

Podomatic Tutorial

<http://www.podomatic.com>

The following is an outline of the podomatic website tutorial. Follow this link <http://tutorial.podomatic.com/> to listen to step by step instructions for creating a podomatic account and posting podcasts

Getting started



This is step one:

You need to create an account and register as a podOmatic user.

Choosing a name



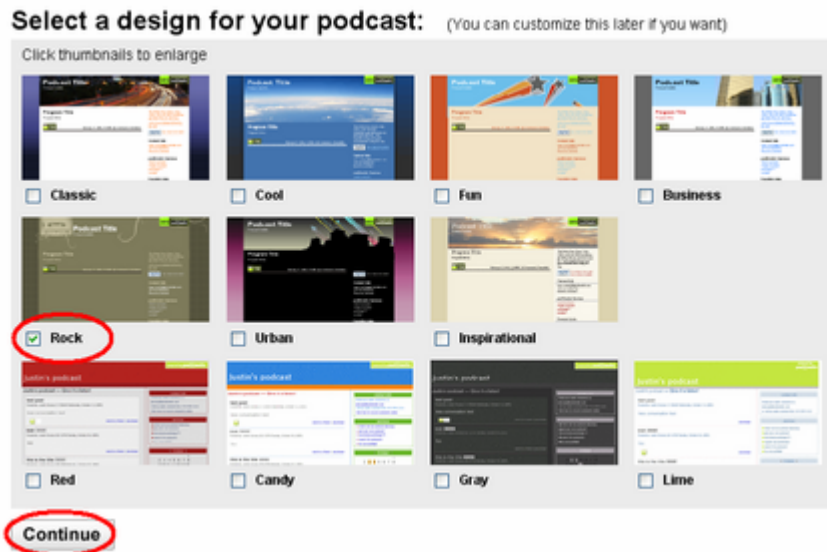
Now you need to fill in some information.

A contact name and a valid email account to receive your podOmatic log in password.

You also need to choose the most important thing your podOmatic page name.

Remember that your username will be a part of the domain name to your podOmatic page e.g. <http://username.podomatic.com>

Choosing a design



Now you can choose what your podOmatic podcast page will look like.

Have fun 😊

Personalizing your page

Edit podcast properties Save Cancel

Podcast Title:

Tagline:

Description:

Now you can personalize your page further by giving your page a title, a tagline and a description.
Listen and learn how to do this.

Posting your first podcast episode

Now post your first episode!

Episode title:


Tags : (comma separated)

Comments: (optional)
[Preview](#)

(at least 300x300 png or jpg)
(optional)

This show is explicit This show is clean Hide for later

or or or



In part one you learn about the text content that listeners will see and get ready to post your first podcast episode.

Recording your first podcast episode



You are ready to start recording your voice:

This is what you need to do:

1. Choose options
2. Record
3. Preview your recording
4. Re-record if necessary (optional)
5. Post

Editing episodes

Edit Episode

Episode title:

Tags (comma separated)

Comments: (optional) [Preview](#)
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Import a picture: (at least 300x300 png or jpg) (optional)

Disable picture This show is explicit This show is clean Hide for later Archive

006-09-24T11 18 51.07 00.m3

For each episode you will see information on when the episode was posted and two options:

1. edit and
2. delete

Listen to how you can edit and change text or audio content for each episode.

Deleting an episode



Not happy? Would you like to start again?
Listen to find out how to delete an entire episode.

(which is useful but we hope not necessary!)

Accessing your podcasts



For visitors: episodes are available at <http://username.podomatic.it>

For podcasters a preview is available by clicking on the "my podcast page"

Archives can be stored and retrieved.