



**BOARD OF EDUCATION – WORK SESSION – SEPTEMBER 2, 2009**

**Mini Contracts**

1.a. **Approval of Agreement between the Sachem Central School District and Mazz Marketing**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the contract between Sachem Central School District and Mazz Marketing to provide a one day seminar on October 27, 2009 at Sachem High School East and is available to all parents, students, and staff concerning the college athletic recruiting process. The cost for this service is \$750.00. This will be paid by the Guidance Office College Recruitment Code. This contract has been reviewed and approved by the school district's attorney.

1.b. **Approval of Agreement between the Sachem Central School District and GB Language Consulting**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and GB Language Consulting to provide translation and interpretation services to designated students during the school year. The cost for this service is \$95.00 per hour for translation services to be performed for students during academic tests for a minimum three (3) hours plus travel time per assignment. This contract shall be in effect from July 1, 2009 through June 30, 2010. This is included in the Office of Student Services budget. This contract has been reviewed and approved by the school district's attorney.

1.c. **Approval of Agreement between the Sachem Central School District and BGC Consultants**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and BGC Consultants, Inc. to provide in-service training for Instructional Support Teams/Response to Intervention and Co-Teaching during the months of September and February of the 2009-2010 school year. The fee for this is \$800.00 per day for approximately 18 days for a total cost of \$14,400.00. This is included in the Federal Funds budget. This contract has been reviewed and approved by the school district's attorney.

1.d. **Approval of Agreement between the Sachem Central School District and Bilinguals, Inc**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Bilinguals, Inc. to provide services of licensed and qualified occupational therapists, speech pathologists, special educators and psychologists to students with handicapping conditions. The fees per evaluation are as follows:

<b>For Children Ages 5-10</b>	<b>English or Spanish</b>	<b>Other Language</b>
Psychological Evaluation	\$445.00	\$580.00
Speech Therapy Evaluation	\$370.00	\$445.00
<b>For Children Ages 11-21</b>		
Psychological Evaluation	\$500.00	\$605.00
Speech Therapy Evaluation	\$395.00	\$500.00

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This will be paid through the Office of Student Services. The term of this agreement shall be from July 1, 2009 to June 30, 2010. This contract has been reviewed and approved by the school district's attorney.

1.e. **Approval of Agreement between the Sachem Central School District and Lovin'Oven Felices' Corp**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Lovin' Oven Felice's Corp. for the Sachem High School North Junior Banquet being held on March 5, 2010. The price per person for this function is \$36.95, plus an 18% gratuity. The fee is being paid for by the students. This contract has been reviewed and approved by the school district's attorney.

1.f. **Approval of Agreement between the Sachem Central School District and Learning Systems Associates**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Learning Systems Associates to provide four sessions with the curriculum mapping team, two sessions with administrators, and four sessions to be planned as needed. The fee for these services is \$2,200 per day, not to exceed \$22,000 for the term of the agreement. This agreement shall be from August 1, 2008 to June 30, 2010. This contract has been reviewed and approved by the school district's attorney. This is being paid for out of the Sachem General Fund.

1.g. **Approval of Service Contract Agreement between the Sachem Central School District and LJ Create**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the service contract agreement between Sachem Central School District and LJ Create to provide technical support services for Scantek Laboratories at Sagamore Middle School, Seneca Middle School, Sequoya Middle School, Samoset Middle School, East High School, and North High School at a cost of \$12,000.00 per year. The term of this contract shall be from July 1, 2009 through June 30, 2010. This contract has been reviewed and approved by the school district's attorney.

1.h. **Approval of Agreement between the Sachem Central School District and Three Village Central School District - Special Education Services 2007-08**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Three Village Central School District to provide special education and related services to parentally-placed students with disabilities, when such students attend private schools in the Three Village Central School District. Three Village CSD shall be entitled to bill Sachem CSD in accordance with education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2007 through June 30, 2008. This agreement has been reviewed and approved by the school district's attorney.

1.i. **Approval of Agreement between the Sachem Central School District and Three Village Central School District - Special Education Services 2008-09**

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Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and Three Village Central School District to provide special education and related services to parentally-placed students with disabilities, when such students attend private schools in the Three Village Central School District. Three Village CSD shall be entitled to bill Sachem CSD in accordance with education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2008 through June 30, 2009. This agreement has been reviewed and approved by the school district's attorney.

### **Approval of Increase in Salary – Sachem Teacher Center Instructors**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Timo, and carried unanimously (9-0) to approve an increase in rates for the 2009-10 school year for instructors from the Sachem Teachers Center consistent with the collective bargaining agreement between the Sachem Central Teachers Association and the district.

### **Approval of Sachem Teacher Center Director – Margaret Tuttle**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo and was seconded by Mr. Duncan to approve Margaret Tuttle as Director of the Sachem Teacher Center at a rate of \$18,000 for the 2009-10 school year as appointed by the Policy Board.

Vote on the **Motion**:

Yes: Mr. Falco, Mr. Scavo, Mr. Duncan, Ms. Lampitelli, Mr. Licata, Mr. Timo

No: Mr. Egloff, Mr. LaCarrubba, Mr. Tripi

**Motion** carried (6-3)

### **Approval of Sachem Teacher Center Staff Members and Rate of Pay for 2009-10**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Timo, and carried unanimously (9-0) to approve the following Sachem Teacher Center staff members and their rate of pay for the 2009-10 school year as appointed by the Policy Board:

Frank Strakosch	Technical Coordinator	\$3,000
Diana DelVallez	Website Designer/Maintenance	\$1,500

### **Appointment of Sachem Teacher Center Staff Members for 2009-10**

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following Sachem Teacher Center staff members for the 2009-10 school year:

Denise Adler	Gary Beutel	Rich Bowers
Joyce Brown	Melissa Brown	Mary Caffrey
Jim Cast	Denise Cinco	Gina Conrad
Diana DelVallez	Matthew DiStefano	Terri Doon
Norma Egic	David Falco	Ben Franquiz
Damon Gallo	Laurie Graziano	Candida Harper
Madeline Haussner	Sandy Bucher	Bree Hipperling
Bette Ingoglia	Christopher Kearney	Debbie Kramer
Glen Monsen	Richard Lemke	John Mankowich

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Dennis McElheron	Danielle Moran	Mary Pepe
Allison Pickersgill	Richard Posner	Dominic Savino
Doreen Schaefer	Frank Scicco	Frank Strakosch
Ann Tebbutt	Margaret Tuttle	Steve Tuttle
Chris Visco	Deborah Wagner	Paul Wangenstein
Joan Wolffer	Natalie Zaino	

### Approval of Donation – Gateway Laptop – Sachem East Takedown Club

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Timo, and carried unanimously (9-0) to accept with gratitude the donation of a Gateway laptop computer donated by the Sachem East Takedown Club, a booster club for the Sachem East Wrestling team, for use by the wrestling coaching staff at Sachem East High School. The value of this donation is approximately \$750.00.

### Board of Education Approval of 2009-10 Extracurricular Clubs and Activities

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the following extracurricular clubs and activities for the 2009-10 school year:

<u>School</u>	<u>Activity</u>	<u>Advisor</u>
North	Student Government	Chris Olsen
Sequoia	Light and Sound Club Book Club	William Zeiman Roslyn Myloie

### Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli,, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the following resolution:

RESOLVED, that the Board of Education approves one budget transfer of \$50,000 or greater. This transfer for \$54,400.00 is to replenish Hazmat Waste Removal Code for future invoices and to encumber purchase orders for safety compliance.

### Approval of Holt McDougal Literature Textbooks Purchase

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Licata, and carried unanimously (9-0) to approve the purchase 1,090 McDougal Littell Literature Pupil's Edition, Grade 6 books for the 2009-10 school year. The cost is \$77.19 per book for a total cost of \$90,023 including shipping. This money has been budgeted.

### Approval of Late Transportation Requests

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Scavo, and carried unanimously (9-0) to approve the request for late transportation request for private and parochial schools for 16 students. There is no additional cost for these 16 students as they will be transported on existing vans. The Board requested information on late transportation requests and the need for budget transfers.

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### Approval of Salary Increase for Hourly Employees

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve a 2.5% increase effective September 1, 2009 for nonaligned part time employees as follows:

<b>Employee Group</b>	<b>2009-10 2.5% Increase</b>
Office Aides	\$ 8.47
Hallway Monitors	\$ 8.47
Sub Aides	\$ 8.74
Sub Clerical	\$ 10.90
Sub Interpreters/Translators	\$101.59
Sub Teacher Assistant 1	\$ 67.72
Sub Teacher Assistant 2	\$ 73.37
Sub Teacher Assistant 3	\$ 79.01
Election Officials-Chief Inspector	\$ 9.58
Election Officials-Assistant Clerk	\$ 8.47
Continuing Education Instructor	\$ 23.13
Instructor SRL	\$ 20.03
Group Leaders	\$ 16.08
Assistant Group Leaders	\$ 11.00
Assistant Group Leaders 2	\$ 10.55
Recreation Aide 1	\$ 8.47
Recreation Aide 2	\$ 9.02
Recreation Aide 3	\$ 9.58
Sub Food Service Worker	\$ 8.47
Sub RN's	\$131.33
Permanent Sub Nurses	\$134.94
Individual Nurse	\$ 46.13
Sub Teacher	\$ 89.31
Permanent Sub Teacher	\$105.06
Sub Retired Teacher	\$105.06
Sub Custodian	\$ 10.51

### Direct Pay Enrollment Agreement with Herff Jones

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Licata, and carried unanimously (9-0) to approve the 2009/2010 Direct Pay Enrollment Form with Herff Jones to provide online sales of Class of 2010 Yearbooks for Sachussetts High School East. There is no cost to the District for this service. This enrollment form has been reviewed and approved by the school district's attorney.

### Approval of Petty Cash Authorizations for Child Care

Upon the recommendation of the Interim Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Egloff, and carried unanimously (9-0) to approve the authorization of petty cash funds for twenty five (25) locations for Child Care in the amount of \$100 per location for a total of \$2,500.

### DISCUSSIONS/PRESENTATIONS:

1. Extra Classroom Audit and Procedures – Associate Superintendent Bruce Singer and Mr. Jeff Surrusco, Chairperson of the Audit Advisory Committee, presented a report entitled “Sachussetts Central

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School District, Extra Classroom Activity Fund ‘EAF’ Outstanding Audit Review. A **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (9-0) to adopt the following two recommendations as they refer to the Extra Classroom Activity Fund:

1. The internal claims auditors will review all expenditures claims prior to payment
2. The scope of the District Treasurer will be increased to include ECAF processes and controls review.

The funding for these two recommendations will be from the General Fund for auditing and treasurer services.

### COMMENTS FROM VISITORS: None.

### FUTURE AGENDA

- ITEMS:
1. Recognition of the Sachem maintenance staff employees
  2. Class Size
  3. Hiring Practices

### UPCOMING MEETINGS:

The next regular Board of Education meeting will be held on Wednesday, **September 16** in the Board Room at Samoset Middle School at 7:30 PM. The meeting will open in the auditorium for the recognition portion of the meeting.

### EXECUTIVE

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Egloff, and carried unanimously (9-0) to convene into executive session at 8:51pm to discuss personnel matters.

**ADJOURN:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Timo, and carried unanimously (9-0) to adjourn at 10:15pm.

Respectfully submitted,

Carol Adelberg  
District Clerk