

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF NOVEMBER 4, 2015**

APPROVED AS WRITTEN – 1/6/16 - OFFICIAL COPY

MEMBERS PRESENT: Anthony Falco, President
Michael J. Timo, Vice President
Teri Ahearn
Vic Canales
William Coggin
Dorothy Roberts
Robert Scavo
Laura Slattery
Sal Tripi
Shannon Christiano, Student Member
Alex Rosati, Student Member

MEMBERS ABSENT: None.

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Kristin Capel-Eden, Asst. Superintendent for Personnel
Paul Manzo, Deputy Superintendent
Jessica Schmettan, Assistant Superintendent for Elementary
Bruce Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.
Mary Anne Sadowski, Esq.

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Falco at 7:30pm.

PLEDGE OF ALLEGIANCE: Mr. Falco opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

EXECUTIVE SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to convene into Executive Session at 7:33pm to discuss a real estate matter.

OPEN SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (9-0) to reconvene into Open Session at 8:15pm.

CHANGE ORDER OF AGENDA: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Tripi, and carried unanimously (9-0) to Change the Order of the Agenda to move the Presentations section to the end of the meeting.

COMMENTS FROM VISITORS: The Board heard comments and concerns from members of the audience.

BUSINESS ITEMS:

Treasurer's Report Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the monthly Cash

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Reconciliation Report as of August 31, 2015 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of August 31, 2015 as submitted by the District Treasurer, Diane Kollmer.

Treasurer’s Report
Revenue
Expenditures
Balance Sheets (as of August 31, 2015).

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve a consent agenda for the personnel items.

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Armstrong, Catherine	Tecumseh	8/31/15	14-7	14-8	2,697.00
Fallon, Brook	Sequoia	8/31/15	9-5	9-6	2,698.00
Marks, Tiffany	Gatelot	8/31/15	7-5	7-6	2,698.00
Pepe, Mary	North	8/31/15	20-8	21-9	5,396.00
Santoriello, Christina	Samoset	8/31/15	6-7	6-8	2,455.00

Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Siffert, Tamara	Grundy	12/3/15	\$195.00
Shutka, Kristy	Cayuga	12/14/15	\$195.00

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the substitute teacher list as follows:

Name

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Browning, Zackary
Contomanolis, Shelby
Cummings, Patricia
Gottschalk, George
McDonough, Heather
Velazquez, Angela

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Babst, Ashley	10/26/15
Cronk Stephanie	10/26/15
Davis, Jessica	10/27/15
Herbst, Kerri	10/26/15
Kaiser, Ashley	10/26/15
Lombardo, Stephanie	10/22/15
Martinek, Barry	10/26/15
Marzullo, Joanna	10/22/15
Maxwell, Brynn	10/26/15
Norman, Jaclyn	10/15/15
Ortiz, Sarah	10/26/15
Robertson, Tara	10/26/15
Romano, Michael	10/21/15
Schoenemann, Allyssa	10/26/15
Shea Brugger, Sara Ann	10/26/15
Wanser, Colleen	10/22/15
Weitemeyer, Christyn	10/26/15

Resignation of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the resignation of teacher assistants as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
O'Hagan, Sherri	Special Education Teaching Assistant	Waverly	11/13/15

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
DiMaggio, Kerri	4 Hr. FSW/North	10/29/15

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Snyder, Dana

Hall Monitor/ Sequoya

10/30/15

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
DeCresenzo, Nicole	Hall Monitor/ Sequoya	\$9.17/hr.	10/21/15	None

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Custodian</u>	
Pinero, Ricardo	10/28/15
Torres, Miguel A., Jr.	11/4/15
Wittreich, John	10/21/15
<u>Food Service Worker</u>	
Cassidy, Amy	11/4/15
Doughten, Jennifer	10/28/15

ACTION ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously ((9-0) to approve a consent agenda for mini contracts a- e.

Mini Contracts

a. Approval of Approved Special Education Providers for Section 611 and Section 619 Grants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously ((9-0) to approve the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and AHRC-NYSARC, Inc. Suffolk Chapter, Alternatives for Children, Ascent: A School for Individuals with Autism, Astor Day Learning & Treatment Center, Bilinguals Inc./Child & Parent Service, Building Blocks Developmental Preschool, Cleary School for the Deaf, County of Suffolk, Dept. of Health Services, Div. of Svcs. for Children with Special Needs, Developmental Disabilities Institute, Just Kids Early Childhood Learning Center, Kids in Action of L.I. Inc., Kidz Therapy Services, LLC, Leeway School, Marion K. Salomon & Associates, Inc., Maryhaven Center of Hope, Metro Therapy, Inc., Mountain Lake Academy, The New Interdisciplinary School, New York Therapy Placement Services, Inc., Pathfinder Village School, Tyree Learning Center (SCO Family of Services), and United Cerebral Palsy Assoc. of Greater Suffolk, Inc. as special education

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providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2015 through June 30, 2016 for a ten (10) month program or July 1, 2015 through June 30, 2016 for a twelve (12) month program. These contracts have been reviewed and approved by the school district's attorney.

b. Approval of Special Education Services Agreement with East Islip UFSD 2015-16

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously ((9-0) to approve the agreement between Sachem Central School District and East Islip Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the East Islip Union Free School District. East Islip UFSD shall be entitled to bill Sachem CSD for the services provided in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from September 3, 2015 through June 30, 2016. This agreement has been reviewed and approved by the school district's attorney.

c. Approval of Agreement with Dr. Donna Geffner 2015-16

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously ((9-0) to approve the agreement between Sachem Central School District and Dr. Donna Geffner as an independent contractor to provide central auditory processing evaluation services. The rate is \$1,600 per evaluation per student including written report, plus approved travel expenses. The term of this agreement is from July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district's attorney.

d. Approval of Agreement with Allan Rotto Consultants, Inc. 2015-16

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously ((9-0) to approve the agreement between Sachem Central School District and Allan Rotto Consultants, Inc. to provide consultation services in connection with a review and audit of the local and long distance telephone/communication service bills. The consultant shall also obtain refunds and/or credits due the District for overpayment of these bills. The District shall pay the consultant 50% of monies reimbursed to the District as a result of its audit of the School District's telephone/communications services, not to exceed \$100,000 during the term of the within agreement. In the event the consultant is not successful in obtaining any refund, credit or savings to the School District, the consultant shall not be entitled to any compensation from the District. Sachem School District received \$6,965.37 in credits for the 2014-15 school year. Also, there is a \$90,000 credit pending from Verizon and Eastern Suffolk BOCES at this time. This agreement shall be in effect for the period of September 1, 2015 through June 30, 2016, unless earlier terminated. This agreement has been reviewed and approved by the school district's attorney.

e. Approval of Agreement with Disney Youth Group Programs

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Slattery, and carried unanimously ((9-0) to approve the agreement between Sachem Central School District and Disney's Youth Group Programs. The Sachem East High School String Ensemble will participate in a performance and workshop as part of Disney Performing Arts. The students will stay at Disney's All-Star Music Resort from May 13, 2016 to May 16, 2016. This trip will be paid by the students.

Appointment of Budget Advisory Committee Member

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Roberts, and carried unanimously ((9-0) to TABLE the appointment of Richard Sayres as an active member of the Budget Advisory Committee pending direction from the Budget Advisory Committee.

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Appointment of Budget Advisory Committee Member

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Roberts, and carried unanimously ((9-0) to TABLE the appointment of Joan OConnell as an active member of the Budget Advisory Committee pending direction from the Budget Advisory Committee.

Citizens' Advisory Audit Committee Member

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously ((9-0) to remove Dana DeMeo as an active member of the Citizens' Advisory Audit Committee.

Approval of Resolution

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Canales, and carried unanimously ((9-0) to approve the following resolution:

BE IT RESOLVED that the Board of Education herewith approves a Superintendent search consultant agreement between the Board of Education of the Sachem Central School District and District Wide Search Consultants, and

BE IT FURTHER RESOLVED that the President of the Board of Education is herewith authorized to execute said agreement on behalf of the Board of Education.

Donation - Hilton Long Island/Huntington

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Coggin, and carried unanimously ((9-0) to accept with gratitude, a donation of computer equipment (monitors, printers, and computers) from Hilton Long Island/Huntington to be used as needed throughout the District. The value of this donation is approximately \$250.00.

L.A.P. Schools Seneca, Gatelot and Lynwood 2015-2016

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously ((9-0) to approve the Local Assistance Plan (LAP) Self Reviews and Reports from Seneca Middle School, Gatelot Avenue Elementary School, and Lynwood Avenue Elementary School for the 2015-2016 school year. As per Commissioner's regulations these reviews will be posted to the District website.

Approval of Extra Curricular Clubs/Activities for 2015-2016 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously ((9-0) to approve the following extracurricular clubs for the 2015-2016 school year:

<i>School</i>	<i>Club</i>	<i>Advisor</i>
Cayuga	Leader in Me	Kristin Ruhs/ Kevin Tougher "B"
	Student Leadership	Loretta Woods "B"
Gatelot	Leaders Club	Courtney Dolan/ Joseph Scholz "B"
Merrimac	Student Lighthouse Team	Bethany Fredette "A"

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Tamarac	French Club	Bonnie Beyernheimer "B"
	Intramurals	Christopher Cordella/ Clodagh Harte "A"
Tecumseh	Tecumseh Art Club	Patricia MacDonell "B"
East	Chess Club	Stephen Wefer
Sequoia	Assistant Drama Director	<i>Rescind</i> – Lorraine Ambrosino <i>Add</i> —Dana Benic

Appointment of Marching Band Personnel for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi , seconded by Mr. Coggin, and carried unanimously ((9-0) to approve the appointment of Marching Band Personnel for the 2015-16 school year:

Robert Flahavan Marching Band Color Guard (Middle School)

Approval of Coaching Assignments for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously ((9-0) to approve the following Fall and Winter Coaching assignments for the 2015-16 school year:

FALL

Field Hockey

East Varsity Assistant - Katherine Andrusin (OOD)

Football Middle School

Rescind Sequoia Head - Robert Murphy (East)

Rescind Sequoia Assistant - Justin O'Connell (Sequoia)

Appoint Sequoia Head - Justin O'Connell (Sequoia)

Appoint Sequoia Assistant - Robert Murphy (East)

WINTER

BOYS BASKETBALL

East Varsity Basketball - John Finta (East)

East Varsity Assistant - Scott Hughes (East)

East JV - Robert Chierichella (Samoset)

North Varsity - Tom Mullee (North)

North Varsity Assistant - Pete Cafiso (Seneca)

North JV - Brian Schnall (Samoset)

BOYS MIDDLE SCHOOL BASKETBALL

Seneca -Brian Harvey (Seneca)

Sagamore - Scott Dohrman (Sagamore)

Sequoia - Shaun Harney (Sequoia)

GIRLS BASKETBALL

East Varsity - Brent Lawrence (Sagamore)

East Varsity Assistant - Thomas Erb (Waverly)

East JV - Kristen Maccarone (North)

North Varsity - James Mellor (Samoset)

North JV - Justin O'Connell (Sequoia)

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BOYS BOWLING

Varsity - Brian Weinstein (Sagamore)

GIRLS BOWLING

Varsity -Diane Groneman (East)

BOYS SWIMMING

Varsity - Larry Saposnick (East)

Varsity Assistant - Richard Lemke (East)

BOYS WINTER TRACK

East Varsity - Scott Kudrick (Grundy)

East Varsity Assistant - Carissa Hagan (Sagamore)

North Varsity - Joseph Zarzycki (North)

North Varsity Assistant - William Holl (North)

North Varsity Assistant - Bryan Rogers (Hiawatha)

GIRLS WINTER TRACK

East Varsity - Joseph Coffey (East)

East Varsity Assistant - Daniel Schaub (Sequoia)

East Varsity Assistant - Ashlee Tran (OOD)

North Varsity - Alex Young (North)

WRESTLING

East Varsity - Isaac Ramaswamy (Samoset)

East Varsity Assistant - Sean O'Hara (East)

East JV - David Cruz (Sagamore)

North Varsity - Raymond Pickersgill (North)

North Varsity Assistant - John Aebly (North)

North Junior Varsity - Ray Chopay (Seneca)

LATE WINTER WRESTLING MS

Samoset - Matt Golini (Samoset)

Samoset Asst. - Dennis Sieckel (Samoset)

Seneca -Charles (Randy) LaBella (Seneca)

Seneca Asst. - Brian Hagan (Tamarac)

Sequoia - Jim Holmgren (OOD)

Sequoia Asst. - Jason Urbancik (Sequoia)

EARLY WINTER - GIRLS MS VOLLEYBALL

Samoset - Diana Rose (Sen/Seq)

Seneca - Monica Marlowe (North)

Sagamore - Allison Macchio (East)

Sequoia - Amanda Schmohl (East)

LATE WINTER - GIRLS MS BASKETBALL

Seneca- Brian Harvey (Seneca)

Sagamore - Megan Fleri (Sagamore)

Sequoia - Dave Loehle (Sequoia)

LATE WINTER - BOYS MS VOLLEYBALL

Samoset - Gene Higgins (Samoset)

Seneca - Matthew Rivera (East)

Sagamore - Scott Dohrman (Sagamore)

Sequoia - Robert Regan (East)

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Approval of Resolution to Terminate the Agreement with Sachem Youth Soccer League

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Slattery, and was seconded by Ms. Roberts to approve the following resolution:

BE IT RESOLVED, that the Board of Education terminates its agreement dated April 1, 2015 with Sachem Youth Soccer League, effective May 1, 2016. Following a discussion, the following vote was taken:

Vote on the **Motion**:

Yes: Mr. Falco, Ms. Ahearn, Mr. Canales, Mr. Coggin, Ms. Roberts, Ms. Slattery

No: Mr. Timo, Mr. Scavo, Mr. Tripi

Motion carried (6-3)

Approval of Agreement with Brothers Duo

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts and was seconded by Ms. Slattery, to approve the agreement between Sachem Central School District and Brothers Duo 2, LLC to lease the Waverly Avenue Fields Location at III Waverly Avenue, Holtsville, New York, commencing on June 1, 2016 and terminating on May 31, 2026 subject to the terms and conditions set forth in the written agreement between the parties. After a discussion, the following vote was taken:

Vote on the **Motion**:

Yes: Ms. Ahearn, Mr. Coggin, Ms. Roberts, Ms. Slattery

No: Mr. Falco, Mr. Timo, Mr. Scavo, Mr. Tripi

Abs: Mr. Canales

Motion defeated (4-4-1).

Mr. Timo left the meeting at 9:31pm.

Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve three budget transfers of \$50,000 or greater:

- One transfer for \$3,371,023.00 is
 1. To cover an additional ten special education matrons on vans
 2. To cover additional wheelchair vans for students
 3. To cover additional claims for workers' compensation
 4. To implement 9/2/15 and 9/16/15 Board of Education approved budget reductions
- One transfer for \$71,283.00 is for a teacher with CTE certification will not be charged to 611 grant as budgeted in FS-10. This amount in the grant will be used to purchase assistive technology for classified students. An amendment will be sent to SED.
- One transfer for \$814,543.00 is to move Title Grant funds to the F Fund Offset code for the 2015-2016 school year.

Recommendations from the Committee on Special Education

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously ((8-0) to accept the recommendation of the Committee on Special Education for the following meetings:

10/22, 10/23, 10/26, 10/27, 10/28, 10/29, 11/4

Mr. Timo returned to the meeting at 9:34 pm.

PRESENTATIONS:

1. Opioid Overdose Prevention Program – Ms. N. Zaino spoke about the policies governing the administration of Naloxone in school settings.
2. Substance Abuse Survey – Ms. S. Sloan and Ms. Hewlett presented a powerpoint entitled “Youth Development Survey Results 2015 School Central School District.” A discussion followed both presentations.

MONTHLY REPORTS

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file:

10/27, 10/29

Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee
3. Sachem Budget Advisory Committee

2015-16 Updates to the Board

1. Applied Data Services – A proposal has been received from Applied Data Services for continuing the redistricting process. Mr. Wayne Verderber will charge a fee of \$18,000 and take up to two months to complete the project.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales and was seconded by Mr. Tripi to hire Mr. Verderber at a fee of \$18,000. After a discussion, the following vote was taken:

Vote on the **Motion:**

Yes: Mr. Falco, Mr. Timo, Mr. Canales, Mr. Coggin, Ms. Roberts, Mr. Scavo, Mr. Tripi

No: Ms. Ahearn

Abs: Ms. Slattery

Motion carried (7-1-1)

COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

FUTURE AGENDA

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ITEMS: 1. Waverly Fields - A **Motion** was made by Mr. Slattery, seconded by Mr. Coggin, and carried unanimously (9-0) to have our attorney prepare an RFP for the sale and/or the lease of the Waverly Fields.

SPECIAL BOARD

MEETING: The Board will schedule a special Board meeting on either Monday, November 9th or Tuesday, November 10th, pending availability, to discuss a specific contractual matter.

.NEXT MEETING:

The next Regular meeting of the Sachem Board of Education will be held on Wednesday, November 18, 2015 at 7:30pm in the Board Room at Samoset Middle School.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously ((9-0) to convene into Executive Session at 10:50pm to discuss a particular personnel item, a real estate matter, and collective negotiations.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously ((9-0) to adjourn at 12:15am.

Respectfully submitted,

Carol Adelberg
District Clerk