

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**REGULAR MEETING AGENDA**

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**January 24, 2018**

**7:30 PM**

**Board of Education Room**

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*Approved on 2/28/2018 as written – Official Document*

**OPENING OF MEETING**

Members Present:     Anthony Falco, Board President  
                              Robert Scavo, Vice President  
                              Teri Ahearn  
                              William Coggin  
                              Mike Matlat  
                              Dorothy Roberts  
                              Laura Slattery  
                              Sara Wottawa  
                              Emma Hirt, Student Member  
                              Erin Mullery, Student Member

Members Absent:     Vic Canales

Also Present:         Kenneth E. Graham, Ed.D, Superintendent of Schools  
                              John O’Keefe, Asst. Supt. for Business & Operations  
                              Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration  
                              Erin Hynes, Asst. Superintendent for Curriculum and Instruction  
                              Kristin Capel-Eden, Asst. Superintendent for Personnel  
                              Allison Florio, District Clerk  
                              Chris Clayton, Esq. Ingerman Smith  
                              Ron Sacks, School Business Administrator

**CALL TO ORDER** Meeting held at Samoset MS, was called to order by President Falco at 7:30pm.

**SALUTE TO THE FLAG**

**MOMENT OF SILENT MEDITATION**

**WE ARE SACHEM - Pride/Presentation**

- Superintendent’s Update
  - Mid-term and Regents exams are underway this week. We have our Security working hard at rectifying some of the traffic issues that have come up during testing.
  - The security vestibule portion of our Smart Schools Investment Plan has been approved. We will keep you apprised of further approvals as they come.
  - The Self Study of the district has been submitted to the Tri-State Consortium. A copy of it can be found on the district webpage.
  - Curriculum Council held a meeting last week. That presentation can also be found on the district webpage.
- Community Service Highlights – Cayuga, Chippewa and North *by Ms. Trombetta, Mr. Wells and Ms. Aubrey*
- Tax Cap/Capital Reserve Fund Presentation *by Mr. O’Keefe*

**Approval of Minutes**

**1.6.1. Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following minutes:

December 6, 2017	Regular Meeting
December 20, 2017	Regular Meeting

**II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

None.

**BUSINESS ITEMS**

**III. BUSINESS ITEM 3.A.1.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Mr. Scavo, and approved unanimously (8-0) to approve the following business item.

**A. Bid Awards**

**3.A.1. Bid Award**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<b><u>RFP/Bid Number &amp; Title</u></b>	<b><u>Action Required</u></b>
a. B 17-515A Parts for Henderson & Highlander Sanders	Approve
b. B 17-205 Graduation Programs	Approve

**PERSONNEL ITEMS**

**IV. PERSONNEL ITEMS 4.A.1. THROUGH 4.C.5.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the consent agenda for personnel items 4.A.1. through 4.C.5.

**A. TEACHERS**

**4.A.1. Resignation of Leave Replacement Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the resignation of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Prizzi, Leanne	Math	North	Personal	2/9/18

**4.A.2. Termination of Leave Replacement Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Marks, Tiffany	Elementary	Nokomis	1/1/18

**4.A.3. Leaves of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Corral, Kiersten	English	North	Child Care Leave	1/10/18- 1/28/18
Gibbons, Elizabeth	Physical Education	North	Child Care Leave	1/29/18- 6/30/18

**4.A.4. Return from a Leave of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Corral, Kiersten	English	North	Return from Child Care Leave	1/29/18
Hoffman, Brooke	Science	North	Return from Child Care Leave	1/29/18
Meadows, Ana	Foreign Language	East	Return from Child Care Leave	1/29/18
Rovere, Tasha	English	North	Return from Child Care Leave	1/29/18

**4.A.5. Salary Changes for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Alborano, Stacey	North	2/1/18	15.5-7	15.5-8	\$1397.00
Amy, Megan	Samoset	2/1/18	4.5-6	4.5-7	\$1270.50
Berthold, Elizabeth	North	2/1/18	2.5-4	2.5-5	\$1270.00
Cohen, Stacy	Seneca	2/1/18	12.5-6	12.5-7	\$1397.50
Cully, Sean	East	2/1/18	5.5-7	5.5-8	\$1270.00
Karson, Carol	Hiawatha	2/1/18	9.5-8	9.5-9	\$1397.00
Kramer, Gloria	Hiawatha	2/1/18	3.5-8	3.5-9	\$1270.00
Macchio, George	East	2/1/18	14.5-6	14.5-7	\$1397.00
Mednick, Jennifer	East/Sagamore	2/1/18	10.5-6	10.5-7	\$1397.00
Onesto, Lori	Hiawatha	2/1/18	16.5-7	16.5-8	\$1397.50
Schaefer, Christina	Nokomis	2/1/18	8.5-7	8.5-8	\$1397.50
Thompson, Caitlin	East	2/1/18	1.5-5	1.5-6	\$1270.00
Tobin, Grace	East	2/1/18	1.5-1	1.5-4	\$3810.50
Walsh, Robin	Chippewa	2/1/18	20-8	20.5-9	\$2096.00
Wells, Christopher	Samoset	2/1/18	13.5-7	13.5-8	\$1397.00

**4.A.6. Ten Year Increment for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Bhalla, Jaime	North	2/8/18	\$135.00
Troy, Allison	Nokomis	2/13/18	\$135.00
Kunz, April	North	2/20/18	\$120.00
Whalen, Jennifer	Waverly	2/23/18	\$120.00

**4.A.7. Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the substitute teacher list as follows”:

<u>Name</u>	
Degree, Theresa	Rymer, Kelly
Gruttola, Jessica	Salo, Ross
Messina, Joseph	Singh, Kevin
Nofi, Thomas	

**4.A.8. Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Mazzola, Amy	1/24/18

**4.A.9. Approval of Chaperoning Stipend**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the payment of a Chaperone II rate of \$117.88, as per the SCTA Contract, to be paid to Brandi Martino, substitute teacher pursuant to the SCTA Memorandum of Agreement dated January 8, 2018."

**4.A.10. Approval of Resolution of Driver Education Instructor**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the following resolution":

The Superintendent of Schools recommends the appointment of Kristy Aurigemma for the position of Driver Education Instructor from the time period of February 5, 2018 to June 8, 2018 at a compensation not to exceed \$75.00 per enrolled student.

This appointment is conditioned upon the approval of the Driver Education program by the New York State Department of Education.

**4.A.11. Approval of Coaching Assignments**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the following coaching assignments for the 2017-18 school year":

Late Winter

<u>Name</u>	<u>Sport</u>	<u>Home School</u>	<u>Salary</u>
Herrmann, Ryder	Seneca Wrestling Asst.	Seneca	\$3,944*
Dasaro, Jonathan	Seneca Girls Basketball Vol.	OOD	Volunteer

Spring

Dasaro, Jonathan	Seneca Baseball	OOD	Volunteer
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\*Contractual Stipend Only

**B. Teacher Assistants**

**4.B.1. Termination of Leave Replacement Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the termination of leave replacement teacher assistants as follows":

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Papa, Kaleigh	Special Education Teacher Assistant	Cayuga	1/24/18

**4.B.2. Probationary Appointments of Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the appointment of probationary teacher assistants as follows":

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Mazzola, Amy	Special Education Teacher Assistant	St. Joseph	1-3	1/25/18- 1/24/22
Papa, Kaleigh	Special Education Teacher Assistant	Cayuga	1-3	1/25/18- 6/30/20
Buckley, Taylor	Special Education Teacher Assistant	East	1-3	1/22/18- 6/30/18

**4.B.3. Leave of Absence of Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the leave of absence of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Kreamer, Rebecca	Special Education	Sagamore	Child Care Leave	1/11/18- 6/30/18

**C. Support Staff**

**4.C.1. Retirement of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Sangiorgio, Patricia	Special Ed Aide/Seneca	1/6/18 20 yrs, 3 mos.

**4.C.2. Leave of Absence of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Dumas, Sandra	School Communications Aide/ Hiawatha/Cayuga	Personal	1/16/18- 7/16/18

**4.C.3. Probationary Appointments of Support Services Personnel (Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Reilly, Geraldine	Sr. Clerk Typist/East	\$53,317	2/2/18	26 weeks 2/2/18- 8/3/18

**4.C.4. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Boasi, Karen	Special Ed Aide/TBD	\$11.98/hr	1/25/18	None
Coursey, Alyssa	Recreation Aide/ Child Care	\$11.00/hr	1/25/18	None
Monahan, Evelyn	Recreation Aide/ Child Care	\$11.00/hr	1/25/18	None
Reis, Jennifer	Special Ed Aide/Tamarac	\$11.98/hr	1/25/18	None

**4.C.5. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Slattery, and approved unanimously (8-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Athletic Trainer</u> Sita, Eric	1/16/18

**V. ACTION ITEMS**

**1. Action Items 5.1.1. through 5.1.7.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the consent agenda for action items 5.1.1. through 5.1.7.

**5.1.1. Approval of Special Education Services Agreement with West Islip Union Free School District 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and West Islip Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the West Islip Union Free School District, but reside in the Sachem Central School District. West Islip UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district’s attorney.”

**5.1.2. Approval of Health and Welfare Service Agreement with West Islip School District 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and West Islip School District to provide health and welfare services to students residing in Sachem Central School District. The rate for this service is

\$941.22 per student. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

**5.1.3. Approval of Health and Welfare Service Agreements 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreements between Sachem Central School District and Brentwood School District, Central Islip School District, Commack School District, Comsewogue School District, Connetquot Central School District, Eastport/South Manor Central School District, Hauppauge School District, Longwood Central School District, Middle Country Central School District, Mount Sinai School District, Northport-East Northport Union Free School District, Patchogue-Medford School District, Sayville Union Free School District, Smithtown Central School District, Southampton Union Free School District, South Country Central School District, Three Village Central School District and William Floyd School District to provide health and welfare services to non-resident students who attend a nonpublic school located within the Sachem Central School District. The cost is \$1,008.00 per student for the period of September 1, 2017 through June 30, 2018. These agreements have been reviewed and approved by the school district's attorney."

**5.1.4. Approval of Special Education Services Agreement with Middle Country Central School District 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and Middle Country Central School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country Central School District, but reside in the Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

**5.1.5. Approval of Agreement with Eden II School for Autistic Children, Inc. D/B/A Eden II/Genesis Programs 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and Eden II School for Autistic Children, Inc. d/b/a Eden II/Genesis Programs to provide related services to designated students pursuant to the Individualized Education Programs (IEP) developed for the students by the CSE. This agreement shall be in effect for the period July 1, 2017 to June 30, 2018. In full consideration for the services to be rendered, Sachem School District agrees to pay the rates provided in the agreement. This agreement has been reviewed and approved by the school district's attorney."

**5.1.6. Approval of Agreement with Spirit of Dance Awards 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and Spirit of Dance Awards to lease the auditorium at Sachem High School North on the dates and times indicated:

- March 2 - March 4, 2018
- Friday 3:00 p.m. - 11:00 p.m. (per dates indicated above)
- Saturday 6:00 a.m. - 11:00 p.m. (per dates indicated above)
- Sunday 6:00 a.m. - 11:00 p.m. (per dates indicated above)
- Other dates as may be mutually agreed upon



The tenant agrees to pay, without set off or demand, rent in the amount of \$11,000 per day. The term of the agreement shall be from March 1, 2018 through March 10, 2018. This agreement has been reviewed and approved by the school district's attorney."

**5.1.7. Approval of Agreement with Hilton Long Island/Huntington 2019**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the agreement between Sachem Central School District and Hilton Long Island/Huntington for the Sachem High School North Senior Prom to be held on June 19, 2019. The cost will be paid by the students. This contract has been reviewed and approved by the school district's attorney."

**5.1.8. Approval of Agreement with Watermill Caterers 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Matlat, and approved (7-1, with Ms. Roberts opposed) to approve the agreement between Sachem Central School District and Watermill Caterers for the Sachem High School North Junior Banquet to be held on May 31, 2018 to be paid by the students. This contract has been reviewed and approved by the school district's attorney."

**5.1.9. Approval of the SCOPE Education Services - License and Operating Agreement Saturday Enrichment Program 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Coggin, and approved unanimously (8-0) to approve the License and Operating agreement between Sachem Central School District and SCOPE Education Services to provide a Saturday Enrichment Program at Tamarac and Nokomis Elementary Schools for children residing in the Sachem Central School District. SCOPE shall be permitted to use certain classrooms in the Tamarac and Nokomis Elementary Schools for five (5) Saturdays between the hours of 8:45 A.M. to 12:00 P.M. with the dates to be mutually agreed upon. SCOPE shall pay a license fee of \$300.00 per day per school not to exceed \$3,000.00. The term of this agreement shall be for the period of January 1, 2018 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

**5.1.10. Approval of the SCOPE Education Services - License and Operating Agreement Science Enrichment Program 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (8-0) to approve the License and Operating agreement between Sachem Central School District and SCOPE Education Services to provide a Science Enrichment Program at Tamarac Elementary School for children residing in the Sachem Central School District. SCOPE shall be permitted to use certain classrooms in the Tamarac Elementary School one hour before school begins with the dates to be mutually agreed upon. The School District shall provide space for the operation of the Program at no expense to SCOPE. The term of this agreement shall be for the period of January 1, 2018 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

**5.1.11. Approval of the SCOPE Education Services - License and Operating Agreement Summer Enrichment Program 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Scavo, and approved unanimously (8-0) to approve the License and Operating agreement between Sachem Central School District and SCOPE Education Services to provide a Summer Enrichment Program at Samoset Middle School for children residing in the Sachem Central School District. SCOPE shall be permitted to use certain classrooms in the

Samoset Middle School from Monday through Friday between the hours of 8:45 A.M. to 12:00 P.M. with the dates to be mutually agreed upon. The School District shall provide space for the operation of the Program at no expense to SCOPE. The term of this agreement shall be for the period of July 2, 2018 through July 27, 2018. This agreement has been reviewed and approved by the school district's attorney."

**5.1.12. Approval of the SCOPE Education Services - License and Operating Agreement Summer Child Care Program 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Ahearn, and approved unanimously (8-0) to approve the License and Operating agreement between Sachem Central School District and SCOPE Education Services to provide a Summer Child Care Program at Samoset Middle School for school-age children. SCOPE shall be permitted to use the Samoset Middle School as set forth in Schedule A of this agreement, from 12:00 P.M. until 4:30 P.M., or any other time as mutually agreed upon. The School District shall provide space for the operation of the Program at no expense to SCOPE. The term of this agreement shall be for the period of July 2, 2018 through July 27, 2018. This agreement has been reviewed and approved by the school district's attorney."

**2. Donations**

**5.2.1. Donation - Grundy Avenue Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Ahearn, and approved unanimously (8-0) to accept with gratitude, a donation from the Grundy Avenue Elementary School PTA in the amount of \$7,979.35. This donation is for the BOCES Performing Arts Code A2111-4971-30."

**5.2.2. Donation - Chippewa Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to accept with gratitude, a donation from the Chippewa Elementary School PTA in the amount of \$10,000.00. This donation is for the BOCES Performing Arts Code A2111-4971-30."

**5.2.3. Donation - Lynwood Avenue Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, seconded by Mr. Scavo, and approved unanimously (8-0) to accept with gratitude, a donation from the Lynwood Avenue Elementary School PTA in the amount of \$18,266.04. This donation is for the BOCES Performing Arts Code A2111-4971-30."

**3. Transfers**

**5.3.1. Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Coggin, and approved unanimously (8-0) to approve budget transfers of \$50,000 or greater:"

- Transfers totaling \$135,000.00 are to fund February 15, 2018 debt service payment (principal) due to bond refunding (2017).

**5.3.2. Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Mr. Coggin, and approved unanimously (8-0) to approve budget transfers of \$50,000 or greater:"

- Transfers totaling \$60,597.00 are for Removing Barriers Grant.

**4. Recommendations from the Committee on Special Education**

**5.4.1. Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Coggin, and approved unanimously (8-0) to accept the recommendation of the Committee on Special Education for the following meetings":

1/11, 1/12, 1/16, 1/17, 1/18, 1/19, 1/22, 1/23, 1/24

**VI. MONTHLY REPORTS**

**A. Damage & Loss Summary**

**6.A.1. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending December 2017.

**B. Determinations from the Committee on Preschool Special Education**

**6.B.1. Determinations from the Committee on Preschool Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (8-0) to approve the following:

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/11, 1/12, 1/16, 1/17, 1/18, 1/23, 1/24

**C. Board of Education Sub Committees**

Sachem Legislative Committee-the Board and community heard updates from members of the Legislative Committee.

Sachem Policy Committee- Upcoming meeting 1/29/18 at 7pm

**2017-18 Board Goals**

***Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment - Safety, Community Engagement, Physical and Mental Wellness, Social

and Emotional Development

Actions Items

- Smart Schools Investment Plan - Security Vestibules, cameras, and visitor management systems
- Discipline work; Code of Conduct and suspension practices
- Review trainings with security staff

***Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills***

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

Actions

- Establish consistency in all curricula, assessments and instructional practices K-12
- Deepen student engagement and provide opportunities for rigor
- Review and align all secondary course offerings to NYSED graduation pathways
- Revise the elementary day schedule
- FLEX-Establish an exploratory World Languages and CTE program
- Provide equitable support for student needs
- Monitor and make recommendations to reduce class sizes
- Improve classroom technology
- Develop a wireless infrastructure
- Robust software and Internet resources

***Goal #3 - Improve Parent, Community and Staff Communication***

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Actions

- Telling our academic story
- Clearly articulate expectations to parents and families
- Improve participation at school events
- Cultivate school/business partnerships

***Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District***

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Actions

- District Reserves and establish a reserve plan
- Capital improvements
- Sustainable budgeting
- Review of grants
- Review of out of district placements

***Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education***

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Actions

- Cultivate a Professional Development (PD) consistent with the district PD plan.

- Construct district and building data teams to review student performance data.
- Implement a PD model that is mindful of instructional time.
- Conduct PD sessions that lead to future sessions facilitated by our own staff.

***Goal #6 - We Are Sachem***

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

Actions

- Pride in our school district
- Consistent experiences by grade level
- Vertical/Horizontal experiences
- Clear focus on student achievement and wellness

**CLOSING**

**Visitors (Each visitor will be limited to 3 minutes)**

The Board heard comments from a member of the community.

**Next Meeting**

The next Regular meeting of the Board of Education will be held on February 7, 2018 at 7:30 PM in the Board Room at Samoset Middle School.

**EXECUTIVE SESSION**

- The following **MOTION** was made at 9:02pm by Ms. Roberts, seconded by Mr. Matlat, and approved unanimously (8-0):

After a ten minute break, the Board of Education will enter into executive session to discuss the sale or lease of real property and the residency appeal of a particular student.

- Ms. Mary Anne Sadowski, Esq. Ingerman Smith, joined Executive Session at 9:05pm.
- At 9:47pm, a **MOTION** was made by Ms. Slattery, seconded by Mr. Scavo, and approved unanimously (8-0) to enter into open session for the purpose of voting on a residency appeal.
- At 9:47pm, a **MOTION** was made by Mr. Scavo, seconded by Mr. Matlat, and approved unanimously (8-0) to agree upon the following:

**BE IT RESOLVED** that the Board of Education hereby denies the residency appeal made on behalf of a student whose identity has been made known to the Board of Education in Executive Session.

- At 9:48pm, a **MOTION** was made by Ms. Roberts, seconded by Mr. Scavo, and approved unanimously (8-0) to return into Executive Session.

**ADJOURN**

At 9:59pm, a **MOTION** was made by Ms. Slattery, seconded by Ms. Ahearn, and approved unanimously (8-0) to adjourn Executive Session.

Respectfully Submitted,

*Allison Florio*

District Clerk