

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**REGULAR MEETING AGENDA**

---

**February 7, 2018**

**7:30 PM**

**Board of Education Room**

---

*Approved as written on 3/22/2018 – Official Document*

**OPENING OF MEETING**

Members Present: Anthony Falco, Board President  
Robert Scavo, Vice President  
Vic Canales  
William Coggin  
Mike Matlat  
Dorothy Roberts  
Laura Slattery  
Sara Wottawa  
Emma Hirt, Student Member  
Erin Mullery, Student Member

Members Absent: Teri Ahearn

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools  
John O'Keefe, Asst. Supt. for Business & Operations  
Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration  
Erin Hynes, Asst. Superintendent for Curriculum and Instruction  
Kristin Capel-Eden, Asst. Superintendent for Personnel  
Allison Florio, District Clerk  
Chris Clayton, Esq. Ingerman Smith  
Ron Sacks, School Business Administrator

**CALL TO ORDER** Meeting held at Samoset MS, was called to order by President Falco at 7:30pm.

**SALUTE TO THE FLAG**

**MOMENT OF SILENT MEDITATION**

**WE ARE SACHEM - Pride/Presentation**

**Superintendent's Update:**

- Driver's Education Program has approximately 60-80 students at each high school. The district is pleased to be offering programs in the spring, summer and fall.
- Reports from the State Education Department note the June graduation rate for our district is at 93%.
- Today was the districtwide Spelling Bee! Congratulations to all of the participants and the overall winner after 16 rounds!
- The ELA Regents was given in January for juniors. We are happy to report 90% passing rate and 53% mastery.
- Cheerleading teams from both North and East HS are competing in Nationals this weekend. Keep an eye out on social media for updates on the competition.
- You may notice buildings districtwide participating in Project Happiness; helping children focus on whole school happiness through mindfulness, gratitude and love.

- Dr. Graham and Ms. Hynes have been in the high schools participating in student round tables. They held discussions with students involving their thoughts on safety, types of teaching and concerns they may have as students here at Sachem.
- Music Recognitions
- Community Service Highlights – Hiawatha, Merrimac, East
- Budget Development Workshop #1
- World Language Grade 7 Proposal

**II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

None.

**BUSINESS ITEMS**

**III. BUSINESS ITEM 3.A.1.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Mr. Canales, and approved unanimously (8-0) to approve the following business item.

**A. Bid Awards**

**3.A.1. Bid Award**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<b><u>RFP/Bid Number &amp; Title</u></b>	<b><u>Action Required</u></b>
a. B 17-410 District-Wide Preventative Maintenance, Annual Inspection, Service & Repair of Weight/Cardio/ Fitness Equipment	Approve
b. National IPA – Region 4 Solicitation # 14-08 Performing Arts Apparel, Instruments, Equipment & Related Services	Approve

**PERSONNEL ITEMS**

**IV. CONSENT AGENDA FOR ITEMS 4.A.1. THROUGH 4.D.6.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the consent agenda for personnel items 4.A.1. through 4.D.6.

**A. Teachers**

**4.A.1. Leaves of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Conrad, Gina	Special Education	D.O./Samoset	Interim Asst. to the Coordinator of Student Srvs.	2/8/18-6/30/18

**4.A.2. Salary Changes for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Caliendo, Cara	North	2/1/18	9.5-6	9.5-7	\$1,397.50
Cellini, Justin	East	2/1/18	5.5-6	5.5-7	\$1,270.00
Erb, Thomas	East/Seneca	2/1/18	8.5-8	8.5-9	\$1,397.00
Fallon, Brooke	Sagamore	2/1/18	9.5-7	9.5-8	\$1,397.00
Kunz, April	North	2/1/18	9.5-8	9.5-9	\$1,397.00
Leonardi, Laura	North	2/1/18	6.5-7	6.5-8	\$1,334.00

**4.A.3. Ten Year Increment for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Woll, Tara	Seneca	03/08/18	\$105.00
Lovascio, Arlene	East	03/14/18	\$105.00
Osman, Lisa	Nokomis	03/20/18	\$ 90.00
Reardon, Clarisa	Seneca	03/26/18	\$ 90.00

**4.A.4. Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the substitute teacher list as follows”:

- Name
- DiLuciano, Brittany
- Falcaro, Christian
- Gibbons, Laura
- Harman, Kaitlyn

Iadanza, Samantha  
 Kline, Jeremy  
 LaRocco, Debra  
 Meyerson, Jake  
 Murphy, Jaclyn  
 Panzica, Angelo  
 Pelkaus, Erik  
 Romeo, Joseph  
 Timmerman, Charlee

**4.A.5. Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Lawrence, Melissa	1/30/18

**4.A.6. Approval of Coaching Assignments**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the following coaching assignments for the 2017-18 school year”:

<b>HOME SCHOOL</b>	<b>FIRST</b>	<b>LAST</b>	<b>LOC</b>	<b>SPORT</b>	<b>SALARY*</b>
<b><u>High School</u></b>					
North	Philip	Barbera	North	Softball JV	\$6,434.00
East	Christopher	Brink	East	Boys Lacrosse JV Assistant	\$6,505.00
North	Adam	Capodieci	East	Softball Varsity Assistant	\$6,434.00
North	Ray	Chopay	North	Baseball JV	\$6,434.00
East	Joseph	Coffey	East	Girls Track Varsity Assistant	\$5,541.00
North	Gary	Comstock	North	Baseball Varsity Assistant	\$6,434.00
OOD	Robert	Constanzo	North	Baseball	Volunteer
OOD	Glenn	Davis	North	Baseball Varsity	Volunteer
East	Russell	DiGrigoli	East	Boys Tennis JV Head	\$4,037.00
Sub	Kristen	Doherty	East	Girls Lacrosse JV Assistant	\$5,488.00
OOD	Connor	Dolon	East	Girls Track Varsity Assistant	\$4,688.00
East	Thomas	Erb	East	Girls Lacrosse Varsity Head	\$9,788.00
Sagamore	Brooke	Fallon	East	Girls Lacrosse JV	\$7,442.00

				Head	
Samoset	Thomas	Gambino	North	Baseball Varsity	\$8,448.00
				Head	
Samoset	Mathew	Golini	East	Boys Lacrosse JV	\$7,442.00
				Head	
East	Diane	Groneman	Sachem	Girls Golf Varsity	\$6,218.00
East	Sean	Holden	Sachem	Boys Tennis	\$6,218.00
				Varsity	
North	Vincent	Juliano	North	Boys Track	\$4,688.00
				Varsity Assistant	
East	Dennis	Kearney	East	Softball Varsity	\$8,448.00
				Head	
Sub	Tim	Lang	North	Boys Lacrosse	\$7,442.00
				Varsity Assistant	
North	Gregory	Lauri	North	Boys Track	\$6,116.00
				Varsity Head	
North	Ed	Manly	North	Girls Lacrosse	\$7,442.00
				Varsity Assistant	
OOD	Emily	Mazzaro	East	Softball JV	\$6,434.00
Chippewa	Michael	McCarthy	North	Boys Track	\$4,688.00
				Varsity Assistant	
OOD	Erin	McNulty	North	Girls Lacrosse JV	\$5,488.00
				Assistant	
Sub	Joseph	Messina	East	Baseball JV	\$5,933.00
Samoset	Jaclyn	Minerva	North	Softball Varsity	\$6,434.00
				Assistant	
Sagamore	Anthony	Muratore	North	Boys Lacrosse JV	\$7,442.00
				Head	
OOD	Jenna	Pierro	North	Girls Lacrosse JV	\$7,442.00
				Head	
OOD	Kenneth	Ruddick	North	Girls Track	\$5,541.00
				Varsity Assistant	
OOD	Ken	Sasso	North	Softball Varsity	\$8,448.00
				Head	
East	Daniel	Schaub	East	Girls Track	\$7,260.00
				Varsity Head	
East	Kevin	Schnupp	East	Baseball Varsity	\$8,448.00
				Head	
OOD	Jeff	Shuder	North	Girls Track	\$5,114.00
				Varsity Assistant	
OOD	Greg	Skillman	East	Boys Lacrosse	\$6,269.00
				Varsity Asst	
East	Phil	Torregrosa	East	Girls Lacrosse	\$7,442.00
				Varsity Asst	
OOD	Bryan	Vaccaro	East	Baseball Varsity	\$6,434.00
				Assistant	
OOD	Alexander	Young	North	Girls Track	\$7,260.00
				Varsity Head	

**Middle  
School**

Sagamore	Danielle	Alexander	Sagamore	Boys & Girls Track MS Assistant	\$3,145.00
Sagamore	Stephen	Bachy	Sagamore	Boys Lacrosse MS Assistant	\$3,982.00
Sagamore	Steven	Beyer	Sagamore	Baseball MS	\$4,089.00
Sagamore	Kathleen	Bodkin	Sachem	Boys & Girls Swimming MS	\$3,238.00
Sagamore	Jocelyn	Brown	Sagamore	Boys & Girls Track MS Assistant	\$3,145.00
Samoset	James	Byrne	Samoset	Softball MS	\$4,089.00
Seneca	Peter	Cafiso	Seneca	Boys & Girls Track MS Head	\$3,662.00
Sagamore	Kevin	Collins	Sagamore	Boys Lacrosse MS Head	\$4,648.00
Sub	Zachary	Dellecave	Samoset	Boys Lacrosse MS Assistant	\$3,683.00
Sagamore	Scott	Dohrman	Sagamore	Softball MS	\$4,089.00
Adapt PE	Lorie	Dow	Samoset	Girls Lacrosse MS Assistant	\$3,683.00
Sub	Taylor	Eichenlaub	Seneca	Boys & Girls Track MS Assistant	\$2,915.00
Samoset	Megan	Fleri	Samoset	Girls Lacrosse MS Head	\$4,648.00
Seneca	Brian	Harvey	Seneca	Baseball MS	\$4,089.00
Samoset	Nicholas	Kreamer	Samoset	Boys & Girls Track MS Assistant	\$3,145.00
OOD	John	Lang	Samoset	Boys Lacrosse MS Head	\$4,648.00
North	Julianne	Miller	Samoset	Boys & Girls Track MS Assistant	\$3,145.00
OOD	Michael	Nowakowski	Sachem	Girls Gymnastics MS	\$4,089.00
Sagamore	Laura	Onorato	Sagamore	Girls Lacrosse MS Assistant	\$3,982.00
Sagamore	Kenneth	Parkinson	Sagamore	Boys & Girls Track MS Head	\$3,662.00
OOD	Tony	Petillo	Seneca	Boys Lacrosse MS Assistant	\$3,982.00
Samoset	Allison	Pickersgill	Samoset	Boys & Girls Track MS Head	\$3,662.00
Merrimac	Renee	Richter	Seneca	Girls Lacrosse MS Head	\$4,299.00

Nokomis	Matthew	Rickert	Samoset	Baseball MS	\$4,089.00
Seneca	Diana	Rose	Seneca	Softball MS	\$4,089.00
Sub	Jan	Zettwoch	Sachem	Girls Gymnastics MS	\$3,784.00

\*Contractual Stipend Only

**4.A.7. Approval of Resolution of Driver Education Instructor**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the following resolution":

The Superintendent of Schools recommends the appointment of Frank DeVenuto for the position of Drivers Education Instructor from the time period of February 5, 2018 to June 8, 2018 at a compensation not to exceed \$75.00 per enrolled student.

This appointment is conditioned upon the approval of the Drivers Education program by the New York State Department of Education.

**B. Teacher Assistants**

**4.B.1. Termination of Leave Replacement Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the termination of leave replacement teacher assistants as follows":

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Robert Flahavan	Special Education Teacher Assistant	Sachem East	1/26/18

**C. Administrators**

**4.C.1. Interim Appt. of Administrative Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the interim appointment of administrative personnel as follows":

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Conrad, Gina	Interim Asst. to the Coordinator of Student Svcs.	D.O./Samoset Annex	2/8/18-6/30/18

**4.C.2. Appointment of an Additional 2017-18 Committee on Special Education Member**

*Boards of Education are annually required to appoint a Committee on Special Education for their school districts.*

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the following appointments to the Committee on Special Education for the 2017-18 school year:"

Alternate Julie DeCollibus

**4.C.3. Appointment of Additional Member of the 2017-18 Committee on Preschool Special Education**

Section 4410 (3) of the Education Law was amended to modify the composition of the Committee on Preschool Special Education.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the following appointments for the Committee on Preschool Education for the 2017-18 school year:"

Julie DeCollibus, Alternate Chairperson of the CPSE

**4.C.4. Appointment of Additional Member - Section 504 Coordinator for the 2017-18 School Year**

Section 504 of the Rehabilitation Act of 1973 forbids discrimination on the basis of handicap and requires school districts to appoint a Section 504 Coordinator.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve Julie DeCollibus to serve as an Alternate Section 504 Coordinator for the 2017-18 school year.

**D. Support Staff**

**4.D.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Cunningham, Samantha	Recreation Aide/Child Care	2/8/18
Diehl, Susan	4 Hr. FSW/Samoset	1/6/18
Dobson, Sherice	Bus Driver/Transportation	1/24/18
Iadanza, Samantha	Special Ed Aide/ East	1/30/18
Savino, Dawn	School Communication Aide/ Lynwood/Wenonah	2/9/18

**4.D.2. Retirement of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Palmer, Richard J.	Guard/District Wide	2/3/18 18yrs., 1 mo.



**4.D.3. Leave of Absence of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Sardone, Joan	Special Ed Aide/ Merrimac	Personal	1/9/18 to 7/9/18

**4.D.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<b><u>Custodian</u></b> Iadanza, Cory	2/8/18
<b><u>Food Service Worker</u></b> DeRose, Danene	1/24/18
Earl, Lisamarie	2/8/18

**4.D.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Zimmerman, Justin	Campus Security/ District Wide	\$19.56/hr.	2/8/18	None

**4.D.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<b><u>Aide</u></b> Striebel, Cristine	2/8/18
<b><u>Clerical</u></b> Surdi, Alice	2/8/18

**V. ACTION ITEMS****1. Consent Agenda for Action Items 5.1.1. through 5.1.11. (with the exception of 5.1.9.)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the consent agenda for action items 5.1.1. through 5.1.11.

**5.1.1. Approval of Agreement with Samuel French, Inc. - Sachem High School North**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and Samuel French, Inc. for licensing and rental fees for the production of Smile at Sachem High School North. The cost of \$2,197 will be paid for by the District Office for Music and Art.”

**5.1.2. Approval of Agreement with Boy Scouts of America 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and Boy Scouts of America to provide 100 students of the School District with monthly guest speakers, as well as the opportunity to participate in external career programs. In full consideration for the services to be rendered, Sachem School District agrees to pay a sum total of \$2,500.00 from the Removing Barriers Grant. This agreement shall be in effect for the period July 1, 2017 to June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

**5.1.3. Approval of Health and Welfare Service Agreement with Middle Country Central School District 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and Middle County Central School District to provide health and welfare services to students residing in Sachem Central School District. The rate for this service is \$900.81 per student. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district’s attorney.”

**5.1.4. Approval of Health and Welfare Service Agreement with East Islip School District 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and East Islip School District to provide health and welfare services to students residing in Sachem Central School District. The rate for this service is \$1,061.99 per student. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district’s attorney.”

**5.1.5. National IPA Contract – Performing Arts Apparel, Instruments, Equipment**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the following resolution:”  
WHEREAS subdivision 16 of General Municipal Law Section 103 has been amended on November 1, 2013 relative to the purchase of apparatus, materials, equipment and supplies and associated services for such items through the use of contracts let by other government entities (“piggybacking”), provided the contract has been let to the lowest responsible bidder or awarded on the basis of Best Value in a manner consistent with General Municipal Law, Section 103.

THEREFORE, BE IT RESOLVED the Sachem Central School District may, when permitted by law and applicable contract terms, utilize contracts let by the United States of America, any agency thereof, any state or any other county or political subdivision or District therein if such contract was let in a manner consistent with New York State law and made available for use by the District and

BE IT FURTHER RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase of various materials and supplies, in compliance with all regulations governing said purchases, from the bid titled, “Performing Arts, Apparel, Instruments and Equipment” & Supplies - 7/1/2017-6/30/2018,” evaluated and recommended by Region 4 Education Service Center, Texas, acting as a lead agency for National Intergovernmental Purchasing Alliance (National IPA).

Any such aforementioned purchases shall be consistent with and in compliance with all Sachem Central School District Purchasing Policies and Procedures approved by the Sachem Central School District Board of Education.

**5.1.6. Approval of Agreement with Fitzgerald’s Driving School 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and Fitzgerald’s Driving School to provide instruction for up to one hundred twelve (112) students per location per semester, (based on four (4) students per vehicle) to receive road instruction. This agreement shall be in effect for the period February 1, 2018 to June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

**5.1.7. Notice of Annual Budget Vote & Election of Trustees**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the Board of Education of the Sachem Central School District, Towns of Brookhaven, Smithtown, and Islip, Suffolk County, New York, hereby gives notice that the vote on the school district budget and the election of members of the Board of Education, will be held on May 15, 2018, between the hours of 6am and 9pm. Voting will take place at the ten (10) Sachem elementary schools:

Election District #1	Wenonah Elementary School
	Lake Grove, NY
Election District #2	Cayuga Elementary School
	Lake Grove, NY
Election District #4	Hiawatha Elementary School
	Lake Ronkonkoma, NY
Election District #5	Nokomis Elementary School
	Holbrook, NY
Election District #6	Chippewa Elementary School
	Holtsville, NY
Election District #7	Waverly Elementary School
	Holtsville, NY
Election District #8	Lynwood Elementary School
	Farmingville, NY
Election District #10	Tamarac Elementary School
	Holtsville, NY

Election District #11	Merrimac Elementary School
	Holbrook, NY
Election District #12	Grundy Elementary School
	Holbrook, NY

**5.1.8. Rental of Voting Machines for Annual Budget Vote and Election of Trustees**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the rental of ten (10) voting machines from the Suffolk County Board of Elections for use on May 15, 2018."

\*A **MOTION** was made by Mr. Coggin, seconded by Ms. Roberts, and approved unanimously (8-0) to Table item 5.1.9.

**5.1.9. Nominating Petitions**

RECOMMENDED ACTION: "that petitions nominating candidates for the office of trustee of the Board of Education must be filed with the Office of the District Clerk no later than 3pm on Monday, April 16, 2018. This year it is necessary for nominating petitions to be signed by 83 qualified voters of the district.

NOTICE IS FURTHER GIVEN, that there shall be three (3) trustees of the Board of Education elected for three (3) year terms commencing July 1, 2018 and expiring on June 30, 2021.

\*A **MOTION** was made by Ms. Slattery, seconded by Mr. Coggin, and approved unanimously (8-0) to take item 5.1.9. off the table.

\*A **MOTION** was made by Mr. Coggin, seconded by Mr. Scavo, and approved unanimously (8-0) to amend item 5.1.9. to read as follows:

RECOMMENDED ACTION: "that petitions nominating candidates for the office of trustee of the Board of Education must be filed with the Office of the District Clerk no later than 5pm on Monday, April 16, 2018. This year it is necessary for nominating petitions to be signed by 83 qualified voters of the district.

NOTICE IS FURTHER GIVEN, that there shall be three (3) trustees of the Board of Education elected for three (3) year terms commencing July 1, 2018 and expiring on June 30, 2021.

\*A **MOTION** was made by Mr. Coggin, seconded by Ms. Slattery, and approved unanimously (8-0) to adopt item 5.1.9. as amended.

**5.1.10. Appointment of Assistant Clerks and Chief Election Inspectors**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve that, pursuant to Election Law, Section 2025, the Board of Education does hereby appoint the following qualified voters as Assistant Clerks and Inspectors of Election for the Annual Budget Vote and Election of Trustees to be held on May 15, 2018; and

FURTHER, that they be compensated at the rate of \$11.00 per hour:

Kathleen	Allert	Holbrook, NY
Howard	Andersen	Farmingville, NY

Marsha	Barth	Ronkonkoma, NY
Wayne	Bauer	Ronkonkoma, NY
Grace	Benedetto	Lake Ronkonkoma, NY
Douglas	Broadhurst	Holbrook, NY
Leonard	Buonaiuto	Lake Grove, NY
Jessica	Cairo-Chrysaf	Holtsville, NY
Grace	Calamuso	Lake Ronkonkoma, NY
Jessica	Cavallaro	Holbrook, NY
Olympia	Daube	Farmingville, NY
John	Delee	Smithtown, NY
Dorothy	Farrell	Farmingville, NY
Jane	Fleischman	Holbrook, NY
Alan	Goldman	Lake Grove, NY
Arthur	Grady	Holbrook, NY
Florence	Graeber	Holbrook, NY
Robert	Graeber	Holbrook, NY
Marsha	Greenspan	Holbrook, NY
Edith	Hendry	Farmingville, NY
Anita	Hochman	Farmingville, NY
Helen	Indovino	Mt. Sinai, NY
Teresa	Kane	Ronkonkoma, NY
Lynette	Kern	Lake Ronkonkoma, NY
Alice	Koelln	Lake Ronkonkoma, NY
Juna	Kollmeier	Medford, NY
Gertrude	Kowalski	Holbrook, NY
Michael	Lowis	Holbrook, NY
Diane	Manfredi	Farmingville, NY
Charles	Marrone	Farmingville, NY
Ann	McCance	Farmingville, NY
Rosemary	McMenamin	Lake Ronkonkoma, NY
Alberta	Pabst	Holbrook, NY
James	Pappalardo	Lake Ronkonkoma, NY
Debra	Pennacchio	Holbrook, NY
Linda	Perrotta	Lake Ronkonkoma, NY
Warren	Peterson	Holbrook, NY
Dottie	Priest	Holbrook, NY
Doreen	Schulz	Holbrook, NY
Fran	Tarantino	Holbrook, NY
Susan	Variale	Holbrook, NY
Linda	Virone	Selden, NY
John	Ward	Centereach, NY
Christine	Ward	Centereach, NY
Lesley	Whelen	Ronkonkoma, NY
Fred	White	Farmingville, NY
Joann	Zanelli-Cavallino	Holbrook, NY

**5.1.11. Appointment of Chief Election Inspectors**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to approve that, pursuant to Education Law, Section 2025, does hereby appoint the following qualified voters as Chief Election Inspectors for the Annual Budget Vote and Election of Trustees to be held on May 15, 2018 and

FURTHER, that they be compensated at the rate of \$11.00 per hour."

Paul	Attard	Holbrook, NY
Carol	Cavallaro	Holbrook, NY
Alice	Davis	Farmingville, NY
Rosemary	Grady	Holbrook, NY
Hector	Guzman	Farmingville, NY
Mary Ellen	Marcoccio	Mt. Sinai, NY
Fred	Pearl	Holbrook, NY
Bernadette	Ripollone	Holbrook, NY
Emily	Vesia	Holbrook, NY
Laurie	Wood	Holbrook, NY
Ruth	Zoebelein	Holbrook, NY

**5.1.12. Notice of Public Hearing (Information Item - NO VOTE REQUIRED)**

The formal Public Hearing on the Annual Budget Proposal will be held on Wednesday, May 2, 2018 in the Board of Education Room, Samoset Administrative Annex at 7:30pm.

**5.1.13. Open Voter Registration (Information Item - NO VOTE REQUIRED)**

The Board of Education takes this opportunity to remind residents that the District maintains open voter registration. On any school or business day, district residents may register to vote at any district school and in the Office of the District Clerk at the Administrative Annex at Samoset.

There will also be two special voter registration days. They are Wednesday, May 2nd from 7:30pm to 9pm in the Board Room at Samoset Middle School and on Saturday, May 5th from 9am to 1pm at the Office of the District Clerk.

No registrations may be taken in the seven-day period preceding the election. The last day to register to vote is May 10, 2018 at 3pm.

Questions regarding voter registration should be directed to the Office of the District Clerk at 631-471-1331.

**2. Donation**

**5.2.1. Donation - Nokomis Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Coggin, and approved unanimously (8-0) to accept with gratitude, three (3) donations from Nokomis Elementary School PTA. The total amount is \$7,097.97. These donations are for the BOCES Performing Arts Code A2111-4971-30."

**3. Transfer****5.3.1. Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Coggin, and approved unanimously (8-0) to approve budget transfers of \$50,000 or greater:"

- Transfers totaling \$395,227.23 are to balance out salary and BOCES budget codes and to fund various supply and contractual codes.

**4. Recommendations from the Committee on Special Education****5.4.1. Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Scavo, and approved unanimously (8-0) to accept the recommendation of the Committee on Special Education for the following meetings":

1/25, 1/26, 1/29, 1/30, 1/31, 2/1, 2/2, 2/5, 2/6, 2/7

**VI. MONTHLY REPORTS****A. Determinations from the Committee on Preschool Special Education****6.A.1. Determinations from the Committee on Preschool Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Roberts, and approved unanimously (8-0) to accept the following:

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/25, 1/26, 1/31, 2/1, 2/2, 2/5, 2/6

**B. Board of Education Sub Committees**

The Board and Dr. Graham discussed the status and future direction of the following committees:

- Sachem Legislative Committee
- Sachem Citizens' Advisory Audit Committee
- Sachem Budget Advisory Committee
- Sachem Policy Committee

**2017-18 Board Goals*****Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

Actions Items

- Smart Schools Investment Plan - Security Vestibules, cameras, and visitor management systems
- Discipline work; Code of Conduct and suspension practices
- Review trainings with security staff

***Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills***

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

Actions

- Establish consistency in all curricula, assessments and instructional practices K-12
- Deepen student engagement and provide opportunities for rigor
- Review and align all secondary course offerings to NYSED graduation pathways
- Revise the elementary day schedule
- FLEX-Establish an exploratory World Languages and CTE program
- Provide equitable support for student needs
- Monitor and make recommendations to reduce class sizes
- Improve classroom technology
- Develop a wireless infrastructure
- Robust software and Internet resources

***Goal #3 - Improve Parent, Community and Staff Communication***

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Actions

- Telling our academic story
- Clearly articulate expectations to parents and families
- Improve participation at school events
- Cultivate school/business partnerships

***Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District***

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Actions

- District Reserves and establish a reserve plan
- Capital improvements
- Sustainable budgeting
- Review of grants
- Review of out of district placements

***Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education***

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Actions

- Cultivate a Professional Development (PD) consistent with the district PD plan.
- Construct district and building data teams to review student performance data.
- Implement a PD model that is mindful of instructional time.



- Conduct PD sessions that lead to future sessions facilitated by our own staff.

***Goal #6 - We Are Sachem***

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

Actions

- Pride in our school district
- Consistent experiences by grade level
- Vertical/Horizontal experiences
- Clear focus on student achievement and wellness

**CLOSING****Visitors (Each visitor will be limited to 3 minutes)**

The Board heard comments from a member of the community.

**Next Meeting**

The next Regular meeting of the Board of Education will be held on February 28, 2018 at 7:30 PM in the Board Room at Samoset Middle School.

**EXECUTIVE SESSION**

A **MOTION** was made at 9:11pm by Ms. Slattery, seconded by Ms. Roberts, and approved unanimously (8-0) to approve that after a ten minute break, the Board of Education will adjourn to discuss the employment of a particular individual and seek legal advice on litigation that the Board of Education has been previously made aware of.

**ADJOURN**

At 10:25pm, a **MOTION** was made by Ms. Roberts, seconded by Mr. Canales, and approved unanimously (8-0) to adjourn Executive Session.

Respectfully Submitted,

*Allison Florio*

District Clerk