

BUSINESS ITEMS

III. BUSINESS ITEMS 3.A.1. THROUGH 3.A.2.

A. Treasurers Report

3.A.1. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of December 31, 2017 for each fund as submitted by the District Treasurer, Cynthia Carvajal.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of December 31, 2017 as submitted by the District Treasurer, Cynthia Carvajal.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of December 31, 2017)

3.A.2. Claims Audit Report - December 2017

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Claims Audit Report as of December 31, 2017 as submitted by Cerini & Associates, LLP.”

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR ITEMS 4.A.1. THROUGH 4.C.7.

A. Teachers

4.A.1. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

| <u>Name</u> | <u>School</u> | <u>Date</u> | <u>Amount</u> |
|------------------|---------------|-------------|---------------|
| Lampasona, Devon | Lynwood | 04/02/18 | \$75.00 |
| Gearns, Erin | East | 04/10/18 | \$75.00 |
| Varca, Maria | Wenonah | 04/10/18 | \$75.00 |

Schaefer, Christina Nokomis 04/20/18 \$60.00

4.A.2. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

- Freyer, Jessica
- Herringer, Marsha
- Kahl, Lois
- Nicoletti, Anthony
- Renna, Kasey
- Vallone, Kimberly
- Verderosa, Danielle
- Whelan, Joseph

4.A.3. Approval of Coaching Assignments

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaching assignments for the 2017-18 school year":

WINTER

HOME

| SCHOOL | FIRST | LAST | LOC | SPORT | SALARY* |
|---------------|--------------|-------------|------------|--------------|----------------|
| OOD | Taryn | Prusinski | North | Arrowettes | Volunteer |

SPRING

| | | | | | |
|---------|----------|----------|--------|--------------------------------|------------|
| OOD | Derek | Dale | North | Boys Lacrosse JV Assistant | \$5,488.00 |
| OOD | Kathleen | Dugan | Sachem | Boys & Girls Swimming MS | \$3,238.00 |
| Wenonah | Kevin | Krause | North | Girls Lacrosse Varsity Head | \$9,788.00 |
| OOD | Ashlee | Tran | East | Girls Track Varsity | Volunteer |
| East | Paul | Capolino | East | Boys Track Varsity Head | \$7,260.00 |

| | | | |
|----------|----------------------------|---|------------|
| Waverly | Catherine Juliano | Seneca Boys & Girls Track MS Assistant | \$2,690.00 |
| OOD | Carly Sharp | Sagamore Girls Lacrosse MS Head | \$3,944.00 |
| Sagamore | Konstantino Papakonstantis | East Baseball | Volunteer |
| East | Christopher Brink | East Boys Lacrosse JV Head | \$7,442.00 |
| Samoset | Matthew Golini | East Boys Lacrosse JV Assistant | \$6,505.00 |
| Sub | Joseph Maloney | East Boys Track Varsity Assistant | \$4,688.00 |
| Seneca | Thomas Hughes | East Boys Track Varsity | Volunteer |

RESCIND

| | | | |
|---------|-------------------|------------------------------------|------------|
| East | Christopher Brink | East Boys Lacrosse JV Assistant | \$6,505.00 |
| Samoset | Matthew Golini | East Boys Lacrosse JV Head | \$7,442.00 |

*Contractual Stipend Only

B. Teacher Assistants

4.B.1. Rescission of Probationary Teaching Assistant Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the rescission of probationary teaching assistant personnel as follows”:

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Reason</u> | <u>Dates</u> |
|--------------------|---|---------------|--|---------------------|
| Buckley, Taylor | Special Education Teaching Assistant | Sachem East | Incorrectly appointed to probationary appointment | 1/22/18- 6/30/18 |

4.B.2. Resignation of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Dates</u> |
|------------------|--|---------------|--------------|
| Dillon, Christie | Special Education Teacher Assistant | Waverly | 2/7/18 |

4.B.3. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

| <u>Name</u> | <u>Tenure Area</u> | <u>School</u> | <u>Step</u> | <u>Dates</u> |
|-------------|--------------------|---------------|-------------|--------------|
| Buckley, | Special Education | Sachem | 1-3 | 1/22/18- |
| Taylor | Teacher Assistant | East | | 6/30/18 |

C. Support Staff

4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

| <u>Name</u> | <u>Position & Assignment</u> | <u>Service Ends</u> |
|-----------------|----------------------------------|---------------------|
| Guilfoyle, Mary | Clerk Typist/Seneca | 2/28/18 |

4.C.2. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

| <u>Name</u> | <u>Position & Assignment</u> | <u>Reason</u> | <u>Dates</u> |
|----------------|----------------------------------|---------------|-----------------|
| Harte, Darlene | Hall Monitor / Waverly | Personal | 2/2/18 - 8/2/18 |

| | | | | |
|---------------------|-----------------------|-------------|---------|-----------------|
| Christina Russo, | Hall Monitor/ East | \$11.00/hr. | 1/11/18 | None |
| Jennifer McGarrett, | Bus | \$22.10/hr. | 3/1/18 | 90 days 3/1/18- |
| Fabienne | Driver/Transportation | | | 5/29/18 |

4.C.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

| <u>Name</u> | <u>Service Begins</u> |
|-------------------------|-----------------------|
| <u>Custodian</u> | |
| Alaia, Ralph | 3/1/18 |
| Cardona, Luis | 3/1/18 |
| Kennedy, Edward | 3/1/18 |
| Lamm, Christopher | 3/1/18 |
| Moccia, Giuseppe | 3/1/18 |

| <u>Hall Monitor</u> | |
|---------------------|---------|
| Dunn, Dorothy | 2/26/18 |

4.C.7. Disciplinary Suspension – Non-Instructional Staff Member

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following resolution:

BE IT RESOLVED, “that upon the recommendation of the Superintendent of Schools, the Board of Education hereby suspends, without pay, a member of the non-instructional staff, whose identity was disclosed in executive session for a period of four (4) work days. The four day suspension shall be January 19, 22, 23 and 24, 2018.

V. ACTION ITEMS

1. Consent Agenda for Items 5.1.1. through 5.1.3.

5.1.1. Approval of Special Education Services Agreement with Smithtown Central School District 2017-18

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement

between Sachem Central School District and Smithtown Central School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Smithtown Central School District. Smithtown CSD shall be entitled to bill Sachem CSD for the services provided in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

5.1.2. Approval of Health and Welfare Services Agreement with Riverhead Central School District 2017-18

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Riverhead Central School District to provide health and welfare services to students residing in Sachem Central School District. The rate for this service is \$712.05 per student. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

5.1.3. Approval of Health and Welfare Services Agreement with Sayville Union Free School District 2017-18

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sayville Union Free School District to provide health and welfare services to students residing in Sachem Central School District. The rate for this service is \$1,047.48 per student. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

5.1.4. Approval of Proposed 2018-2019 Calendar

RECOMMENDED ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education approve the proposed 2018-19 School Calendar.

5.1.5. Appointment to the Sachem Legislative Committee

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:"

RESOLVED, that the following individuals be and are hereby appointed to the Sachem Legislative Committee:

NAME

Matt Balkam
Chiara Castilla-Brooks
Kathleen Dolomite
Joann Griffin
Carol Locklin
Jessica Lomonaco
Jamie Mare
Samantha Sonnett
Ashley Ventimiglia

2. Donations**5.2.1. Donation - Hiawatha Elementary School PTA**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Hiawatha Elementary School PTA in the amount of \$10,000.00. These donations are for the BOCES Performing Arts Code A2111-4971-30.”

5.2.2. Donation - Nokomis Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, three (3) donations from Nokomis Elementary School PTA. The total amount is \$4,228.53. These donations are for the BOCES Performing Arts Code A2111-4971-30.”

5.2.3. Donation - Tamarac Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Tamarac Elementary School PTA in the amount of \$3,604.77. This donation is for the BOCES Performing Arts Code A2111-4971-30.”

5.2.4. Donation - Sagamore Middle School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Sagamore Middle School PTA in the amount of \$2,925.00. This donation is for the BOCES Performing Arts Code A2111-4971-30.”

3. Transfers**5.3.1. Approval of Transfer of Inactive Activity Accounts**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the dissolution of the

Extraclassroom Activity Fund accounts with the following balances from Sequoia (\$20,066.75), Gatelot (\$1,466.02), and Tecumseh (\$4,404.07). The funds are to be transferred to the feeder high schools as follows: \$24,470.82 to HS East Student Government and \$1,466.02 to HS North Student Government, in accordance with Policy 5252 - Student Activities Fund Management.”

5.3.2. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves budget transfers of \$50,000 or greater.”

- Transfers totaling \$235,000.00 are to procure computer hardware and software through BOCES.
- Transfers totaling \$145,700.00 are to cover BOCES maintenance fees.

4. Recommendations from the Committee on Special Education

5.4.1. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

2/8, 2/9, 2/12, 2/13, 2/14, 2/15, 2/16, 2/26, 2/27, 2/28

VI. MONTHLY REPORTS

A. Damage & Loss Summary

6.A.1. Damage & Loss Summary

The summary report reflects damage and loss for the period ending January 2018.

B. Determinations from the Committee on Preschool Special Education

6.B.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

2/9, 2/12, 2/13, 2/14, 2/15, 2/16, 2/26, 2/27, 2/28

C. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee
3. Sachem Budget Advisory Committee

4. Sachem Policy Committee

D. 2017-18 Updates to the Board**E. 2017-18 Board Goals*****Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

Actions Items

- Smart Schools Investment Plan - Security Vestibules, cameras, and visitor management systems
- Discipline work; Code of Conduct and suspension practices
- Review trainings with security staff

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

Actions

- Establish consistency in all curricula, assessments and instructional practices K-12
- Deepen student engagement and provide opportunities for rigor
- Review and align all secondary course offerings to NYSED graduation pathways
- FLEX-Establish an exploratory World Languages and CTE program
- Provide equitable support for student needs
- Monitor and make recommendations to reduce class sizes
- Improve classroom technology
- Develop a wireless infrastructure
- Robust software and Internet resources

Goal #3 - Improve Parent, Community and Staff Communication

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Actions

- Telling our academic story
- Clearly articulate expectations to parents and families
- Improve participation at school events
- Cultivate school/business partnerships

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Actions

- District Reserves and establish a reserve plan
- Capital improvements
- Sustainable budgeting
- Review of grants
- Review of out of district placements

Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Actions

- Cultivate a Professional Development (PD) consistent with the district PD plan.
- Construct district and building data teams to review student performance data.
- Implement a PD model that is mindful of instructional time.
- Conduct PD sessions that lead to future sessions facilitated by our own staff.

Goal #6 - We Are Sachem

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

Actions

- Pride in our school district
- Consistent experiences by grade level
- Vertical/Horizontal experiences
- Clear focus on student achievement and wellness

VII. PRESENTATION/DISCUSSIONS**VIII. CLOSING**

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on March 7, 2018 at 7:30 PM in the Board Room at Samoset Middle School.

IX. EXECUTIVE SESSION

After a ten minute break, the Board of Education will adjourn to discuss personnel, negotiations, and litigation in Executive Session. There will be no items requiring a vote.

X. ADJOURN

Proposed—Sachem CSD 2018-2019 Calendar

- The calendar provides for three emergency closing days. Calendar adjustment days -> 4/18, 5/23, 5/28
- Half days at the end of the school year and for elementary parent-teacher conferences will be identified in summer 2018
- * Pending approval of new attendance regulations by NYS Board of Regents

| July 2018 | | | | |
|-----------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

4—Independence Day

| August 2018 | | | | |
|-------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

| September 2018 | | | | |
|----------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| 3 | {4} | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |

3— Labor Day
 4—First day for teachers
 5—First day for students
 10-11—Rosh Hashanah
 19—Yom Kippur

| October 2018 | | | | |
|--------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

8—Columbus Day

| November 2018 | | | | |
|---------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| | | | 1 | 2 |
| 5 | {6} | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

6—Election Day-closed for students
 12—Veterans Day
 22-23—Thanksgiving Recess

| December 2018 | | | | |
|---------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

24-31—Winter Recess
 25—Christmas

| January 2019 | | | | |
|--------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

1—New Year's Day/Winter Recess
 21—Martin Luther King Jr. Day

| February 2019 | | | | |
|---------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | |

18—Presidents' Day
 18-22—Mid Winter Recess

| March 2019 | | | | |
|------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| April 2019 | | | | |
|------------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | | | |

19—Good Friday
 20—First Day of Passover
 19-26—Spring Recess

| May 2019 | | | | |
|----------|-----|-----|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

27—Memorial Day

| June 2019 | | | | |
|-----------|-----|------|-----|-----|
| Mon | Tue | Wed | Thu | Fri |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | {26} | 27 | 28 |

26—Last Day of School