

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

July 5, 2017

7:30 PM

Board of Education Room

Approved on 8/23/2017 as written – Official Document

I. OPENING OF MEETING

Members Present: Anthony Falco, Board President
 Robert Scavo, Vice President
 Teri Ahearn
 Vic Canales
 William Coggin
 Mike Matlat
 Dorothy Roberts
 Laura Slattery
 Sara Wottawa
 Erin Mullery, Ex-Officio Member
 Emma Hirt, Ex-Officio Member

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools
 Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration
 John O’Keefe, Asst. Supt. for Business & Operations
 Erin Hynes, Asst. Superintendent for Curriculum and Instruction
 Neil Block, Esq. Ingerman Smith
 Allison Florio, District Clerk

Call to Order Meeting held at Samoset MS, was called to order by Mr. Falco at 7:30pm.

Salute to the Flag

Moment of Silence

II. ADMINISTRATION OF OATH

2.1. Administer Oath to Newly Elected Board Members

RESOLVED, that the constitutional oath of office be administered to newly elected Board members, Teri Ahearn, Victor J. Canales and Dorothy Roberts by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

2.2. Administer Oath to Ex-Officio Student Board Members

RESOLVED, that the constitutional oath of office be administered to the ex-officio student Board members, Emma Hirt and Erin Mullery by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

III. ELECTION OF TEMPORARY CHAIRPERSON**3.1. Election of Temporary Chairperson**

A **MOTION** was made by Ms. Slattery, seconded by Ms. Roberts, and approved unanimously (9-0), to elect Mr. Coggin as Temporary Chairperson.

3.2. President of Board of Education

A **MOTION** was made by Ms. Slattery, seconded by Ms. Roberts, and approved (5-4), to nominate Mr. Falco for President. Nominations were closed.

RESOLVED, that Mr. Falco be elected President of the Board of Education of this District for the ensuing official year ending June 30, 2018 and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

3.3. Vice-President of the Board of Education

A **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, to nominate Ms. Roberts for Vice President. The motion was defeated (4-5).

A **MOTION** was made by Ms. Ahearn, and seconded by Mr. Canales, to nominate Mr. Scavo for Vice President. The motion was approved (6-3). Nominations were closed.

RESOLVED, that Mr. Scavo be elected Vice-President of the Board of Education of this District for the ensuing official year ending June 30, 2018 and,

BE IT FURTHER RESOLVED, that in the absence of the President of the Board of Education or his/her inability to act, the Vice President of the Board of Education be President and be authorized to assume all the responsibilities and perform all of the duties of the President of the Board of Education as provided by law; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected Vice-President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

IV. APPOINTMENT OF OFFICERS**4.1. District Clerk of the Board of Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following:

RESOLVED, that, Allison Florio be and is hereby appointed District Clerk of the Board of Education and,

BE IT FURTHER RESOLVED, that same shall perform the duties of District Clerk of the Sachem Central School District for the school year ending June 30, 2018; and,

BE IT FURTHER RESOLVED, in the event Ms. Florio is absent, Dawn MacVicar and/or Randy Prinivalli act as alternate District Clerks.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Clerk by the President of the Board of Education. (Educ. Law 2114, 2130, 2503; Comm's. Reg. 170.2)

BE IT FURTHER RESOLVED, that as District Clerk, the Employee Retirement System Report Resolution (RS 2417-A) establishes the standard work day and beginning and end dates of appointed term in order to comply with New York State reporting requirements.

4.2. District Treasurer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following:

Resolved, that Cynthia Carvajal be and is hereby appointed Treasurer and the custodian of all monies belonging to the District from whatever source derived for the 2017-18 school year commencing July 1, 2017; and it is recommended that the Board appoint Ms. Cynthia Carvajal to the position of Treasurer with an annual stipend of \$6,166.80. These rates are concurrent with the senior high school extra-classroom treasurer. It is also recommended that the Board approve an additional stipend of \$5,600 to review the Extra Classroom Activity Fund processes and controls at the school. These stipends are effective July 1, 2017.

BE IT FURTHER RESOLVED, that same shall perform the duties of District Treasurer of the Sachem Central School District for the school year ending June 30, 2018; and

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Treasurer by the District Clerk.” (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2)

4.3. Deputy Treasurer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following:

RESOLVED, that Laura Hollander be appointed to serve as Deputy Treasurer for the 2017-18 school year commencing July 1, 2017 at an annual stipend of \$2,000.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the Deputy Treasurer by the District Clerk.” (Educ. Law 2114, 2130,2503: Comm’s. Reg. 170.2).

4.4. District Internal Claims Auditor

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Mr. Matlat, and approved unanimously (9-0), to approve the following:

Resolved, that the internal claims auditors for the school year 2017-18 shall be Cerini & Associates, 3340 Veterans Memorial Highway, Bohemia, New York 11716, and shall perform full internal claims audits of the Sachem Central School District and review of Extraclassroom Activity Fund deposits and disbursements through June 30, 2018 at an annual fee not to exceed \$53,340.00.”

4.5. District Internal Auditor

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Mr. Matlat, and approved unanimously (9-0), to approve the following:

Resolved, that the internal auditors for the school year 2017-18 shall be Cullen & Danowski, LLP., 1650 Route 112, Port Jefferson Station, New York 11776, and shall perform a risk assessment

update of district business operations for the year ending June 30, 2017. The fee for the initial risk assessment is \$10,400 plus hourly rates for additional services as needed and approved by the Board of Education.” (Educ. Law 2116-a; Comm’s. Reg. 170.2).

OTHER APPOINTMENTS

V. CONSENT AGENDA FOR APPOINTMENTS ITEMS 5.1 THROUGH 5.12.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following consent agenda for appointments 5.1 through 5.12:

5.1. Chief School Medical Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve Jack Nussbaum, MD as the Chief School Medical Officer for the 2017-18 school year at an hourly contract rate of \$150.00.”

5.2. Board and Labor Counsel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following resolution”:

Resolved, that Ingerman Smith L.L.P. is hereby appointed Board, Labor and Legal Counsel to the Sachem School District for the school year 2017-18 at a retainer of \$153,000 and an additional rate of \$230.00 per hour for litigation, real estate and construction matters.”

5.3. Bond Counsel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that Hawkins, Delafield & Wood is hereby appointed Bond Counsel for the ensuing official year ending June 30, 2018, and

BE IT FURTHER RESOLVED, that same shall perform the duties of Bond Counsel of the Sachem Central School District as follows: Preparation of all documents regarding sale of TAN, principal amount issued up to \$50 million at a cost of \$0.40 per \$1,000; Bond Basic Fee \$5,250, principal amount issued up to \$15,000,000 at a cost of \$1.25 per \$1,000; Bond Anticipation Notes Basic Fee \$3,500, principal amount issued up to \$10,000,000 at a cost of \$0.75 per \$1,000; Refunding Serial Bonds not to exceed the greater of \$25,000 or an amount calculated as follows: \$1.00 per \$1,000 principal amount of bonds up to \$30,000,000 and .50 per \$1,000 principal amount of bonds in excess of \$30,000,000; Related Disbursements: \$325.00 for the initial book-entry instrument for each bond issue, \$225.00 for the initial instrument for each note issue, \$25.00 for each additional bond and note instrument, \$90.00 per instrument for note instruments prepared in other than book-entry format; New Capital Project one-time “bond authorization fee” not to exceed \$7,500; Energy Performance Contract Financing: \$5,000, plus an amount based on the principal amount of the energy performance contract calculated at the rate of \$1.00 per \$1,000 for the first \$10 million principal amount thereof, plus and \$.50 per \$1,000 principal amount in excess thereof. Estimated out of pocket expenses will not exceed \$150.”

5.4. Financial Advisory Services

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that Capital Markets Advisors, LLC is hereby appointed for our Financial Advisory Services for the ensuing official year ending June 30, 2018, and

BE IT FURTHER RESOLVED, that same shall perform the duties for our Financial Advisory Services for the Sachem Central School District, as follows:

- New money bond issues \$14,750
- Note issues \$6,650
- Continuing Disclosure \$2,500 including required Material Event Notices
- Refunding bond issues A fee to be negotiated based on the par amount and complexity of the issue and the number of series of (i) bonds to be refunded and (ii) refunding bonds to be issued

5.5. Records Access Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that Allison Florio be and is hereby appointed Records Access Officer for the ensuing official year ending June 30, 2018 at no additional compensation. (Public Officer Law 87 (b) (iii)).

5.6. Records Management Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that Stephanie MacIntosh, the Administrator for Federal Funds, Research & Development be and is hereby appointed Records Management Officer for the ensuing official year ending June 30, 2018, at no additional compensation. (Comm's. Reg. 185.2 (I)).

5.7. Chief Information Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that Erin Hynes, Assistant Superintendent for Curriculum and Instruction be and is hereby appointed Chief Information Officer for the ensuing official year ending June 30, 2018 at no additional compensation.

5.8. School Purchasing Agent

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that Catherine Nocco is hereby appointed School Purchasing Agent for the school year 2017-18, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. In the event Ms. Nocco is absent, Nancy Merkle, Purchasing Technician, act as an alternate Purchasing Agent." (Comm's. Reg. 170.2)

5.9. School Purchasing Technician

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that Nancy Merkle be approved as Purchasing Technician for the school year 2017-18, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. (Comm's. Reg. 170.2)

5.10. Appointment of Coordinator for Community Use of Facilities for the 2017-18 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the appointment of Wayne Wilson to serve as the Coordinator for Community Use of Facilities for the 2017-18 school year."

5.11. AHERA Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that Ed Miller, Director of Facilities, be and is hereby appointed AHERA Compliance Officer for the 2017-18 school year commencing July 1, 2017.

5.12. Appointment of Office of Civil Rights (OCR) Officers for the 2017-18 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following: the appointment of Dr. Anthony Mauro, Erin Hynes, Kristin Capel-Eden, Stephanie MacIntosh, Sue Tuttle, Dennis McElheron, Elizabeth Tucci and Stacie Spatafora-DiCio as Office of Civil Rights (OCR) Officers for the 2017-18 school year."

AUTHORIZATIONS

VI. CONSENT AGENDA FOR AUTHORIZATIONS ITEMS 6.1 THROUGH 6.4.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following consent agenda for authorizations 6.1 through 6.4.

6.1. Chief School Officer to Certify Payrolls

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that the Chief School Officer, Assistant Superintendent for Business and Operations and the Assistant Superintendent for Personnel be authorized to certify all payrolls prepared on behalf of this district for the ensuing year 2017-18."

6.2. Authorization to Establish Petty Cash Funds

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that according to Section 19.22 of the New York State Education Law, petty cash funds may be established for each school building for the 2017-18 school year in the district in which there is a principal in charge. Such petty cash funds are not to exceed One Hundred Dollars (\$100.00) in any one unit. The per item purchase limit shall be \$50.00. In addition, there should

be established a petty cash fund of One Hundred Dollars (\$100.00) for the District Clerk's Office, and One Thousand Nine Hundred Twenty Two Dollars (\$1,922.00) for starting cash for cafeteria registers. Program Directors and the District Clerk are responsible for these funds and to submit proper records accounting for expenditures from such funds; and,

FURTHER, that payments from such petty cash funds may be made for materials, supplies or services only when payment is required upon delivery." (Educ. Law 1709-29; Comm's. Red. 170.4)

6.3. Designation of Authorized Signature on Checks

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that the District Treasurer be authorized to sign all checks or drafts for all salaries of teachers, and for all officers or other employees of this school district and for payment of bills, expenses, obligations, and liabilities, and also such contracts, documents, papers, agreements, writings, and other instruments in writing as are authorized by the Board of Education or required by law to be executed, and in the absence or inability of the District Treasurer to sign such checks or drafts and such contracts, documents, papers, agreements, writings, and other instruments requiring her signature.

BE IT RESOLVED, that the Deputy District Treasurer shall perform the check signing responsibilities in the absence of the District Treasurer of the Sachem Central School District for the school year ending June 30, 2018.

The Deputy District Treasurer will be allowed to sign on the districts accounts payable and payroll checks in circumstances where the District Treasurer is unavailable to perform the duty of check signing.

6.4. Chief School Officer Authorized to Approve Budget Transfers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that the Chief School Officer be authorized to approve budget transfers for the 2017-18 school year and that the Board of Education must approve budget transfers of \$50,000 or greater. (Comm's. Reg. 170.2)

DESIGNATIONS

VII. CONSENT AGENDA FOR DESIGNATIONS ITEMS 7.1 THROUGH 7.2.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following consent agenda for designations 7.1 through 7.2

7.1. Official Bank Depositories - All Funds

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that the following financial institutions be and are hereby designated as the official depositories for funds to be received and disbursed and not to exceed \$250,000,000 and to be used

for repurchase agreements by this school district during the school year 2017-18.” (Educ. Law 2129, 2130; Comm’s. Reg. 170.2)

1. Citibank
2. J.P. Morgan/Chase
3. Flushing Bank
4. Sterling National Bank

7.2. Official Newspapers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following:

RESOLVED, that any of the following newspapers may be used officially at any time it appears to the advantage of the District to do so during the school year 2017-18 (Educ. Law 2004; Municipal Law 103)

List of newspapers to be considered:

1. Newsday *
2. Ronkonkoma Review

*BE IT FURTHER RESOLVED, that the Board shall designate NEWSDAY as the official newspaper for the purpose of advertising bids and contracts.

BONDING OF PERSONNEL

VIII. CONSENT AGENDA FOR BONDING OF PERSONNEL ITEMS 8.1.A. THROUGH 8.1.K.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following consent agenda for bonding of personnel items 8.1.A. through 8.1.K.

8.1. Bonding of Personnel

A. District Treasurer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following:

RESOLVED, that the District Treasurer be bonded for \$5,000,000 for the official school year 2017-18. (Educ. Law 2122, 2130, 2527, Comm’s. Reg. 170.2)

B. Deputy Treasurer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following:

RESOLVED, that the Deputy Treasurer be bonded for \$5,000,000 for the official School year 2017-18. (Educ. Law 2122, 2130, 2527, Comm’s. Reg. 170.2)

C. Co-Curricular Treasurers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following:

RESOLVED, that the Co-Curricular Treasurer at each building be bonded for \$5,000,000 for the official school year 2017-18. (Educ. Law 2527; Comm's. Reg. 170.2)

D. Public School System Employee Blanket Bond

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following:

RESOLVED, that a blanket position bond for all employees other than the District Treasurer be issued for the school year 2017-18. Such bond to provide coverage in the amount of \$5,000,000 for all employees, some of whom handle district funds during the school year 2017-18. (Public Off. Law Section 11; Comm's. Reg. 172.5)

**E. Superintendent/Assistant Superintendent for Business and Operations/
School Business Administrator**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following:

RESOLVED, that the Superintendent/Assistant Superintendent for Business and Operations School Business Administrator be bonded for \$5,000,000 for the official school year 2017-18. (Educ. Law 2527; Comm's. Reg. 170.2)

**F. Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside
Grounds) Forgery or Alteration Policy**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) in the amount of \$50,000 and the Forgery or Alteration Policy in the amount of \$100,000 for the official school year 2017-18.”
(Educ. Law 2527; Comm's Reg. 170.2)

G. Computer Fraud (Including Wire Transfers)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the Computer Fraud (including Wire Transfers) coverage in the amount of \$5,000,000 for the official school year 2017-18.” (Educ. Law 2527; Comm's Reg. 170.2)

H. Computer Restoration

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the Computer Restoration coverage in the amount of \$100,000 for the official school year 2017-18.” (Educ. Law 2527; Comm's Reg. 170.2)

I. Funds Transfer Fraud

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the Funds Transfer Fraud coverage in the amount of \$5,000,000 for the official school year 2017-18.” (Educ. Law 2527; Comm's Reg. 170.2)

J. Contracted BOCES Employees

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the Contracted BOCES Employees coverage in the amount of \$100,000 for the official school year 2017-18.” (Educ. Law 2527; Comm’s Reg. 170.2)

K. Social Engineering Fraud

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, seconded by Mr. Coggin, and approved unanimously (9-0), to approve the Social Engineering Fraud coverage in the amount of \$100,000 for the official school year 2017-18.” (Educ. Law 2527; Comm’s Reg. 170.2)

POLICY AND COMMITTEES

IX. CONSENT AGENDA FOR POLICY AND COMMITTEES ITEMS 9.1. THROUGH 9.22.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following consent agenda for policy and committee items 9.1 through 9.1.22.

9.1. Re-Adoption of All Policies and Codes of Ethics in Effect During Previous Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

RESOLVED, that existing policies, bylaws, rules and regulations operative at the close of the school year 2016-17 remain operative pending a review and a consideration of necessary changes: (Educ. Law 1709, 2503) and,

BE IT ALSO RESOLVED, that the Board of Education hereby renumbers the policy titled “Formulation, Adoption and Amendment of Policies” to Policy #2415,

FURTHER, that amendments shall require action by a majority vote of the Board of Education, after presentation at two (2) successive regular meetings.

9.2. School Conduct and Discipline Policy

It is a New York State requirement that ever school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the Board of Education to confirm the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2017-18 school year."

9.3. SAVE Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

RESOLVED, that the following individuals be and are hereby appointed to the SAVE Committee for the 2017-18 school year commencing July 1, 2017.

SCTA Representative
SAA Representatives

Frank Scricco
Tom Desmond

District Office	Donna Gregory
School Safety Officer	Anthony J. Mauro
Board of Education Representatives:	Wayne Wilson
	TBD
	TBD
Student Representatives:	Erin Mullery, East
	Adam DeMonte, East
	Brianna Fitzgerald, North

9.4. Citizens' Advisory Audit Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

RESOLVED, that the following individuals be and are hereby appointed to the Citizens' Advisory Audit Committee (CAAC) for the 2017-18 school year commencing July 1, 2017:

Dorothy Roberts	Board Member
Michael Lynch	Committee Member
Jeff Surrusco	Committee Member
Barbara Roden	Committee Member
Debra Perillo	Committee Member

9.5. Appointment of the School Safety Team

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to appoint the following School Safety Team for the 2017-18 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner”:

RESOLVED, that the following individuals be and are hereby appointed to the School Safety Team for the 2017-18 school year commencing July 1, 2017:

Incident Management Team	Health and Safety Committee
Anthony J. Mauro	Ed Miller
Stephanie MacIntosh	Gary Beutel
Ed Miller	Anthony J. Mauro
Jack Renda	Wayne Wilson
Dana Platin	Ronald Sacks
Wayne Wilson	Cynthia Carvajal
Kristin Capel-Eden	
Jonathan Weston	
Union Representation:	Board of Education Representative:
Dorothy Farrell, SCNA	TBD
Joe Borruso, SSSU	
Frank Scricco, SCTA	
Josephine Vasio, UPSEU	
Steve Shadbolt, SSA	
Chris DiPaola, SAA	

9.6. Curriculum Materials Review Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

RESOLVED, that the following individuals be and are hereby appointed to the Curriculum Materials Review Committee for the 2017-18 school year commencing July 1, 2017:

Erin Hynes	Assistant Superintendent for Curriculum & Instruction K-12
Anthony J. Mauro	Assistant Superintendent for Student Support and Administration
Matthew Wells	Principal, Cayuga Elementary School
Marie O'Doherty	Elementary Teacher
Sandy Bucher	Librarian, Sagamore Middle School
Greg Wrightson	English Chairperson, Sachem East High School
Sal Nicosia	District Resident

9.7. Co-Curricular Review Committee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

RESOLVED, that the following individuals be and are hereby appointed to the Co-Curricular Review Committee for the 2017-18 school year commencing July 1, 2017:

Erin Hynes	Assistant Superintendent for Curriculum & Instruction K-12
Anthony J. Mauro	Assistant Superintendent for Student Support and Administration
Lou Antonetti	Principal, Sachem East High School
Meggan Heinrichs	Teacher
Deborah A. Wenz	Teacher
Dana Platin	Parent

9.8. Title VII and Title IX Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

RESOLVED, that Anthony Mauro, Assistant Superintendent for Student Support and Administration, be and is hereby appointed Title VII and Title IX Compliance Officer and Kristin Capel-Eden, Assistant Superintendent for Personnel, Erin Hynes, Assistant Superintendent for Curriculum and Instruction, Stephanie MacIntosh, Coordinator of Federal Funds, Assessment and ELL and Stacie Spatafora-DiCio, Director of Personnel, be appointed Title VII and Title IX Alternate Compliance Officers for the 2017-18 school year commencing July 1, 2017.

9.9. Medicaid Fraud Compliance Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

RESOLVED, that Elizabeth Tucci, Assistant to the Coordinator for Preschool and Elementary Special Education, be and is hereby appointed Medicaid Fraud Compliance Officer and Susan Tuttle, Director of Student Services, be appointed Medicaid Fraud Alternate Compliance Officer for the 2017-18 school year commencing July 1, 2017.

9.10. Establish Mileage Reimbursement Rate for the 2017-2018 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

RESOLVED, that the Board of Education accepts the mileage reimbursement rate as determined by the IRS as standard rate.”

9.11. Approval of District Cell Phones and Air Cards

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following district cell phone/air card list for the 2017-18 school year”:

Gary Beutel	Athletic Director
Michael DeFontes	Head Groundsman
Meryl Doberman	ABA Specialist
Vincent Gilardi	School Maintenance Crew Leader
Joan Heilig	Assistant Transportation Supervisor
Mark Laura	Radio Station Manager
John J. O’Keefe	Assistant Superintendent for Business and Operations
Scott Ptaszynski	Custodial Supervisor
Jack Renda	Administrative Assistant for Instructional Technology
Stephen Shadbolt	Transportation Supervisor
Stacie Spatafora-DiCio	Director of Personnel
Paul Wilken	Maintenance Mechanic
Wayne Wilson	Senior Guard

9.12. Approval of New York Schools Insurance Reciprocal

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the renewal rates for the New York Schools Insurance Reciprocal for the 2017-18 school year. The rates are as follows:

SPECIAL SCHOOL POLICY	
General Liability	\$419,627.00
Commercial Inland Marine	\$12,871.00
Boiler and Machinery	\$37,553.00
Commercial Property	\$585,861.00
	\$1,055,912.00
COMMERCIAL AUTOMOBILE POLICY	
	\$83,413.00
SCHOOL BOARD LEGAL LIABILITY	
	\$92,272.00
EXCESS CATASTROPHE LIABILITY	
	\$140,551.00
Subtotal:	\$1,372,148.00
FEES	
Motor Vehicle Enforcement Fee	\$1,080.00
Total Due:	\$1,373,228.00

The total amount due is \$1,373,228.00 for the policy period July 1, 2017 to June 30, 2018.”

9.13. Approval of BOCES Cooperative Bids - Eastern Suffolk BOCES

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the purchase of supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Eastern Suffolk BOCES Cooperative Purchasing Groups for the 2017-18 school year.”

9.14. Approval of BOCES Cooperative Bids - Western Suffolk BOCES, Nassau BOCES and All Other New York State BOCES

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the purchase of supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Western Suffolk BOCES, Nassau BOCES, and all other New York State BOCES Cooperative Purchasing Groups for the 2017-18 school year.”

9.15. Long Island School Nutrition Directors Association Cooperative Bids

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following resolution which is required to become a member of the Long Island School Nutrition Directors Association Cooperative”:

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2017-18 school year.

WHEREAS, Sachem Central School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, Sachem Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of Sachem Central School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and must remit \$500.00 for the bidding program that is used to organize and analyze bids, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) and that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

9.16. Standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, Seon School Bus Camera Security Systems, Bibliotheca

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following resolution”:

BE IT RESOLVED, that for reasons of efficiency and/or economy, the Board of Education approves the standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, Seon School Bus Camera Security Systems and Bibliotheca for the Sachem Central School District.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

9.17. Appointment of the 2017-18 Committee on Special Education

Boards of Education are annually required to appoint a Committee on Special Education for their school districts.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following appointments to the Committee on Special Education for the 2017-18 school year:"

Chairperson	Susan Tuttle
Alternate	Gina Conrad
Alternate	Gelean Demmers-Horan
Alternate	Mary Alice Foti
Alternate	Dr. Steven Hartman
Alternate	Dennis J. McElheron
Alternate	Barbara Raptis
Alternate	Elizabeth Tucci

Parent Members:

Stacy Berman
 Ana Faivus
 Tracey Minella
 Stephanie Volpe

Physician Members:

Dr. Jack Nussbaum
 Dr. Jason Kronberg

Psychologist Members:

All District Psychologists

Teacher Members:

All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child,

Parent of the Child

The student with a disability, whenever appropriate

Other individuals: who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

BE IT FURTHER RESOLVED, that upon the recommendation of the Committee on Special Education, the Board of Education of the Sachem Central School District hereby establishes Subcommittees on Special Education.

The following persons are appointed to serve on Subcommittees:
(pursuant to Section 200.3 (2)(iii) of the Commissioner’s Regulations)

Subcommittee Chairperson: All District Psychologists
All District Social Workers
All District Speech Teachers
All District Special Education Teachers

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child,

Parent of the Child

The student with a disability, whenever appropriate

Other individuals: who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

9.18. Appointment of 2017-18 Committee on Preschool Special Education

Section 4410 (3) of the Education Law was amended to modify the composition of the Committee on Preschool Special Education.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following appointments for the Committee on Preschool Education for the 2017-18 school year:"

1. Susan Tuttle, Chairperson of the CPSE
OR
Gina Conrad, Alternate Chairperson of the CPSE
OR
Gelean Demmers-Horan, Alternate Chairperson of the CPSE
OR
Dennis J. McElheron, Alternate Chairperson of the CPSE
OR
Elizabeth Tucci, Alternate Chairperson of the CPSE

2. The following Parent of a Child with a Disability

Helen Simone Natalie Krempa Patricia Waszkiewicz Ana Faivus

3. An appropriately certified or licensed professional, appointed by the County will serve, as appropriate, on this committee, but his/her attendance is not required for a quorum.
4. For any meetings prior to the initial recommendation for a child for whom services are first being sought, a professional who participated in the evaluation of the child, or an appropriate professional employed by the school district:
*All Student Services Personnel
5. For a preschool child in transition from early intervention, a professional designated by the Department of Health's Early Intervention program shall attend all meetings of the CPSE conducted prior to the child's initial receipt of preschool services.
6. Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child
7. Parent of the Child
8. The student with a disability, whenever appropriate
9. Other individuals: Who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

9.19. Appointment of Surrogate Parents for the 2017-18 Committee on Special Education

Section 200.2 (e) (2) of the Regulations of the Commissioner of Education states that "The Board of Education or Trustees of each school district shall establish a list of the names of persons from whom the district shall choose a surrogate parent."

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following people as surrogate parents to be used by the District:"

Terry Allgor

Dana Platin

9.20. Appointment of Impartial Hearing Officers for the 2017-18 Committee on Special Education

Section 4404 of the Education Law provides for situations in which the recommendation of the Committee of Special Education is not acceptable to the parents or guardians of a child. In these cases, parents notify the Board of Education of the fact and the Board appoints an Impartial Hearing Officer who hears the appeal and makes a final recommendation to the Board.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the individuals appearing on the updated state approved list of impartial hearing officers, which appears on the New York State Education Department's website, be appointed Hearing Officers for the Sachem Central School District, and that cases to be heard be assigned to any one of these officials."

9.21. Appointment of Section 504 Coordinator for the 2017-18 School Year

Section 504 of the Rehabilitation Act of 1973 forbids discrimination on the basis of handicap and requires school districts to appoint a Section 504 Coordinator.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve in compliance

with Federal and State Laws, the Board of Education appoint Susan Tuttle to serve as the District's Section 504 Coordinator, and that Gina Conrad, Gelean Demmers-Horan, Mary Alice Foti, Dr. Steven Hartman, Dennis J. McElheron, Barbara Raptis, Elizabeth Tucci and all District social workers, be appointed Alternate Section 504 Coordinators for the 2017-18 school year.

9.22. Appointment of DAC Coordinators

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following building-level DAC (Dignity Act Coordinator) Coordinators for the 2017-18 school year:"

Cayuga Elementary School	Matthew Wells
Chippewa Elementary School	Patricia Aubrey
Grundy Elementary School	Laura Amato
Hiawatha Elementary School	Kathleen O'Farrell
Lynwood Elementary School	Danielle DeLorenzo
Merrimac Elementary School	Veronica DeCicco
Nokomis Elementary School	Denise Kleinman
Tamarac Elementary School	Michael Saidens
Waverly Elementary School	John Ruggero
Wenonah Elementary School	Christine DiPaola
Sagamore Middle School	Frank Panasci
Samoset Middle School	James Horan
Seneca Middle School	Gemma Salvia
Sachem High School East	Lou Antonetti
Sachem High School North	Patricia Trombetta

FURTHER, that the Board of Education appoint Anthony Mauro as district-level DAC for the 2017-18 with Erin Hynes as alternate.

X. PROCEED TO REGULAR MEETING

I. OPEN REGULAR MEETING PUBLIC SESSION

Superintendent's Report

- Visit our website, www.sachem.edu, to see recent photos of commencement ceremonies from North & East
- Summer programs, including Camp Samoset, are up and running with kids ready to learn!
- Welcome to Ms. Hynes, Assistant Superintendent for Curriculum and Instruction, at her first official Board meeting here at Sachem!

II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

None.

BUSINESS ITEMS

A. Bid Awards

3.A.1. Bid Award

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved (8-0-1), with Mr. Falco abstaining, to approve the following:

Certain supplies, materials, and equipment to be used in various school units have

been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title – Agenda #2</u>	<u>Action Required</u>
a. B 17-406 Athletic Team Supplies – Fall Season	Approve

3.A.2. Bid Award

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved (9-0), to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title – AGENDA #1</u>	<u>Action Required</u>
a. B 17-152 Parts and Supplies for School Cafeteria Equipment	Approve
b. B 17-153 Refrigeration Components, Compressors, Compressor Parts and Supplies	Approve
c. B 17-552 Purchase of Baseball & Softball Field Clay	Approve
d. B 17-565 Cesspool/Drywell/Storm Drain Cleaning & Related Services	Approve

B. Treasurers Report

3.B.1. Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the monthly Cash Reconciliation Report as of May 31, 2017 for each fund as submitted by the District Treasurer, Cynthia Carvajal.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of May 31, 2017 as submitted by the District Treasurer, Cynthia Carvajal.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of May 31, 2017)

3.B.2. Claims Audit Report - May 2017

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the Claims Audit Report as of May 31, 2017 as submitted by Cerini & Associates, LLP.”

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.D.8.

A **MOTION** was made by Ms. Roberts, seconded by Ms. Wottawa, and approved unanimously (9-0), to enter into executive session at 7:42pm for the purpose of discussing item 4.C.2.

A **MOTION** was made by Ms. Slattery, seconded by Mr. Matlat, and approved unanimously (9-0), to re-open public session at 7:50pm.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the consent agenda for personnel items 4.A.1. through 4.D.8.

A. Teachers

4.A.1. Resignation of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the resignation of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Kisting, Joseph	Special Education	OSS/Samoset Annex	Personal	7/2/17

4.A.2. Probationary Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Giacobe, Dena	ENL	Sagamore	1-4	9/5/17-6/30/21
Ludemann, Casie	Social Studies	East	1-4	9/5/17-6/30/21
Wyckoff, Tina	ENL	Sagamore	1-4	9/5/17-6/30/21
Costanzo, Nicole	Art	Hiawatha	1-4	9/5/17-6/30/21
Ciancarelli, Judy-Lynne	Special Education	Sagamore	1-4	9/5/17-6/30/21
Scott, Christopher*	Guidance	North	4.5-4	7/1/17

Campos, Catherine Math Sagamore 1-4 9/5/17-
6/30/21

*Exceeded teacher previously tenured

Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

4.A.3. Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Masters, Leanne	Special Education	Cayuga	1-4	9/5/17- 6/30/18
Diamond, Tara	Special Education	Sagamore	1-4	9/5/17- 6/30/18

4.A.4. Return from a Leave of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Beck, Amy	Music	Cayuga	Return from Child Care Leave	9/1/17
Pulver, Kimberly	Psychologist	Cayuga	Return from Child Care Leave	9/1/17

4.A.5. Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
DiGrigoli, Russell	6/30/17
Kearney, Amanda	6/30/17

4.A.6. Approval of Fall Coaching Assignments for the 2017-18 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following Fall Coaching assignments for the 2017-18 school year”:

Girls Cross Country
North Assistant Varsity - Alex Young (Ret)

Resignation

Assistant Supervisor Joseph Kistingner

Appointed

Assistant Supervisor Thomas Lipani

4.A.12. Appointment of 2017 Extended School Year Program

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following personnel for the 2017 Extended School Year":

Resignation

Fabrizi, Laura Aide
 Mughal, Juaveria Aide
 Contomanolis, Shelby Teaching Assistant

Appointed

D'Orazio, Gina Substitute Teaching Assistant
 Rizzuto, Debra Aide
 Gibaldi, Isabella Volunteer
 Fabrizi, Laura Substitute Aide
 Masselink, Rowyn Aide
 Tohill, Megan Aide
 DiDonna, Michelle Aide
 Jarvis, Rebecca Aide
 Contomanolis, Shelby Teacher
 Duncan, Jessie Teaching Assistant
 Marrero, Karen Teaching Assistant

4.A.13. Approval of 2017 Summer Enrichment Camp Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the appointment of the following personnel for the Summer Enrichment Camp":

Resignation

Rachuta, Marissa Counselor - Secondary
 Stolte, Kailey Teacher - Secondary

Appointed

Selesky, Madison Counselor - Elementary
 Stolte, Brittany Teacher - Secondary
 Aakya, Serap Counselor - Elementary

4.A.14. Approval of Agreement with SCTA

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve an agreement dated June 23, 2017 between the Sachem Central School District and a staff member of the SCTA, whose identity has been made known to the Board of Education in Executive Session."

4.A.15. Approval of Summer 2017 Special Education Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following personnel and rate of compensation for the Summer of 2017."

Educational Evaluations (\$300)

Michelle Anastasio
Christine Bausch
Lauren Beaudoin
Kathleen Caffrey
Gina Conrad
Meryl Doberman
Mary Alice Foti
Dara Goz
Karen Gunther
Molli Hauser
Carol Karson
Devon Lampasona
Gina LoManto
Cindy Morabito
Corinna Niski
Lisa Osman
Barbara Raptis
Veronica Rostkowski
Nancy Symancyk
Angela Thiele
Susan Turner
Laurie Warner

Reading Evaluations (\$200)

Michelle Anastasio
Christine Bausch
Lauren Beaudoin
Kathleen Caffrey
Gina Conrad
Meryl Doberman
Mary Alice Foti
Dara Goz
Karen Gunther
Molli Hauser
Carol Karson
Devon Lampasona
Gina LoManto
Cindy Morabito
Corinna Niski
Lisa Osman
Veronica Rostkowski
Nancy Symancyk
Angela Thiele
Susan Turner
Laurie Warner

CSE Meetings (hourly rate)

Michelle Anastasio
Joe Azzato

Christine Bausch
Lauren Beaudoin
Linda Bergman
Mary Bernhard
MaryJane Bocafola
Catherine Buzzetta
Kathleen Caffrey
Ellen Campbell
Gina Conrad
JoAnn Cartisano
Jennifer Chmela
Michael Coffey
Kiersten Corral
Carrie Dansky
Debra Degenhardt
Steve Hartman
Gelean Demmers Horan
Terry DeSane
Jennifer De Sena
Meryl Doberman
Scott Dohrman
Rebecca D'Souza
Mary Alice Foti
Geraldine Duffy Glibowski
Tina Evan
Bethany Fredette
Christina Fritz Avelino
Danielle Gagnon
Eileen Giordano
Dara Goz
Suzanne Groe
Karen Gunther
Cheryl Haughie
Molli Hauser
Amy Hollmann
Elizabeth Kachmar
Carol Karson
Lynn Kmiotek
Karen Kopf
Devon Lampasona
Gibbi LaPresti
Gina LoManto
Lenore Lounsbury
Eugene Lubliner
Regina Marcazzo-Skarka
Cristina McDermott
Lorraine Medina
Cindy Morabito
Joanna Morano
Laurie Mulhern
Corinna Niski
Lisa Osman
Beth Palladino
Elizabeth Paoella
Joe Papagni
Ray Pickersgill

Sherry Powers
Jennifer Prescott
Veronica Rostkowski
Diana Rose
Kristin Ruhs
Jennifer Salerno
Robert Salerno
John Sangiorgi
Eva Sansone
Christina Schaefer
Doreen Schaefer
Kristen Scheibe
Kayla Snyder
Cathy Spinelli
Tara Stallone
Dina St. Giles
Nancy Symancyk
Angela Thiele
Gina Trepiccione
Doreen Trezza
Susan Turner
Laura Tutton
Crystal Van Riper
Laurie Warner
Leslie Zanone
Karen Zdrojeski
Christy Zummo

Psychological Evaluations (\$300)

MaryJane Boccafola
Ellen Campbell
JoAnn Cartisano
Jennifer DeSena
Scott Dohrman
Bethany Fredette
Christina Fritz Avelino
Steve Hartman
Eugene Lubliner
Dina St. Giles
Doreen Trezza

Social History Reports (\$150)

Gibbi LaPresti
Jennifer Prescott
Eva Sansone
Cathy Spinelli
Gina Trepiccione
Leslie Zanone

504 Meetings (hourly rate)

Joe Azzato
Mary Bernhard
Jennifer Chmela
Michael Coffey
Kiersten Corral
Debra Degenhardt

Terry DeSane
Rebecca D'Souza
Geraldine Duffy Glibowski
Tina Evan
*Dorothy Farrell, R.N.
Danielle Gagnon
Suzanne Groe
Amy Hollmann
Elizabeth Kachmar
Lynn Kmiotek
Gibbi LaPresti
Lenore Lounsbury
Regina Marcazzo-Skarka
*Kathy McCabe, R.N.
Cristina McDermott
Joanna Morano
Elizabeth Paoella
Joe Papagni
Ray Pickersgill
Jennifer Prescott
Barbara Raptis
Diana Rose
Kristin Ruhs
Robert Salerno
John Sangiorgi
Eva Sansone
Christina Schaefer
Kristen Scheibe
Cathy Spinelli
Gina Trepiccione
Laura Tutton
Crystal Van Riper
Leslie Zanone
Christy Zummo

Speech/Language Evaluations (\$300)

Linda Bergman
Carrie Dansky
Gelean Demmers-Horan
Eileen Giordano
Cheryl Haughie
Karen Kopf
Lorraine Medina
Laurie Mulhern
Beth Palladino
Sherry Powers
Jen Salerno
Doreen Schaefer
Kayla Snyder
Tara Stallone
Karen Zdrojeski

Summer Work for IEP Finalization (hourly rate)

Gina Conrad
Gelean Demmers Horan
Meryl Doberman

Mary Alice Foti
 Steve Hartman
 Barbara Raptis

B. Teacher Assistants

4.B.1. Resignation of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Ciancarelli, JudyLynne	Special Education Teaching Assistant	Sagamore Middle School	September 4, 2017
Giacobbe, Dena	ENL Teaching Assistant	Sagamore Middle School	September 4, 2017
Rodrigues, Casey	Special Education Teaching Assistant	Sachem/North	June 9, 2017

4.B.2. Probationary Appointments of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the appointment of probationary teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Buckley, Stephanie	ENL Teaching Assistant	Sagamore	1-3	9/5/17-6/30/21

Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

4.B.3. Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Papa, Kaleigh	Special Education Teaching Assistant	Cayuga	1-3	9/5/17-6/30/18

C. Administrators

4.C.1. Probationary Appointment of Administrative Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the probationary appointment of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
McEntee, Shannon	Administrator for	DO/Samoset	7/1/17-
	Physical	Annex	6/30/21
	Education		

Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

4.C.2. Approval of SAA (Sachem Administrators Association) Memorandum of Agreement

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve a Memorandum of Agreement between the SAA (Sachem Administrators Association) and the Sachem Central School District dated June 28, 2017."

D. Support Staff

4.D.1. Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Arpino, Nicole	3 Hr. FSW/North	8/30/17
Speelman, Pamela	3 Hr. FSW/Chippewa	8/30/17

4.D.2. Rescind Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the rescission of the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Lopez, Rhiana	Hall Monitor/Seneca	5/8/17

4.D.3. Probationary Appointments of Support Services Personnel (Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
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Zulmary, Clerk \$47,864 7/6/17 26 weeks 7/6/17-1/4/18
 Covarrubias Typist(SP)/Central
 Registration

4.D.4. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Arpino, Nicole	4 Hr. FSW/North	\$18.22/hr.	8/31/17	None
Speelman, Pamela	4 Hr. FSW/North	\$18.22/hr.	8/31/17	None

4.D.5. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Clerical</u>	<u>Service Begins</u>
Sherman, Kristin	7/6/17

4.D.6. Creation of Neighborhood Aide Position

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the creation of the position of Neighborhood Aide.”

4.D.7. Approval of 2017 Summer Work for Attendance Officer

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve Susan Erdman, Attendance Officer, to work during the months of July and August 2017 for a total compensation not to exceed an amount of \$6,000.”

4.D.8. Approval of Amended Contract for Confidential Employee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following resolution:”

BE IT RESOLVED: that the President of the Board of Education be and hereby is authorized to execute a revised individual contract effective July 1, 2017 to June 30, 2018 with the following confidential employee:”

Carvajal, Cynthia

V. ACTION ITEMS**1. Mini Contracts Consent Agenda for Action Items 5.1.1. through 5.1.9.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the consent agenda for action items 5.1.1. through 5.1.9.

5.1.1. Approval of Health and Welfare Service Agreement with South Huntington UFSD 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and South Huntington Union Free School District to provide health and welfare services for children residing in Sachem Central School District and attending non-public schools in the South Huntington Union Free School District. South Huntington UFSD shall be entitled to bill Sachem CSD \$808.64 per student. The term of this agreement shall be from July 1, 2016 through June 30, 2017.”

5.1.2. Approval of Health and Welfare Service Agreement with Three Village CSD of Brookhaven and Smithtown 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Three Village Central School District of Brookhaven and Smithtown to provide health and welfare services to children residing in Sachem Central School District and attending a non-public school located in Three Village. The rate for this service is \$1,065.51 per eligible pupil. The term of this agreement shall be from September 6, 2016 through June 23, 2017.”

5.1.3. Approval of Health and Welfare Service Agreement with Uniondale UFSD 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Uniondale Union Free School District to provide health and welfare services to children residing in Sachem Central School District and attending non-public schools located in Uniondale UFSD. The rate for this service is \$686.15 per eligible pupil. The term of this agreement shall be from September 1, 2016 through June 30, 2017.”

5.1.4. Approval of Health and Welfare Service Agreement with Sayville UFSD 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Sayville Union Free School District to provide health and welfare services to children residing in Sachem Central School District and attending a non-public school located in Sayville. The rate for this service is \$1,035.15 per eligible pupil. The term of this agreement shall be from July 1, 2016 through June 30, 2017.”

5.1.5. Approval of Health and Welfare Service Agreement with Hauppauge UFSD 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Hauppauge Union Free School District to provide health and welfare services to children residing in Sachem Central School District and attending non-public schools in Hauppauge UFSD. The rate for this service is \$971.29 for each child for the 2016-17 school year.”

5.1.6. Approval of Special Education Services Agreement with Three Village CSD 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Three Village Central School District for the instruction of students with disabilities, when such students attend schools in Three Village Central School District but reside in Sachem Central School District. For the services to be rendered, Sachem CSD will pay the rates for four (4) students as outlined on the attached spreadsheets in the agreement totaling \$462,062.88. The term of this agreement shall be from September 1, 2016 through June 30, 2017.”

5.1.7. Amendment to the Agreement for Bayada Home Health Care

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Bayada Home Health Care to provide skilled nursing services on an as-needed and as-requested basis. Also, an R.N. shall be provided to care for students each day that they ride to and from school on the bus. This agreement shall be in effect for the period July 1, 2016 to July 31, 2017. This contract has been reviewed and approved by the school district’s attorney.”

5.1.8. Approval of Agreement with Dr. Ronald Friedman 2017-2018

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Dr. Ronald Friedman to provide consultant services for the District. The District shall pay \$1200 per day pro-rated not to exceed \$12,000. The term of the agreement shall be from July 6, 2017 through June 30, 2018.

5.1.9. Approval of Agreement with Chris R. Vaccaro 2017-18

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Chris R. Vaccaro to provide communication/public relations services as set forth in Schedule "A". In full consideration for the services to be rendered, Sachem Central School District shall pay the sum of \$23,460 per year to be paid in twelve (12) equal monthly installments in the sum of \$1,955.00. This agreement shall be in effect for the period July 1, 2017 to June 30, 2018. This contract has been reviewed and approved by the school district's attorney.

2. Donation**5.2.1. Donation - Mrs. Maria Glenis**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to accept with gratitude, a donation of \$500.00 from Mrs. Maria Glenis, parent of John and Anastasia Glenis, in memory of her husband, Andreas Glenis. This money will be used to purchase books for the Chippewa library from Budget Code A2610-5210-62.”

3. Recommendations from the Committee on Special Education**5.3.1 Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the recommendation of the Committee on Special Education for the following meetings":

6/22, 6/28, 6/29

VI. MONTHLY REPORTS

A. Damage & Loss Summary

6.A.1. Damage and Loss Summary - May 2017

The summary report reflects damage and loss for the period ending May 2017.

B. Determinations from the Committee on Preschool Special Education

6.B.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

6/22

2017-18 Board Goals

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the Sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 15 schools. This will support consistent academic programs and activities.

CLOSING

Visitors (Each visitor will be limited to 3 minutes)

None.

Next Meeting

The next Regular meeting of the Board of Education will be held on Wednesday, July 19 at 7:30 PM in the Board Room at Samoset Middle School.

EXECUTIVE SESSION

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Mr. Matlat, and approved unanimously (9-0) to convene into Executive Session at 7:54 pm to discuss a student matter.

ADJOURN

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, and seconded by Ms. Slattery, and approved unanimously (9-0) to adjourn Executive Session at 8:32 pm.

Respectfully Submitted,

Allison Florio

District Clerk