 40.00 per 15 minutes Indiv. session
Assistive Technology Training/Consult home	\$ 60.00 per 15 minutes Indiv. session

This addendum has been reviewed and approved by the school district's attorney.

Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously ((8-0) to approve one budget transfer of \$50,000 or greater:

- One transfer for \$90,655.00 is to correct contractual salary for the 2015-2016 school year, effective July 1, 2015 for the Director of Facilities and Custodial Supervisor.

Approval of Excess Major Medical Renewal Rates

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 2, 2015

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the Excess Major Medical renewal rates from J.J. Stanis and Company, Inc. The current rates will continue as follows:

Current Rates	Renewal Rates	
Single Coverage	\$6.25	\$6.25
Family Coverage	\$15.00	\$15.00

There is no cost increase. This is fully paid by employees. There is no district contribution. The renewal is scheduled to take place effective January 1, 2016.

Donation - Spectrum of Dreams

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Slattery, and carried unanimously ((8-0) to accept with gratitude, a donation of five youth stabilizing Aqua Joggers and five adult stabilizing Aqua Joggers for Sachem’s Special Education Extended School Year program from Mr. Tim Szlosek, President of Spectrum of Dreams. The value of this donation is approximately \$350.00.

Approval of Renewal with Global Compliance Network, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously ((8-0) to approve the renewal of the software package of unlimited tutorials from Global Compliance Network, Inc. which provides online Human Resources, OSHA and Professional Development tutorials and any new tutorials developed during the license period for a complete 12 months (January 1, 2016 to December 31, 2016). The cost of this unlimited tutorials package is \$1,400 and will be paid through the General Fund.

Approval of ADA Capital Project District-Wide ADA Curb Cuts and Transfer of Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously ((8-0) to approve a Capital fund transfer as follows:

<u>Capital Project</u>	<u>From</u>	<u>To</u>
2011-12 capital improvement	\$ 6,345	
North science rooms	<u>\$53,168</u>	
Total:	\$59,513	
District-wide ADA curb cuts		Total: \$59,513

Approval of Extra Curricular Clubs/Activities for 2015-2016 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously ((8-0) to approve the following extracurricular clubs for the 2015-2016 school year:

<i>School</i>	<i>Club</i>	<i>Advisor</i>
Chippewa	Chippewa Leaders Club	<i>Rescind</i> - Katherine Shivers
		<i>Add</i> - Elizabeth Crowley

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 2, 2015

Approval of Payment to FIRST (For Inspiration and Recognition of Science and Technology)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously ((8-0) to approve the payment of \$5,000 to FIRST (For Inspiration and Recognition of Science and Technology) for an entrance fee for the 2016 SBPLI Long Island Regional Competition being held on March 30-April 2, 2016 for the Sachem Robotics team. This will be paid through the Career Training Program.

Denial of Late Transportation Request for Private and Parochial Schools

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously ((8-0) to deny the request for late transportation to the Upper Room Christian School in Dix Hills for one student at an approximate cost of \$12,210.00 for the remainder of the 2015-2016 school year.

Approval of Stipulation of Agreement - Non-Instructional Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously ((8-0) to approve a Stipulation of Agreement dated December 2, 2015 between the Sachem Central School District and a non-instructional staff member, whose identity has been made known to the Board in Executive Session, regarding a personnel matter.

Rescission of Alternate Evening High School Staff for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously (8-0) to rescind the appointment of the following Alternate Evening High School staff for the 2015-16 school year:

Jason Mauro Special Education

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously ((8-0) to accept the recommendation of the Committee on Special Education for the following meetings:

11/19, 11/20, 11/23, 11/24, 11/30, 12/1, 12/2

MONTHLY REPORTS

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file:

11/19, 11/23, 12/1

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 2, 2015

Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

2015-16 Updates to the Board

1. Budget Advisory Committee
2. Field Trips
3. Substance Abuse Meetings

COMMENTS FROM VISITORS: None.

FUTURE AGENDA ITEMS: None.

.NEXT MEETING:

The next Regular meeting of the Sachem Board of Education will be held on Wednesday, December 16, 2015 at 7:30pm in the auditorium at Samoset Middle School to discuss school closings.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously ((8-0) to convene into Executive Session at 8:05pm to discuss collective negotiations, employment of a particular individual, legal advice regarding a transportation issue, and disposition of property.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (8-0) to adjourn at 8:40pm.

Respectfully submitted,

Carol Adelberg
District Clerk