

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**WORK SESSION AGENDA**

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January 6, 2016

7:30 PM

Board of Education Room

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*The Board of Education welcomes all who are attending this meeting.*

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**I. OPENING OF MEETING**

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**
  
5. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

November 4, 2015 - Work Session  
November 9, 2015 - Special Meeting  
November 18, 2015 - Regular Meeting

**II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**III. PRESENTATIONS**

1. Virtual Enterprise Course

**BUSINESS ITEMS**

1. **Treasurer's Report**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of September 30, 2015 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status

Report as of September 30, 2015 as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of September 30, 2015)

**PERSONNEL ITEMS**

**IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.C.7.**

**A. Teachers**

**4.A.1. Leave Replacements Appointments of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Wyckoff, Tina	Elementary	Tamarac	1-4	12/9/15

**4.A.2. Salary Changes for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Brunse, Bree	Wenonah	8/31/15	15-5	15-6	2,697.00
Fleri, Megan	Sagamore	8/31/15	5-4	5-5	2,453.00
Mastrogiacomo, Michael	North	8/31/15	10-6	10-7	2,698.00

**4.A.3. Ten Year Increment for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Baker, Faith	Cayuga	2/5/16	\$135
Salerno, Robert	Seneca	2/19/16	\$120

**4.A.4. Approval of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

**Name**

- Calatayud, Angela
- Ceravino, Charissa
- Falabella, Michele
- Jacobs, Deborah
- Masciale, Jessica
- Nettleton, Debra
- Perino, Laurie
- Ryan, Susan
- Tirelli, Taylor
- Vignona, Valerie
- Volpe, Shanna

**4.A.5. Termination/Resignation of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

**Name**

**Date**

- |                     |          |
|---------------------|----------|
| Jensen, Emily       | 12/15/15 |
| McNaughton, Kayla   | 12/2/15  |
| Pellegrino, Dominic | 12/10/15 |
| Squatrito, Jessica  | 12/8/15  |

**B. Teacher Assistants**

**4.B.1. Resignation of Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

**Name**

**Grade/Subject**

**School**

**Dates**

- |                 |                                      |        |         |
|-----------------|--------------------------------------|--------|---------|
| McCarron, Laura | Special Education Teaching Assistant | Grundy | 12/3/15 |
|-----------------|--------------------------------------|--------|---------|

**4.B.2. Termination of Leave Replacement Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Wyckoff, Tina	Special Education Teaching Assistant	Tamarac	12/8/15

**4.B.3. Appointment of Leave Replacement Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
David, Guinevere	Special Education Teacher Assistant	Waverly	1-3	12/7/15-6/30/16
Miller, Julianne	Special Education Teacher Assistant	Samoset	1-3	12/1/15-6/30/16

**C. Support Staff**

**4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
DiPietro, Sandra	Hall Monitor/ Sequoya	12/23/15
Franco, Stephen	Campus Security/District Wide	1/7/16
Walsh, Meghan	Recreation Aide/Child Care	1/18/16

**4.C.2. Retirement of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Mikucki, Maureen	Sr. Clerk Typist/Tamarac	1/4/16 16 years

**4.C.3. Rescission of Leave of Absence of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the rescission of leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Scofield, Kristin	3 Hr. FSW/Nokomis	Personal	5/11/15

**4.C.4. Leave of Absence of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Dean, Dawn	Classroom Aide/ Grundy	Personal	12/16/15 -6/16/16

**4.C.5. Return from a Leave of Absence of Support Services Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of support services personnel as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Canino, Michelle	4 Hr. FSW/Seneca	Personal	1/4/16

**4.C.6. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<b><u>Aides</u></b>	
Longobardi, Elizabeth	1/7/16
<b><u>Clerical</u></b>	
Grazia, Louise	1/7/16
Pazienza, Christine	1/7/16
Reed, Jaynee	1/7/16
<b><u>Custodian</u></b>	
Bove, Beth	12/17/15
Daw, Christopher	12/17/15
DeVito, Christopher	12/17/15
Fratarelli, Guillermina	12/17/15
Skippon, Kristopher	12/17/15

**4.C.7. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary

appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Berkowitz, Jennifer	Group Leader/ Child Care	\$17.41/hr.	12/16/15	None
Pagano, Linda	Recreation Aide/ Child Care	\$10.38/hr.	12/16/15	None
Rossi-Soricelli, Lori	Recreation Aide/ Child Care	\$10.38/hr.	1/6/16	None

**V. ACTION ITEMS**

**1. Mini Contracts Consent Agenda for Action Items 5.1.1. through 5.1.3.**

**5.1.1. Approval of Agreement with Tams-Witmark Music Library, Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Tams-Witmark Music Library, Inc. for the rentals, royalties and full orchestration for the production of Bye Bye Birdie at Sachem High School East. The total cost of \$2,140.00 will be paid by the District Office for Music and Art.”

**5.1.2. Approval of Special Education Services Agreement with Middle Country CSD 2015-16**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Middle Country CSD to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country CSD, but reside in Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2015 through June 30, 2016.”

**5.1.3. Approval of License Agreement with RH Theatricals**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the license agreement between Sachem Central School District and RH Theatricals to provide a production pack for the production of The Sound of Music Jr. at Seneca Middle School. The cost of \$650.00 will be paid by the District Office for Music and Art.”

**5.2. Approval of Resolution for District's Border Collie**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

WHEREAS, in the winter of 2007, the School District purchased a border collie to assist in the control of geese on the athletic fields in the School District;

WHEREAS, during the term of its service to the School District said border collie resided with Carol Adelberg, District Clerk; and

WHEREAS, as a result of the border collie’s age and health, the border collie is no longer able to meet the School District’s needs and has nominal monetary value;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares that the border collie is no longer usable for its intended purpose; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Associate Superintendent for Business to find suitable care for said border collie at no further expense to the School District.

**5.3. Donation - Mr. John Neyman**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of three computer monitors from Mr. John Neyman, employee of Sachem Central School District. These monitors will be used to replace damaged monitors at Sachem High School East. The approximate value of this donation is \$175.00.”

**5.4. Approval of Extracurricular Clubs/Activities for the 2015-16 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular club/activity revisions for the 2015-16 school year”:

<u>School</u>	<u>Club/Activity</u>	<u>Advisor</u>
East	Class Advisor - 12th Grade	Add: Kathy Stein
	National Honor Society	Add: Kristen Goodwin
North	Mentor Club Senior/Freshman	Add: Mary Kuerner
	National History Honor Society	Add: Elizabeth Kachmar
	National Honor Society	Add: Alison Sinacore
	Senior Class Advisor	Add: Dana Glasser
	Sophomore Advisor	Add: Kim Murphy

**5.5. Appointment of 2016 Summer Enrichment Lead Teachers**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the individuals listed below as Lead Teachers for the summer program as indicated":

Carissa Hagan                      Lead Teacher Secondary  
Jessica Williams                  Lead Teacher Elementary

**5.6. Appointment of Alternate Evening High School Staff for the 2015-16 School Year**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Alternate Evening High School staff for the 2015-16 school year":

Christopher Olsen      Substitute Teacher

**5.7. Appointment of Positions for the 2015-16 School Year**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following position for the 2015-16 school year as follows":

Principal Aide Tamarac                      Gina Mordente

**5.8. Approval of Stipulation of Settlement - Instructional Employee**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Stipulation of Settlement between a certain tenured employee and the Sachem Central School District effective January 6, 2016.

BE IT RESOLVED, that the Board of Education authorizes the Board President and the Superintendent of Schools to execute a certain agreement settling a putative Education Law §3020-a proceeding regarding a certain tenured employee named in such agreement, whose identity has also been made known to the Board of Education in Executive Session.

**5.9. Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings":

12/17, 12/18, 12/21, 12/22, 12/23, 1/5, 1/6

**VI. MONTHLY REPORTS**



**6.1. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending November 2015.

**6.2. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:  
12/17/15, 1/5/16

**6.3. Board of Education Sub Committees**

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

**6.4. 2015-16 Updates to the Board****VII. PRESENTATION/DISCUSSIONS**

Budget Advisory Committee

**VIII. CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

**B. Board of Education Discussion of Future Agenda Items**

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

**C. Next Meeting**

The next Regular meeting of the Board of Education will be held on January 20, 2016 at 7:30 PM in the Board Room at Samoset Middle School. This meeting will commence with a Public Hearing for the purpose of a final hearing evaluating the impact of the proposed closing of the Tecumseh and Gatelot Elementary Schools and Sequoya Middle School in the Sachem Central School District.

**IX. EXECUTIVE SESSION**

The Board of Education may choose to adjourn to executive session to discuss District matters.

**X. ADJOURN**