

SACHEM CENTRAL SCHOOL DISTRICT

**Samoset Middle School
Board Room**

**December 21, 2011
7:30 P.M.**

Regular Meeting of the Board of Education

The Board of Education welcomes all who are attending this meeting.

A. OPENING OF MEETING

1. **Call to Order** Robert Scavo, President will preside.
A quorum is expected.
2. **Salute to the Flag**
3. **Moment of Silence**
4. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

November 2, 2011 Work Session
November 16, 2011 Regular

B. RECOGNITIONS

1. Grundy Students – Covey Presentation
2. East Field Hockey – Class A Champs
3. Rachel Paul (East) – Nike XC National Championship
4. Coach Mark Wojciechowski – “Coach of The Week”
5. Sachem North Life Savers
6. Sachem North’s Dirty Dozen Food Drive
7. The President's Volunteer Service Award

C. VISITORS

1. Visitors - (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

D. BUSINESS ITEMS

Consent Agenda for Business Items D.1.a through D.2.b

1.a. Treasurer’s Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of 9/30/11 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 9/30/11 as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report (including Reconciliation of Collateral)
Revenues
Expenditures
Balance Sheets (as of 9/30/11)

Report on Extra-Classroom Activity
Account Reconciliation of Cash Balances (as of 9/30/11)
Collateral Testing as of September 30, 2011

2. Bid Awards

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Lamps and Ballasts for Energy Efficient Fixtures~*reject*
- b. Artificial Turf Field Grooming & Maintenance Services~*approve*

E. PERSONNEL ITEMS*Consent Agenda for Personnel Items E.1.a through E.4.b***1.a. Termination of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Noeldechen, Debra*	Elementary	Gatelot	12/3/11

*Deceased

1.b. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Antonetti, Christina	Special Education	East	Child Care Leave	12/05/11-6/30/12
Gearns, Erin	Social Studies	East	Child Care Leave	12/20/11-6/30/12
Karpowicz, Pamela	Elementary	Tecumseh	Child Care Leave	12/14/11-1/29/12
Spencer, Angie	Foreign Language	East	Child Care Leave	01/30/12-6/30/12

1.c. Return From a Leave of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Groe, Suzanne	Foreign Language	North	Return from Child Care Leave	1/30/12
Karpowicz, Pamela	Elementary	Tecumseh	Return from Child Care Leave	1/30/12
Kunz, April	Science	East	Return from Child Care Leave	1/30/12
Levy, Nichole	Social Studies	North	Return from Child Care Leave	1/30/12
Malafrente, Michelle	Music	East	Return from Child Care Leave	1/30/12
Merz, Tracy	Elementary	Chippewa	Return from Child Care Leave	1/30/12

1.d. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Harvey, Brian	Seneca	1/2/12	\$180
Kroczyński, Robert	Sachem East	1/2/12	\$180
Scolaro, Stephanie	Lynwood	1/4/12	\$180
Ackerly-Dahn, April	Sequoia	1/16/12	\$165

1.e. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

<u>Name</u>
Nicosia, Carol
Peterson, Rachel

1.f. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Ambrosini, Dominick	12/01/11
Esposito, Kristen	12/09/11
Fraccalvieri, Melissa	11/15/11
Hartill, Kelly	12/01/11
Lamia, Nancy	11/15/11
Macchio, Lauren	12/01/11
Van Eron, James	12/05/11

2.a. Retirement of Teaching Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Dockweiler, William	Special Education/ Teaching Assistant	Sachem North	12/21/11

2.b. Tenure Appointments of Teaching Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the tenure appointments of teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Rodriguez, Nereida	Special Education Teaching Assistant	Sequoia	1/6/12

2.c. Return from a Leave of Absence of Teaching Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Pennecke, Richard	Special Education Teaching Assistant	Seneca	Return from Personal Leave	1/3/12

3.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Gonzalez, Justine	Special Ed. Aide/Wenonah	08/31/11
Russell, Diane	Clerk Typist/Seneca	01/03/12

3.b. Termination of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Lehmann, Jennifer	Special Ed. Aide/Waverly	12/22/11

3.c. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u>	
Petitpain, Dale	12/22/11
<u>Clerk Typist</u>	
Gerber, Virginia	12/22/11
McCormick, Carol	12/22/11
Merkle, Jessica	12/22/11
Sheppard, Louise	12/22/11
<u>Custodian</u>	
Wilson, Robert	11/19/11

3.d. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Gonzalez, Justine	Classroom Aide/Wenonah	\$11.03/hr	09/01/11	None
Gonzalez, Maria	Bus Driver/ Transportation	\$20.14/hr	TBD	6 months TBD

3.e. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Custodian</u>	
Crespo, Marcos J.*	12/12/11

<u>Nurse</u>	
Sanchez, Nicole	12/14/11
Sanzone, Tina	01/03/12

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

4.a. Resignation of Child Care Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of child care personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Greenberg, Brittany	Group Leader	12/05/11

4.b. Child Care Program Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care program appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Start Date</u>
Eichenholtz, Nicole	Asst. Group Leader	\$11.45	12/14/11
Rhodes, Joyce	Recreation Aide	\$9.97	12/22/11

F. ACTION ITEMS**1. Mini Contracts**

Consent Agenda for Action Items F.1.a. and F.1.b

1.a. Approval of Agreement Between the Sachem Central School District and West Islip Union Free School District

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and West Islip Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$672.79 per student. The term of this agreement shall be from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district’s attorney.”

1.b. **Approval of Agreement Between the Sachem Central School District and Special Education Providers For Section 611 And Section 619 Grants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and Developmental Disabilities Institute and The Devereux Foundation as special education providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2011 through June 30, 2012 for a ten (10) month program or July 1, 2011 through June 30, 2012 for a twelve (12) month program. These contracts have been reviewed and approved by the school district’s attorney.”

2. **Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings”:

12/08/11	12/09/11	12/12/11	12/13/11	12/14/11
12/15/11	12/16/11	12/19/11	12/20/11	12/21/11

3. **Acceptance of Revised Policy #6700 – Purchasing Policy – 1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept as a 1st reading revised Policy #6700, Purchasing Policy as presented in Enclosure F.3.”

4. **Acceptance of Revised Policy #6760 – Payment Procedures – 1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept as a 1st reading revised Policy #6760, Payment Procedures as presented in Enclosure F.4.”

5. **Acceptance of Revised Policy #6900 – Disposal of District Property – 1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept as a 1st reading revised Policy #6900, Disposal of District Property as presented in Enclosure F.5.”

6. **Adoption of Revised Policy #5210 – Student Organizations – 2nd Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a 2nd reading revised Policy #5210, Student Organizations as presented in Enclosure F.6.”

7. **Adoption of Revised Policy #6800 – Payroll Procedures – 2nd Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a 2nd reading revised Policy #6800 Payroll Procedures as presented in Enclosure F.7.”

8. **Approval of Field Trips for the 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following field trip for the 2011-12 school year”:

	<u>Date</u>	<u>Location</u>
Sachem North /East Varsity Winter Track Team	December 27-28, 2011	Rhode Island Classic Invitational Providence, Rhode Island
Sachem North Lacrosse Varsity Team	March 15-18, 2012	Westminster High School Westminster Maryland

9. **Appointment of Individual Nurses for the 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following individual nurses for the 2011-12 school year”:

Sanchez, Nicole	Sanzone, Tina
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10. **Approval of Purchase of EPES Web Accounting Software**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase of EPES Web Accounting Software for the Extra Classroom Activity Fund accounts. The cost of the software is \$1,602 for the remainder of this school year and \$2,502 for every year after that. This will allow all schools to use identical software which was recommended by the auditors.”

11. **Approval of Change Order No. 1 – Watral Brothers, Inc. – Lynwood School**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Change Order No. 1, Watral Brothers, Inc. for Lynwood Avenue Elementary School. The original contract amount of \$60,095.00 will be increased by \$1,490.64. As required by the Suffolk County Department of Health Services, the contractor is required to replace nine (9) standard manhole frames and covers with lockable manhole frames and covers. The new contract amount including this Change Order will be \$61,585.64.”

12. **Approval of Proposed 2012 Special Education Summer School Calendar**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the proposed 2012 special education summer school calendar as presented in Enclosure F.12.”

13. **Appointment of Alternate Evening High School Staff for the 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the Alternate Evening High School staff for the 2011-12 school year as follows”:

Padolecchia, Frank	Substitute Teacher
Pandolf, Thomas	Substitute Teacher
Weston, Jon	Substitute Teacher

14. **Approval of Translators/Interpreters for the 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board approve the appointment of the following Translators/Interpreters for the 2011-12 school year”:

Lattari, Gina

15. **Approval of Managerial Payroll Supervisor**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following: The President of the Board of Education be and hereby is authorized to execute an individual contract with Jennifer Ayala as managerial.”

16. **Resolution to Reappoint Emergency Conditional Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Enclosure E who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.”

G. MONTHLY REPORTS

1. **Damage & Loss Summary**

The summary reflects damage and loss for the year ending November 2011.

2. **Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for
 12/12/11 12/14/11 12//21/11
 are on file in the office of the District Clerk.

3. **Board of Education Sub Committees**

- a. Sachem Legislative Committee
- b. Sachem Citizens’ Advisory Audit Committee
- c. Sachem Budget Advisory Committee
- d. Community Education Budget Advisory Committee

4. **2011-12 Updates to Board**

5. **2011-12 Board of Education Goals**

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

- Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. .
- Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success.
- Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement.
- Making Sachem a great place to work, live and learn.

Goal #7 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

H. PRESENTATIONS

1. Math Curriculum Council Update

I. CLOSING

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that, any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The Board of Education will hold a work session on Wednesday, **January 4, 2012** in the Board Room at Samoset Middle School.

The next regular meeting of the Board of Education will be held on Wednesday, **January 18, 2012** at 7:30 PM in the Board Room at Samoset Middle School.

- J. EXECUTIVE SESSION** – The Board of Education may choose to adjourn to executive session to discuss personnel matters.

K. ADJOURN

JJN:baw