

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

April 5, 2017

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**
5. **Report from the Superintendent of Schools**

II. RECOGNITIONS

Presentation of Certificates for SCMEA Division I and Division II Band, Orchestra, Chorus and Jazz students

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

Budget Presentation #5 - Mr. O'Keefe and Dr. Graham

BUSINESS ITEMS

V. CONSENT AGENDA FOR BUSINESS ITEMS 5.A.1. THROUGH 5.B.2.

A. Bid Awards

5.A.1. Approval of Eastern Suffolk BOCES Cooperative Bidding Resolution

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:"

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the *SACHEM CENTRAL SCHOOL DISTRICT*, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

B. Treasurers Report

5.B.1. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of January 31, 2017 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of January 31, 2017 as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of January 31, 2017)

5.B.2. Claims Audit Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Claims Audit Report as of January 31, 2017 as submitted by Cerini & Associates, LLP.”

PERSONNEL ITEMS

VI. CONSENT AGENDA FOR PERSONNEL ITEMS 6.A.1. THROUGH 6.C.5.

A. Teachers

6.A.1. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Cruz, Michael	Psychologist	Cayuga	1-4	3/27/17-6/30/17

6.A.2. Part-Time Teacher Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the part-time teacher appointments as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Stelmach, Lisa	Special Ed .4	Tamarac	1-4	3/27/17-6/30/17

6.A.3. Appointment of 2017 Summer Enrichment Lead Teachers

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the individuals listed below as Lead Teachers for the summer program as indicated":

Carissa Hagan	Lead Teacher Secondary
Jessica Williams	Lead Teacher Elementary

6.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

<u>Name</u>
Durso, Larry
Ferguson, Kelsey
Gronachan, Shannon
Porcelli, Joseph
Weitekamp, Juliana

6.A.5. Approval of Coaching Assignments for the 2016-17 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Spring coaching assignments for the 2016-17 school year:"

Spring

Girls Track

East Varsity Volunteer - Pete McNeill (OOD)

Girls Lacrosse

North Varsity Volunteer - Erin McNulty (OOD)

Baseball

Seneca Volunteer - Jonathon Dasaro (OOD)

6.A.6. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Portanova, Veronica	Seneca	05/04/17	\$45.00
Mordente, Jessica	Grundy	05/08/17	\$45.00
Carruthers, Christopher	Seneca	05/10/17	\$45.00

6.A.7. Approval of AP and Regents Test Review Staff

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following staff for the AP and Regents test review for the 2016-17 school year":

NORTH

Math

Rich Schaentzler

Social Studies

Jon Chiamonte

Elizabeth Kachmar

Science

Billy Holl

Desiree Locascio

Joe Azzato

Norma Kimmel

Monica Marlowe

Spanish

John Stallone

Christy Zummo

EAST

Math

Scott Kennedy

Robert Regan

Robert Kroczyński

Alexandra Devine

William Carmon

Veronica Otero

John Finta

Social Studies

Justin Cellini

Erin Gears

Mike Jannace

Matt Rivera

Keith Auriemma

Mark Wojceichowski

Tony Varajao

Damon Gallo

Robert Murphy

Keith Augeri

Carol Malin

Tracey Melandro

Alison Sinacore

Science

Colleen Plantier

Dan Egbert

Sean O’Hara

Laura Lubliner

Chris Brink

Matt Stallone

Stephen Wefer

Jamilee Jones

Craig Stephens
 Kristi Morrissey
 Ryan Munkwitz
 Jason Toto
 Colleen Lohr
 Kevin Sloane
 Adam Walters
 Rich Gearns
 Jackie Stanley

Barbara Murray
 Paul Capolino
 April Kunz
 Sean Holden
 John Castagna
 Kathy Stein
 Joe Coffey
 Russell DiGrigoli

6.A.8. Approval of Chaperones for the 2017 Senior Trip

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as chaperones for the 2017 Senior Class Trip. The employees will be compensated a stipend as per the SCTA Collective Bargaining Agreement":

Dorothy Farrell
 Catherine Nicosia
 Omar Villacorta
 Vincent Juliano
 Maureen Abate
 Diana Valle
 Chris Diorio
 Joe Maloney
 Susan Lechnyk
 Yvette Duffner
 Ellen Rachuta
 Debbie Guichard

Diane Kuethman
 Michele Dodenhoff
 Timothy Lang
 Michael McCarthy
 Robin Cecora
 Lorraine Hauschild
 Brian Vaccaro
 Taylor Buckley
 Virginia Gaylord
 Teresa Moebes
 Marissa Rachuta

B. Teacher Assistants

6.B.1. Approval of 2017 SESY Rates for Teaching Assistants

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following rate for Teaching Assistants in the 2017 SESY Program":

\$19.39/hour

6.B.2. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows":

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Lauri, Gregory	Teaching Assistant Special Education	North	1-3	4/6/17-6/30/17

C. Support Staff

6.C.1. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Marin, Tammy	Special Ed Aide/ Tamarac	Personal	4//21/17 - 10/21/17

6.C.2. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Guida, Michelle	3 Hr. FSW/North	3/27/17
Martinson, Lorrie	School Communications Aide/Samoset	4/20/17

6.C.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Food Service Worker</u> Gibaldi, Francine	4/16/17

6.C.4. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Gibaldi, Francine	3 Hr. FSW/Samoset	\$10.59/hr.	4/17/17	90 days 4/17/17-7/15/17

6.C.5. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u>	
Stalzer, Janice	4/6/17
<u>Custodian</u>	
Anson, James	4/6/17
Delaney, Ian	4/6/17
<u>Individual Nurse</u>	
Zoob, Tara	4/6/17
<u>Nurse</u>	
Zoob, Tara	4/6/17
<u>Sign Language Interpreter</u>	
Montero, Katherine	4/6/17

VII. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 7.1.1. through 7.1.5.

7.1.1. Approval of Agreement with Hall of Fame Dance Challenge, Inc. 2017

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Hall of Fame Dance Challenge, Inc. to lease the auditorium at Sachem High School East on the following dates:

- May 5, 2017 - May 7, 2017
The premises will be available on said dates during the following times:
 - Friday 2:00 p.m. - 11:59 p.m. (per dates indicated above)
 - Saturday 5:00 a.m. - 11:59 p.m. (per dates indicated above)
 - Sunday 5:00 a.m. - 11:59 p.m. (per dates indicated above)

and such other dates as may be mutually agreed upon by the parties. The tenant agrees to pay, without set off or demand, rent in the amount of \$11,000 per day. The term of the agreement shall be from May 1, 2017 through May 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

7.1.2. Approval of Trading Partner Agreement with the New York State Department of Health

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Trading Partner Agreement between Sachem Central School District and the New York State Department of Health. Sachem CSD (Trading Partner) agrees to conform to the specific HIPAA-compliant file formats, electronic data transfer protocols, and data security measures required by the state's Medicaid Management Information System when submitting claims for Medicaid. There is no cost to the District related to complying with the terms of this agreement. This agreement shall remain in effect until one party provides written notice of termination to the other. This agreement has been reviewed and approved by the school district's attorney."

7.1.3. Approval of Special Education Services Agreement with Southampton UFSD 2017

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Southampton Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in Sachem CSD, but reside in Southampton UFSD. Sachem CSD shall be entitled to bill Southampton UFSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from January 1, 2017 through June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

7.1.4. Approval of Amendment to Eastern Suffolk BOCES Leasehold Space Agreement

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the amendment to the Leasehold Space Agreement between Sachem Central School District and Eastern Suffolk BOCES to provide for the rental of thirteen (13) regular sized classrooms at Seneca Middle School for the period of July 3, 2017 through August 11, 2017. BOCES shall pay an additional rental payment prorated for the six (6) week session. The fixed rent payable for the period of July 3, 2017 through and including August 11, 2017 shall be \$18,582.38. This amendment has been reviewed and approved by the school district's attorney."

7.1.5. Approval of Field Trip for the 2016-17 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following Robotics field trip for the 2016-17 school year”:

Group	Date(s)	Location
Sachem Robotics Team	April 26-29, 2017	2017 FIRST Robotics Championship Competition Edward Jones Dome St. Louis, Missouri

2. Donations – Consent Agenda 7.2.1 through 7.2.5.

7.2.1. Donation - Barnes & Noble

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of LEGOS from Barnes & Noble Booksellers in Lake Grove for the Summer Enrichment Program. The value of this donation is approximately \$300.00.”

7.2.2. Donation - Grundy Avenue Elementary School

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from the Grundy Avenue Elementary School PTA in the amount of \$10,773.30. The donation is for the BOCES Performing Arts Code A2111-30-4971.”

7.2.3. Donation – Merrimac Elementary School

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from the Merrimac Elementary School PTA in the amount of \$6,903.00. The donation is for the BOCES Performing Arts Code A2111-30-4971.”

7.2.4. Donation - Nokomis Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, two (2) donations from Nokomis Elementary School PTA. The total amount is \$4,720.00. These donations are for the BOCES Performing Arts Code A2111-30-4971.”

7.2.5. Donation - Waverly Avenue Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a

donation from Waverly Avenue Elementary School PTA in the amount of \$189.73. This donation is for the BOCES Performing Arts Code A2111-30-4971.”

3. Action Items

7.3.1. Approval of NYSTRS Stable Contribution Option Opt-Out Form

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent to complete and sign the New York State Teacher Retirement System Stable Contribution Option Opt-Out Form.”

4. Budget Transfers

7.4.1. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves budget transfers of \$50,000 or greater:”

- Transfers totaling \$356,837.14 are to balance all negative salary budget codes as of March 29, 2017 and to correct special education staff assignments and to fund vacation and recess day payouts.

5. Recommendations from the Committee on Special Education

7.5.1. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

3/23, 3/24, 3/27, 3/28, 3/29, 3/30, 3/31, 4/3, 4/4, 4/5

VIII. DETERMINATIONS FROM THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

8.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

3/23, 3/24, 3/27, 3/28, 3/29, 3/30, 3/31, 4/3, 4/4, 4/5

IX. MONTHLY REPORTS

A. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee
4. Policy Committee

B. 2016-17 Updates to the Board**X. PRESENTATION/DISCUSSIONS****XI. CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on April 19, 2017 at 7:30 PM in the Board Room at Samoset Middle School.

XII. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XIII. ADJOURN