

**SACHEM CENTRAL SCHOOL DISTRICT**  
245 Union Avenue  
Holbrook, NY 11741

**LIFE INSURANCE**

**Sachem Teaches Association Policy No. 433801-A** – Available to full-time teachers. You must enroll within 30 days of hire date. Late enrollees must complete a Medical History Statement, enrollment card, and Policy Rate Sheet, which are submitted to the Payroll Department. They will forward to the insurance company for approval. Copies of these forms are included for information purposes only, and cannot be downloaded. You must call the Payroll Department, extension 1326, for the forms and enrollment cards.

**Sachem Central School District Policy No. 646811-A** – Available to all full-time employees. You must enroll within 30 days of hire date. Late enrollees must complete a Medical History Statement, enrollment card, and Policy Rate Sheet, which are submitted to the Payroll Department. They will forward to the insurance company for approval. Copies of these forms are included for information purposes only, and cannot be downloaded. You must call the Payroll Department, extension 1326, for the forms and enrollment cards.