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Sachem Central School District

Tamarac Elementary School

October 2019

Dear Parents:

We are excited for our Halloween Parade and classroom celebration scheduled for October 31st. In order for the day to run smoothly, your support and cooperation is needed. Please read through the bullets below. If you have any questions, please feel free to reach out to your child's teacher or the main office.

If you are selected to come to this party, **only one parent per family can attend**. Family members are invited to watch the parade but will not be able to enter the class party unless selected.

- **Do not bring any additional guests with you. They will not be permitted to come in. Please do not put our staff or other families in an uncomfortable position.**
- If someone is not able to attend, **their spot cannot be given to another parent the day of the party.**
- All parents will enter the building through the cafeteria.
- All parents will need a copy of their license.
- You will check in at the designated table with two staff members. Please be patient! There will be over 200 parents trying to enter the building. **We must do this in a safe manner. The safety of our students and school must come first.**
- Please wear the visitor pass that is given to you.
- Do not visit other classrooms to visit other children.
- There is not time to set up for the party prior to the parade. All parties will be set up after the completion of the parade.
- All parties need to be finished by 10:55 AM.
- Please make sure any craft that is being completed this day is pre approved by the teacher.
- Any food that is brought in must be safe for all students. Please check with classroom teacher that it is safe for ALL STUDENTS.
- Please remember that you are there to assist students in crafts and party activities.
- Once the party is over, all guests will leave through the classroom doors.

The staff and I are looking forward to a great day. Following these procedures will help ensure a wonderful experience for our parents, staff and most importantly, our students.

Sincerely,

Michael S. Saidens

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