

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**REGULAR MEETING AGENDA**

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September 27, 2017

7:30 PM

Board of Education Room

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*Approved on 10/18/17 as written – Official Document*

**I. OPENING OF MEETING**

Members Present: Anthony Falco, Board President  
Robert Scavo, Vice President  
Vic Canales  
William Coggin  
Mike Matlat  
Dorothy Roberts (*arrived at 7:42pm*)  
Laura Slattery  
Sara Wottawa  
Emma Hirt, Student Member  
Erin Mullery, Student Member

Members Absent: Teri Ahearn

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools  
John O’Keefe, Asst. Supt. for Business & Operations  
Erin Hynes, Asst. Superintendent for Curriculum and Instruction  
Kristin Capel-Eden, Asst. Superintendent for Personnel  
Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration  
Allison Florio, District Clerk  
Chris Clayton, Esq. Ingerman Smith

**Call to Order** Meeting held at Samoset MS, was called to order by President Falco at 7:30pm.

**Salute to the Flag**

**Moment of Silent Meditation**

**Superintendent’s Report**

- There have been a few fire alarms at both Sachem HS East and North over the past few days. All incidents have been resolved and there are no ongoing issues at this time.
- Sachem HS East celebrated a victory on their Homecoming game this past weekend! We wish Sachem HS North the best of luck on their Homecoming next week!
- There are several club advisor appointments on the agenda this evening. Please keep in mind that the clubs are appointed in a rolling fashion over a few Board meetings. The fund allocations for both high schools are equivalent.
- The e-newsletter launches this Friday! Please visit [www.sachem.edu](http://www.sachem.edu) to sign up for this monthly newsletter.
- There was an air quality issue at Sagamore. There was work being conducted on the roof which led to the issue. Environmental consultants were called in over the weekend and all tests have come back clear.
- Emma Hirt reported for Sachem HS North:
  - Homecoming next week! The theme this year is “Out of This World!”
  - Spirit Week is also next week in anticipation of homecoming

- Students are encouraged to find the “hidden arrows” throughout the building for prizes such as a free snack at the school store!
- The Club Fair was held recently
- The Food Drive has begun with the Dirty Dozen and Robin Hood groups. The rest of the student body is encouraged to get involved after homecoming!
- Erin Mullery reported for Sachem HS East:
  - Homecoming at Sachem East was a huge success!
  - Spirit week was great fun as well.
  - Students and staff are settling into the new school year nicely.
  - Excitement is building for the Food Drive which will be kicking into gear soon!
  - The school is moving forward together as a family to remain Sachem Strong!

### Approval of Minutes

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Canales, and approved unanimously (7-0), to approve the following minutes:

August 2, 2017 Regular Meeting  
 August 14, 2017 Special Meeting  
 August 23, 2017 Regular Meeting

## II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

The Board heard comments and concerns from members of the audience.

## III. PRESENTATION

*District-Wide Safety Plan – by Mr. O’Keefe*

*BOE Goals – by Dr. Graham*

*Dr. Graham and Mr. O’Keefe fielded questions from the Board of Education*

## BUSINESS ITEMS

### IV. Consent Agenda for Business Items 4.A.1. through 4.B.2.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (8-0), to approve the following business items 4.A.1. through 4.B.2.

#### A. Bid Awards

##### 4.A.1. Bid Award

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (8-0), to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number &amp; Title</u>	<u>Action Required</u>
a. B 17-569A Rental of Contractor Equipment	Reject
b. B 17-110 Office Machine Repair	Approve
c. B 17-86 Educational Assessment Tests – Materials & Supplies	Approve

**B. Treasurers Report**

**4.B.1. Treasurer's Report**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (8-0), to approve the monthly Cash Reconciliation Report as of June 30, 2017 for each fund as submitted by the District Treasurer, Cynthia Carvajal.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of **June 30, 2017** as submitted by the District Treasurer, Cynthia Carvajal.”

**Treasurer’s Report**

**Revenues**

**Expenditures**

**Balance Sheets (as of June 30, 2017)**

**4.B.2. Claims Audit Report - August 2017**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (8-0), to approve the Claims Audit Report as of August 31, 2017 as submitted by Cerini & Associates, LLP.”

**PERSONNEL ITEMS**

**V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.8.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the following personnel items 5.A.1. through 5.C.8, *with the exception of 5.A.2. in which Ms. Wottawa abstained.*

**A. Teachers**

**5.A.1. Probationary Appointments of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Sullivan, Megan	Special Education	East	1-4	9/18/17- 9/17/21

*Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure*

**5.A.2. Salary Changes for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved (7-0-1), with Ms. Wottawa abstaining, to approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Cervini, Grace	North	9/5/17	14.5-6	14.5-7	\$2,794.00
Gorsky, Christine	Nokomis	9/5/17	14.5-8	14.5-9	\$2,794.00
Haliasz, Edward	East	9/5/17	12.5-5	12.5-6	\$2,794.00
Hinrichs, Derek	Nokomis	9/5/17	6.5-8	6.5-9	\$2,667.00
Kalachik, Dana	Samoset	9/5/17	4.5-6	4.5-7	\$2,541.00
Maccarone, Kristen	North	9/5/17	4.5-7	4.5-8	\$2,540.00
Stapleton-Kuerner, Mary	North	9/5/17	12.5-6	12.5-7	\$2,795.00
Varca, Maria	Wenonah	9/5/17	10.5-8	10.5-9	\$2,795.00
Whalen, Jennifer	Waverly	9/5/17	9-5-5	9-5-6	\$2,794.00
Wottawa, Kimberlie	Samoset	9/5/17	16.5-8	16.5-9	\$2,794.00

**5.A.3. Ten Year Increment for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Bleck, Donna	Lynwood	9/5/17	\$300.00
Bernagozzi, Kendra	Hiawatha	9/5/17	\$300.00

**5.A.4. Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the substitute teacher list as follows”:

- Name**  
 Giannotti, Irene  
 Gilley, Brendan  
 Murphy, Gillian  
 Radakovic, Christina  
 Ryan, Cecil

**5.A.5. Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Bullock, Brittany	9/15/17
Burke, Tara	9/8/17
Busacca, Jennifer	9/7/17
Civitanova, Dana	9/7/17
Frankel, Lianne	9/14/17
Mercado, Angela	9/8/17
Pezdan, Veronica	9/8/17

**5.A.6. Approval of Extracurricular Clubs/Activities for the 2017-2018 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the following extracurricular clubs/activities for the 2017-2018 school year":

<b>Name</b>	<b>Building</b>	<b>Activity</b>	<b>Amount</b>
Gloria Monaco	Tamarac	Kids Care Club	\$ 857.50
Elizabeth Paoletta	Tamarac	Kids Care Club	\$ 857.50
Christopher Cordella	Tamarac	Intramurals	\$ 645.00
Clodagh Harte	Tamarac	Intramurals	\$ 645.00
Ken Dobbins	East	Drama Director	\$6,166.80
Ken Dobbins	East	Drama Producer	\$1,541.70
Laura Leonardi	East	Drama Asst. Director	\$3,083.40
Isaac Ramaswamy	Samoset	Class Book	\$4,625.10
Desiree Serra	Samoset	Boardgame Club	\$1,284.75
Katrina Wrigley	East	Honor Society: Art	\$ 856.50
Kerrin Asner	East	Honor Society: Art	\$ 856.50
Amanda Foran	North	National Art Honor Society	\$ 856.50
Mark Lucas	North	National Art Honor Society	\$ 856.50

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Susan Desmond	Samoset	Class Book	\$4,625.10
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**5.A.7. Appointment of Chairpersons for the 2017-18 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the appointment of the following as Chairpersons for the 2017-18 school year":

CSE/CPSE Chairperson

Sandy Guarnotta 9/20/17

**5.A.8. Approval of Coaching Assignments for the 2017-18 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the following Coaching Assignments for the 2017-18 school year":

**Fall**

Football  
Samoset Volunteer - Chris Wells (Samoset)

Seneca Volunteer – Jonathan Dasaro (Seneca)  
 Seneca Volunteer – Gregory Ziems (OOD)  
 North Volunteer - Gregory Lauri (North)  
 North Volunteer – Vincent Juliano (sub)  
 East Volunteer – Fred Fusaro (OOD)

Field Hockey  
 East Volunteer - Nicole Healy (OOD)

Cross Country  
 East Volunteer - Connor Dolan (OOD)

**Fall/Winter**

Cheerleading  
 Sagamore - Samantha Modafferi (OOD)

**5.A.9. Appointment of Alternate Evening High School Staff for the 2017-18 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the following Alternate Evening High School staff for the 2017-18 school year":

Laura Leonardi	Guidance
Kathy Morgillo	Guidance
Ryan Murphy	Math

**5.A.10. Approval of District Wide Lifeguards**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the following personnel as District Wide Lifeguards for the 2017-18 school year as follows":

Harte, Clodagh  
 Jones, Jamilee

**5.A.11. Approval of Sixth Period Stipends for the 2017-18 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the following employees to receive a stipend for teaching a Sixth Period for the 2017-18 school year":

Date	Name	Buildng/Position	Amount	FTE
09/05/17	Kelsch, Doug	East/Art	\$ 5,084.68	1.2
09/05/17	Scheffer, Art	East/Art	\$ 5,084.68	1.2
09/05/17	Anthony, Lisa	East/Business	\$ 5,084.68	1.2
09/05/17	Haik, Rachel	East/ENL	\$ 5,084.68	1.2
09/05/17	Hofer, Scott	East/ENL	\$ 2,542.86	1.1
09/05/17	Savickas, Michelle	East/F&CS-Cosmetology	\$ 5,084.68	1.2
09/05/17	Devlin, Rachel	East/LOTE(SP)	\$ 5,084.68	1.2
09/05/17	Carpenter, Jennifer	East/LOTE(SP)	\$ 5,084.68	1.2
09/05/17	Nardone, Crystal	East/LOTE(SP)	\$ 5,084.68	1.2
09/05/17	Saposnick, Larry	East/Math	\$ 5,084.68	1.2
09/05/17	Anson, Tom	East/Math	\$ 5,084.68	1.2
09/05/17	Castagna, John	East/Science (Chemistry)	\$ 5,084.68	1.2

09/05/17	Walters, Adam	East/Science (Chemistry)	\$ 5,084.68	1.2
09/05/17	Crisci, John	East/Science (Earth Sci.)	\$ 5,084.68	1.2
09/05/17	Lemke, Richard	East/Science (Earth Sci.)	\$ 5,084.68	1.2
09/05/17	Stephens, Craig	East/Science (Earth Sci.)	\$ 5,084.68	1.2
09/05/17	Brink, Chris	East/Science (Liv.Env.)	\$ 2,542.86	1.1
09/05/17	Lubliner, Laura	East/Science (Liv.Env.)	\$ 5,084.68	1.2
09/05/17	Wefer, Stephen	East/Science (Liv.Env.)	\$ 5,084.68	1.2
09/05/17	Stanley, Jacqueline	East/Scicence (Physics)	\$ 5,084.68	1.2
09/05/17	Heinrichs, Meggan	East/Social Studies	\$ 5,084.68	1.2
09/05/17	Lewis, Mark	East/Social Studies	\$ 2,542.86	1.1
09/05/17	Auriemma, Keith	East/Social Studies	\$ 5,084.68	1.2
09/05/17	Brown, Melissa	East/Special Education	\$ 5,084.68	1.2
09/05/17	Fullshire, Ross	East/Special Education	\$ 5,084.68	1.2
09/06/17	Young, Doreen	East/Special Education	\$ 2,542.86	1.1
09/05/17	Cifuni, Andrew	East/Technology	\$ 5,084.68	1.2
09/05/17	Theiss, Ryan	East/Technology	\$ 2,542.86	1.1
09/05/17	Pepe, Mary	North/Business	\$ 5,084.68	1.2
09/05/17	Bischoff, Christine	North/F&CS-Cosmetology	\$ 5,084.68	1.2
09/05/17	Stallone, John	North/LOTE(SP)	\$ 5,084.68	1.2
09/05/17	Mastrogiacomo, Michael	North/Math	\$ 5,084.68	1.2
09/05/17	Azzato, Joseph	North/Science (Chemistry)	\$ 5,084.68	1.2
09/05/17	McMahon, Corrine	North/Science (Chemistry)	\$ 5,084.68	1.2
09/05/17	Albertina, Corey	North/Science (Earth Sci.)	\$ 5,084.68	1.2
09/05/17	Kimmel, Norma	North/Science (Liv. Env.)	\$ 2,542.86	1.1
09/05/17	Locascio, Desiree	North/Science	\$ 5,084.68	1.2
09/05/17	Chiaramonte, Jonathan	North/Social Studies	\$ 2,542.86	1.1
09/05/17	Morano, Joanna	North/Social Studies	\$ 5,084.68	1.2
09/05/17	Coffey, Alexia	North/Special Education	\$ 2,542.86	1.1
09/05/17	Bausch, Christine	North/Special Education	\$ 2,542.86	1.1
09/13/17	Mauro, Jason	North/Special Education	\$ 4,911.72	1.2
09/05/17	Wentzel, Bob	North/Technology	\$ 2,542.86	1.1
09/05/17	Grant, Lorraine	Sagamore/Science	\$ 5,084.68	1.2
09/05/17	Braddish Harney, Rebecca	Sagamore/LOTE(SP)	\$ 5,084.68	1.2
09/05/17	Lacetera, Michael	Sagamore/Art	\$ 2,542.86	1.1
09/05/17	Beyer, Steven	Sagamore/Technology	\$ 5,084.68	1.2
09/05/17	Smith, Emily	Sagamore/6th grade	\$ 5,084.68	1.2
09/05/17	Shannon, Linda	Sagamore/6th grade	\$ 5,084.68	1.2
09/05/17	Weinstein, Brian	Sagamore/6th grade	\$ 2,542.86	1.1
09/05/17	Kolodny, Gillian	Sagamore/6th grade	\$ 5,084.68	1.2
09/05/17	Berman, Eric	Sagamore/6th grade	\$ 5,084.68	1.2
09/05/17	Canellys, Angela	Samoset/6th Grade	\$ 5,084.68	1.2
09/05/17	Gulotta, Doreen	Samoset/6th Grade	\$ 5,084.68	1.2
09/05/17	Santucci, Carla	Samoset/6th Grade	\$ 2,542.86	1.1
09/05/17	Dragotta, Kathleen	Seneca/6th Grade	\$ 5,084.68	1.2
09/05/17	Elliott, Rennee	Seneca/6th Grade	\$ 5,084.68	1.2
09/05/17	Strom, Janeen	Seneca/6th Grade	\$ 5,084.68	1.2
09/05/17	Perun, Kathleen	Seneca/Science	\$ 2,542.86	1.1

09/05/17	Cohen, Stacy	Seneca/Math	\$ 2,542.86	1.1
09/05/17	Ramsay, Jessica	Seneca/Art	\$ 2,542.86	1.1
09/05/17	Perry, Caitlin	Seneca/Special Education	\$ 2,542.86	1.1
09/11/17	Portanova, Veronica	Seneca/Special Education	\$ 4,957.58	1.2
09/05/17	Krauszer, Amanda	OSS	\$ 5,084.68	1.2

**5.A.12. Approval of Sick Day Donation to Member of SCTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the following resolution:"

BE IT RESOLVED THAT the Superintendent of Schools is authorized to execute an agreement dated September 13, 2017 with the Sachem Teachers Association regarding sick leave donations.

**5.A.13. Approval of Salary Increase for Nonaligned Employees**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the following increases effective December 31, 2017 for nonaligned part time employees as follows:"

<b>Employee Group</b>	<b>EFFECTIVE 12/31/2017</b>
Office Aides	\$ 11.00
Hallway Monitors / Substitute Hallway Monitors	\$ 11.00
Election Officials-Assistant Clerk	\$ 11.00
Substitute Food Service Worker	\$ 11.00
Substitute Recreation Aide	\$ 11.00
Substitute 1:1 Aides (Special Education)	\$ 11.00
Election Officials-Chief Inspector	\$ 11.00
Recreation Aide	\$ 11.00
Substitute Custodian	\$ 11.61
Substitute Clerical	\$ 12.04
Assistant Group Leaders	\$ 12.16
Group Leaders	\$ 17.76
Lifeguard	\$ 17.76
Substitute Interpreters	\$ 20.03
Website Specialist	\$ 30.04
Substitute Athletic Trainer	\$ 35.03
Substitute Sign Language Interpreter	\$ 44.19
Substitute/Preferred Substitute Teacher (PER DAY)	\$ 101.00
½ Day Substitute Teacher (PER DAY)	\$ 50.50
Secondary Period Coverage Substitute (42 min)	\$ 10.10
Hourly Substitute Rate	\$ 14.43
40 day Substitute Teacher (PER DAY)	\$ 120.00
40 day Substitute Teacher (PERIOD COVERAGE - 42 min)	\$ 15.00
40 day Substitute Teacher (HOURLY - BASED ON PERIOD COVERAGE RATE)	\$ 21.42
Permanent Substitute Teacher (PER DAY)	\$ 120.00



Swimming Pool Substitute (PER DAY)	\$ 120.00
Individual Nurse (Special Education 1:1)	\$ 50.93
Substitute RNs (PER HOUR)	\$ 20.72
Substitute RN's (PER DAY)	\$ 145.05
Permanent Substitute Nurses (PER DAY)	\$ 149.03

**B. Teacher Assistants**

**5.B.1. Probationary Appointments of Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the appointment of probationary teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Krifitcher, Mary	Special Education Teacher Assistant	St. Joseph	1-3	9/18/17- 9/17/21
Lauri, Gregory	Special Education Teacher Assistant	East/North	1-3	9/28/17- 9/27/21

**5.B.2. Appointment of Leave Replacement Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Kosinski, Meredith	Special Education Teacher Assistant	Waverly	1-3	9/18/17- 6/30/18

**C. Support Staff**

**5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Bell, Karen	Clerk Typist/North	10/9/17
Miller, Marianne	Special Ed Aide/Merrimac	9/5/17
O'Donnell, Linda	Clerk Typist/Instructional Technology	10/9/17
Radokovic, Christina	Recreation Aide/Child Care	9/20/17
Yakubov, Elena	3 Hr. FSW/Grundy	9/6/17

**5.C.2. Retirement of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Harned, Marilyn	Sr. Clerk Typist/Personnel	10/28/17 22 yrs., 9 mos.
Reid-Hatton, Deborah	Sr. Account Clerk Steno/Federal Funds	11/30/17 21 yrs., 5 mos.

**5.C.3. Leave of Absence of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Guardino, Elizabeth	Registered Nurse/Sagamore	Personal	9/5/17

**5.C.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> Lechnyk, Malorie	9/27/17
<u>Custodian</u> Nash, Kenneth	9/27/17

**5.C.5. Probationary Appointments of Support Services Personnel (Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Bell, Karen	Sr. Clerk Typist/Federal Funds	\$58,317	10/10/17	26 weeks
O'Donnell, Linda	Sr. Clerk Typist/OSS	57,317	10/10/17	26 weeks

**5.C.6. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Barrevecchio, Ingrid	Recreation Aide/Child Care	\$10.48/hr.	9/28/17	None
Espinal, Samantha	Recreation Aide/Child Care	\$10.48/hr.	9/28/17	None
Fonseca, Adelaide	Special Ed Aide/Wenonah	\$11.98/hr.	9/5/17	None
Henriques, Darice	Special Ed Aide/TBD	\$11.98/hr.	9/20/17	None
Iadanza, Madalyn	Recreation Aide/Child Care	\$10.48/hr.	9/28/17	None
Kiernan, Sharon	Special Ed Aide/TBD	\$11.98/hr.	9/11/17	None
Laccasaglia, Angela	Special Ed Aide/TBD	\$11.98/hr.	9/20/17	None
Le, Tony	Cont. Auto Mechanic III/Transportaion	\$64,594	10/10/17	90 days 10/10/17-1/8/18
Nash, Kenneth	Custodian/Wenonah	\$53,784	9/28/17	90 days 9/28/17-12/26/17
Pitello, Jennifer	Special Ed Aide/TBD	\$11.98/hr.	9/11/17	None
Scoppetone, Tammy	Special Ed Aide/TBD	\$11.98/hr.	9/20/17	None
Somers, Kailey	Recreation Aide/Child Care	\$10.48/hr.	9/28/17	None

**5.C.7. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<b><u>Athletic Trainer</u></b> Kerrigan, Kristin	9/28/17
<b><u>Hall Monitor</u></b> Russo, Jennifer	9/28/17

**5.C.8. Creation of Maintenance Mechanic IV Position**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Scavo, and approved unanimously (8-0), to approve the creation of the position of Maintenance Mechanic IV.”

**VI. ACTION ITEMS****1. Consent Agenda for Items 6.1.1. through 6.1.10.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the consent agenda for action items 6.1.1 through 6.1.10.

**6.1.1. Approval of Agreement with College Board 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and the College Board to provide exams, products, licenses, services and/or deliverables for the PSAT/NMSQT exam. The term of this agreement shall be from July 1, 2017 to June 30, 2018. The school district shall pay the College Board the fees set forth in each Schedule for the services and deliverables furnished during the 2017-2018 implementation year. This contract has been reviewed and approved by the school district’s attorney.”

**6.1.2. Approval of Agreement with St. Joseph School 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and St. Joseph School to provide lunch service to the students at St. Joseph School. St. Joseph School will pay the School District \$3.75 per individual meal provided and \$0.25 per individual milk provided daily. This agreement shall be in effect for the period September 12, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district’s attorney.”

**6.1.3. Approval of Agreement with J.J. Stanis and Company, Inc. Third Party Administrative Services Long Term Disability 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve J.J. Stanis and Company, Inc. for Third Party Administrative Services for the self-insured employee long term disability benefit plan. Sachem SD shall pay an administrative service fee in the amount of fifty dollars (\$50.00) per claim per month. Each claim will be included in the calculation of the amount of the monthly administrative service fee from the date J.J. Stanis receives notice until the claim is closed. The term of this agreement shall be from July 1, 2017 through June 30, 2018. Thereafter, this agreement may be renewed for up to two (2) successive twelve (12) month terms.”

**6.1.4. Approval of Agreement with Apex Therapeutic Services, LLC 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and Apex Therapeutic Services, LLC to provide skilled nursing services on an as-needed and as-requested basis. The cost is \$53.00 per hour for R.N. services. This agreement shall be in effect for the period August 1, 2017 to June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

**6.1.5. Approval of Agreement with ExecuSearch Holdings, LLC**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and ExecuSearch Holdings, LLC to provide skilled nursing services on an as-needed and as-requested basis. The District agrees to pay the following rates:

<u>Service</u>	<u>Rate</u>
Registered Nurse (RN)	\$47.00 per hour
Registered Nurse (RN)	\$200.00 per four (4) hour day
Registered Nurse (RN)	\$290.00 per six (6) hour day

This agreement shall be in effect from July 1, 2017 through June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

**6.1.6. Approval of Agreements with Approved Special Education Providers for Section 611 and Section 619 Grants 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and Adults and Children with Learning and Developmental Disabilities, Inc.; AHRC-NYSARC, Inc. Suffolk Chapter; Alternatives for Children; Astor Day Learning & Treatment Center; Bilinguals Inc./Child & Parent Services; Brookville Center for Children’s Services, Inc.; Building Blocks Developmental Preschool; Cleary School for the Deaf; County of Suffolk, Dept. of Health Services, Div. of Svcs. for Children with Special Needs; Developmental Disabilities Institute; Harmony Heights; Just Kids Early Childhood Learning Center; Kids in Action of LI, Inc.; Kidz Therapy Services, PLLC; Leeway School; Madonna Heights School (SCO Family of Services); Maryhaven Center of Hope; Metro Therapy, Inc.; Mountain Lake Academy; The New Interdisciplinary School; New York Therapy Placement Services, Inc.; The Opportunity Pre-School; Summit School; Tyree Learning Center (SCO Family of Services); United Cerebral Palsy Assoc. of Greater Suffolk, Inc.; and Woods Services as special education providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2017 through June 30, 2018 for a ten (10) month program or July 1, 2017 through June 30, 2018 for a twelve (12) month program. These contracts have been reviewed and approved by the school district’s attorney.”

**6.1.7. Approval of Agreement with Nancy Brewer 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and Nancy Brewer to be a speaker at Financial Aid Information Night on October 17, 2017. The rate for this service is \$300.00. This contract is subject to approval of a mutually accepted agreement.”

**6.1.8. SAVE Committee**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the following resolution”:

RESOLVED, that the following individuals be and are hereby appointed to the SAVE Committee for the 2017-18 school year commencing July 1, 2017.

Board of Education Representatives: Victor Canales

**6.1.9. Approval of Payment to Cindy Pentheros**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve payment to Cindy Pentheros (PONY driver) of her hourly overtime rate for Saturday, October 28, 2017 and her hourly double-time rate for Sunday, October 29, 2017 for driving the equipment truck for the Marching Band to and from Syracuse, New York. Additionally, Ms. Pentheros will be paid a \$250 stipend for the overnight stay.”

**6.1.10. Athletic Trip**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the following athletic trip.

Sachem North Boys and Girls Cross Country to attend the John Lombardo/Saugerties Invitational in Kingston, NY on October 6-7, 2017. The meet entry fee will be the only cost to the district for this trip, remaining costs will be paid by athletes and/or booster club.

**6.1.11. Approval of Audit Response Letter and Corrective Action Plan**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Wottawa, and approved unanimously (8-0), to approve the Audit Response Letter to the Office of the State Comptroller and adopt the Corrective Action Plan.”

**6.1.12. Adoption of the 2017-18 Board Goals**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (8-0), to adopt the following 2017-18 Board Goals.”

***Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

**Actions Items**

- Smart Schools Investment Plan - Security Vestibules, cameras, and visitor management systems
- Discipline work; Code of Conduct and suspension practices
- Review trainings with security staff

***Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills***

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

**Actions**

- Establish consistency in all curricula, assessments and instructional practices K-12
- Deepen student engagement and provide opportunities for rigor
- Review and align all secondary course offerings to NYSED graduation pathways
- Revise the elementary day schedule

- FLEX-Establish an exploratory World Languages and CTE program
- Provide equitable support for student needs
- Monitor and make recommendations to reduce class sizes
- Improve classroom technology
- Develop a wireless infrastructure
- Robust software and Internet resources

***Goal #3 - Improve Parent, Community and Staff Communication***

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Actions

- Telling our academic story
- Clearly articulate expectations to parents and families
- Improve participation at school events
- Cultivate school/business partnerships

***Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District***

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Actions

- District Reserves and establish a reserve plan
- Capital improvements
- Sustainable budgeting
- Review of grants
- Review of out of district placements

***Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education***

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Actions

- Cultivate a Professional Development (PD) consistent with the district PD plan.
- Construct district and building data teams to review student performance data.
- Implement a PD model that is mindful of instructional time.
- Conduct PD sessions that lead to future sessions facilitated by our own staff.

***Goal #6 - We Are Sachem***

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

Actions

- Pride in our school district
- Consistent experiences by grade level
- Vertical/Horizontal experiences
- Clear focus on student achievement and wellness

**2. Donations****6.2.1. Donation - Tamarac Fathers' Club**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Mr. Canales, and approved unanimously (8-0), to accept with gratitude, a donation from the Tamarac Fathers' Club of 40 Apple iPads and 2 charging carts to be used by the students in Tamarac Elementary School, at an approximate value of \$16,000."

**6.2.2. Donation - Wenonah Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Scavo, and approved unanimously (8-0), to accept with gratitude, a donation from Wenonah Elementary School PTA in the amount of \$22,000. This donation is for the BOCES Performing Arts Code A2111-30-4971."

**3. Transfers****6.3.1. Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Wottawa, and approved unanimously (8-0), to accept budget transfers of \$50,000 or greater:"

- Transfers in the General Fund totaling \$458,620.00 are to fund new codes established for nursing services in the classroom and on the bus.

**4. Recommendations from the Committee on Special Education****6.4.1. Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Wottawa, and approved unanimously (8-0), to accept the recommendation of the Committee on Special Education for the following meetings":

9/7, 9/11, 9/12, 9/13, 9/18, 9/20, 9/25, 9/27

**VII. MONTHLY REPORTS****A. Determinations from the Committee on Preschool Special Education****7.A.1. Determinations from the Committee on Preschool Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Canales, and approved unanimously (8-0), to approve the following:

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

9/8, 9/11, 9/12, 9/14, 9/19, 9/25



### **Board of Education Sub Committees**

Sachem Legislative Committee- *Mr. Nicosia reminded the Board and members of the audience of the upcoming elections in November.*

Sachem Citizens' Advisory Audit Committee- *The Audit Committee met the other evening with the district auditors. The auditors will be at the October 4<sup>th</sup> Board of Education meeting for a presentation.*

**2017-18 Updates to the Board** – *A special thank you to Dr. Graham and the entire Board of Education for their hard work in updating the Board goals!*

### **2017-18 Board Goals**

#### ***Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

Student Success Indicator Alignment – Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

#### Actions Items

- Smart Schools Investment Plan – Security Vestibules, cameras, and visitor management systems
- Discipline work; Code of Conduct and suspension practices
- Review trainings with security staff

#### ***Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills***

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Student Success Indicator Alignment – Creativity, Innovation, Performance Assessments, Standardized Assessments

#### Actions

- Establish consistency in all curricula, assessments and instructional practices K-12
- Deepen student engagement and provide opportunities for rigor
- Review and align all secondary course offerings to NYSED graduation pathways
- Revise the elementary day schedule
- FLEX-Establish an exploratory World Languages and CTE program
- Provide equitable support for student needs
- Monitor and make recommendations to reduce class sizes
- Improve classroom technology
- Develop a wireless infrastructure
- Robust software and Internet resources

#### ***Goal #3 - Improve Parent, Community and Staff Communication***

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment – Community Engagement, School Climate and Culture

#### Actions

- Telling our academic story
- Clearly articulate expectations to parents and families
- Improve participation at school events

- Cultivate school/business partnerships

***Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District***

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment – Community Engagement, School Climate and Culture, Safety

Actions

- District Reserves and establish a reserve plan
- Capital improvements
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- Review of grants
- Review of out of district placements

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Actions

- Cultivate a Professional Development (PD) consistent with the district PD plan.
- Construct district and building data teams to review student performance data.
- Implement a PD model that is mindful of instructional time.
- Conduct PD sessions that lead to future sessions facilitated by our own staff.

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Actions

- Pride in our school district
- Consistent experiences by grade level
- Vertical/Horizontal experiences
- Clear focus on student achievement and wellness

**CLOSING**

**Visitors (Each visitor will be limited to 3 minutes)**

None.

**Next Meeting**

The next Regular meeting of the Board of Education will be held on October 4, 2017 at 7:30 PM in the Board Room at Samoset Middle School.

**EXECUTIVE SESSION**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, and seconded by Mr. Matlat, and approved unanimously (8-0) to convene into Executive Session at 8:34pm to discuss matters related to a particular student, the employment of a particular employee, collective negotiations and counsel on current litigation.

**ADJOURN**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Roberts, and approved unanimously (8-0) to adjourn Executive Session at 10:30pm.

Respectfully Submitted,

*Allison Florio*

District Clerk