

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
REORGANIZATIONAL/REGULAR MEETING OF JULY 11, 2012**

APPROVED AS WRITTEN - 8/22/12 - OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Douglas Duncan
Anthony Falco
Michael J. Isernia, Esq.
Christine Lampitelli
Dorothy Roberts
Michael J. Timo

MEMBERS ABSENT: None.

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Gail Grenzig, Asst. Superintendent for Personnel
Jill Karp, Asst. Superintendent for Curriculum & Instruction - Elementary
Paul E. Manzo, Asst. Superintendent for Curriculum & Instruction - Secondary
Bruce H. Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The reorganizational/regular meeting held at Samoset Middle School was called to order by President Scavo at 7:32pm.

PLEDGE OF ALLEGIANCE: Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

NEWLY ELECTED BOARD

MEMBERS: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the constitutional oath of office be administered to newly elected Board members, Robert Scavo, Douglas Duncan Jr., and Michael J. Isernia by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

EX-OFFICIO STUDENT BOARD

MEMBER: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the constitutional oath of office be administered to the ex-officio student Board members Kristie Botti and Taylor Ahmed by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30). Ms. Botti will be sworn in on a separate date.

ELECTION OF OFFICERS

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Temporary Chairperson Mr. Scavo nominated Mr. Isernia to serve as temporary chairperson of the reorganization meeting. The nominations were closed. Mr. Isernia was unanimously (9-0) elected to serve as temporary chairperson.

BOE President Mr. Tripi nominated Mr. Scavo to serve as BOE President. The nominations were closed. Vote on the election of Board of Education President:

Yes: Mr. Scavo, Mr. Tripi, Ms. Ahearn, Mr. Falco, Mr. Isernia, Ms. Lampitelli, Ms. Roberts, Mr. Timo

No: Mr. Duncan

Mr. Scavo was elected President (8-1).

RESOLVED, that Mr. Scavo be elected President of the Board of Education of this District for the ensuing official year ending June 30, 2013; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10, 30)

BOE Vice President Mr. Timo nominated Mr. Tripi to serve as BOE Vice President. The nominations were closed. Mr. Tripi was unanimously (9-0) elected Vice President.

RESOLVED, that Mr. Tripi be elected Vice President of the Board of Education of this District for the ensuing official year ending June 30, 2013; and,

BE IT FURTHER RESOLVED, that in the absence of the President of the Board of Education or his/her inability to act, the Vice-President of the Board of Education be President and be authorized to assume all the responsibilities and perform all of the duties of the President of the Board of Education as provided by law; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected Vice-President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504; New York State Constitution, Article XIII-1; Public Officers Law 10, 30)

APPOINTMENT OF OFFICERS

District Clerk Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that, Carol Adelberg be and is hereby appointed District Clerk of the Board of Education and,

BE IT FURTHER RESOLVED, that same shall perform the duties of district clerk of the Sachem Central School District for the school year ending June 30, 2013 and,

BE IT FURTHER RESOLVED, in the event Ms. Adelberg is absent, Carol Burns, and/or Carol Truglio act as alternate District Clerks.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Clerk by the President of the Board of Education. (Educ. Law 2114, 2130, 2503; Comm's. Reg. 170.2)

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District Treasurer Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Diane Kollmer be and is hereby appointed Treasurer and the custodian of all monies belonging to the District from whatever source derived for the 2012-13 school year commencing July 1, 2012; and it is recommended that the Board appoint Ms. Diane Kollmer to the position of Treasurer with an annual stipend of \$5,954.40. These rates are concurrent with the senior high school extra-classroom treasurer. It is also recommended that the Board approve an additional stipend of \$5,600 to review the Extra Classroom Activity Fund processes and controls at the school. These stipends are effective July 1, 2012.

BE IT FURTHER RESOLVED, that same shall perform the duties of District Treasurer of the Sachem Central School District for the school year ending June 30, 2013; and

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Treasurer by the District Clerk. (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2). Ms. Kollmer will be sworn in on a future date.

District Internal Claims
Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the internal claim auditors for the school year 2012-13 shall be Nawrocki Smith LLP, 290 Broad Hollow Road, Melville, New York 11747, and shall perform full internal claims audits of the Sachem Central School District at Holbrook, through June 30, 2013 at an annual fee not to exceed \$62,640.00.

District Internal
Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the internal auditors for the school year 2012-13 shall be Cullen & Danowski, LLP, 1650 Route 112, Port Jefferson Station, New York 11776, and shall audit the financial operations of Special Education for a fee that will range from \$16,000 to \$20,00 for the period July 1, 2011 through June 30, 2012; and

BE IT FURTHER RESOLVED, that same shall perform a risk assessment update of district business operations for the year ending June 30, 2013. The fee for the initial risk assessment is \$14,000 (Educ. Law 2116-a; Comm’s. Reg. 170.2).

District External
Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Ms. Roberts, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the auditors for the school year 2012-13 shall be Toski & Co., CPAs, PC, 300 Essjay Road, Suite 115, Williamsville, New York 14221, and shall perform audits on the records of the Sachem Central School District, for the year ending June 30, 2012; and

BE IT FURTHER RESOLVED that same shall perform the full services for the

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Sachem Central School District, at a fee of \$44,500 for the school year ending June 30, 2012. (Educ. Law 2116-a; Comm's. Reg. 170.2).

OTHER APPOINTMENTS

School Physicians Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, and was seconded by Mr. Tripi, and carried (9-0), to approve the following resolution:

RESOLVED, that the following physicians be appointed to serve a school medical officers of this district at the pleasure of the Board of Education during the school year 2012-13. (Educ. Law 902, 1709-21; Comm's. Reg. 136.2)

Dr. Jack Nussbaum 388 Hawkins Avenue, L. Ronkonkoma
Dr. David Hauer 388 Hawkins Avenue, L. Ronkonkoma

Mid Island Medical Medicine 709 Hawkins Avenue, Suite 1, Ronkonkoma

*Pediatric and Adolescent Medicine 270 Union Avenue, Holbrook

Inclusive, but not limited to:

Dr. Jason Kroneberg* Dr. Mitchell Kleinberg*
Dr. Robert Festa* Barbara Kolk-Seda, RPAC*
Michelle Welch, RPAC* Laura McDowell, RPAC*
Danielle Byrne, RPAC* Joanne Silva, NP*
Lori Jardin, NP*

Dr. Alan Studley 465 Blue Point Road, Farmingville
Ann Marie Badagliacca, PA 465 Blue Point Road, Farmingville

***First Choice Medical Care 203 Union Avenue, Holbrook

** Dr. Frank Segreto 3585 Veterans Memorial Hwy., Ronkonkoma
** Angelo Rizzi, PA 3585 Veterans Memorial Hwy., Ronkonkoma

**Dr. Phillip Shrank 6 Technology Drive, Suite 100, Setauket
**Dr. Hayley Queller 6 Technology Drive, Suite 100, Setauket
**Christopher Collins, PA 6 Technology Drive, Suite 100, Setauket

**Dr. Anthony Cappellino 400 W. Main Street, Suite 304, Babylon

FURTHER, that school physician fees for the school year 2012-13 be at the rate of \$10.00 per pupil examination, \$22.00 for all authorized adult examinations, \$45.00 per CSE examinations, \$12.00 per examination for employment certificates, and \$11.00 per examination for Department of Labor Work Certificates; and,

FURTHER, that physicians assigned to be in attendance at football games receive \$175.00 per game; and

FURTHER, that physicians assigned to be in attendance at Committee for Special Education Meetings receive \$120.00 per session.

FURTHER, that physicians assigned to conduct OSHA physicals for employees involved in asbestos abatement receive \$125.00 per physical.

*No adult physicals
**Sports physicals as needed
***OSHA physicals

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- School North Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (9-0) to approve Dr. Anthony Cappellino to provide orthopedic coverage for the varsity football games at Sachem High School North at no cost to the district for the 2012-13 school year.
- Orthopedic Coverage – Sachem High School East Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Timo, and carried unanimously (9-0) to approve Dr. Philip Schrank to provide orthopedic coverage for the varsity football games at Sachem High School East at no cost to the district for the 2012-13 school year.
- Chief School Medical Officer Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve Jack Nussbaum, MD as Chief School Medical Officer for the 2012-13 school year at an hourly rate of \$150.00.
- Board and Labor Counsel Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the following resolution:
- RESOLVED, that Ingerman Smith L.L.P. is hereby appointed Board, Labor and Legal Counsel to the Sachem School District for the school year 2012-13 at a retainer of \$159,650 and an additional rate of \$205 per hour for litigation, real estate and construction matters.
- Bond Counsel Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following resolution:
- RESOLVED, that Hawkins, Delafield & Wood is hereby appointed Bond Counsel for the ensuing official year ending June 30, 2013, and
- BE IT FURTHER RESOLVED, that same shall perform the duties of Bond Counsel of the Sachem Central School District as follows: Preparation of all documents regarding sale of TAN, principal amount issued up to \$50 million at a cost of \$0.40 per \$1,000; Bond Basic Fee \$3,750; Refunding Serial Bonds not to exceed the greater of \$25,000 or an amount calculated as following: \$1.00 per \$1,000 principal amount of bonds up to \$30,000,000 and .50 per \$1,000 principal amount of bonds in excess of \$30,000,000.
- Financial Advisory Services Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:
- RESOLVED, that Capital Markets Advisors, LLC is hereby appointed for our Financial Advisory Services for the ensuing official year ending June 30, 2013, and
- BE IT FURTHER RESOLVED, that same shall perform the duties for our Financial Advisory Services for the Sachem Central School District, as follows: NOTES, \$5,300, BONDS, \$11,350, \$950 for annual filing and \$500 for any required Material Event notice; if required by the SEC for the school year ending June 30, 2013
- Records Access Officer Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the

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following resolution:

RESOLVED, that Carol Adelberg be and is hereby appointed Records Access officer for the ensuing official year ending June 30, 2013 at no additional compensation. (Public Officer Law 87 (b) (iii)).

Records Management
Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Stephanie MacIntosh, the Administrator for Federal Funds, Research & Development be and is hereby appointed Records Management Officer for the ensuing official year ending June 30, 2013, at no additional compensation. (Comm's. Reg. 185.2 (I))

School Purchasing
Agent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Catherine Nocco is hereby appointed School Purchasing Agent for the school year 2012-13, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. In the event Ms. Nocco is absent, Nancy Merkle, Purchasing Technician, act as an alternate Purchasing Agent. (Comm's. Reg. 170.2)

School Purchasing
Technician

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Roberts, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Nancy Merkle be approved as Purchasing Technician for the school year 2012-13, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. (Comm's. Reg. 170.2)

Approval of Superintendent
Hearing Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the appointment of Mary Cavanaugh as Superintendent Hearing Officer. The total annual expenditure for all Superintendent Hearing Officer fees is not to exceed \$20,000 for the 2012-13 school year.

Appointment of Coordinator for Child Care for the 2012-13
School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the appointment of Anthony Mauro to serve as the Coordinator for Child Care, effective July 1, 2012.

Appointment of Coordinator for Community Use of Facilities for the 2012-13
School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried (8-0-1), with Mr. Duncan abstaining, to approve the appointment of Wayne Wilson to serve as the Coordinator for Community Use of Facilities for the 2012-13 school year.

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Appointment of Videographers for 2012-13

School Year Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to approve the appointment of videographers to provide their services to our athletic teams during the 2012-13 school year at a rate of \$117.52 per contest:

T & D Sports Video Productions
Ted Matos
Misty Mountain Video

DESIGNATIONS

Official Bank Depositories –

All Funds Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following financial institutions be and are hereby designated as the official depositories for funds to be received and disbursed and not to exceed \$250,000,000 and to be used for repurchase agreements by this school district during the school year 2012-13. (Educ. Law 2129, 2130; Comm’s. Reg. 170.2)

1. HSBC
2. Citibank
3. Bank of America/Merrill Lynch
4. Smith-Barney
5. J.P. Morgan/Chase
6. Bank of New York
7. Capital One
8. MBIA-CLASS
9. State Bank of Long Island
10. T.D. Bank
11. Suntrust Bank
12. Wells Fargo
13. Flushing Commercial Bank
14. The First National Bank of Long Island

Regular Monthly Meetings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the regular monthly meetings of the Board of Education of Sachem Central School District, Towns of Brookhaven, Smithtown and Islip, Suffolk County, New York, shall be held during the ensuing year at 7:30 p.m., on the third Wednesday of each month at Samoset Middle School except where this date conflicts with a holiday and/or school recess period and to adopt the schedule of Board meeting dates for regular and work sessions as presented. (Educ. Law 1708 (quarterly) 2504)

Official Newspapers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that any of the following newspapers may be used officially at any time it appears to the advantage of the District to do so during the school year 2012-13 (Educ. Law 2004; Municipal Law 103)

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List of newspapers to be considered.

1. Newsday *
2. Ronkonkoma Review
3. The New York Times

*BE IT FURTHER RESOLVED, that the Board shall designate NEWSDAY as the official newspaper for the purpose of advertising bids and contracts.

AUTHORIZATIONS

Chief School Officer to Certify

Payrolls

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Chief School Officer, Associate Superintendent and Assistant Superintendent for Personnel be authorized to certify all payrolls prepared on behalf of this district for the ensuing year 2012-13.

Authorization to Establish

Petty Cash Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that according to Section 19.22 of the New York State Education Law, petty cash funds be established for each school building for the 2012-13 school year in the district in which there is a principal in charge. Such petty cash funds are not to exceed One Hundred Dollars (\$100.00) in any one unit. The per item purchase limit shall be \$50.00. In addition, there should be established a petty cash fund of One Hundred Dollars (\$100.00) for the District Clerk's Office, One Hundred Dollars (\$100.00) for Federal Funds, One Hundred Dollars (\$100.00) for the Athletic Office, One Hundred Dollars (\$100.00) for the Before and After School Child Care Program Office, One Hundred Dollars (\$100.00) for the District Music Office, One Hundred Dollars (\$100.00) for the Security Office, One Hundred Dollars (\$100.00) for the Transportation Office, One Hundred Dollars (\$100.00) for the Office of Student Services, One Hundred Dollars (\$100.00) for the Office of the Science Coordinator, One Hundred Dollars (\$100.00) for Special Education Summer School, One Hundred Dollars (\$100.00) for Summer Enrichment Program, One Hundred Dollars (\$100.00) for Food Service Office, Two Thousand One Hundred Sixty Four Dollars (\$2,164.00) for starting cash for cafeteria registers and One Hundred Dollars (\$100.00) for the Superintendent's Office. Building Principals, Program Directors, and the District Clerk are responsible for these funds and to submit proper records accounting for expenditures from such funds; and,

FURTHER, that payments from such petty cash funds may be made for materials, supplies, or services only when payment is required upon delivery." (Educ. Law 1709-29; Comm's. Reg. 170.4)

Designation of Authorized

Signature on Checks

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

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RESOLVED, that the District Treasurer be authorized to sign all checks or drafts for all salaries of teachers, and for all officers or other employees of this school district and for payment of bills, expenses, obligations, and liabilities, and also such contracts, documents, papers, agreements, writings, and other instruments in writing as are authorized by the Board of Education or required by law to be executed, and in the absence or inability of the District Treasurer to sign such checks or drafts and such contracts, documents, papers, agreement, writings, and other instruments requiring her signature.

BE IT RESOLVED, that District Clerk (Presently Carol Adelberg), Administrator for Federal Funds (presently Stephanie MacIntosh) and Managerial Confidential (Cynthia Carvajal) shall perform the check signing responsibilities in the absence of the District Treasurer of the Sachem Central School District for the school year ending June 30, 2013.

The above designees will be allowed to sign on the districts account payable and payroll checks in circumstances where the district treasurer is unavailable to perform the duty of check signing.

BE IT FURTHER RESOLVED, that the use of the Allison Payment Systems Software be authorized for use in signing checks with the required signatures.

Chief School Officer Authorized to Approve

Budget Transfers Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Chief School Officer be authorized to approve budget transfers for the 2012-13 school year and that the Board of Education must approve budget transfers of \$50,000 or greater. (Comm's. Reg. 170.2)

Authorization to Apply for Grants in Aid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the Chief School Officer or the Administrator for Federal Funds, Research & Development to be authorized to apply for any federal or state grants deemed to be in the best interests of the Sachem School District. (Educ. Law 1711, 2508)

Co-Curricular Extra Classroom Treasurer

Upon the recommendation of the Superintendent of Schools a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to appoint the following Co-curricular Extra Classroom Treasurers to provide proper financial management of such extra-classroom activity funds for the 2012-13 school year:

Cayuga	Ellen Schare
Chippewa	Kimberly DiGiovanna
East	Frank Zumbo
Gatlot	Jan Chmela
Grundy	Nicole Aliffi
Hiawatha	Michelle Bozzanca
Lynwood	Maureen Hines
Merrimac	Danielle Gagnon
Nokomis	Tara Rossi
North	Thomas Sullivan
Sagamore	Tiziano Torquato
Samoset	Alicia Miller
Seneca	Thomas Coffey
Sequoia	Anne Monnier

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Tamarac
Tecumseh
Waverly
Wenonah

Kathleen Weber
Catherine Armstrong
Susan Greene
Kerry Berger

BONDING OF PERSONNEL

District Treasurer Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the District Treasurer be bonded for \$5,000,000 for the official school year 2012-13. (Educ. Law 2122, 2130, 2527, Comm's. Reg. 170.2)

Co-Curricular
Treasurers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Co-Curricular Treasurer at each building be bonded for \$5,000,000, for the official school year 2012-13. (Educ. Law 2527; Comm's. Reg. 170.2)

Public School System Employee

Blanket Bond

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that a blanket position bond for all employees other than the District Treasurer be issued for the school year 2012-13. Such bond to provide coverage in the amount of \$5,000,000 for all employees, some of whom handle district funds during the school year 2012-13. (Public Off. Law Section 11; Comm's. Reg. 172.5)

Superintendent/Associate Superintendent for Business/School

Business Administrator

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Superintendent/Associate Superintendent for Business/School Business Administrator be bonded for \$5,000,000 for the official school year 2012-13. (Educ. Law 2527; Comm's. Reg. 170.2)

Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds)
Forgery or Alteration Policy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) in the amount of \$50,000 and the Forgery or Alteration Policy in the amount of \$100,000 for the official school year 2012-13. (Educ. Law 2527; Comm's. Reg. 170.2)

Computer Fraud (Including Wire

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Transfers) Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Roberts, and carried unanimously (9-0) to approve the Computer Fraud (Including Wire Transfers) coverage in the amount of \$5,000,000 for the official school year 2012-13. (Educ. Law 2527; Comm’s. Reg. 170.2)

OTHER ITEMS

Re-Adoption of all Policies and Codes of Ethics in Effect

During Previous Year Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that existing policies, bylaws, rules, and regulations operative at the close of the school year 2011-12 remain operative pending a review and a consideration of necessary changes: (Educ. Law 1709, 2503) and,

FURTHER, that amendments shall require action by a majority vote of the Board of Education after presentation at two (2) successive regular meetings.

School Conduct and Discipline Policy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to confirm the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2012-13 school year.

AIDS Advisory Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the AIDS Advisory Committee for the 2012-13 school year commencing July 1, 2012.

Christine Lampitelli	Board Member, Sachem CSD
James J. Nolan	Superintendent of Schools
Stephanie Allen	Coordinator, Student Services
Peter Blieberg	Director of Athletics, Physical Education & Health Services
Gary Beutel	Administrator for Health, Physical Education, Health Services & Athletics
Steve Siciliano	Secondary Principal, Sagamore
Lori Hewlett	Department Chair, Health
Natalie Zaino	Sachem Nurse, North
Patricia Broderick	Teacher, Sachem High School
Dr. Jack Nussbaum	Physician
Diamond Jackson	Student Rep – East
Andrew Ziesel	Student Rep – North
Ashley Pattigno	Student Rep - North

SAVE Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the SAVE Committee for the 2012-13 school year commencing July 1, 2012.

SCTA Representatives: Elementary Michelle Gordon

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		Beverly Grosshandler
	HS	William Carmon
	HS	Tony Petillo
SAA Representatives	Elementary	Jessica Schmettan
	Secondary	John Galligan
District Office		Paul Manzo
Board of Education Representatives:		Christine Lampitelli
		Teri Ahearn
Student Representatives:	East	Kristie Botti
	North	Louis Coppola
	North	Brooke Florio

Curriculum Materials Review

Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the Curriculum Materials Review Committee for the 2012-13 school year commencing July 1, 2012.

Jill Karp	Assistant Superintendent for Curriculum and Instruction - Elementary
Paul Manzo	Assistant Superintendent for Curriculum and Instruction - Secondary
Jessica Schmettan	Administrator- District Office
Matthew Wells	Principal, Cayuga Elementary School
Marie O'Doherty	Elementary Teacher
Denise Cinco	Librarian, Sagamore
Greg Wrightson	English Chairperson, Sachem East
PTA – Council President	Maryanne Gordon
PTA – Past Council President	Sue Brandes
Sal Nicosia	District Resident

Appointment of the School

Safety Team

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to appoint the following as the School Safety Team for the 2012-13 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner:

Incident Management Team

Bradley Johnson
Michael Bergin
Gail Grenzig
Jill Karp
Paul Manzo
Stephanie MacIntosh
Ed Miller
Jack Renda
Bruce Singer
Wayne Wilson

Health and Safety Committee

Michael Bergin
Gary Beutel

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Paul Manzo
Wayne Wilson
Ronald Sacks
Diane Kollmer

Union Representation:
Kimberly Monsen, Nurses
John Borruso, SSSU
John Troise, SCTA
Josephine Vasiento, UPSEU
Michael Bergin, SSA
Chris DiPaola, SAA

Board of Education Representative:
Mike Timo

Co-Curricular Review Committee for the 2012-13
School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the following individuals are hereby appointed to the Co-Curricular Review Committee for the 2012-13 school year:

Paul Manzo	District Office Administrator
Bradley Johnson	District Administrator
Lou Antonetti	Building Administrator
Meggan Heinrichs	Teacher
Deborah A. Wenz	Teacher
Dana Platin	Parent

Title VII and Title IX Compliance

Officer Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Paul E. Manzo, Assistant Superintendent for Curriculum and Instruction - Secondary be and is hereby appointed Title VII and Title IX Compliance Officer and Jessica Schmettan, Administrative Assistant for Instructional Support, Kristin Capel-Eden, Administrator for Personnel, and Stephanie MacIntosh, Administrator for Federal Funds, Research & Development be appointed Title VII and Title IX Alternate Compliance Officers for the 2012-13 school year commencing July 1, 2012

Medicaid Fraud Compliance

Officer Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that Paul E. Manzo, Assistant Superintendent for Curriculum and Instruction - Secondary be and is hereby appointed Medicaid Fraud Compliance Officer and Susan Tuttle, Coordinator of Student Services be appointed Medicaid Fraud Alternate Compliance Officer for the 2012-13 school year commencing July 1, 2012.

Establish Mileage Reimbursement Rate for the 2012-13

School Year Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve

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the following resolution:

RESOLVED, that the Board of Education establish the mileage reimbursement rate effective July 1, 2012 as determined by the IRS standard rate of 55.5 cents per mile.

Approval of Community Use of Facilities Fees for 2012-13

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following community use of facilities fees for the 2012-13 school year.

\$10.00 per hr	All Fields (adult softball)
\$52.00	Weekend use of Gym for custodial services
\$175	Weekend use of East and North Pool for custodial services and supplies required to maintain the pool.
\$18.35 per hr	Security fee for weekend groups

**Fees are determined based upon the district cost for other events such as fundraisers, etc.

Approval of District Cell Phones

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo and was seconded by Mr. Isernia to approve the following district cell-phone list for the 2012-2013 school year.

Vote on the **Motion**:

Yes: Mr. Scavo, Mr. Tripi, Mr. Duncan, Mr. Falco, Mr. Isernia, Ms. Lampitelli, Ms. Roberts, Mr. Timo

No: Ms. Ahearn

Motion carried (8-1)

Joan Bencze	Principal Accountant
Michael Bergin	Plant Facilities Administrator
Gary Beutel	Administrative Assistant for Health, PE, Health Services and Athletics
John Conway	Custodial Supervisor
Mike DeFontes	Head Groundsman
Meryl Doberman	ABA Specialist
Sue Erdman	Attendance Officer
Vincent Gilardi	School Maintenance Crew Leader
James Kalachik	Assistant Director of Security
Diane Kollmer	Treasurer
Diane Labella	Recreation Specialist
Mark Laura	Radio Station Manager
Jack Renda	Administrative Assistant for Instructional Technology
Jennifer Giron-Schook	ABA Specialist
Ronald Sacks	School Business Administrator
Bruce Singer	Associate Superintendent
Paul Wilken	Maintenance Mechanic
Wayne Wilson	Director of Security
Natalie Zaino	Lead Nurse

Approval of Student Accident Insurance – Fitzharris & Co/Pupil Benefits/

Markel Insurance Co

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve Pupil Benefits/Markel Insurance Company through Fitzharris & Company to be the insurance company for Student Accident Insurance at an annual rate of \$250,250.45,

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with a maximum benefit of \$1,000,000 and “\$0” deductible, for the 2012-2013 school year effective July 1, 2012.

Approval of New York Schools Insurance Reciprocal

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the renewal rates for the New York Schools Insurance Reciprocal for the 2012-13 school year. The rates are as follows:

Special School Policy

General Liability	\$403,155.00
Commercial Inland Marine	12,154.00
Boiler & Machinery	37,553.00
Commercial Property	<u>448,416.00</u>
	\$901,278.00

Commerical Automobile Policy	\$ 90,989.00
School Board Liability	95,440.00
Excess Catastrophe Liability	<u>160,754.00</u>
Subtotal	\$1,248,461.00

Fees

Motor Vehicle Enforcement Fee	<u>1,220.00</u>
Total Due:	\$1,249,681.00

The total amount due is \$1,249,681.00 for the policy period July 1, 2012 to July 1, 2013.

Approval of BOCES Cooperative Bids – Eastern

Suffolk BOCES

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Timo, and carried unanimously (9-0) to approve to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Eastern Suffolk BOCES Cooperative Purchasing Groups for the 2012-13 school year.

Approval of BOCES Cooperative Bids – Western Suffolk BOCES, Nassau BOCES, and all other

NYS BOCES

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried (8-0-1) with Mr. Scavo abstaining, to approve to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Western Suffolk BOCES, Nassau BOCES, and all other New York State BOCES Cooperative Purchasing Groups for the 2012-13 school year.

Long Island School Nutrition Directors Association

Cooperative Bids

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the following resolution which is required to become a member of the Long Island School Nutrition Directors Association Cooperative:

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2012-13 school year.

WHEREAS, the Sachem Central School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

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WHEREAS, the Sachem Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of the Sachem Central School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Sachem Central School District’s Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that the Sachem Central School District’s Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and must remit \$350.00 for the bidding program that is used to organize and analyze bids, and

BE IT FURTHER RESOLVED, that the Sachem Central School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) and that after award of contract(s), it will conduct all negotiations with the successful bidder(s).

Standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards and Paul Mitchell Products

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

BE IT RESOLVED, that for reasons of efficiency and/or economy, the Board of Education approves the standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, and Paul Mitchell hair color and hair care products for the Sachem Central School District.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

Appointment of the 2012-2013 Committee on Special Education:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following appointments to the Committee on Special Education for the 2012-2013 school year.

- | | |
|-------------|------------------------|
| Chairperson | Dr. Stephanie A. Allen |
| Chairperson | Susan Tuttle |
| Alternate | Cathy Brown |
| Alternate | Julie DeCollibus |
| Alternate | Mary Alice Foti |
| Alternate | Dr. Steven Hartman |
| Alternate | Barbara Lofaro |

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Alternate Barbara Raptis

Parent Members:

Stacy Berman	Lisa Casanova
Gina LaCarruba	Christine Mazza
Tracey Minella	Laura Slattery
Stephen Swift	Stephanie Volpe

Physician Members: Fried, Welch & Hauer
Dr. Jack Nussbaum
Dr. Jason Kroneberg

Psychologist Members: All District Psychologists

Teacher Members: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals: who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

BE IT FURTHER RESOLVED, that upon the recommendation of the Committee on Special Education, the Board of Education of the Sachem Central School District hereby establishes Subcommittees on Special Education

The following persons are appointed to serve on Subcommittees: (pursuant to Section 200.3©(2)(iii) of the Commissioner’s Regulations)

SubCommittee Chairperson: All District Psychologists
All District Social Workers
All District Speech Teachers
All District Special Education Teachers

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or

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where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals

who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

Appointment of 2012-2013 Committee on Preschool

Special Education: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following appointments for the Committee on Preschool Education for the 2012-13 school year:

- (1) Dr. Stephanie Allen, Alternate Chairperson of the CPSE

OR

Susan Tuttle, Alternate Chairperson of the CPSE

OR

Julie DeCollibus, Alternate Chairperson of the CPSE

OR

Cathy Brown, Alternate Chairperson of the CPSE

- (2) The following Parent of a Child with a Disability:

Susan Capellini Natalie Krempa Valerie Reid
Helen Simone Stacey Stoeckert

- (3) An appropriately certified or licensed professional, appointed by the County will serve, as appropriate, on this committee, but his/her attendance is not required for a quorum.

- (4) For any meetings prior to the initial recommendation for a child for whom services are first being sought, a professional who participated in the evaluation of the child, or an appropriate professional employed by the school district:

Cathy Brown
Meryl Doberman

- (5) For a preschool child in transition from early intervention, a professional designated by the Department of Health's Early Intervention program shall attend all meetings of the CPSE conducted prior to the child's initial receipt of preschool services.

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- (6) Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child
- (7) Parent of the Child
- (8) The student with a disability, whenever appropriate
- (9) Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

Appointment of Surrogate Parents for the 2012-2013 Committee on

Special Education Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Timo, and carried unanimously (9-0) to appoint the following people as surrogate parents to be used by the District:

Terry Allgor
Dana Platin

Appointment of Impartial Hearing Officers for the 2012-2013 Committee on

Special Education Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to authorize the individuals appearing on the updated state approved list of impartial hearing officers, which appears on the New York State Education Department's website, be appointed Hearing Officers for the Sachem School District, and that cases to be heard be assigned to any one of these officials

Appointment of Section 504 Coordinator for the 2012-2013

School Year Upon the recommendation of the Superintendent of Schools and in compliance with Federal and State Laws, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to appoint Dr. Stephanie Allen to serve as the District's Section 504 Coordinator, and that Susan Tuttle, Cathy Brown, Julie DeCollibus, Mary Alice Foti, Dr. Steven Hartman, Bernadine LoFaro and Barbara Raptis be appointed Alternate Section 504 Coordinators for the 2012-2013 school year.

Adoption of Curriculum

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve, as per Education Law 1709, the curriculum of the Sachem Central School District on the elementary level (K-5) and middle level (6-8) as per the State Education Department prescribed curriculum and on the high school level (9-12) as described in the 2012-13 guidance handbook.

Appointment of DAC

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Coordinators: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Isernia, and carried unanimously (9-0) to appoint the following building-level DAC (Dignity Act Coordinator) Coordinators for the 2012-13 school year::

Cayuga Elementary School	Matthew Wells
Chippewa Elementary School	Patricia Aubrey
Gatlot Avenue Elementary School	Denise Kleinman
Grundy Avenue Elementary School	Patricia Trombetta
Hiawatha Elementary School	Dr. Anthony Mauro
Lynwood Avenue Elementary School	Dr. Danielle DeLorenzo
Merrimac Elementary School	Veronica DeCicco
Nokomis Elementary School	Gloria Flynn
Tamarac Elementary School	Michael Saidens
Tecumseh Elementary School	Laura Amato
Waverly Avenue Elementary School	Dennis Kelly
Wenonah Elementary School	Christine DiPaola
Sagamore Middle School	Dr. Steven Siciliano
Samoset Middle School	James Horan
Seneca Middle School	Gemma Salvia
Sequoia Middle School	Frank Panasci
Sachem High School East	TBD
Sachem High School North	John Dolan

FURTHER, that the Board of Education appoint Paul Manzo district-level DAC (Dignity Act Coordinator) coordinator for the 2012-13 with Jessica Schmettan as alternate.

PROCEED TO REGULAR MEETING

Approval of Minutes

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following minutes:

June 6, 2012	Work Session
June 20, 2012	Regular
June 29, 2012	Special

COMMENTS FROM VISITORS

The Board heard comments and concerns from members of the audience.

DISCUSSIONS/RECOGNITIONS:

1. School Lunch Pricing for 2012-13 – Ms. Cassidy discussed and answered questions regarding the mandated increase.
2. Policy #2160 – School District Officer and Employee Code of Ethics
3. Sal Nicosia

BUSINESS ITEMS

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve a consent agenda for Business Items C1 and C2.

Treasurer’s Report

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the monthly Cash Reconciliation Reports as of 4/30/12 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 4/30/12 as submitted by the District Treasurer, Diane Kollmer.

- Treasurer’s Report
- Revenues
- Expenditures
- Balance Sheets (as of 4/30/12)

Bid Awards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following bid awards.

The bid awards presented for action are:

- | | | |
|----|--|-----------|
| a. | B 12-34 Nu-Life Food Products for School Food Service Program | Reject |
| b. | B 12-39 Rebid Fencing Supplies | Approve |
| c. | B 12-48 Supplemental Security Equipment | Tentative |
| d. | B 12-61 Key Cutting, Lock & Door Accessories | Approve |
| e. | B 11-75C-2 Artificial Turf Field Grooming & Maintenance Services-Renewal | Approve |
| f. | 2011/12 Capital Improvement Program | Approve |

Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Isernia, and carried (8-0-1), with Mr. Falco abstaining, to approve the following bid:

The bid award presented for action is:

- | | | |
|----|---------------------------------|---------|
| a. | B 12-404 Athletic Team Uniforms | Approve |
|----|---------------------------------|---------|

PERSONNEL ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve consent agenda for all the Personnel Items.

Probationary Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the appointment of probationary teachers as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
DiPuma, Salvatore	LOTE	East	1-4	8/30/12-09/1/15
Duncan, Justine	Psychology	Tamarac	2-5	8/30/12-09/1/13
Faust, Bonnie	English	East	1-1	8/30/12-09/1/15
Fleri, Megan	Physical Education	Waverly	2-2	8/30/12-9/16/13

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Fulcher, Kristina	Special Education	TBD	2-4	8/30/12-9/01/13*
Gandolfi, Corrine	Physical Education	North	2-3	8/30/12-09/1/15
Haliasz, Charlene	Special Education	TBD	2-2	8/30/12-09/1/13*
Hinrichs, Derek	Special Education	TBD	2-4	8/30/12-09/1/13*
Marcolla, Christina	Art	Samoset	4-4	8/30/12-09/1/14
Marks, Erin	Social Studies	East	1-1	8/30/12-09/1/14
Richardson, Jennifer	Science	Samoset/Sequoia	1-1	8/30/12-09/1/15
Rocha, Katrina	Art	Sequoia	1-1	8/30/12-09/1/15
Vega, Denise	LOTE	North	1-1	8/30/12-09/1/14

*Exceeded teacher rehired as probationary

Leave Replacement Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Demmers-Horan, Gelean	Speech	TBD	2-4	8/30/12-6/30/13
Gorman, Bianca	LOTE	East	1-1	8/30/12-6/30/13
Sihksnel, Patricia	LOTE	North	1-1	8/30/12-6/30/13
Staehele, Jennifer	English	Seneca	1-1	8/30/12-6/30/13

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve e salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Alexander, Danielle	Samoset	8/30/12	5-4	5-5	2,388.00
Ambrosino, Lorraine	OSS	8/30/12	9-7	9-8	2,625.00
Berk, Jill	Samoset	8/30/12	13-8	13-9	2,625.00
Bourgal, Allison	Sachem East	8/30/12	2-2	2-4	4,774.00
Carew, Amanda	Waverly	8/30/12	7-5	7-6	2,625.00
Carroll, Ryan	Sagamore	8/30/12	2-2	2-4	4,774.00
Cauley, Christopher	Samoset	8/30/12	15-4	15-5	2,625.00
Chisari, Randi	Sachem East	8/30/12	5-4	5-5	2,388.00
Corbisiero, Loretta	Sachem East	8/30/12	4-4	4-5	2,385.00
Duffy, Kristin	Lynwood	8/30/12	6-6	6-7	2,384.00
Fiore, Annemarie	Lynwood	8/30/12	8-8	8-9	2,625.00
Grieco, Karen	Nokomis	8/30/12	20-8	20-9	2,626.00
Hudak, Alison	Seneca	8/30/12	3-4	3-5	2,387.00
Isaksson, Aisha	Nokomis	8/30/12	4-6	4-7	2,385.00
Jannace, Michael	Sachem East	8/30/12	6-7	6-8	2,389.00
Kennedy, Scott	Sachem East	8/30/12	8-5	8-6	2,626.00
Klaus, Nora	Sequoia	8/30/12	20-6	20-7	2,605.00
Kozlowsky, Chris	Sachem East	8/30/12	8-6	8-7	2,625.00
Kreamer, Nicholas	Samoset	8/30/12	8-6	8-7	2,625.00

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Lewis, Mark	Sachem East	8/30/12	6-6	6-7	2,384.00
Macchio, Suzanne	Lynwood	8/30/12	18-7	18-8	2,625.00
Marino, Bobbi Ann	Wenonah	8/30/12	8-7	8-8	2,625.00
McGinley, Mary	Tecumseh	8/30/12	9-6	9-7	2,625.00
McGuire, Gina	Cayuga	8/30/12	10-6	10-7	2,625.00
Melandro, Tracey	Sachem East	8/30/12	8-4	8-5	2,625.00
Meredith, Michelle	Grundy	8/30/12	7-4	7-5	2,625.00
Merz, Tracy	Chippewa	8/30/12	11-8	11-9	2,625.00
Moss, Colleen	Grundy	8/30/12	10-7	10-8	2,625.00
Nardolillo, Theodore	Samoset	9/1/11	7-5	7-6	2,573.00
Normandeau, Robert	Tecumseh	8/30/12	2-1	2-2	2,386.00
Parkinson, Kenneth	Sagamore	8/30/12	11-8	11-9	2,625.00
Robson, Dawn	Chippewa	8/30/12	7-8	7-9	2,625.00
Shutka, Kristy	Cayuga	8/30/12	8-7	8-8	2,625.00
Stanley, Jacqueline	Sachem East	8/30/12	7-8	7-9	2,625.00
Talento, Regina	Sagamore	8/30/12	6-7	6-8	2,389.00
Turner, Susan	Merrimac	8/30/12	4-4	4-5	2,385.00
Varca, Maria	Wenonah	8/30/12	6-4	6-5	2,385.00
Walsh, Allison	Samoset Annex	8/30/12	7-7	7-8	2,625.00

Appointment of Probationary Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the appointment of probationary teacher assistants/interpreters as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Cascio, Melissa	Special Education Teaching Assistant	TBD	3-3	8/30/12-11/12/13*
Colasanto, Amanda	Special Education Teaching Assistant	TBD	3-3	8/30/12-09/1/13*
Fennell, Allison	Special Education Teaching Assistant	TBD	3-3	8/30/12-09/7/13*
Masters, Leanne	Special Education Teaching Assistant	TBD	3-3	8/30/12-09/7/13*
Palmieri, Kristina	Special Education Teaching Assistant	TBD	3-3	8/30/12-09/13/13*
Rubino, Camille	Special Education Teaching Assistant	TBD	4-2	8/30/13-09/7/13*

*Excessed teacher rehired as probationary

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Milton Jr., Phillip	Campus Security/ District Wide	06/21/12

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Small, Mary	Hall Monitor/Sagamore	07/12/12
Spak, Marina	4 Hr. FSW/Seneca	06/15/12

Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Bender, Mary	Sr. Clerk Typist/North	07/28/12 13 yrs., 1 mo.
Canestro, Phyllis	Sr. Stenographer/East	08/31/12 15 yrs., 5 mos.

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> Cavallaro, Toni Marie	07/12/12
<u>Custodian</u> Nocco, Joseph A	07/12/12
Nocco, Steven J	07/12/12
<u>Nurse</u> Reece, Debra	07/12/12

Resignation of Administrative Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the resignation of administrative personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Manning, Rory	Secondary Principal	Sachem East	07/13/12

Leave Replacement Appointment of Administrative Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the leave replacement appointment of administrative personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Dates</u>
DePierro, Cheryl	Secondary Assistant Principal	Samoset MS	7/12/12-6/30/13

ACTION ITEMS:

Mini Contracts

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve a consent agenda for mini contracts a – h.

a. **Approval of Agreement between the Sachem Central School District and Reviewed Costs, Inc. d/b/a Industrial U. I. Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Reviewed Costs, Inc., d/b/a Industrial U.I. Services to provide unemployment insurance cost control services. This agreement shall be in effect July 1, 2012 through June 30, 2013. The fee for this service is \$7,800.00 in four (4) equal installments of \$1,950.00 to be paid quarterly. This agreement has been reviewed and approved by the school district's attorney.

b. **Approval of Agreement between the Sachem Central School District and Mazz Marketing**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the contract between Sachem Central School District and Mazz Marketing, Inc. to provide a one day seminar on October 23, 2012, or such other date mutually agreed upon by the parties during the 2012-13 school year to the parents, students and staff of Sachem High School East concerning the college athletic recruiting process. The fee for this service is \$750.00. The term of the agreement shall be for the period from October 1, 2012 to October 31, 2012. This contract has been reviewed and approved by the school district's attorney.

c. **Approval of Agreement between the Sachem Central School District and Chris Bergmann Photography Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the contract between Sachem Central School District and Chris Bergmann Photography Inc. to provide photography services. The rates to be paid by the students are as follows:

- \$35 per student for an 8x10 framed photograph
- \$40 per student for an 8x12 framed photograph
- \$50 per student for an 11x14 framed photograph

The term of this agreement shall be in effect for July 1, 2012 to June 30, 2013. This contract has been reviewed and approved by the school district's attorney.

d. **Approval of Agreement between the Sachem Central School District and C.C. Productions, Inc. – Software Service Maintenance Agreement and Master Agreement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and C.C. Productions, Inc. for the following:

- Renewal of the PayForIt.Net credit card annual agreement for the 2012-13 school year, at the cost of \$35,000 per year, plus \$.10 per transaction.
- Annual software service maintenance agreement at the cost of \$9,376.

All fees will be paid by the Food Service program. This agreement has been reviewed and approved by the school district’s attorney.

e. **Approval of Agreement between the Sachem Central School District and Intralogic Solutions**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi , seconded by Ms. Ahearn , and carried unanimously (9-0) to approve the yearly Constant Contact subscription for e-mail maintenance from IntraLogic Solutions Inc. for one computer in the Superintendent’s Office for July 1, 2012 to June 30, 2013. The cost for the 2012-13 email maintenance is \$600.00.

f. **Approval of Agreement between the Sachem Central School District and Long Island Developmental Consulting**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn , and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Long Island Developmental Consulting to provide Applied Behavior Analysis (“ABA”) methodology and techniques for special education students classified by its Committee on Special Education (“CSE”). Consultations shall include, but not be limited to Functional Behavior Assessments, Behavior Intervention Plans, Behavior Modification Systems, Curriculum Modification, Material Modification, Evaluations, Staff Development, Home Program Services, Supervision of Home Staff and Parent Training Services. The school district shall pay the rates listed in Appendix A, Rate Schedule. This agreement shall be in effect for the period July 1, 2012 to June 30, 2013. This contract has been reviewed and approved by the school district’s attorney.

g. **Approval of Agreement between the Sachem Central School District and Holbrook Chamber of Commerce Carnival - Pyro Engineering, Inc. d/b/a Bay Fireworks**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve a fireworks display by Pyro Engineering, dba Bay Fireworks at the Holbrook Chamber of Commerce Carnival to be held at Seneca Middle School. The firework event is scheduled for August 18, 2012 (rain date August 19, 2012). Approval of the Pyrotechnics Permit Application from the Town of Islip Fire Marshalls office will allow the Holbrook Chamber of Commerce to put on the fireworks display.

h. **Approval of Agreement between the Sachem Central School District and The Omni Group – Services Agreement Reinstatement**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the services agreement reinstatement between Sachem Central School District and The OMNI Group for Third Party Administration for Tax Sheltered Annuities for the renewal term of July 1, 2012 through June 30, 2013 at a rate of \$32.00 per participant.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (9-0) to accept the recommendations of the Committee on Special Education for the following meetings:

6/22/12	6/28/12	7/05/12
7/09/12	7/10/12	7/11/12

Approval of 2012 Summer Enrichment Camp Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following personnel for the Summer Enrichment Camp, 2012:

Applicants Name	School	Position Requested
Barba, Michael	District Wide	Physical Education Teacher
Richter, Nicole	Out-of-District	Counselor

Approval of 2012 Special Education Summer School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the following personnel for the Special Education Summer School Program, 2012:

Applicants Name	School	Position Requested
Keller, Theresa	Tecumseh	Bus Registered Nurse
Rose, Sheri	Sachem High School North	Teacher of the Deaf and Hearing Impaired
Santo, Anthony	Out-of-District	Teacher of the Visually Impaired
Semler, Angela	Cayuga	Registered Nurse

Appointment of Alternate Evening High School Supervisors for the 2012-13 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the appointment of the Alternate Evening High School Supervisors for the 2012-13 school year as follows:

Carmon, William	Supervisor
Hance, Sue	Asst. Supervisor

Appointment of Alternate Evening High School Staff for the 2012-13 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (9-0) to approve the appointment of the Alternate Evening High School staff for the 2012-13 school year as follows:

Curry, Dawn	English
Troise, John	English
Weston, Jonathan	English
Zarzycki, Joseph	English
Broderick, Annette	Social Studies
Jacobsen, George	Social Studies
Jannace, Michael	Social Studies
Kachmar, Elizabeth	Social Studies
Miller, Kevin	Social Studies
Pickersgill, Raymond	Social Studies
Varajao, Anthony	Social Studies
Wojciechowski, Mark	Social Studies

Baumiller, Kurt	Guidance
Hance, Sue	Guidance
Taylor, Kathleen	Guidance
Aebly, John	Physical Education
Del Vallez, William	Math
Mastrogiacomo, Michael	Math
Mascolo, Jacqueline	Health
O’Neill, John	Science
Stephens, Craig	Science
Toto, Jason	Science
Fox, Alan	Psychologist
Bufano, Kristina	Substitute
Kelly, Daniel	Substitute
Pannizzo, Christie	Substitute
Tocci, Anthony	Substitute

Charms Music Office Assistant Renewal

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the renewal of the subscription for Charms Music Office Assistant for the Music Department K-12. The cost of the subscription is \$4,950.00 for 2012/13 for multiple software solutions including tracking of curricular and extra-curricular rosters, instrument assignment, uniform assignment, instrument inventory, sheet music inventory, instrument and sheet music sharing, repairs, progress reports, NYSSMA assessments, fundraising and other tasks specific to the music program.

Approval of School Lunch Price Increase

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the increase of the elementary school lunch pricing to \$2.10 and the secondary school lunch pricing to \$2.25.

Approval of Budget Transfers Greater Than \$50,000

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn , and carried unanimously (9-0) to approve seven budget transfers of \$50,000 or greater:

- One transfer for \$311,687.00 is to balance postage, natural gas, waste disposal and Instructional Technology supplies from other supply codes.
- One transfer for \$2,160,801.00 is for the following reasons:
 - To cover the cost of additional services and individual aides for BOCES placements.
 - The District must now accrue the April, May and June Medicare liability which will be paid the following September.
- One transfer for \$1,093,337.00 is to balance salary codes and health insurance waiver for year-end close out.

Approval of Resolution to Finalize a Settlement Agreement between Sachem Central School District and a Classified Student

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following resolution:

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/11/12

BE IT RESOLVED, that James J. Nolan is authorized to enter into an agreement resolving the 2011-2012 school year in full satisfaction of all claims and disputes with respect to the program, placement and services for the 2011-2012 school year

Approval of Donation – Northeast Athletic Association

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Isernia, and carried (8-0-1), with Mr. Duncan abstaining, to accept with gratitude the donation of a Jug’s Fixed Frame Softball Screen from the Northeast Athletic Association to the Sachem North Varsity Softball Team. The value of the donation if \$225.

Approval of Field Trips for 2012-13 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following field trips for the 2012-13 school year:

North/East Senior Trip	April 12-14, 2013	Washington, D.C.
Sagamore 8 th Grade Honors Science	October 22-24, 2012	Frost Valley
Samoset 8 th Grade Honors Science	April 3-5, 2013	Frost Valley
Seneca 8 th Grade Honors Science	March 20-22, 2013	Frost Valley
Sequoia 8 th Grade Honors Science	April 3-5, 2013	Frost Valley

Acceptance of Revised Policy #2160 School District Officer and Employee Code of Ethics— 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to accept as a 1st reading Revised Policy #2160 School District Officer and Employee Code of Ethics as presented.

Acceptance of Revised Policy #4526.1 Internet Safety Policy— 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (9-0) to accept as a 1st reading Revised Policy 4526.1 Internet Safety Policy as presented.

MONTHLY REPORTS

1. **Damage & Loss Summary**

The summary for June 2012 will appear on the August agenda.

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/11/12

2. **Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for

7/5/12 7/10/12 7/11/12

3. **Board of Education Sub Committees**

- a. Sachem Legislative Committee
- b. Sachem Citizens’ Advisory Audit Committee
- c. Sachem Budget Advisory Committee

4. **2011-12 Board of Education Goals**

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

5. **2011-12 Updates to Board**

COMMENTS FROM VISITORS None.

FUTURE AGENDA

- ITEMS** 1. Middle School Assessments

NEXT MEETING

The Board of Education will hold a Work Session meeting on **Wednesday, July 25, 2012** at 7:30 PM in the Board Room at Samoset Middle School.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Ahearn, and carried unanimously (9-0) to convene into Executive Session at 8:58pm to discuss personnel matters.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Lampitelli, and carried unanimously (9-0) to adjourn at 11:10pm.

Respectfully submitted,

Carol Adelberg
District Clerk