

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
WORK SESSION MEETING OF SEPTEMBER 2, 2015**

APPROVED AS WRITTEN – 10/21/15 – OFFICIAL COPY

**MEMBERS PRESENT:** Anthony Falco, President  
Michael J. Timo, Vice President  
Vic Canales  
William Coggin  
Dorothy Roberts  
Robert Scavo  
Laura Slattery  
Sal Tripi  
Shannon Christiano, Student Member  
Alex Rosati, Student Member

**MEMBERS ABSENT:** Teri Ahearn

**ALSO PRESENT:** James J. Nolan, Superintendent of Schools  
Kristin Capel-Eden, Asst. Superintendent for Personnel  
Paul Manzo, Deputy Superintendent  
Jessica Schmettan, Assistant Superintendent for Elementary  
Bruce Singer, Associate Superintendent for Business  
Carol Adelberg, District Clerk  
Chris Clayton, Esq.

**CALL TO ORDER:** The work session meeting held at Samoset Middle School was called to order by President Falco at 7:32pm.

**PLEDGE OF ALLEGIANCE:** Mr. Falco opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

**COMMENTS FROM VISITORS:** The Board heard comments and concerns from members of the audience.

**PRESENTATIONS:**

1. Special Education – Ms. Susan Tuttle gave a presentation entitled “The Special Education Process.” A question and answer period followed. The Board requested further information on the Special Education Summer School program.

**BUSINESS ITEMS:**

Bid Awards Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (8-0) to approve the following bids:

The bid/RFP awards presented for action are:

	<b><u>RFP/Bid Number &amp; Title</u></b>	<b><u>Action Required</u></b>
a.	B 15-86 Educational Assessment Tests, Materials & Supplies	Approve

# BOARD OF EDUCATION – WORK SESSION MEETING – SEPTEMBER 2, 2015

- Elementary School  
c. B 15-104A Net Op Vision Software Approve

## PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve a consent agenda for the personnel items.

### Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Benson, Kelly*	Elementary	Tecumseh	8-7	8/31/15-6/30/16
Doris, Susan*	Elementary	Grundy	9-4	8/31/15-6/30/16

\*Excessed Teacher

### Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Benson, Kelly	Tecumseh	8/31/15	8-7	8-8	2,698.00
Fahie, Jenny	Samoset	8/31/15	11-7	11-8	2,697.00
Fischer, Jennifer	Cayuga	8/31/15	9-7	9-8	2,698.00
Guzzo, Lindsay	Samoset	8/31/15	12-8	12-9	2,697.00
Hanley, Christopher	Samoset	8/31/15	17-7	17-8	2,699.00
Jackson, Donna	East	8/31/15	19-7	19-8	2,697.00
Meyers, Michelle	East	8/31/15	19-7	19-8	2,697.00
Murphy, Susan	Samoset	8/31/15	10-7	10-8	2,697.00

### Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Lopez, Debra	East	10/8/15	\$255.00
Sexton, Danielle	Waverly	10/8/15	\$255.00
Evan, Tina	Tecumseh	10/16/15	\$240.00

# BOARD OF EDUCATION – WORK SESSION MEETING – SEPTEMBER 2, 2015

Hansen, Kelly                      North                      10/26/15                      \$240.00

## Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the substitute teacher list as follows:

**Name**

Harris, Jennifer

## Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

**Name**

Citro, Stephanie  
Idec, Karolina  
Prunty, Kevin  
Schindlar, Nicole  
Dorsi, Keri

**Date**

8/26/15  
6/30/15  
9/1/15  
8/25/15  
8/25/15

## Resignation of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation of teacher assistants as follows:

**Name**

Carr, Leslie  
Dasaro, Jonathon  
Miller, Jillian

**Grade/Subject**

Special Education TA  
Special Education TA  
Special Education TA

**School**

North  
Sagamore  
North

**Dates**

8/30/15  
8/31/15  
8/27/15

## Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the appointment of leave replacement teacher assistants as follows:

**Name**

**Tenure Area**

**School**

**Step**

**Dates**

## BOARD OF EDUCATION – WORK SESSION MEETING – SEPTEMBER 2, 2015

Barfield, Theresa	Special Education TA	East	1-3	8/31/15-6/30/16
DeMaio, Nicole	Special Education TA	Tecumseh	3-3	8/31/15-6/30/16
Desz, Jessica	Special Education TA	Nokomis	1-3	8/31/15-6/30/16
Goz, Dara	Special Education TA	Tamarac	1-3	8/31/15-6/30/16
McCormick, Nancy	Special Education TA	Gatelot	2-3	8/31/15-6/30/16
Mieczkowski, Barbara	Special Education TA	Lynwood	3-1	8/31/15-6/30/16

### **Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Digilio, Kathleen	Special Ed Aide/ North	8/31/15
Esposito, Idina	Special Ed Aide/ Samoset	8/31/15
Fichera, Theresa	Special Ed Aide / Wenonah	8/31/15
Flynn, Melissa	Special Ed Aide / Cayuga	8/31/15
Hewson, Lisa	Special Ed Aide / Samoset	8/31/15
Marin, Tammy	Special Ed Aide / North	8/31/15
Sayed, Syeda	Recreation Aide/Child Care	8/21/15
Schultz, Meryl	Special Ed Aide / Gatelot	8/31/15
Scott, Jennifer	4 Hr. FSW/Samoset	8/24/15
Ullrich, Nicolas	Custodian/East	10/1/15

### **Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<b><u>Food Service Worker</u></b>	
Hernandez-Duran, Maribel	9/15/15
Lepre, Jacqueline Marie	9/15/15
Maresca, Lila	9/15/15
Ramos, Christine	9/15/15

### **Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
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## BOARD OF EDUCATION – WORK SESSION MEETING – SEPTEMBER 2, 2015

Corwin, Mary	Bus Driver/ Transportation	\$21.03/hr.	9/2/15	90 days 9/2/15-11/30/15
Hernandez-Duran, Maribel	3 Hr. FSW/Tecumseh	\$10.23/hr.	9/16/15	90 days 9/16/15-12/14/15
Lepre, Jacqueline Marie	3 Hr. FSW/Sagamore	\$10.23/hr.	9/16/15	90 days 9/16/15-12/14/15
Machala, Daria	Recreation Aide/ Child Care	\$10.28/hr.	8/27/15	None
Maresca, Lila	3 Hr. FSW/East	\$10.23/hr.	9/16/15	90 days 9/16/15-12/14/15
Ramos, Christine	3 Hr. FSW/Chippewa	\$10.23/hr.	9/16/15	90 days 9/16/15-12/14/15
Voglio, Julie	Bus Driver/ Transportation	\$21.03/hr.	8/31/15	90 days 8/31/15-11/28/15

### Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Timo, and carried unanimously (8-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<b><u>Aides</u></b>	
Esposito, Idina	9/1/15
Fichera, Theresa	9/1/15
Flynn, Melissa	9/1/15
Hewson, Lisa	9/1/15
Marin, Tammy	9/1/15
Schultz, Meryl	9/1/15
<b><u>Food Service Worker</u></b>	
Cresser, Patricia	9/16/15
DeRose, Danene	9/16/15
Meyer, Sandra	9/16/15
Sharp, Carly	9/16/15
<b><u>Nurse</u></b>	
Basedow, Robert	9/2/15

### ACTION ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (8-0) to approve a consent agenda for mini contracts a-c.

#### Mini Contracts

a. **Approval of Agreement with Crest Hollow Country Club at Woodbury, Inc. 2017**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded

## **BOARD OF EDUCATION – WORK SESSION MEETING – SEPTEMBER 2, 2015**

by Mr. Tripi, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Crest Hollow Country Club at Woodbury, Inc. for the Sachem High School North Senior Prom to be held on June 22, 2017 to be paid by the students. This contract has been reviewed and approved by the school district's attorney.

### **b. Approval of Extension to the Agreement with Developmental Disabilities Institute 2015-16**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (8-0) to approve a one year extension to the agreement between Sachem Central School District and Developmental Disabilities Institute to provide specialized transportation for students at a total anticipated annual cost of \$78,368.59. The term shall be from September 1, 2015 to June 30, 2016.

### **c. Approval of Agreement of Sale with Campo Brothers**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following resolution:

**WHEREAS**, the Board of Education has conducted a survey of the real property in the School District; and

**WHEREAS**, the Board of Education has determined that the property located at Coates Avenue, Holbrook, New York has no further use for said property and said property and is no longer needed for school purposes and as a result has determined that it is in the best interest of the School District to sell said property; and

**WHEREAS**, the Board of Education solicited proposals from interested persons for the purchase of the property located at Coates Avenue, Holbrook, New York and has determined to accept the proposal received from Campo Brothers; and

**WHEREAS**, the sale of said property constitutes a routine activity of the School District under the New York State Environmental Quality Review Act.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Education hereby authorizes the sale of Coates Avenue, Holbrook, New York to Campo Brothers for the price of \$950,000; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the Board President to execute any and all documents necessary to effectuate the transfer of said property.

### **Donation - Gatelot Avenue PTA**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Slattery, seconded by Mr. Coggin, and carried unanimously (8-0) to accept with gratitude, a donation from the Gatelot Avenue PTA of \$4,100.00 to Gatelot Avenue Elementary School to be used towards the purchase of a full color LED sign. The total cost of the sign is approximately \$8,200. The remaining balance of \$4,100.00 will be paid from excess funds within the Extra Classroom Activity Fund account.

### **Appointment of Sachem Legislative Committee Member**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (8-0) to appoint Philip Siegel as an active member of the Sachem Legislative Committee.

### **Approval of Budget Transfers \$50,000 or Greater**

**BOARD OF EDUCATION – WORK SESSION MEETING – SEPTEMBER 2, 2015**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (8-0) to approve one budget transfer of \$50,000 or greater:

- One transfer for \$8,964,224.30 is to balance the budget for ST-3 state reporting

**Appointment of DAC Coordinators**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Slattery, and carried unanimously (8-0) to appoint the following building-level DAC (Dignity Act Coordinator) for the 2015-2016 school year:

<i>Appoint</i>	James Foy	Grundy Avenue Elementary School
<i>Rescind</i>	Patricia Trombetta	Sagamore Middle School
<i>Appoint</i>	Andrew Larson	Sagamore Middle School
<i>Appoint</i>	Patricia Trombetta	Sachem High School North

**Approval of Extra Curricular Clubs/Activities for 2015-2016 School Year**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Slattery, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following extracurricular clubs for the 2015-2016 school year:

<i>School</i>	<i>Club</i>	<i>Advisor</i>
<b>Sequoia</b>	Drama Director	William Carey
	Drama Asst.	Lorraine
	Director	Ambrosino
	Jazz Band	Dylan Benson
	Select Chorus	Elinor Zayas
	Select Orchestra	David Jaklitsch
<b>Samoset</b>	Drama Director	Michael Klein
	Drama Asst.	Tara Burke
	Director	
	Jazz Ensemble	Bill Gerrity
	Select Chorus	Jenny Terzopoulos
	Select String Ensemble	Bill Gerrity

**MONTHLY REPORTS**

**Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file:

8/28

**Board of Education Sub Committees**

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee

# BOARD OF EDUCATION – WORK SESSION MEETING – SEPTEMBER 2, 2015

## 3. Sachem Budget Advisory Committee

### 2015-16 Updates to the Board

#### DISCUSSION:

1. Foreign Exchange Student – Previously discussed during the Comments from Visitors Section.
2. Budget Update – Mr. Bruce Singer discussed his worksheets entitled “Proposed Budget Modifications.” The bond vote originally scheduled for December 1, 2015 will be postponed.

#### **EXECUTIVE**

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (8-0) to convene into Executive Session at 10:30pm to discuss personnel matters related to the budget discussions.

#### **OPEN**

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin,, seconded by Ms. Slattery, and carried unanimously (8-0) to reconvene into Open Session at 11:03pm.

Upon the recommendation of the Superintendent of Schools, a **Motion** was by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (8-0) to authorize the proposed budget modifications as set forth by Associate Superintendent for Business, Mr. Singer with the exception of Co-Curricular – 50% reduction, Security Services, Interscholastic Athletics, and Transportation Field Trips. These four items will be further discussed at the next Board meeting.

#### **COMMENTS FROM**

**VISITORS:** The Board heard comments and concerns from members of the audience.

#### **FUTURE AGENDA**

**ITEMS:**

1. Non-Resident attendance in Sachem Schools.
2. Bullying

#### **.NEXT MEETING:**

The next Regular meeting of the Sachem Board of Education will be held on Wednesday, September 16, 2015 at 7:30pm in the Board Room at Samoset Middle School.

#### **EXECUTIVE**

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Tripi, and carried unanimously (8-0) to reconvene into Executive Session at 11:12pm to discuss disciplinary action of a specific employee and specific personnel matters.

**ADJOURN:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (8-0) to adjourn at 12:45am.



**BOARD OF EDUCATION – WORK SESSION MEETING – SEPTEMBER 2, 2015**

Respectfully submitted,

Carol Adelberg  
District Clerk