

June 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2018

August 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 Fourth of July	5	6	7
8	9	10	11 Board of Education Meeting 7:30 Samoset MS	12	13	14
15	16	17	18	19	20 SEPTA—Movie Under The Stars @ East	21
			Senior Portraits @ North			
22	23	24	25	26	27	28
		Senior Portraits @ North				
29	30	31				
	Senior Portraits @ East					

July 2018						
Sun	Mo	Tue	We	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018

September 2018						
Mon	Tue	Wed	Thu	Fri	Sat	
						1
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9	10	11	12	13	14	15
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23	24	25	26	27	28	29
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Board of Education Meeting 7:30 Samoset MS	2 Senior Portraits @ East	3	4
5	6	7	8	9	10	11
12	13 High School Football Starts	14	15	16 Child Care registration closes	17	18
19	20 All High School Fall Sports Start Schedules posted to portal 12th Grade 9 AM 11th Grade 3 PM	21 Samoset 6th Grade Orientation Schedules posted to portal 10th Grade 3 PM	22 Schedules posted to portal 9th Grade 3 PM Sachem PTA Council Ori- entation @ BOE Annex Room A 7:30 PM	23 Freshman Orientation at North Auditorium 9 AM East (A-L) Auditorium 9 AM Sagamore 6th Grade Orientation 10 AM	24	25
26	27	28 Samoset 6th Grade Orientation Sagamore 6th Grade Orientation 7 PM Schedules posted to portal for MS Grades 6-8 9 AM	29 Seneca 6th Gr. Orientation 8-11:30 AM North Freshman Orientation Make-Up 9 AM Elem. Teacher Assignments posted to portal Gr. K-2 9 AM, 3-5 3 PM Board of Education Meeting 7:30 Samoset	30 Freshman Orientation at East (M-Z) Auditorium 9 AM Seneca 6th Grade Orientation Make-up 8AM	31	

August 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018

October 2018						
Sun	Mo	Tue	We	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Labor Day	4 First Day for Teachers	5 First Day of School HS Late Buses Start	6 MS Late Buses Start MS Fall Sports Start Underclass Portraits @ North & East	7	8
9	10 Schools Closed —	11 Rosh Hashanah	12 Child Care Registration Reopens Board of Education Meeting 7:30 Samoset MS	13 6th Grade Open School Night for MS 7 PM Night School Registration 9/12-14/18	14	15
16 Marching Band Competition @ Brentwood	17 7th & 8th Grade Open School Night for MS Spirit Week @ North 9/17-21	18	19 Schools Closed — Yom Kippur	20	21	22 Sachem North Homecoming 2 PM
23 Marching Band Competition @ Copiague	24 SEPTA Meeting @ BoE Annex Room A 7 PM	25 Senior Trip Kick Off North	26	27	28	29 Marching Band Competition @ Malverne
		Elementary Open School Nights 9/24-27				
30 Marching Band Competition @ Division Ave.						

September 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
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October 2018

November 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Thanksgiving Food Drive Begins @ East 10/1-11/20	2 Senior Pictures Make-up Day @ East	3 Homeland Security School Safety Presentation for Parents 7:30 PM Sachem PTA Council General Meeting @ BOE Annex Room A 7:30 PM	4	5 EMERGENCY DRILL	6 SAT Test
7	8 Columbus Day	9 Underclass Pictures Make-up Day @ East	10 Board of Education Meeting 7:30 Samoset MS PSAT 10/PSAT/NMSQT 11 @ East and North	11 Open School Night for HS 7 PM	12 Secondary Progress Reports Posted to Parent Portal after 3 PM	13
14 Marching Band Home Show @ East	15 Spirit Week At East 10/15-10/19	16 Financial Aid Night @ North 7 PM	17 Sachem PTA Council Presidents Roundtable @ BOE Annex Room A 7:30 PM	18 East Showdown and HS Ring Sale ASVAB exam @ East & North 8 AM	19 Senior Trip Registration Deadline East Pep Rally and HS Ring Sale	20 Marching Band Competition @ Mineola Sachem East Homecoming 2 PM
21	22 Thanksgiving Food Drive begins @ North SEPTA Meeting @ BoE Annex Room A 7 PM	23 HS Ring Sales @ East Sr. Banquet Sign-ups @ East Little Theater 2-4 PM	24 Board of Education Meeting 7:30 Samoset MS	25 Blood Drive @ East	26	27 SCMEA Peak Festival ACT Test
28 Marching Band Championship @ Syracuse	29 Safe Halloween at MS	30	31			

October 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Thanksgiving Food Drive Begins @ East 10/1-11/20	2 SCMEA Day of Tuba DRAMA PRODUCTION @ EAST	3 SAT Test
4	5 MS Early Winter Sports Start Senior Banquet @ East	6 Election Day Superintendent's Conference Day – Staff Only	7 NYSCAME HS All-County Rehearsal #1 Sachem PTA Council General Meeting @ BOE Annex Room A 7:30 PM	8	9 End of First Marking Period	10
11	12 Veterans Day	13 HS Winter Sports Start	14 Board of Education Meeting 7:30 Samoset MS	15 NYSCAME HS All-County Rehearsal #2 Athletic Recruiting Night @ East 7 PM	16 NYSCAME HS All-County Rehearsal #3 NYSCAME Concert 7:30 PM Secondary Report Cards Posted to Parent Portal	17
18	19	20 Food Drive Assembly @ North & East Sachem PTA Council Leadership Training @ BOE Annex Room A 7:30 PM	21 Elementary First Trimester Ends	22 Thanksgiving Recess	23	24
25	26 Winter Clothing Drive @ East 11/26-12/19	27 National Junior Honor Society Induction @ MS	28 Yearbook Picture Day @ East Board of Education Meeting 7:30 Samoset MS	29 NYSSMA All-State Conference	30 NYSSMA All-State Conference	

November 2018						
Sun	Mo	Tue	We	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018

January 2019						
Sun	Mo	Tue	We	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Winter Clothing Drive @ East 11/26-12/19						1 NYSSMA All-State Conference SAT Test
2 NYSCAME All-State Concerts	3 SEPTA Holiday Wonderland @ BoE Annex 6:30 PM	4 All 6th Grade Concerts 7 PM	5	6 All 7th Grade Concerts 7 PM Pancakes for Parkinson's @ East	7 Elementary Report Cards Posted to Parent Portal after 3 PM DRAMA PRODUCTION @ NORTH	8 ACT Test
9	10 Elem Concerts 7 PM Hiawatha @ Samoset Lynwood @ East Merrimac @ Seneca	11 East and North Concert I 7:30 PM Elementary Half Day – Parent/Teacher Conferences	12 Board of Education Meeting 7:30 Samoset MS	13 All 8th Grade Concerts 7 PM	14	15
16	17 Elem Concerts 7 PM Cayuga @ North Nokomis @ Seneca Tamarac @ East	18 East and North Concert II 7:30 PM	19 Elem Concerts 7 PM Chippewa @ Sagamore Grundy @ North Waverly @ East Wenonah @ Samoset	20 Elementary Half Day – Parent/Teacher Conferences	21 Secondary Progress Reports Posted to Parent Portal after 3 PM	22
23	24	25	26	27	28	29
	Schools Closed – Holiday Recess					
30	31					

December 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019

February 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 New Years Day	2	3	4	5 LISFA Chamber Music Festival @ SUNY Stony Brook
6	7	8	9 Board of Education Meeting 7:30 Samoset MS North Feeder Music Visits	10 East Feeder Music Visits	11 LISFA Grades 9-12 Rehearsal #1	12 LISFA Grades 9-12 Rehearsal #2
13 LISFA Grades 9-12 Concert	14	15 Junior Banquet sign-ups @ East	16 Sachem PTA Council General Meeting @ BOE Annex Room A 7:30 PM	17	18 SCMEA Day of Horn Awake-a-thon @ East	19
20	21 Martin Luther King Jr. Day	22 MS Late Winter Sports Start	23 Board of Education Meeting 7:30 Samoset MS	24	25 LISFA Grades 5-8 Rehearsal #1 End of Second Marking Period	26 LISFA Grades 5-8 Rehearsal #2
High School Regents Exams and Mid-Term Exams 1/22-1/25						
27 LISFA Grades 5-8 Concert	28 Composer's/Songwriter's Concert @ North 7 PM Senior Trip Orientation @ East Aud. Pers. 1-8 SEPTA Meeting @ BoE Annex Room A 7 PM	29 Composer's/Songwriter's Concert @ East 7 PM	30 HS Jazz, Select String & Vocal Concert @ North & East 7:30 PM	31	2019-20 TRANSPORTATION APPLICATIONS FOR OUT-OF-DISTRICT TRANSPORTATION SERVICE ARE DUE ON OR BEFORE APRIL 1, 2019 AND MAY BE FILLED OUT ONLINE AT WWW.SACHEM.EDU. NEW RESIDENTS MUST REGISTER AT CENTRAL REGISTRATION	

January 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019

March 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2019-20 TRANSPORTATION APPLICATIONS FOR OUT-OF-DISTRICT TRANSPORTATION SERVICE ARE DUE ON OR BEFORE APRIL 1, 2019 AND MAY BE FILLED OUT ONLINE AT WWW.SACHEM.EDU. NEW RESIDENTS MUST REGISTER AT CENTRAL REGISTRATION					1 Secondary Report Cards Posted to Parent Portal after 3 PM	2 SCMEA Jazz Festival
3	4	5 Mid -Year Graduation @ North 11 AM, East 7 PM Senior Trip Bus & Room Sign-Ups @ East 5th Grade Music Visits to MS	6 Districtwide Spelling Bee @ Grundy Sachem PTA Council General Meeting @ BOE Annex Room A 7:30 PM	7 Senior Trip Bus & Room Sign-Ups @ North	8	9
10	11	12 Blood Drive @ East	13 Elem Music Festival Rehearsal #1 @ East 5-8 PM Board of Education Meeting 7:30 Samoset MS	14 Sophomore Ring Breakfast @ East	15	16
17	18 Presidents' Day	19	20	21	22	23
Schools Closed – Mid Winter Recess						
24	25 SEPTA Meeting @ BoE Annex Room A 7 PM	26 Elem Music Festival Rehearsal #2 @ East 5-8 PM	27 Board of Education Meeting 7:30 Samoset MS	28 Elem Music Festival Rehearsal Snow Date		

February 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019

April 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 SCMEA Division I,II,III Rehearsals Senior Trip Parent Mtg @ East 11 AM
3	4 Elem Music Festival Rehearsal #3 @ East 5-8 PM Senior Trip Parent Mtg @ East 3 PM HS Spring Sports Start	5 Elem Music Festival Concert @ East 7 PM	6 Board of Education Meeting 7:30 Samoset MS	7 Elem Music Festival Concert Snow Date Senior Trip Parent Mtg @ East 7 PM	8 SCMEA Division I,II,III Rehearsals Secondary Progress Reports Posted to Parent Portal Elementary Second Trimester Ends	9 SCMEA Division I,II,III Rehearsals SCMEA Division III Concert 8 PM SAT Test
10 SCMEA Division I Concert 1 PM SCMEA Division II Concert 5 PM	11 Senior Trip Parent Mtg @ North 3 PM	12 Advanced Ensemble Concert @ East & North 7:30 PM 5th Grade views MS Musicals 3/12-3/13	13 Sachem PTA Council General Meeting @ BOE Annex Room A 7:30 PM	14 Senior Trip Parent Mtg @ North 7 PM	15 All MS Musicals 7 PM	16 MS Musicals 7 PM Senior Trip Parent Mtg @ North 11 AM
17	18	19 Final Payment Due for Senior Trip @ North	20 Board of Education Meeting 7:30 Samoset MS	21 North HS Musical 7:30 PM ASVAB exam @ East & North 8 AM	22 North HS Musical 7:30 PM Junior Banquet@ East Elementary Report Cards Posted to Parent Portal	23 North HS Musical 7:30 PM
24	25 MS Spring Sports Start SEPTA Meeting @ BoE Annex Room A 7 PM	26 Math & Science Honor Society Induction @ East 6-9 PM Elementary Half Day – Parent/Teacher Conferences	27 LOTE Honor Society @ North & East 7 PM Sachem PTA Council Leadership Training @ BOE Annex Room A 7:30 PM	28 East HS Musical 7:30 PM	29 East HS Musical 7:30 PM	30 East HS Musical 7:30 PM
31		<u>NYS Assessment Grades 3-8</u> • ELA 4/1-4/8 • Math 4/30-5/7			2019-20 TRANSPORTATION APPLICATIONS FOR OUT-OF-DISTRICT TRANSPORTATION SERVICE ARE DUE ON OR BEFORE APRIL 1, 2019 AND MAY BE FILLED OUT ONLINE AT WWW.SACHEM.EDU. NEW RESIDENTS MUST REGISTER AT CENTRAL REGISTRATION	

March 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019

Should there be no emergency school closings, school will be closed 4/18, 5/23 and 5/28

Should there be 1 emergency school closing, 4/18 remains an instructional day. School will be closed 5/23 and 5/28

2 emergency school closings, 4/18, 5/23 are instructional days. School will be closed 5/28

3 and 4 emergency school closings, 4/18, 5/23 and 5/28 are instructional days

5 emergency school closings, the district will revise the calendar

May 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Science Performance Grades 4 & 8 5/22-5/31 Science Written Grades 4 & 8 6/3 NYS Assessment Grades 3-8 ELA 4/1-4/8 Math 4/30-5/7	1 NYSSMA Solo/Ensemble Satellite Festival @ North	2	3 Board of Education Meeting 7:30 Samoset MS	4 North/East Business and Marketing Honor Society Induction @ East 7 PM	5 NYSSMA Jazz/Guitar/ Drum Set @ West Islip End of Third Marking Period	6 NYSSMA Jazz/Guitar/ Drum Set @ West Islip
	Last Day for Out-of-District Transportation Applications		NYS ELA Assessment Grades 3-8 April 2-8			
7	8 NYSSMA Piano Festival @ William Floyd	9 NYSSMA Piano Festival @ William Floyd Senior Trip Student Orientation At North & East Senior Trip Faculty Orientation @ East 2 PM	10 Elem Music Information Night @ North 6-8 PM	11 SCMEA All-County Jazz Concert	12 East Spirit Week 4/12-18 Secondary Report Cards Posted to Parent Portal after 3 PM SENIOR TRIP	13 ACT Test SEPTA Fashion Show & Auction @ North
14 SENIOR TRIP	15 East Spirit Week 4/12-18	16 Middle School Jazz, Select String & Vocal Ensemble Concerts 7 PM ESBOCES Administrative Budget Vote and Board Election	17 Board of Education Meeting 7:30 Samoset MS	18 March Madness @ East	19 Good Friday	20 Passover
21	22	23	24	25	26	27
Schools Closed – Spring Recess						
28	29 SEPTA Meeting @ BoE Annex Room A 7 PM	30			2019-20 TRANSPORTATION APPLICATIONS FOR OUT-OF-DISTRICT TRANSPORTATION SERVICE ARE DUE ON OR BEFORE APRIL 1, 2019 AND MAY BE FILLED OUT ONLINE AT WWW.SACHEM.EDU. NEW RESIDENTS MUST REGISTER AT CENTRAL REGISTRATION	

April 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019

Should there be no emergency school closings, school will be closed 4/18, 5/23 and 5/28

Should there be 1 emergency school closing, 4/18 remains an instructional day. School will be closed 5/23 and 5/28

2 emergency school closings, 4/18, 5/23 are instructional days. School will be closed 5/28

3 and 4 emergency school closings, 4/18, 5/23 and 5/28 are instructional days

5 emergency school closings, the district will revise the calendar

June 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
<u>Science Performance</u> Grades 4 & 8 5/22-5/31 Science Written Grades 4 & 8 6/3 <u>NYS Assessment</u> Grades 3-8 ELA 4/1-4/8 Math 4/30-5/7		<u>Closings</u> If there are two (2) snow days used, school will be open on 5/23. If there are three (3) used, school will be open on 5/28.	1 Sachem PTA Council General Meeting @ BOE Annex Room A 7:30 PM	2 East & North Concert I 7:30 PM	3	4 SAT Test
			NYS Math Assessment Grades 3-8 April 30- May 7			
5	6 All 6th Grade Concerts 7 PM	7 East & North Concert II 7:30 PM	8 Board of Education Meeting 7:30 Samoset MS	9 East & North Concert III 7:30 PM Sachem PTA Council Meet the Candidates Night @ Samoset Aud. 7:30 PM	10 NYSSMA Area 5 All-State Auditions @ Ward Melville HS	11 NYSSMA Area 5 All-State Auditions @ Ward Melville HS
	NYS Math Assessment Grades 3-8 April 30- May 7					
			Advanced Placement Exams May 6-10, May 13-17			
12	13 All 7th Grade Concerts 7 PM	14 Elem Concerts 7 PM Chippewa @ Sagamore Grundy @ North Waverly @ East Wenonah @ Samoset	15 All 8th Grade Concerts 7 PM	16 Elem Concerts 7 PM Cayuga @ North Nokomis @ Seneca Tamarac @ East	17 Secondary Progress Reports Posted to Parent Portal after 3 PM	18
			Advanced Placement Exams May 6-10, May 13-17			
19	20 Elem Concerts 7 PM Lyn @ East, Merr @ Seneca, Hia@ Samoset National Art Honor Society Induction @ East SEPTA Spec. Ed. Apprecia- tion Dinner @ North 6:30 PM	21 Board of Education Meeting 9 :00 Samoset MS	22 East/North HS Jazz, Select String & Vocal Ensemble Concerts 7:30 PM History & English Honor Society Induction @ East Art Honor Society Induction @ East 6 PM	23 National Honor Society Induction @ East Senior Prom Sign-ups @ East Little Theater 2 PM	24	25
			Grade 4 & 8 Science Performance Test May 22-31			
26	27 Memorial Day	28 Tri M Honor Society Induction @ East & North 7 PM	29	30	31	
			Grade 4 & 8 Science Performance Test May 22-31			

May 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019

July 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	Science Performance Grades 4 & 8 5/22-5/31 Science Written Grades 4 & 8 6/3			North Feeder Schools (Band)		1 SAT Test
2	3 Global History & Geography II Grade 10 Regents Graduation Orientation @ East pers. 1-9	4 NYSSMA Majors East Feeder Schools (Band) North Feeder Schools (Orchestra) Graduation Rehearsal @ North	5 NYSSMA Majors East Feeder Schools (Orchestra) North Feeder Schools (Chorus) Board of Education Meeting 7:30 Samoset MS	6 NYSSMA Majors East Feeder Schools (Chorus) Senior Day Sign-ups @ East Senior Academic/ Scholarship Awards @ East and North	7 Broadway Night @ East Elementary Third Trimester Ends	8 ACT Test
9	10 Songwriter's/Composer's Concert @ North 7 PM Senior Day @ East Aud.	11	12 Sachem PTA Council Scholarship/Installation Ceremony @ East HS Aud. 7 PM	13	14 Last Day for non-coach field trips End of Fourth Marking Period for High School	15
16	17 Senior Day @ North Graduation Rehearsal @ East 10:30 End of Fourth Marking Period for Middle School	18	19 Board of Education Meeting 7:30 Samoset MS	20	21	22
		June 2019 Regents Examinations June 18 – 25				
23	24 Graduation Rehearsal @ North June 2019 Regents Examinations June 18 – 25	25 East Prom Elementary Half Day	26 North Prom Elementary Half Day Last Day of School	27 East Graduation 7 PM All Report Cards Posted to Parent Portal – 1 PM Elementary, 3 PM Secondary	28 North Graduation 7 PM	29 Graduation Rain Date
30						

ACT TESTING INFORMATION

SEPTEMBER	28	Regular Registration deadline for 10/27/18 ACT Test
	September 29-October 14, 2018	Late Registration deadline for 10/27/18 ACT Test
OCTOBER	27	ACT Test for College Bound Seniors @ Samoset 7:30 AM
NOVEMBER	2	Regular Registration deadline for 12/8/17 ACT Test
	November 3 - 19, 2018	Late Registration deadline for 12/8/17 ACT Test
DECEMBER	8	ACT Test for College Bound Seniors @ Samoset 7:30 AM
MARCH	8	Regular Registration deadline for 4/13/19 ACT Test
	March 9 - 25, 2019	Late Registration deadline for 4/13/19 ACT Test
APRIL	13	ACT Test for College Bound Juniors @ Samoset 7:30 AM
MAY	3	Regular Registration deadline for 6/8/18 ACT Test
	May 4 - 20, 2018	Late Registration deadline for 6/8/18 ACT Test
JUNE	8	ACT Test for College Bound Juniors @ Samoset 7:30 AM

SAT TESTING INFORMATION

SEPTEMBER	7	Regular Registration Deadline for 10/6/18 SAT/Subject Tests
	18	Late Registration Mailing/Deadline for 10/6/18 SAT/Subject Tests
	26	Late Registration deadline for SAT/Subject Tests for 10/6/18 for online or phone registration
OCTOBER	5	Regular Registration Deadline for 11/3/18 SAT/Subject Tests
	6	SAT/Subject Tests for College Bound Seniors @ Samoset 7:30 AM
	16	Late Registration Mailing Deadline for 11/3/18 SAT/Subject Tests
	24	Late Registration deadline for SAT/Subject Tests for 11/3/18 for online or phone registration
NOVEMBER	2	Regular Registration Deadline for 12/1/18 SAT/Subject Tests
	3	SAT/Subject Tests for College Bound Seniors @ Samoset 7:30 AM
	13	Late Registration Mailing Deadline for 12/1/18 SAT/Subject Tests
	20	Late Registration deadline for SAT/Subject Tests for 12/1/18 for online or phone registration

DECEMBER	1	SAT/Subject tests for College Bound Seniors @ Samoset 7:30 AM
FEBRUARY	8	Regular Registration deadline for 3/9/19 SAT Only
	19	Late Registration deadline for 3/9/19 SAT Only
	27	Late Registration deadline for SAT only on 3/9/19 online or by phone registration
MARCH	9	SAT for College Bound Juniors @ Samoset 7:30 AM
APRIL	5	Regular Registration deadline for 5/4/19 SAT/Subject Tests
	16	Late Registration deadline for SAT/Subject Tests for 5/4/19
	24	Late Registration for SAT/Subject tests for 5/4/19 for online or phone registration
MAY	3	Regular Registration deadline for 6/1/19 SAT/Subject Tests
	4	SAT/Subject Tests for College Bound Juniors @ Samoset 7:30 AM
	14	Late Registration deadline for 6/1/19 SAT/Subject Tests
	22	Late Registration for SAT/Subject tests for 6/1/19 for online or phone registration
JUNE	1	SAT/Subject Tests for College Bound Juniors @ Samoset 7:30 AM

DIRECTORY/CALENDAR

The Sachem Directory is published as a guide for students and residents.

The Board of Education reserves the right to adjust the calendar to compensate for emergency closings and/or requirements with which the district must comply.

BOARD OF EDUCATION

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Allison Florio, District Clerk (631-471-1331) aflorio@sachem.edu

The Sachem Board of Education welcomes the input of residents in the school district and encourages residents to attend Board of Education meetings. Information pertaining to Board meetings may be obtained by contacting the District Clerk, visiting the Sachem web page (www.sachem.edu), or calling (631) 471-1300.

During the school year, The Board of Education meets regularly each month at 7:30 p.m. at Samoset District Office in the Board Room. All meetings are open to the public and accessible to the handicapped. Please check the school calendar for the meeting dates. A period of time is scheduled at each regular meeting to give residents an opportunity to express concerns to the Board. The members of the Board of Education are residents of the district who have been elected by voters and serve without pay. The Board delegates the day-to-day administration of the schools to the Superintendent of Schools who works with building principals and district personnel to carry out the policies and procedures established by the Board of Education

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DISTRICT DIRECTORIES

SACHEM CENTRAL SCHOOL DISTRICT

Administrative Office

51 School Street

Lake Ronkonkoma, New York 11779

General Information: (631) 471-1300 Fax: (631) 471-1318

Internet Home Page: www.sachem.edu

Sachem 24 Hour Hotline	631-467-8729
Security(24 hours a day)	631- 467-8729
General Information Operator	631-471-1300

Kenneth E. Graham, Ed.D., SUPERINTENDENT

kgraham@sachem.edu 631-471-1336

Anthony Mauro, Ed.D., Assistant Superintendent for Student Support and Administration

amauro3@sachem.edu 631-471-1350

John J. O'Keefe, Assistant Superintendent for Business and Operations

jokeefe@sachem.edu 631-471-1321

Kristin Capel-Eden, Assistant Superintendent for Personnel

kcapeleden@sachem.edu 631-471-1309

Erin Hynes, Assistant Superintendent for Curriculum & Instruction

ehynes@sachem.edu 631-471-1345

DISTRICTWIDE SERVICE (631)

Accounting	471-1316
Administrative Assistant for Instructional Technology	471-1725
Athletics/Physical Education/Health	471-1335
Bids/Purchasing	471-1330
Board of Education/District Clerk	471-1331
Breakfast/Lunch Program	471-1353
Buildings & Field Usage	471-5333
Business Administration	471-1321
Central Registration	471-7861
Child Care/Before-School & After-School	471-8942
Information Systems	471-1360
Facilities & Grounds	471-1370
Federal Funds/Home Instruction	471-1348
Guidance Grades 9-12 North	471-1400
Guidance Grades 9-12 East	716-8290
Payroll	471-1324
Personnel/Custodial/Clerical	471-1310
Personnel/Teacher	471-1309
Safety Compliance	471-1370
Student Services	471-1890
Transportation	471-1380

EMERGENCY SCHOOL CLOSINGS

The following radio and television stations will broadcast announcements or you may access the internet for school closings, delayed openings, and/or early dismissals.

MAX FM (103.1 FM)
WALK (1370 AM, 97.5 FM)
WBAB (102.3 FM)
WBLI (106.1 FM)
WHLI (1100 AM)
WKJY (98.3 FM)
WWSK (94.3 FM)
WSHO (91.9 FM)
Channel 12 News
FIOS1 News

School closings will also be announced on the District website and via an automated telephone notification system.

As many of you are aware, the decision to keep school open or to close school is a difficult one and must be made based on information from many sources, including Sachem's transportation and maintenance departments, the town highway departments and BOCES.

Follow us on Twitter @ Sachem Schools

Like us: Facebook.com/Sachem Schools

SCHOOL HOURS

ELEMENTARY SCHOOLS – Grades K-5 – School Hours

Cayuga	9:15 a.m. to 3:15 p.m.
Chippewa	9:15 a.m. to 3:15 p.m.
Grundy	9:15 a.m. to 3:15 p.m.
Hiawatha	9:15 a.m. to 3:15 p.m.
Lynwood	9:15 a.m. to 3:15 p.m.
Merrimac	8:30 a.m. to 2:30 p.m.
Nokomis	8:30 a.m. to 2:30 p.m.
Tamarac	9:15 a.m. to 3:15 p.m.
Waverly	9:15 a.m. to 3:15 p.m.
Wenonah	9:15 a.m. to 3:15 p.m.

SECONDARY SCHOOLS – Grades 6-8

Sagamore Middle School	8:10 a.m. to 2:30 p.m.
Samoset Middle School	8:10 a.m. to 2:30 p.m.
Seneca Middle School	8:10 a.m. to 2:30 p.m.

SECONDARY SCHOOLS – Grades 9-12

Sachem High School East	7:20 a.m. to 1:40 p.m.
Sachem High School North	7:20 a.m. to 1:40 p.m.

Student Registration

Registration will take place on a walk-in basis at the Central Registration Office. Any child residing within the school district boundaries, with his/her parent(s), who becomes five years of age on or before December 1st, is eligible to apply for admission to kindergarten for September of the same year. In applying for admission to the Sachem Central School District, a parent or legal guardian must produce an original birth certificate, proof of immunizations, as well as required proof of residency within the Sachem boundaries. Please visit our website, www.sachem.edu, Departments, Central Registration for all pertinent information including registration packets and registration requirements. If this is not possible, please call the office at (631) 471-7861.

Current immunization requirements can be found at:

www.health.ny.gov/prevention/immunization/schools/updated_school_imm_requirements.htm

If your child is not compliant with State law, they will not be permitted to attend school.

School Procedures

All visitors to the school must use the main entrance and sign in with the main office. All side doors are kept locked and should never be used. Children are instructed never to open these doors to anyone. (Loiterers or trespassers are subject to arrest – Sec. 240.35 B. Division 5 N.Y. State Penal Law.)

All children being picked up during school hours must be picked up and signed out in the main office. Sick children may be picked up and signed out at the nurse's office or the main office. Do not enter, exit or park your car in the bus area while buses are picking up or discharging students. Do not park in fire zones. On public roads, as well as in school driveways and parking lots, it is against the law to pass a school bus with its red lights flashing which signals students are being picked up or getting off the bus.

When any group uses the school building for a meeting or event, a member of that group should remain at the entrance to open the door for members and make sure that the door is properly closed. No child should be left at a school for any function until parents are certain that there is an administrator or chaperone present.

Sachem Board of Education Attendance Policy

The Board of Education recognizes that regular school attendance is a major component of academic success. Through implementation of this policy, the Board expects to reduce the current level of unexcused (illegal) absences, tardiness and early departures (referred to in this policy as unexcused (ATED's); encourage full attendance by all students; maintain an adequate attendance record keeping system; identify patterns of student attendance; and develop effective intervention strategies to improve school attendance.

• Excused and Unexcused Absences

Excused ATED's are defined as absences, tardiness and early departures from class or school when they are due to personal illness, death in the family religious observance/obligations, quarantine, required court appearances, medical appointments, approved college visits, approved cooperative work programs, military obligations, family emergencies, or such other reasons as may be approved by the superintendent or his designee.

Absences, tardiness and early dismissals are unexcused (illegal) ATED's when they do not meet the above criteria.

All absences must be accounted for. It is the parents'/guardians' responsibility to notify the appropriate school office on the day of occurrence of the absence and to provide a written excuse upon the student's return to school.

- **Disciplinary Consequences**

Unexcused ATEDs will result in disciplinary action consistent with the district's code of conduct. Those penalties may include, for example, detention or suspension. Students may also be denied the privilege of participating in or attending extracurricular events.

- **Attendance/Grade Policy and Denial of Credit**

The Board of Education recognizes an important relationship between class attendance and student performance. Students are expected to attend all scheduled classes. Consistent with the importance of classroom participation, unexcused ATEDs may adversely affect a student's class participation grade for the marking period.

For high school-level courses, more than nine (9) absences (five (5) for alternate day courses) in a semester will result in the denial of credit. However, students with properly excused absences may make up the work in a timely manner and those absences will not count toward the minimum attendance standard.

An unexcused tardy to class of 15 minutes or more shall be considered for the purpose of this policy an unexcused absence.

Health Services

A school nurse is assigned to each building and to AM/PM child care.

http://www.sachem.edu/dept/health_athletics/HealthServicesstaff.htm

- **Physicals**

In addition to the required physical exam necessary for Pre K, kindergarten children and new entrants to the district, students in grades 2, 4, 7, and 10 are required to have a physical exam done by a private physician or by the school physician. Private exams should be turned in by October 1st of the school year. If we do not receive a physical by your private physician, one will be completed by the school physician.

Physicals must be completed by a NYS licensed physician. An examination may be accepted if it is dated not more than twelve months prior to the commencement of the school year in which the examination is required. As an example, if your school year began on September 1, 2016, then any physical conducted on September 1, 2015 or later is valid for the entire 2016-2017 school year.

Participation in the districts interscholastic sports program required completion of an annual sport physical. Physical forms are available at www.sachem.edu/dept/health_athletics/athletics.htm

- **Screenings**

Sachem School District Children will be screened for the following:

Kindergarten	Distance Acuity, Hearing Screening, Physical, Dental Certificate*(requested but not required)
Grade 1	Distance Acuity, Hearing Screening
Grade 2	Distance Acuity, Physical, Dental
Grade 3	Distance Acuity, Hearing Screening
Grade 4	Physical, Dental
Grade 5	Scoliosis, Distance Acuity, Hearing Screening
Grade 6	Scoliosis
Grade 7	Scoliosis, Distance Acuity, Physical, Dental*

Grade 8	Scoliosis
Grade 9	Scoliosis
Grade 10	Distance Acuity, Hearing Screening, Physical, Dental*

If follow-up screening is deemed necessary, parents will be notified so that the proper arrangements can be made with a primary care physician or other appropriate specialists for diagnosis and possible treatment.

- **Immunizations**

All students must be immunized by NYS regulations. Incomplete immunizations will result in your child's exclusion from school.

For more information please visit:

www.schoolhealthservices.com

For information on immunization requirements, please see:

<http://www.health.ny.gov/publications/2370.pdf>

For information on physician ordered exemptions, please see:

www.cdc.gov/vaccines/recs/vac-admin/contraindications.htm

For information on religious exemptions, please see:

<http://www.schoolhealthny.com/a-zindex.cfm?subpage=262>

- **BMI**

NYS requires the Sachem Central School District to submit BMI (Body Mass Index) scores for all students in grades K, 2, 4, 7, and 10 for every other school year. This information will be submitted to the state using only numbers. No names will be submitted. Parents have the option of opting their child's scores out of this report to the state by contacting their school nurse.

- **Medical Problems and Medication Administration**

The school nurse should be kept informed of any health problems or concerns regarding a child's health. This should include vision and hearing difficulties. Any child who required medication during the school day must have a physician's written approval and parental consent on file in the nurse's office. Children may not carry prescription or non-prescription without a doctor's order.

Forms may be found at:

http://www.sachem.edu/dept/health_athletics/HealthServicesForms.htm

- **Emergency Notification**

Parents and guardians must keep the school office advised of any change of home and business emergency telephone numbers, including unlisted numbers, so that they may be contacted in the event a student is injured or becomes ill in school. Parents must make contingency arrangements with a neighbor in order to provide a place where the child may go in the event of an early dismissal or emergency.

• **AIDS/Health Curriculum**

As mandated by the state, Sachem has a K-12 AIDS curriculum. A family living component is also included as part of the middle school and high school health curriculum. Parents may exercise the option of having their child excused from the AIDS prevention lessons within the curriculum (which occur in grades 5, 6 and 7, and in the senior high health course)

Any child excused from the prevention lessons will be excused from the health curriculum family living component as well. Parents wishing to exercise this option must make a written request annually to the Office of the Superintendent, 51 School Street, Lake Ronkonkoma, NY 11779. The letter must request permission for the child to be excused from the AIDS prevention lessons and should include a statement that instruction on AIDS prevention will be given at home.

A copy of the curriculum is available at each school building in the district as well as at the Administrative Offices. Please call to schedule an appointment if you wish to review the curriculum.

Breakfast/Lunch Program

All district schools have student cafeterias. Breakfast and lunch are provided for all students at a nominal cost. Milk, other beverages and assorted snacks are available for students who bring lunches prepared at home. The Food Service Director is responsible for the planning and preparation of the district's breakfast/lunch program.

Sachem participates in the National School Breakfast and Lunch Program which includes provisions for free or reduced-price meals for eligible students. An approved application form for the current year must be on file at your child's school for this purpose. Forms and eligibility information for the program are available in each school and at the Food Service Office (631) 471-1353 after August 1st and throughout the school year. Forms are also available on the Sachem Food Service website to be printed.

Prior to the start of each new month, the district issues the school lunch menu, detailing each day's breakfast and lunch meal offerings in the school cafeterias. The menu can be accessed at www.sachem.edu and then going to the Food Service tab under Departments. All students utilize an account for purchases. Prepayment to your child's account is accepted in all schools and available through PayForIt. PayForIt is available on the Sachem Website. Information and forms for the school breakfast and lunch program are available on our website (www.sachem.edu/nutrition).

Bus Safety Rules for Students **(Please review these with your children)**

- Be careful when you walk to and from the bus stop. Look both ways for cars before crossing the street.
- Be at your bus stop on time. Stay away from the road.
- Wait for the bus in an orderly manner.
- Use the handrail when getting on or off the bus. Don't push or shove.
- Take your seat quickly.
- Be a good passenger. Follow the bus driver's instructions.
- Sit quietly. Don't shout or throw things while on the bus.
- Keep the aisle clear of books, lunch boxes, etc.
- When approaching or leaving your bus, if you must cross the street, always cross at least ten feet in front of the bus where the driver can see you and you can see the driver.
- If you drop something getting on or off the bus, tell the driver before you pick it up.

Instructional Program

All Sachem schools provide a complete program of instruction as mandated and recommended by the New York State Education Department as well as additional programs which originate at the local level. Over 90 percent of Sachem students continue on to higher education at two- and four-year colleges and other vocational institutions. Sachem students receive instruction in reading, writing, spelling, mathematics, English, social studies, science, health, safety, foreign language, home economics, technology, business, art, physical education and music. All schools offer remedial programs in reading and mathematics as well as special opportunities for the gifted student.

Given the variety and number of courses offered in the Sachem comprehensive high school program, the district's guidance office publishes a guidance handbook which provides course and academic information for students and their parents. Any questions about courses, electives, sequences, transfer credit, or graduation requirements should be addressed to Anthony Mauro, Interim Assistant Superintendent for Administration, Sachem Administrative Offices, 51 School Street, Lake Ronkonkoma, NY 11779.

• Graduation Requirements

To earn a Regents diploma, students must complete 22 units of school credit and pass Regents examinations in the following areas: English, Algebra, Global History, U.S. History and Science. Students who earn a Regents diploma and achieve an average of 90 percent on the required Regents examinations will be eligible for a Regents diploma with honors.

In addition to the five required Regents examinations, students earning a Regents diploma with advanced designation are required to pass Geometry and Algebra II/Trigonometry, an additional science (one Regents must include Living Environment), and a foreign language requirement LOTE checkpoint A & B (assessment). Students acquiring five units of credit in art, music, business, technology or occupational Ed may be exempt from the foreign language exam. Students who earn a Regents diploma with advanced designation and achieve an average of 90 percent on the designated Regents examinations will be eligible for an advanced Regents diploma with honors.

Students who first entered grade nine in September 2009 or thereafter and who complete all course work and testing requirements for the Regents diploma with Advanced Designation in mathematics and/or science and who pass, with a score of 85 or better, three commencement-level Regents examinations in mathematics and/or three commencement-level Regents examinations in science, will earn a Regents Diploma with Advanced Designation, with an annotation on the diploma that denotes mastery in mathematics and/or science, as applicable.

The link below will provide you with the most updated information as of June 2016.

<http://www.p12.nysed.gov/ciai/gradreq/Documents/CurrentDiplomaRequirements.pdf>

• Course Weighting and Class Ranking

Course Weighting Policy for Students Graduating:

- Advanced Placement courses are weighted 1.1%
- Honors courses are weighted 1.05%
- College level academic courses are weighted 1.05%
- Regents and general courses are unweighted

The weighted rank constitutes Sachem's official class rank. This weighting appears only in the total weighted average and rank shown on the bottom of the transcript and not in the grades listed for each individual course. The weighted average includes only courses taken in the five academic areas: English, social studies, math, science and

Languages Other than English. The unweighted average is derived from all grades listed on the transcript with the exception of pass/fail courses.

- **Standardized Testing**

The New York State Board of Regents has established higher learning standards for all students. Assessments have been developed in four core areas to allow students to demonstrate their level of proficiency on these standards. All students in Grades 3-8 will be assessed in English Language Arts (ELA) and mathematics. Grades 4 and 8 students will also be assessed in science. Additional testing is required for children in grade 3 as a measurement of cognitive ability.

Telephone Notification System

In a further effort to bridge communication with parents/guardians and ensure the safety of our students when an emergency closing is implemented, the district utilizes a telephone notification system that will automatically dial designated phone numbers and play a recorded message. In order for this system to function properly, it is essential that parents provide daytime phone numbers on their emergency notification cards at the start of the year and notify their child's school immediately should the number change during the school year. The system is only as good as the information that is provided to us. Make sure your emergency numbers are current.

Special Education

The Sachem Central School District offers a wide continuum of programs and services to meet the varied needs of students with disabilities. Based on the unique needs of a child with a disability, programs and services are available within the district, by contract with neighboring school districts, provided by BOCES or private educational agencies and by State supported schools. Parents of children with special needs or who suspect that their child has a disability may obtain additional information from the Office of Student Services, 51 School Street, Lake Ronkonkoma 11779 (631) 471-1890.

The district is seeking parents/guardians of students with disabilities who wish to be appointed as Parent Members to the Committee on Special Education or the Committee on Preschool Special Education. You can be considered even if your child has been declassified or graduated within a period not to exceed five years. Any interested parent/guardian will be trained and appointed by the Board of Education. For further information, please call (631) 471-1890.

Transportation Requests

District parents of children who will be attending private and/or parochial schools in the 2018/2019 school year are reminded that they should make a written request for transportation by completing a transportation/request form no later than April 1, 2018. First time attending must apply at Central Registration Office, Sachem Central School District, 51 School Street, Lake Ronkonkoma, NY 11779 (631) 471-7861 or email serdman@sachem.edu.

Substance Abuse

In accordance with the Board of Education Substance Abuse policy, students enrolled in the Sachem School District who possess, are under the influence, use, dispense or sell drugs or alcohol on school district property or while otherwise under the jurisdiction of the school district will, upon satisfactory evidence, be subject to suspension as a result of a principal/parent conference. Students will also be referred to district office and may be subject to a Superintendent's Hearing as well to determine if additional suspension will be imposed. All matters related to student possession or sale of illegal drugs will be reported to the police.

Family Educational Rights and Privacy Act (FERPA)

Please refer to the link accessible from the Sachem Home Page under “Notices”.

- **Privacy Rights of Parents and Students Directory Information**

Unless objections to any specific items listed below are submitted in writing by parents or legal guardians, or by those students themselves who are over the age of 18 years, the school district herewith gives notice of intention to provide, release, or publish in school or student newspapers, magazines, yearbooks or other publications, daily or weekly newspapers, athletic programs, musical or theatrical programs, and news releases any or all of the following information pertaining to students as may be appropriate under the circumstances: name of students, participation in recognized school activities, extracurricular activities and sports programs, academic honors, achievements, awards, scholarships, photographs and similar information.

Due to the worldwide accessibility of the Sachem website, we require specific authorization by a parent/guardian prior to the posting of any photographs on the Sachem web page. At the beginning of each school year, a copy of the computer network Acceptable Use Policy and Web Page Picture Authorization will be posted online and may be sent home at the parents’ request. This must be returned to the student’s teacher indicating whether the student’s parent/guardian has granted permission for the district to post the student’s photograph on the Sachem website.

Under 20USC Section 1232g, Family Education Rights and Privacy Act, parents who do not desire release of any of the above information must make a specific request in writing to the Superintendent of Schools by the end of September. Failure to make such a request shall be deemed consent to release, provide or publish the directory information during the 2017-2018 school year.

- **Complaint Procedure Section 504/Americans with Disabilities Act**

The Sachem Central School District does not discriminate on the basis of disability with regard to admission, access to services, treatment, or employment in its programs or other activities. If any person believes that the Sachem Central School District or any of the district’s staff has violated the principles and/or regulations of Section 504 of the Rehabilitation Act of 1973 or Title II of the Americans with Disabilities Act, which includes alleged discrimination by district staff based on the conduct of students or other third parties, he/she may bring forward a complaint in accordance with the following procedure. This procedure does not preclude informal solutions or restrict the right of the complainant to file formal complaints with state and federal agencies or seek private counsel for complaints alleging discrimination at any time.

If discrimination is determined to have occurred, the district will take prompt steps to correct any effects of the discrimination and prevent further occurrence.

- **Complaint Procedure**

Step 1

The complaint must be filed in writing by the complainant. A form to assist with this process will be provided by the school district on request. To be considered, the written complaint must fully set out the circumstances giving rise to the alleged complaint and must be filed with the District 504 Coordinator.

Step 2

The District 504 Coordinator will conduct an investigation of the allegation(s). The parent, student, employee or third party will be given full and fair opportunity to present evidence, including witnesses, relevant to the issues raised under the complaint. The investigation will be completed and recommendations made to the Superintendent

or his/her designee within thirty (30) days of receipt of written complaint. If a District 504 Coordinator is the subject of the written complaint, an impartial investigator shall be appointed to conduct the investigation.

Step 3

The Superintendent or his/her designee will review all issues raised and evidence presented and provide the complainant with a written decision within ten (10) working days of receipt of the investigator's recommendation. If the complaint is not satisfactorily resolved following Step 3, further appeal may be made to the U.S. Dept. of Education, Office for Civil Rights, 32 Old Slip, 26th Floor, New York, New York 10005.

District 504/ADA Contact:

Ms. Susan Tuttle and Ms. Beth Caruana
Sachem Central School District
51 School Street
Lake Ronkonkoma, New York 11779
(631)471-1890

Title I: Parents' Right to Know

The Sachem School District receives federal funds under Title I to help support our remedial reading program. All of the remedial reading services at Sachem are provided by fully certified New York State reading specialists; not by paraprofessionals or teachers for whom certification is waived.

Parents of students receiving remedial reading in Title I schools are entitled to request information regarding the baccalaureate degree major of the teacher and any graduate certification or degree held by the teacher and the field of discipline.

Our Title I schools for the 2017-2018 school year are North, Sagamore, Samoset, Seneca, Cayuga, Chippewa, Grundy, Hiawatha, Lynwood, Nokomis, and Waverly. This request for information must be submitted in writing to the building principal.

No Child Left Behind Act

Among the statute's provisions is a requirement that secondary schools provide certain student information to military recruiters. Specifically, 9528 of the No Child Left Behind Act, requires that school districts disclose, upon request, the names, addresses and telephone listings of high school students to military recruiters and institutions of higher learning. There is a provision of the law that allows parents and students to request that such information not be released without their prior written consent.

Parents or students wishing to exercise the option to withhold such information without prior written parental consent must sign and return a form which will be distributed by each secondary building.

Sex Offender Email Notification

In order to provide parents/guardians and residents with information concerning convicted sex offenders who are living or working in the Sachem School District, Parents for Megan's Law, an organization funded by the county, state and federal governments has a Sex Offender Email Alert Program. Subscribers to the e-mail alert are notified of a new registrant's presence and directed to the Parents for Megan's Law website, where they may access a full copy of the notification that is provided by law enforcement agencies in Suffolk and Nassau Counties. To register for this e-mail program you may contact the Parents for Megan's Law helpline at (631)-689-2672 or go to their

website: www.parentsformeganslaw.org and click on the “Sex offender Email Alert Program” link. (or access the link on the district webpage: www.sachem.edu under “Notices”).

Residents without internet access may utilize computer facilities at the Sachem Public Library to check for updates. In addition, notices will continue to be available to be picked up in person at neighborhood elementary schools, any of the secondary schools or district office.

Gun-Free Schools/Weapons

The Board of Education has established a strict weapons policy. Any student who brings a weapon into school or onto school property may be expelled from school for not less than one calendar year.

Non-Discrimination Policy

The Sachem Central School District hereby advises students, parents, employees, and the general public that it offers employment and educational opportunities without regard to sex, race, color, national origin, handicap or age. Any complaints or concerns should be brought to the attention of the building principal and/or the District Compliance Officer, Anthony Mauro, Administrative Offices, 51 School Street, Lake Ronkonkoma, NY 11779 (631) 471-1350.

Please visit the district’s [Non-Discrimination page](#) for policy and regulation information.

Working Papers

Children under the age of 18 who seek employment require working papers. Applications and working papers are issued at each school building. The completed application must be signed by a parent or guardian and an applicant must have a physical examination before the papers can be issued.

Facilities Usage

Extensive use by residents of school facilities is provided through the security department. During non-school hours, the program also facilitates the use of school gyms, meeting rooms, the indoor swimming pool, and playing fields by community service groups which sponsor activities for varied ages and interests. If you have any questions with regard to facilities usage, please call (631) 471-5333.

Child Care Program

The Child Care Program is available for students in kindergarten through grade 5, both before and after school. For information, please contact your elementary school or the Child Care Office at (631) 471-8942. For registration forms, please visit www.sachem.edu/departments/child_care.

Pesticide & Asbestos Notification

New York State Education Law Section 409-H, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty and staff regarding the potential use of pesticides periodically throughout the school year. The Sachem Central School District is also required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour prior written notification of certain pesticide application. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please contact the Facilities Office, 51 School Street, Lake Ronkonkoma, NY 11779 or call (631)-471-1370 and have your name added to the list for the school building you wish to be notified about. The Sachem Central School District has an Integrated Pest Management Program to reduce pesticide use while providing long-term solutions for pest management. Any pesticides are applied by a certified pesticide applicator using least hazardous methods.

It is the intention of Sachem Central School District to comply with all federal and state regulations controlling asbestos and to take whatever steps are necessary to ensure students and employees a healthy and safe environment in which to learn and work. Parents, teachers and employees are welcome to review a copy of the asbestos management plan in the school district administrative office or administrative office of the school during regular business hours. All inquiries regarding the asbestos plan and asbestos-related issues should be directed to 631-471-1370.

Access to School Records

In compliance with the New York State Freedom of Information Law, official records of the school district may be reviewed by residents of the school district. Requests to review these records should be made to the District Clerk on a form which has been developed for this purpose. Copies of school district records will be made for residents at a cost of 25 cents a page. Exceptions to this policy are matters of a personal nature regarding school district employees and confidential information regarding particular pupils. Furthermore, the school district is not required to develop information in a format which is not generally maintained.

Prohibition Against Hazing

The definition of hazing includes any intentional act against a student or group of students by one or more other students that endangers the mental or physical health or safety of such student(s) for the purpose of being initiated into a group, affiliating with a group, holding office, or maintaining membership in a group whose members include other students. Hazing also includes any activity that causes a student to feel shame or humiliation, threatens the dignity of a student, causes mental stress, embarrasses a student, or causes a student to leave the organization rather than submit to acts which affect a student's self-esteem. A student who has knowledge of any hazing activity must report such activity to school personnel immediately or they may face disciplinary action for conspiring or engaging in hazing. Participation in hazing or initiations will result in disciplinary action which may include loss of membership in athletics, extracurricular activities, suspension or expulsion.

Co-curricular Code of Conduct

Participation on or in any athletic team, music group, club or co-curricular activity is a privilege which should elicit great pride in both the student and his/her family. It is also an acceptance of responsibility which requires an extra commitment from students who represent their school and community. At the beginning of each school year, a copy of the co-curricular code of conduct will be distributed to all students attending grades 6-12. Students and their parents/guardians must review the policy, then sign and return this policy acknowledgement form to the administration office. The entire policy may also be accessed via the district's web site at www.sachem.edu/board/policy/index.html. (Policy #5305)

No Smoking Policy

In accordance with the "No Smoking" portion of the Substance Abuse Policy, there shall be no smoking nor any use of tobacco products including electronic cigarettes in school buildings or on school grounds. This ban includes the use of tobacco or smoking in any private vehicle on school district property, all buses and school district vehicles, regardless of location, any classroom, auditorium, restroom, or any rooms within a building, loading docks, and field areas under the jurisdiction of the Sachem Central School District.

Voter Registration

On any school day, district residents may register to vote at the district's schools or at the Administrative Offices located at 51 School Street, Lake Ronkonkoma, New York 11779.

Residents can register up to five business weekdays prior to the vote. Any resident already registered with the Suffolk County Board of Elections or who has been registered for any Sachem School District vote in the past four years is not required to register again. If you have any questions about registration or voter eligibility, call the District Clerk at (631) 471-1331.

- **Absentee Ballots**

A Sachem resident who is qualified to vote but unable to participate in any school district vote may wish to utilize an absentee ballot. To arrange for an absentee ballot, an individual should complete the written application form and submit it to the District Clerk at least seven days before the vote.

Voting

Sachem residents vote at the elementary school serving their neighborhood. To encourage resident participation in school district votes, Sachem has 10 election districts to correspond with the 10 elementary school attendance areas. If you are unsure of the school at which you are to vote, ask your neighbors where the children in your area attend elementary school or contact the District Clerk at (631) 471-1331. Voting is held from 6 a.m. to 9 p.m. on the day of the vote.

Dignity for All Students Act (Dignity Act)

The intent of the Dignity Act is to provide all public elementary and secondary school students with a safe and supportive environment free from discrimination, harassment, bullying, taunting or intimidation, as well as to foster civility in public schools. The Dignity Act explicitly provides that no student must be subjected to discrimination and/or harassment by employees and/or students on school property or at a school function based on his or her actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including gender identify), or sex. See Board of Education Policy 0115.

Code of Conduct

The Board of Education (“Board”) is committed to providing a safe and orderly school environment where students may receive and district personnel may deliver quality educational services without disruption or interference. Responsible behavior by student, teachers, other district personnel, parents and other visitors is essential to achieving this goal.

The district has a long standing set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity.

The Board recognizes the need to clearly define these expectations for acceptable conduct on school property, to identify the possible consequences of unacceptable conduct, and to ensure that discipline, when necessary, is administered promptly and fairly. To this end, the board adopts with code of conduct (“code”).

- **Student Rights and Responsibilities**

The district is committed to safeguarding the rights given to all students under state and federal law. In addition, to promote a safe, healthy, orderly and civil school environment, all district students have the right to:

- Take part in all district activities on an equal basis regardless of race, color, creed, national origin, religion, gender or sexual orientation or disability.

- Present their version of the relevant events to school personnel authorized to impose a disciplinary penalty in connection with the imposition of the penalty.
- Access school rules and, when necessary, receive an explanation of those rules from school personnel.

• **Student Responsibilities**

All district students have the responsibility to:

- Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to other persons and to property.
- Be familiar with and abide by all district policies, rules and regulations dealing with student conduct.
- Attend school every day unless they are legally excused and be in class, on time, and prepared to learn.
- Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of achievement possible.
- React to direction given by teachers, administrators and other school personnel in a respectful, positive manner.
- Work to develop strategies to positively express emotion
- Ask questions when they do not understand.
- Seek help in solving problems that might lead to discipline.
- Dress appropriately for school and school functions.
- Accept responsibility for their actions.
- Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and to hold themselves to the highest standards of conduct, demeanor, and sportsmanship.

• **Student Dress Code**

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. All district personnel shall dress appropriately and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, grooming and appearance shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process
2. Recognize that extremely brief garments and see-through garments are not appropriate
3. Ensure that underwear is completely covered with outer clothing
4. Include safe footwear at all times
5. Not include the wearing of hats in the classroom except for a medical or religious purpose
6. Not include items that are vulgar, obscene, libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability
7. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities

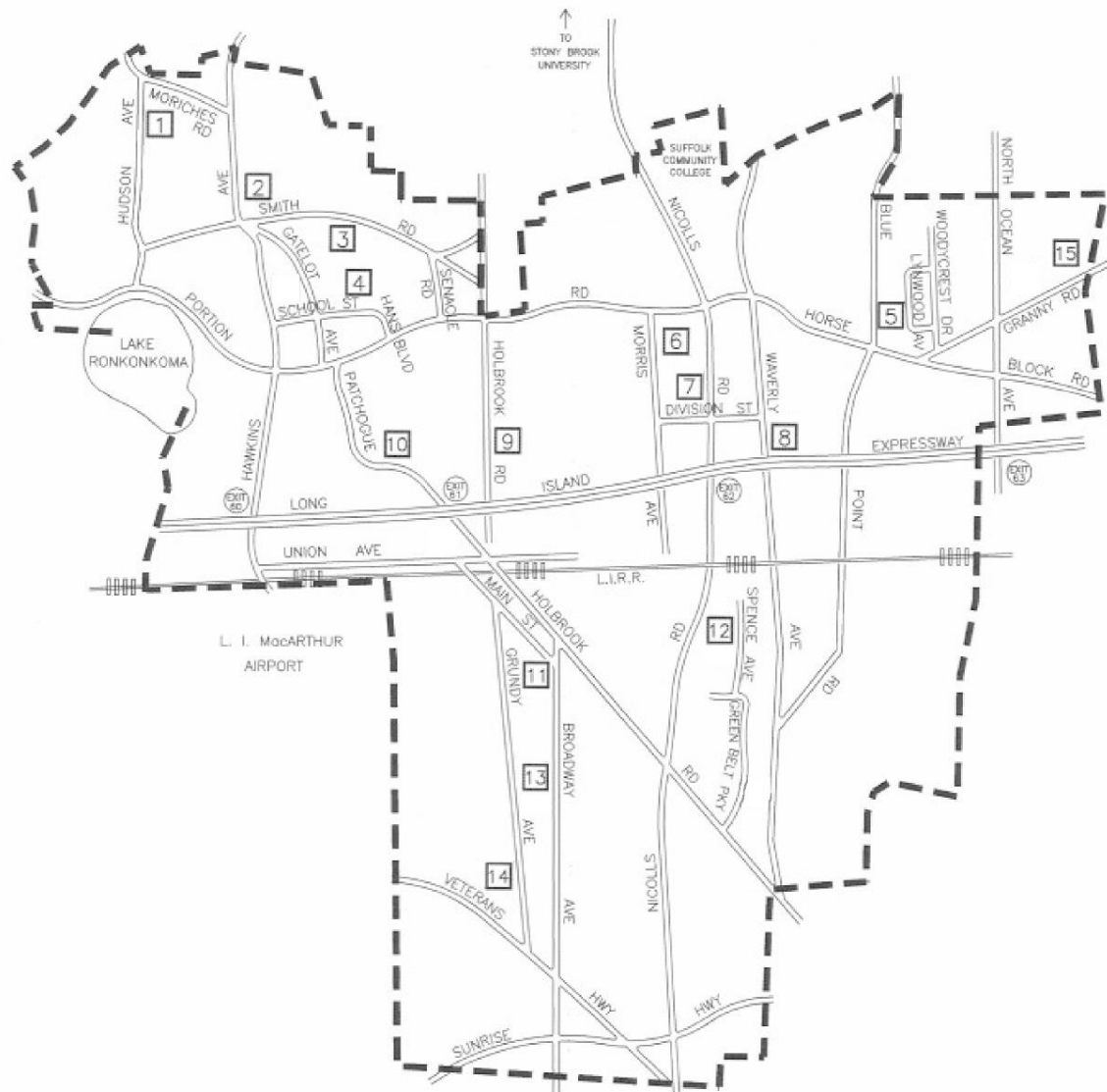
• **Prohibited Student Conduct**

The Board of Education expects all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel and other members of the school community, and for the care of school facilities and equipment.

Students may be subject to disciplinary action, up to and including suspension from school, when they:

- Engage in conduct that is disorderly
- Engage in conduct that is insubordinate or disruptive
- Engage in conduct that is violent
- Engage in any conduct that endangers the safety, morals, health or welfare of others
- Engage in misconduct while on a school bus
- Engage in any form of academic misconduct
- Engage in bullying/cyber-bullying behavior

DISTRICT MAP



SACHEM SCHOOL LOCATIONS

1 WENONAH	5 LYNWOOD	9 NOKOMIS	4 DISTRICT OFFICE
2 CAYUGA	6 CHIPPEWA	10 HIAWATHA	13 MERRIMAC
3 SACHEM HS NORTH	7 SAGAMORE MS	11 SENECA MS	14 GRUNDY
4 SAMOSET MS	8 WAVERLY	12 TAMARAC	15 SACHEM HS EAST