

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
WORK SESSION MEETING OF OCTOBER 7, 2009**

APPROVED AS WRITTEN – 11/18/09 - OFFICIAL COPY

**MEMBERS PRESENT:** Anthony Falco, President  
Robert Scavo, Vice President  
Douglas Duncan, Jr  
David R. Egloff  
Jim LaCarrubba  
Christine Lampitelli  
Michael F. Licata  
Sal Tripi

**MEMBERS ABSENT:** Michael J. Timo  
Karley Dutra, Student Member  
Nicholas Bejarano, Student Member

**ALSO PRESENT:** Robert Parry, Interim Superintendent of Schools  
Bruce Singer, Associate Superintendent for Business  
Paul Kopp, Asst. Supt for Curriculum & Instruction  
Gail Grenz, Asst. Superintendent for Personnel  
Jill Karp, Asst. Superintendent for Curriculum and Instruction- Elementary  
Carol Adelberg, District Clerk  
Chris Clayton, Esq.

**CALL TO ORDER:** The work session meeting held at Samoset Middle School was called to order by President Falco at 7:32 pm.

**PLEDGE OF ALLEGIANCE:** President Falco opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

**RECOGNITION:** The Board recognized:  
1. Special Education Summer School Volunteers

**COMMENTS FROM VISITORS:** The Board heard comments and concerns from members of the audience.

**BUSINESS ITEMS:**

Bid Awards Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Licata, and carried unanimously (8-0) to approve the bid awards.

The bid awards presented for action are:

- a. Window Blinds-Purchase ~ **approve**
- b. Public Disposal Sale- Supplies/Furniture/Equipment/Textbooks/Vehicles ~ **approve**
- c. Disposal Sale-Conex Storage Containers ~ **approve**
- d. Hand Sanitizer ~ **approve**
- e. Test Forms ~ **approve**

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**PERSONNEL ITEM**

Consent Agenda Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Egloff, and carried unanimously (8-0) to approve a consent agenda for the personnel items.

**Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Egloff, and carried unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Seguin, Laurie	Account Clerk/District Office	10/07/09

**Probationary Appointments of Support Services Personnel (Competitive)**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Egloff, and carried unanimously (8-0) to approve the probationary appointments of support services personnel (competitive) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Seguin, Laurie	Contingent Sr. Account Clerk/ District Office	\$53,978	10/08/09	12 weeks 10/08/09-12/11/09

**ACTION ITEMS:**

Consent Agenda: Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by, seconded by, and carried unanimously (8-0) to approve a consent agenda for mini contracts 1.a – 1.m.

Mini Contracts

1.a. **Approval of Agreement between the Sachem Central School District and Nancy Brewer**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Nancy Brewer as an independent contractor to provide financial aid information to students and parents in the district. The rate is \$300.00. The date for this service is November 19, 2009 and will be paid through the Guidance Office. This contract has been reviewed and approved by the school district’s attorney.

1.b. **Approval of Agreement between the Sachem Central School District and Little Flower Union Free School District**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Little Flower Union Free School District to provide special education programs and services to students in need of such services. The tuition rate for each child shall be set by the State Education Department. The term of this agreement shall be in effect for the period of September 1, 2009 to June 30, 2010. This contract has been reviewed and approved by the school district’s attorney.

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1.c. **Approval of Letter of Agreement between the Sachem Central School District and the Cody Center for Autism and Developmental Disabilities**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the letter of agreement between Sachem Central School District and the Cody Center for Autism and Developmental Disabilities to provide a workshop, *Working with High School Students on the Autism Spectrum*, at Sachem East High School on September 15, 2009. The cost is \$400 to be paid through the Professional Development code. This letter of agreement has been reviewed and approved by the school district's attorney.

1.d. **Approval of Agreement between the Sachem Central School District and Patchogue-Medford Union Free School District**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Patchogue-Medford Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Patchogue-Medford UFSD, but reside in the Sachem CSD. Patchogue-Medford UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2009 through June 30, 2010. This agreement has been reviewed and approved by the school district's attorney.

1.e. **Approval of Agreement between the Sachem Central School District and Smithtown Central School District**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Smithtown Central School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Smithtown CSD, but reside in the Sachem CSD. Smithtown CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2009 through June 30, 2010. This agreement has been reviewed and approved by the school district's attorney.

1.f. **Approval of Renewal Agreement between the Sachem Central School District and SearchSoft Solutions, Inc.**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve a one (1) year renewal between Sachem Central School District and SearchSoft Solutions, Inc. for the annual renewal of the SearchSoft Applicant Tracking System, and customer service and support. The term of this renewal shall be from September 10, 2009 to September 9, 2010. The cost per year for this renewal is \$9,000 and will be paid by the General Fund. This renewal has been reviewed and approved by the school district's attorney.

1.g. **Approval of 2<sup>nd</sup> Renewal Agreement between the Sachem Central School District and The OMNI Group for Third Party Administration for Tax Sheltered Annuities**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the renewal agreement between Sachem Central School District and The OMNI Group for Third Party

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Administration for Tax Sheltered Annuities for the renewal term of January 1, 2010 through December 31, 2010. This agreement has been reviewed and approved by the school district's attorney.

### 1.h. Approval of Agreement between the Sachem Central School District and Majestic Gardens

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Majestic Gardens for the Sachem High School North Senior Banquet being held on November 10, 2009. The price per person is \$40.00. The fee is being paid for by the students. This contract has been reviewed and approved by the school district's attorney.

### 1.i. Approval of Agreement between the Sachem Central School District and Richard W. Johnson

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Richard W. Johnson as an independent contractor to provide therapy appropriate to the mental ability and physical condition of the children at a rate of \$40.00 per 30 minute session for individual or group sessions. This contract shall be in effect from July 1, 2009 to June 30, 2010. This contract has been reviewed and approved by the school district's attorney.

### 1.j. Approval of Agreement between the Sachem Central School District and Karen Goercke

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Karen Goercke as an individual contractor to provide physical therapy services. The rates are as follows:

In District Individual	\$40 per 30 minute session
In District Group	\$20 per 30 minute session
In District Consult	\$40 per 30 minute session
In District Screening	\$40 per 30 minute session
In District Evaluation and Report	\$75 per evaluation and report
Private/Parochial School Individual	\$40 per 30 minute session
Private/Parochial School Group	\$20 per 30 minute session
Private/Parochial School Consult	\$40 per 30 minute session
Private/Parochial School Screening	\$40 per 30 minute session
Private/Parochial School Evaluation and Report	\$75 per evaluation and report
Home Based Individual	\$40 per 30 minute session
Home Based Group	\$40 per 30 minute session
Home Based Consult	\$40 per 30 minute session
Home Based Screening	\$40 per 30 minute session
Home Based Evaluation and Report	\$75 per evaluation and report

The term of this agreement is from July 1, 2009 to June 30, 2010. This contract has been reviewed and approved by the school district's attorney.

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### 1.k. Approval of Service Agreement between the Sachem Central School District and 3M Library Systems

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the service agreement with 3M Library Systems to provide service to the library detection equipment and Bookcheck for the middle school and high school libraries. The service term will be from July 1, 2009 through June 30, 2010. The fee for this service is \$5,709.68. This will be paid by the Office of Instructional Support. It is recommended that the Board of Education approve the following resolution:

BE IT RESOLVED, as per section 103 of the General Municipal Law, the Board may standardize by resolution on a particular type of material or equipment. Standardization restricts a purchase to a specific model or type of equipment or supply.

The resolution, shall state that for reasons of efficiency and/or economy there is a need for standardization.

The adoption of such a resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

### 1.l. Approval of Service Agreement Renewal between the Sachem Central School District and Industrial U.I. Unemployment Cost Management Service

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the renewal of Industrial U.I. Unemployment Cost Management Service Agreement effective July 1, 2009 through June 30, 2010. The fee for this service is \$7,000.00 annually to be billed quarterly at the rate of \$1,750.00 per quarter. This agreement has been reviewed and approved by the school district's attorney.

### 1.m. Approval of Agreement between the Sachem Central School District and St. James Tutoring/Education

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and St. James Tutoring/Education at Mather as an independent contractor for the provision of academic tutoring in accordance with New York Education Laws. The cost of these services is \$45.00 per hour, per student. This contract shall be in effect from July 1, 2009 through June 30, 2010. This contract has been reviewed and approved by the school district's attorney.

### Approval of District Cell Phone

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Egloff, and carried unanimously (8-0) to approve Andrew Larson, Assistant Personnel Administrator, to be added to the district cell-phone list for the 2009-10 school year.

### Appointment to Sachem Community Education Advisory Council

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the appointment of the following individual to serve on the Community Education Advisory Council:

Linda Dolecek

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### Approval of Additional School District Physicians for the 2009-10 School Year

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to approve the addition of Elite Sports Medicine and Rehabilitation, Orthopedic Associates of Long Island and Hayley Queller, M.D. to the list of approved school district physicians for their services in covering the football games during the 2009-10 school year at the approved rate of \$175.00 per game (approved at the 7/14/09 Reorganization Meeting).

### Approval of 2009-10 Applied Behavioral Analysis (ABA) Specialists

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the following personnel as Specialists for the home ABA Program:

DeMaio, Nicole

Gerber, Charles

Stamoolis, Krisitine

### Approval of Religious Holidays for the 2009-10 School Year

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (8-0) to adopt the days of religious observance for the 2009-10 school year.

### Board of Education Approval of Field Trips for 2009-10 School Year

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following field trips for the 2009-10 school year:

#### *Sagamore*

Student Government

March 23-24, 2010

Boston, MA

#### *Athletics*

East Wrestling

December 11-12, 2009

2009 NYS Early Season Duals  
Clifton Park, NY

North Wrestling

January 8-9, 2010

8<sup>th</sup> Annual Marines Battlefield  
Duals - Stafford, VA

North/East Arrowettes

March 4-8, 2010

NDA HS Dance National  
Championships – Orlando,  
Florida

North/East Cheerleaders

Feb. 11-16, 2010

UCA HS Cheer National  
Championships – Orlando,  
Florida

### Board of Education Approval of 2009-10 Coaching Assignments

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Egloff, and carried unanimously (8-0) to approve the following 2009-10 Coaching Assignments:

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### VOLUNTEER COACHING ASSIGNMENTS

<u>TEAM</u>	<u>COACH</u>	<u>BUILDING</u>
<u>Field Hockey</u> Junior Varsity	Diana Celebre	Out of District
<u>Cheerleading</u> Junior Varsity	Crystal Corrigan	Out of District

### **Board of Education Rescission of 2009-10 Extracurricular Clubs and Activities**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (8-0) to rescind the following extracurricular clubs and activities for the 2009-10 school year:

<u>School</u>	<u>Activity</u>	<u>Advisor</u>
<i>East</i>	Foreign Language Club: Sign Language	Rachel Cerra
<i>Sagamore</i>	Art, News and Literary	Betsy Gennosa
<i>Sequoya</i>	Art Club	Denise Phillips

### **Board of Education Approval of 2009-10 Extracurricular Clubs and Activities**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Licata, and carried unanimously (8-0) to approve the following extracurricular clubs and activities for the 2009-10 school year:

<u>School</u>	<u>Activity</u>	<u>Advisor</u>
<i>Chippewa</i>	The Chippewa News Team	Penny Smith
<i>North</i>	Best Buddies Club	Emily Frosina
	Congress for Justice	Danielle Bense
	Dimensions	Bill Averso
<i>East</i>	Book Series Club	Madelyn Haussner/Linda Nicosia
	Digital Photo Club	Barbara Derison
	Diversity Dance Club	Chris Kozlowsky
	History Club	Mike Jannace
	Literary Magazine	Kathleen McGrath
	Foreign Language Club: Sign Language	John Baronello
<i>Sagamore</i>	LAVA Literary Magazine	Elizabeth Gennosa/Donna Schibani
<i>Samoset</i>	6 <sup>th</sup> Grade Art Club	Nicholas Kreamer
	Boys Leaders Club	Michael O'Flaherty/Matthew Golini
	Drumming Club	Christopher Cauley
	Girls Leaders Club	Allison Pickersgill
	Helping Hands Club	Kailey Stolte
	Peer Tutoring	Jill Rattinger
	Poetry Club	Jodi Szpicek
	Robotics/Lego Club	Greg Capellini
	Samoset Students Care Club	Melissa Capuano/Kathy Morgillo
	Scrabble Club	Keith McCaffrey
<i>Seneca</i>	Buddies Club	Sara Austin
	Chamber Orchestra	Lauren Kant
	Critter Club	Cindy Keith/Leticia Rozul
	Family and Consumer Science Club	Beth Galligan/Lindsey Shelhorse
	Foreign Language Club	Lorie Forkin
	Green Club	John Montalbano
	Kickboxing Club	Cheryl Haughie/Lara Manning
	Math Challenge Team	Chris Oakes

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<i>Sequoia</i>	Puzzle Club	Michael Mastrogiacomo
	Science Club	Lorraine Gollenberg/Kathleen Perun
	Scrabble Club	Warren Meahan
	Technology Club	Matthew Silva
	6 <sup>th</sup> Grade Art Club	Patricia Yantz
	7 <sup>th</sup> and 8 <sup>th</sup> Grade Art Club	Denise Phillips
	8 <sup>th</sup> Grade Lego Robotics Club	Grant Gustavsen
	American Sign Language Club	Deborah Tracey
	Literary Magazine Club	Rochelle Oliver
	Set Design and Construction Club	Grant Gustavsen

### **Ratification of Nurses' Unit Memorandum of Agreement**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to ratify the Memorandum of Agreement between the Nurses' Unit and the Schem Central School District dated September 17, 2009.

### **Approval of Additional Title VII and Title IX Alternate Compliance Officer for the 2009-10 School Year**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Licata, and carried unanimously (8-0) to approve the addition of Jessica DePasquale, Administrative Assistant for Instructional Support, as Title VII and Title IX Alternate Compliance Officer for the 2009-10 school year commencing October 8, 2009. Therefore, Jill Karp, Assistant Superintendent for Curriculum & Instruction-Elementary is Title VII and Title IX Compliance Officer and Andrew Larson, Assistant Personnel Administrator, Stephanie MacIntosh, Administrator of Federal Funds and Jessica DePasquale, Administrative Assistant for Instructional Support, are Title VII and Title IX Alternate Compliance Officers for the 2009-10 school year.

### **Approval of Deduct Change Order No.1 – Diam-N-Blu Mechanical Corp**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Tripi, and carried unanimously (8-0) to approve a deduct Change Order No. 1, Diam-N-Blu Mechanical Corp. for the Facilities Maintenance Building. The original contract amount of \$49,729 will be decreased by \$10,000 for the unused allowance that was included in the contract documents for unforeseen conditions. The new contract amount including this Change Order will be \$39,729.

### **Approval of Standardization of Powerflame Oil Pump Sets and Daktronics Scoreboards**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Licata, and carried unanimously (8-0) to approve the following resolution:

BE IT RESOLVED, that for reasons of efficiency and/or economy the Board of Education approves the standardization of Powerflame Oil Pump Sets and Daktronics Scoreboards for the Schem Central School District.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.



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### **Status of Non-Public Schools**

The Sachem Central School District has been responsible for overseeing the educational programs of the nonpublic schools located within the district. At this time, recommendation has been made by Stephanie MacIntosh, liaison to the nonpublic schools, regarding the status of this private school. The recommendation is as follows:

Our Lady of Good Success Academy, 900 Horseblock Road, Farmingville, NY 11738 - will offer instruction in grades K-6 in September 2009. It is recommended that the Board of Education grant recognition to the K – 6 program and provide the services that are required under the laws that accompany such recognition.

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Licata, and carried unanimously (8-0) to accept this recommendation and grant recognition of the educational program as described above.

### **Approval of Budget Transfers Greater Than \$50,000**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve two budget transfers of \$50,000 or greater. One transfer is for \$330,870.00. During budget preparation it was decided to no longer participate in the BOCES SAS COSER and hire additional in-house counselors. After the approval of the budget, it was decided to continue with the BOCES SAS COSER. We budgeted for four in-house counselors. The District will continue to use one in-house and three BOCES counselors. The BOCES SAS counselors are more expensive but more qualified and aideable. The second transfer for \$523,978.54 is to allocate funds from the project holding codes to various codes for Phase 1 EXCEL Bond Capital Projects to balance expenses and encumbrances.

### **Approval of Food Service Equipment Purchase**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Egloff, and carried unanimously (8-0) to approve the following equipment purchases for Food Service for 2009-10:

- Serving lines at Seneca, Wenonah and Merrimac at a cost of \$174,000
- Convection ovens and Steamer replacement district wide if needed at a cost of \$48,000
- Dishwasher at Wenonah at a cost of \$20,000
- Refrigeration district wide if needed. Gatelot needs an additional freezer unit. The requested amount is \$18,000.
- Computer terminals for 31 POS to upgrade system and purchase new software at a cost of \$75,000

Total equipment needs are budgeted at \$335,000 which was included in the planning of the food service budget for 2009-10.

### **Approval of Actuarial & Technical Solutions, Inc – Worker’s Compensation Self-Insurance Plan**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Scavo, and carried unanimously (8-0) to approve Actuarial & Technical Solutions, Inc. to perform an actuarial analysis of liabilities of Sachem’s Worker’s Compensation Self-Insurance plan. The cost of this analysis is \$12,000.

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### DISCUSSIONS/PRESENTATIONS

1. Advanced Placement May 09 Data – Administrative Assistant for Guidance, Ms. Mona Hecht, gave a powerpoint presentation entitled “Advanced Placement Exam and Score Information.” A question and answer period followed.
2. Secondary Discipline Point System – Assistant Superintendent for Curriculum & Instruction, Mr. Paul Kopp, reviewed his memo to the Interim Superintendent dated 8/28/09 entitled “Student Discipline – ‘Point System.’” The Board requested feedback from the Principals regarding the student discipline point system as well as a “tracking system” of those students who have had privileges forfeited.
3. External Auditor Report – Ms. Marianne Van Duyne, auditor from R. S. Abrams, highlighted the June 30, 2009 Financial Statements, Management Letter, and Reports on Audits. A question and answer period followed.
4. Store-Bought Baked Goods – Assistant Superintendent for Curriculum and Instruction- Elementary, Ms. Jill Karp, and Interim Superintendent Mr. Parry, reviewed a memo to the Board entitled “Foods In Schools.” A draft letter to parents encouraging them to bring only store-bought baked goods to class parties because of concerns over germs, bacteria and allergens was discussed. The Board requested that the letter be revised and sent to all elementary schools.

### COMMENTS FROM VISITORS: None.

### FUTURE AGENDA

- ITEMS:
1. Sub-Teacher on-line system.
  2. Class-size process discussion.
  3. Splitting HS Open School Night into two nights (one night for grades 9 and 10 and the other night for grades 11 and 12).

### UPCOMING MEETINGS:

A Special Board Meeting has been scheduled for Thursday, **October 8** at 7:45 PM at Samoset in the Board Room. The Board will immediately entertain a motion to convene into Executive Session to discuss a personnel matter.

The next regular Board of Education meeting will be held on Wednesday, **October 21** in the Board Room at Samoset Middle School at 7:30 PM. The meeting will open in the auditorium for the recognition portion of the meeting.

### EXECUTIVE

**SESSION:** Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Tripi , seconded by Mr. LaCarrubba , and carried unanimously (8-0) to convene into executive session at 9:55 pm to discuss a personnel matter.

**ADJOURN:** Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (8-0) to adjourn at 10:20pm.

Respectfully submitted,

Carol Adelberg  
District Clerk