

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

July 19, 2017

7:30 PM

Board of Education Room

Approved on 8/23/2017 as written – Official Document

I. OPENING OF MEETING

Members Present: Anthony Falco, Board President
Robert Scavo, Vice President (*present; however in a meeting during voting*)
Teri Ahearn
Vic Canales
William Coggin
Mike Matlat
Laura Slattery
Sara Wottawa
Erin Mullery, Student Member

Members Absent: Dorothy Roberts
Emma Hirt, Student Member

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools
John O’Keefe, Asst. Supt. for Business & Operations
Erin Hynes, Asst. Superintendent for Curriculum and Instruction
Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration
Mary Anne Sadowski, Esq. Ingerman Smith
Allison Florio, District Clerk

Call to Order Meeting held at Samoset MS, was called to order by President Falco at 7:32pm.

Salute to the Flag

Moment of Silence

Superintendent’s Report

- Summer activities within the district are underway! Special Education Summer Program is taking place at Wenonah Elementary School. Summer Enrichment and ENL is taking place at Samoset M.S.
- The staff is already gearing up for the start of school in September!

Approval of Minutes

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Mr. Coggin, and approved unanimously (7-0), to approve the following minutes:

June 7, 2017	Work Session
June 21, 2017	Regular Meeting

II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

None.

BUSINESS ITEMS

III. BUSINESS ITEMS 3.A.1.

A. Bid Awards

3.A.1. Bid Award

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (7-0), to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	R 17-20A Supplemental Nursing Services	Approve
b.	RFP 365 LI Food Service Cooperative bid – Dishwasher/Dishwashing Supplies	1.Rescind prior award 2.Approve new vendor
c.	B 17-553 Replacement Glass, Screening & Glazier's Tools & Supplies	Approve
d.	B 17-531 Emergency Generators – Inspections, Preventative Maintenance, Service & Repair	Approve
e.	B 17-576 Stage Curtain Cleaning & Fireproofing	Reject
f.	B 17-161 Cosmetology Classroom Supplies, Equipment and Furnishings	Approve

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.C.2.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the consent agenda for personnel items 4.A.1. through 4.C.2.

A. Teachers

4.A.1. Probationary Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Trepiccione, Kaitlyn	Speech	Samoset	1-4	9/5/17-6/30/21
DeSilva-Hornung, Lauren	ENL	East	1-4	9/5/17-6/30/21
Balsano-Richard, Nicole	Speech	Waverly	1-4	9/5/17-6/30/21

Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

4.A.2. Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Sneider, Casey	Math	East	1-4	9/5/17-6/30/18

4.A.3. Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Buckley, Stephanie	6/30/17
Frontino, Robert	6/30/17
Roubal, Brittney	6/30/17

4.A.4. Approval of Fall Coaching Assignments for the 2017-18 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following Fall Coaching Assignments for the 2017-18 school year”:

Boys Cross Country

Rescind North Varsity Asst. - Gary Comstock

North Varsity - Gary Comstock (North)
 North Varsity Asst. - Tom Mullee (North)

Football

Rescind Seneca Assistant - Rob Murphy
Rescind Sagamore Assistant - Anthony Muratore

Sagamore Head - Anthony Muratore (Sagamore)
 Sagamore Asst. - Rob Murphy (East)

4.A.5. Appointment of 2017 Extended School Year Program

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following personnel for the 2017 Extended School Year”:

Rescind

Trepiccione, Kaitlyn		Teacher Assistant
Conner, Kathy	Merrimac	Substitute/Bus Nurse
Caruthers, Allison	OOD	Teaching Assistant
Paterson, Gina	Chippewa	Aide

Trepiccione, Kaitlyn Samoset Speech Teacher
 McDonough, Diane Seneca Substitute/Bus Nurse

4.A.6. Approval of Translators/Interpreters for the 2017-18 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the appointment of the following Translators/Interpreters for the 2017-18 school year:"

Baba, Melek	Cufadar, Ozlem	Figueiras, Bernadette
Fonseca, Adelaide	Fonseca, Grace	Hebboul, Ben
Horkil, Sayla	Huang, Xiaojuan	Kramer, Gloria Joanne
Lazar, Ida	Liang, Tong	Lopez, Milagros
Maldonado, Eva	Martinez, Leslie	Matos, Jessica
Negron, Norma	Pham, Hue	Sayeed, Syeda
Sampayo, Damaris	Serrano, Domingo	Shahid, Anila
Stana, Liana	Stefan, Catalina	Suleman, Azmat
Valle, Diane	Yeung, Nga	

4.A.7. Approval of Chaperones for 2017 Graduation

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following personnel as chaperones for the 2017 Graduation. The employees will be compensated a stipend of \$162.60 as per the SCTA Collective Bargaining Agreement":

Jeanne Clarke
 Sharon Firestone
 Karen Normandeau
 Susan Occhipinti

4.A.8. Approval of Summer 2017 Special Education Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following personnel and rate of compensation for the Summer of 2017":

Educational Evaluations (\$300)

Jennifer Allocca
 Laurie Graziano
 Charlene Haliasz

Reading Evaluations (\$200)

Jennifer Allocca
 Laurie Graziano
 Charlene Haliasz

Social History Reports (\$150)

Catherine Rafferty
 Deborah Valenzuela
 Kimberlie Wottawa

Attend 504 Meetings (hourly rate)

Debra Degenhardt
 Michael Laregina
 Catherine Rafferty
 Deborah Valenzuela
 Kimberlie Wottawa

Attend CSE Meetings (hourly rate)

Jennifer Allocca
 Debra Degenhardt
 Laurie Graziano
 Charlene Haliasz
 Michael Laregina
 Catherine Rafferty
 Deborah Valenzuela
 Kimberlie Wottawa

4.A.9. Department Chairs Summer Hours Allowance

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the Summer Hours allowed to be worked by Department Chair People, not to exceed the amount of days listed below”:

<i>Chairperson</i>	<i>Summer 2017 Allowance</i>
ART	
Asner, Kerrin (No)	5 days
BUSINESS & CDOS	
Sullivan, T. (No)	5 days
ENGLISH	
Zarzycki, J. (No)	5 days
Wrightson, Gregory (East)	5 days
Schroeder, J (Sag)	5 days
Ramaswamy, I. (Sam)	5 days
Stumpf, Heather (Sen)	5 days
FAM & CONSUMER SCI.	
Faller, Mary (Sen)	5 days
FOR.LANG.	
Groe, S. (No, Sam, Sen)	5 days
Pesce L. (Ea, Sag)	5 days
HEALTH	
Hewlett, L. (Sag)	5 days
MATHEMATICS	
Parente, W. (No)	5 days
Albino, Joanne (Ea)	5 days
DiGiacinto, C. (Sag)	5 days
Kroczyński, Alicia (Sam)	5 days
Aronow, Melissa (Sen)	5 days

MUSIC	
Wasdo, Laura (Elementary)	6 days
Comito, Justin (Secondary)	6 days
PHY.ED.	
Falco, David (No)	5 days
Hughes, Scott (Ea)	5 days
SCIENCE	
Barbera, Phil (No)	5 days
Plantier, C. (Ea)	5 days
Marek, Laura (Sag)	5 days
Marrone, S. (Sen)	5 days
Firmbach (Berk), J. (Sam)	5 days
SOC.STUDIES	
Cestaro T. (No)	5 days
Varajao A. (East)	5 days
Bongiorno, Jill (Sag)	5 days
Bowman, P. (Sen)	5 days
Kisilinsky, M. (Sam)	5 days
SPECIAL EDUCATION	
Damm, Veronica (No)	10 days
Gould, J. (East)	10 days
Lettieri, Lauren (Sag)	10 days
Thiele, A.(Sen)	10 days
Glasser, D. (Sam)	10 days
TECHNOLOGY	
Connelly, K.(East)	5 days
SCIENCE RESEARCH	
Vaccariello, M. (East)	4 days
McGrath, Gregg (North)	4 days

4.A.10. Guidance Department Summer Hours Allowance

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the following Guidance Department summer allowances; not to exceed the amounts listed below":

	<i>Total Allowance</i>
EAST	Summer 2017 \$50,000 June 2018 \$17,500
Dunseith, Kristin (Chair)	
Aliperti, Christian	
Chisari, Randi	
Ciancimino, Francine	
Corrigan, Wendy	
Cruz, Jennifer	
Koerber, Nicole	

MacLellan, Megan	
Moon, Tina	
Taylor, Kate	
NORTH	Summer 2017 \$50,000 June 2018 \$17,500
Hance, Sue (Chair)	
Conti, Jennifer	
Farber, Beth	
Huisman, Deana	
Launer, Christine	
Leonardi, Laura	
Manly, Edward	
Morgillo, Kathleen	
Roell, Carolyn	
Scott, Christopher	
SAGAMORE	Summer 2017 \$8,000 June 2018 \$4,000
Zilberstein, Dan (Lead)	
Jargo, Jennifer	
Sorrentino, Sabrina	
SAMOSET	Summer 2017 \$8,000 June 2018 \$4,000
Carlen, Lisa (Lead)	
Baumiller, Kurt	
Capuano, Melissa	
SENECA	Summer 2017 \$8,000 June 2018 \$4,000
Proctor, Kara (Lead)	
Conte, Ada	
Sheehan, Dave	

B. Administrators

4.B.1. Superintendent Registration for NYSCOSS Institute

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the attendance of Dr. Kenneth E. Graham in the New York State Council of School Superintendents 2017 Fall leadership Summit in Saratoga Springs, NY, September 24-26 and 2018 Winter Institute/Lobby Day in Albany, NY, March 4-6. Registration fees and additional travel expenses to be incurred.

4.B.2. Probationary Appointment of Administrative Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the probationary appointment of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Kolar, Brian	Assistant Principal	North	7/27/17- 7/26/21

Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

C. Support Staff

4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Oestreicher, Kim	Special Ed Aide / Cayuga	6/30/17

4.C.2. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Wottawa, and approved unanimously (7-0), to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Gonzalez, Mariano	Athletic Trainer/ District Wide	\$57,772	7/27/17	None
Tovar-Arteaga, Alex	Neighborhood Aide/ District Wide	\$19.84/hr	7/20/17	None

V. ACTION ITEMS

1. Mini Contracts Agenda Items 5.1.1. through 5.1.4.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (7-0), to approve the consent agenda for action items 5.1.1. through 5.1.4.

5.1.1. Approval of Agreement with Mountain Lake Academy 2017-18

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (7-0), to approve the agreement between Sachem Central School District and Mountain Lake Academy to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. The cost for each child is the tuition rate set by the State Education Department. The term of this agreement shall be from July 1, 2017 to June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

5.1.2. Approval of Summer Transportation Extension of Contract with Towne Bus, LLC 2017

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (7-0), to approve the State Education Department Summer Transportation Extension of Transportation Contract between Sachem Central School District and Towne Bus, LLC for the period of service commencing July 1, 2017 and ending August 31, 2017. The total anticipated annual cost is \$330,257.40.”

5.1.3. **Approval of Special Education Services Agreement with Three Village CSD Extended School Year Program 2017**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (7-0), to approve the agreement between Sachem Central School District and Three Village Central School District for four students placed in its Extended School Year program for 2017. Three Village CSD shall receive the tuition rate determined in accordance with the formula set forth in Part 174 of the Regulations of the Commissioner of Education. As outlined in all of the student's 2017-18 IEPs, the addition of one Individual (1:1) Teaching Assistant at the rate of \$3,721.86 will also be charged. The term of this agreement shall be from July 3, 2017 through August 11, 2017. This agreement has been reviewed and approved by the school district's attorney."

5.1.4. **Approval of Special Education Services Agreement with Eastport South Manor CSD 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (7-0), to approve the agreement between Sachem Central School District and Eastport South Manor Central School District to provide special education and related services to students with disabilities, when such students attend schools in the Eastport South Manor Central School District. Eastport South Manor CSD shall be entitled to bill Sachem CSD the tuition rate set by the State Education Department. The term of this agreement shall be from July 1, 2017 through June 30, 2018. This agreement has been reviewed and approved by the school district's attorney."

2. **Donations**

5.2.1. **Donation - Cohn Reznick Advisory Group**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Mr. Coggin, and approved unanimously (7-0), to accept with gratitude, a donation of seven (7) computer flat screen monitors, from Cohn Reznick Advisory Group to Merrimac Elementary School. The value of this donation is approximately \$230.00."

5.2.2. **Donation - Chippewa Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Ms. Slattery, and approved unanimously (7-0), to accept with gratitude a donation of \$765.00 from the Chippewa Elementary School PTA. This money will be used to purchase physical education equipment from budget code A2110-5010-62."

3. **Recommendations from the Committee on Special Education**

5.3.1. **Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Mr. Matlat, and approved unanimously (7-0), to accept the recommendation of the Committee on Special Education for the following meetings":

7/6, 7/13, 7/18

VI. MONTHLY REPORTS**A. Damage & Loss Summary****6.A.1. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending June 2017.

B. Determinations from the Committee on Preschool Special Education**6.B.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

7/10, 7/11, 7/12, 7/13, 7/18, 7/19

2017-18 Board Goals*Goal #1 - Provide Safe and Secure Schools*

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the Sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 15 schools. This will support consistent academic programs and activities.

VII. PRESENTATION/DISCUSSIONS

None.

VIII. CLOSING**Visitors (Each visitor will be limited to 3 minutes)**

None.

Next Meeting

The next Regular meeting of the Board of Education will be held on August 2, 2017 at **8:30am** in the Board Room at Samoset Middle School.

EXECUTIVE SESSION

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (7-0) to convene into Executive Session at 7:38pm to discuss the proposed lease or sale of real property.

ADJOURN

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Scavo, and approved unanimously (8-0) to adjourn Executive Session at 8:21pm.

Respectfully Submitted,

Allison Florie

District Clerk