

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
REGULAR MEETING OF APRIL 13, 2011**

APPROVED AS WRITTEN – 5/4/11 – OFFICIAL COPY

- MEMBERS PRESENT:** Robert Scavo, President  
Jim LaCarrubba, Vice President  
Douglas Duncan, Jr  
Anthony Falco  
Michael J. Isernia, Esq  
Christine Lampitelli  
Michael F. Licata  
Michael J. Timo  
Sal Tripi
- MEMBERS ABSENT:** Kelly Gochan, Student Member  
Jimmy Ye, Student Member
- ALSO PRESENT:** James J. Nolan, Superintendent of Schools  
Gail Grenzig, Asst. Superintendent for Personnel  
Jill M. Karp, Asst. Superintendent for Curriculum and Instruction -  
Elementary  
Paul Manzo, Asst. Superintendent for Curriculum and Instruction –  
Secondary  
Bruce Singer, Associate Superintendent for Business  
Chris Clayton, Esq.  
Carol Adelberg, District Clerk
- CALL TO ORDER:** The regular meeting held at Samoset Middle School was called to  
order by President Scavo at 7:35pm.
- PLEDGE OF ALLEGIANCE:** President Scavo opened the meeting with the Pledge of Allegiance and  
a moment of silent meditation.
- MINUTES:** Upon the recommendation of the Superintendent of Schools, a **Motion**  
was made by Mr. LaCarrubba , seconded by Mr. Tripi, and carried  
unanimously (9-0) to approve the following minutes:
- March 2, 2011 – Work Session  
March 15, 2011 – Special Meeting  
March 16, 2011 – Regular Meeting
- EXECUTIVE SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion**  
was made by Mr. Isernia , seconded by Mr. Duncan , and carried  
unanimously (9-0) to convene into Executive Session at 7:36pm to  
discuss personnel matters.
- OPEN SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion**  
was made by Mr. LaCarrubba, seconded by Mr. Timo, and carried  
unanimously (9-0) to reconvene into Open Session at 7:57pm.

**RECOGNITIONS**

1. Anne Thorsen – American Cancer Society – Jones Beach Walk-A-Thon
2. Natalie Zaino, Students and Staff – Bone Marrow Transplant Drive
3. Ruchi Shah – VFW Voice of Democracy
4. SCMTA Math Contest:

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East: Chris Camenares and Tom Schultz  
North: Ruchi Shah

**STATEMENT:** Mr. Scavo made the following statement regarding SSSU (Sachem Support Staff Unit):

As some of you may know, the District has been negotiating with SSSU (Sachem Support Staff Unit) for nearly two (2) years. This group is comprised of our security, maintenance, groundsmen, custodial, bus drivers, cooks, and food service workers. Their last labor contract expired almost two years ago, in June, 2009, and even though we tried, we were unable to reach an agreement. Last week, both sides were fortunate enough to receive the help and assistance of the PERB appointed Fact-finder, Roger Maher.

Roger Maher met with the union negotiating team and the District negotiating team last Tuesday night. At the end of the session, Mr. Maher made an initial Fact-finder's Recommendation which he presented to both sides. That Recommendation will resolve this contract through June, 2012.

The Board is fully aware of the difficult times we are all facing; however, we are also aware of the many dedicated workers within the SSSU who have committed countless hours to our children, district, and community. For this, we are truly grateful and want to publically thank them.

The Board has spent a great deal of time and carefully considered Mr. Maher's recommendation. I am pleased to announce that this Board accepts the Fact-finder's recommendation fully. We make this decision because we believe that it is time for this contract to be settled. SSSU is the only unit without a contract and we want to move forward in a positive way with this unit despite the difficult economic times facing our community. Again, we are grateful for the hard work and dedication displayed everyday by our buildings and grounds, transportation, food service and security personnel. We believe that it is time to move forward and to put this matter behind us.

We ask that the union negotiating committee to reconsider its decision to reject Mr. Maher's recommendation and join us in embracing his Recommendation.

### COMMENTS FROM

**VISITORS:** The Board heard comments and concerns from members of the audience.

### BUSINESS ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Tripi, and carried unanimously (9-0) to approve a consent agenda for first two business items.

#### Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the monthly Cash Reconciliation Report as of 1/31/11 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 1/31/11 as submitted by the District Treasurer, Diane Kollmer.

Treasurer's Report (including Reconciliation of Collateral)  
Revenues  
Expenditures  
Balance Sheets (as of 1/31/11)

Bid Awards Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the following bid awards:

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The bid awards presented for action are:

- a. District-wide Installation/Repair of Computer Data Drops & Fiber Cables ~ *approve*
- b. Printing – Blueprints, Construction documents, Transportation Map Copies -*approve*
- c. 2010-11 Capital Improvement Program – Contract 1 Gymnasium Acoustical Treatment installation & Contract 3 – Athletic Running Track Replacement - *approve*

Bid Awards Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried (8-0-1), with Ms. Lampitelli abstaining, to approve the following bid awards:

The bid awards presented for action are:

- a. Utility Mark-Out Services ~ *approve*

### **ACTION ITEMS:**

Mini-Contracts Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve a consent agenda for mini-contracts a-c.

- a. **Approval of Agreement Between Sachem Central School District and Smithtown Hearing Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Smithtown Hearing Services to provide FM Trainer Calibration Evaluations. The fee for this service is \$75 per evaluation. This agreement shall be from September 1, 2010 to June 30, 2011. This will be paid from the Office of Student Services budget. This contract has been reviewed and approved by the school district's attorney.

- b. **Approval of Agreement Between Sachem Central School District and the Greenburgh Eleven Union Free School District**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Greenburgh Eleven Union Free School District to provide special education and related services to students with disabilities. The tuition rate for each child shall be set by the State Education Department. The term of this agreement shall be from July 1, 2010 through June 30, 2011. This contract has been reviewed and approved by the school district's attorney.

- c. **Approval of Agreement Between Sachem Central School District and Centris Group, LLC for I.E.P. Direct and RTIm Direct Software**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the renewal of the software licensing agreement for 2010-11 between Sachem Central School District and Centris Group, LLC which includes I.E.P. Direct renewal software license and support services through June 2011 and RTIm Direct renewal through June 2011. The total cost for 2010-2011 is \$37,458.13.

IEP Direct Renewal	\$21,804.25
RTIm Direct Renewal	13,155.00

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Centris Sync Initial Set Up	500.00
Centris Sync Initial License	1,998.88

### Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Duncan, and carried unanimously (9-0) to accept the recommendations of the Committee on Special Education for the following meetings:

3/14/11	3/15/11	3/16/11	3/17/11	3/18/11	3/21/11
3/22/11	3/24/11	3/25/11	3/28/11	3/29/11	3/30/11
3/31/11	4/01/11	4/04/11	4/05/11	4/06/11	4/07/11
4/08/11	4/11/11	4/12/11	4/14/11		

### Appointment of 2011 Special Education Summer School Supervisors

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the individuals listed below as supervisors in the summer program as indicated:

#### Special Education Summer School

Auletta, Trish	Supervisor
Brown, Melissa	Assistant Supervisor

### Approval of Change Order No.1 – American Building Contractors – Sachem North

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve a Change Order No. 1, American Building Contractors for Sachem High School North. The original contract amount of \$190,433.00 will be increased by \$43,987.00. The original specifications (prepared over a year ago) specified for the curtains to be repaired. Now that the work is underway, it was determined that the curtains have become more damaged and ripped and to repair them is not an option. The curtains will be replaced with new inherently fireproof curtains. Additionally, where the rigging lines penetrate the mezzanine slab, no railing exists. Since this is a safety hazard, this change also includes a 1-1/2" pipe railing to surround this area. The new contract amount including this Change Order will be \$234,420.00.

### Tax Anticipation Notes 2011-12

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Timo, and carried unanimously (9-0) to authorize the issuance of Tax Anticipation Note Resolution of Sachem Central School District at Holbrook, in the towns of Brookhaven, Islip and Smithtown, New York, adopted April 13, 2011, authorizing the issuance of not to exceed \$100,000,000 Tax Anticipation Notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2012.

### Approval of Corrective Action Plan for Report on Applying Agreed-Upon Procedures

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the Corrective Action Plan for the Report on Applying Agreed-Upon Procedures. This report dated January 20, 2011, presented by Donald Hoffmann, Cullen & Danowski, was reviewed on March 17, 2011 by the Audit Advisory Committee and was accepted by the Board of Education on April 6, 2011.

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## Approval of Coaching Assignments for 2010-11 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (9-0) to approve the following coaches for the 2010-11 school year:

### **SPRING**

#### ***VOLUNTEER***

#### **BOYS LACROSSE**

Seneca

Christopher Kremer

Out of District

## Motion to Establish the Todd Keleman Memorial Scholarship

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following resolution:

WHEREAS, Ronald M. Sickman, Attorney at Law, desires to establish with SACHEM CENTRAL SCHOOL DISTRICT AT HOLBROOK a perpetual memorial scholarship in the name of Todd Keleman; and

WHEREAS, the proceeds are to be given to Sachem Central School District to be administered per instructions of Mr. Ronald Sickmen, Attorney At Law; and

NOW, THEREFORE, BE IT RESOLVED, that SACHEM CENTRAL SCHOOL DISTRICT AT HOLBROOK establish the Todd Keleman Memorial Scholarship Fund; and

IT IS FURTHER RESOLVED, that SACHEM CENTRAL SCHOOL DISTRICT AT HOLBROOK accept the proceeds from the donor for that purpose to be administered in accordance with his instructions, said proceeds to be accepted pursuant to 1709 (12-a) of the Education Law.

## MONTHLY REPORTS

### 1. Damage & Loss Summary

The summary reflects damage and loss for March 2011.

### 2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for

3/17/11	3/18/11	3/21/11	3/22/11	3/24/11	3/28/11
3/29/11	3/30/11	4/01/11	4/05/11	4/06/11	4/07/11
4/08/11	4/11/11	4/12/11	4/13/11		

### 3. Board of Education Sub Committees

a. Sachem Legislative Committee

b. Sachem Citizens' Advisory Audit Committee

c. Sachem Budget Advisory Committee – Chairperson of the Sachem Budget Advisory Committee, Alan Sacher, stated that the Committee has reviewed the \$2.5million of state aid that was restored. They recommend that the Board apply \$396,360 to lower taxes to 4.49% and use \$2,129,077 to apply to

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the fund balance. In addition, the Committee is looking into a Community Education Program that will break-even.

d. Community Education Budget Advisory Committee

### **4. 2010-11 Board of Education Goals**

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21<sup>st</sup> century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

## **PRESENTATIONS/DISCUSSIONS**

1. Tax Rate – Associate Superintendent for Business, Bruce Singer, presented a chart entitled “2011-2012 Budget Status Report.” There was a majority leaning of the Board to use \$396,360 to lower taxes from 4.79% to 4.49% and to apply \$2,129,077 to the fund balance. The Board requested follow up reports on those courses that have been dropped that are very close to the enrollment requirement (secondary), a list of classes that are at the maximum enrollment (elementary), **The Scene** publication, and a Community Education program that will break-even.

2. Contingency Budget – Mr. Singer reviewed his memo to the Superintendent dated 4/8/11 on the subject “2011-2012 Contingent Budget.” Mr. Singer explained that the 2011-2012 contingent budget cap is based on a mandated New York State formula. The required cuts amount to \$2,495,628.

### **COMMENTS FROM**

**VISITORS:** None.

### **FUTURE AGENDA**

**ITEMS:** 1. Community Use of Facility Fees.

### **UPCOMING MEETINGS:**

A special meeting of the Board of Education will be held on **Wednesday, April 27, 2011** at District Office at 7 AM for the purpose of voting on the BOCES Administrative Budget and BOCES Board Candidates.

The next regular meeting of the Board of Education will be held on **Wednesday, May 4, 2011** at 7:30 PM at Samoset Middle School. At this meeting there will be public hearing on the 2011-12 school budget.

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**Annual Meeting and Election** – On **Tuesday, May 17, 2011** there will be a vote on the 2011-12 school budget and election of members of the Board of Education at the 12 elementary schools between the hours of 6 AM and 9 PM.

**ADJOURN:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (9-0) to adjourn at 9:33pm.

Respectfully submitted,

Carol Adelberg  
District Clerk