

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

September 2, 2015

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

III. PRESENTATIONS

1. Special Education

BUSINESS ITEMS

1. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 15-86 Educational Assessment Tests, Materials & Supplies	Approve
b.	B 15-82 Marquee Sign for Gatelot Avenue Elementary School	Approve
c.	B 15-104A Net Op Vision Software	Approve

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.C.4.

A. Teacher

4.A.1. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Benson, Kelly*	Elementary	Tecumseh	8-7	8/31/15-6/30/16
Doris, Susan*	Elementary	Grundy	9-4	8/31/15-6/30/16

*Excessed Teacher

4.A.2. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Benson, Kelly	Tecumseh	8/31/15	8-7	8-8	2,698.00
Fahie, Jenny	Samoset	8/31/15	11-7	11-8	2,697.00
Fischer, Jennifer	Cayuga	8/31/15	9-7	9-8	2,698.00
Guzzo, Lindsay	Samoset	8/31/15	12-8	12-9	2,697.00
Hanley, Christopher	Samoset	8/31/15	17-7	17-8	2,699.00
Jackson, Donna	East	8/31/15	19-7	19-8	2,697.00
Meyers, Michelle	East	8/31/15	19-7	19-8	2,697.00
Murphy, Susan	Samoset	8/31/15	10-7	10-8	2,697.00

4.A.3. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Lopez, Debra	East	10/8/15	\$255.00
Sexton, Danielle	Waverly	10/8/15	\$255.00
Evan, Tina	Tecumseh	10/16/15	\$240.00
O'Malley, Jody	Waverly	10/20/15	\$240.00
Hansen, Kelly	North	10/26/15	\$240.00

4.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

<u>Name</u>
Harris, Jennifer

4.A.5. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Citro, Stephanie	8/26/15
Idec, Karolina	6/30/15
Prunty, Kevin	9/1/15
Schindlar, Nicole	8/25/15
Dorsi, Keri	8/25/15

B. Teacher Assistants

4.B.1. Resignation of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Carr, Leslie	Special Education Teacher Assistant	Sachem North	8/30/15
Dasaro, Jonathon	Special Education Teacher Assistant	Sagamore	8/31/15
Miller, Jillian	Special Education Teacher Assistant	Sachem North	8/27/15

4.B.2. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Barfield, Theresa	Special Education Teacher Assistant	East	1-3	8/31/15-6/30/16
DeMaio, Nicole	Special Education Teacher Assistant	Tecumseh	3-3	8/31/15-6/30/16
Desz, Jessica	Special Education Teacher Assistant	Nokomis	1-3	8/31/15-6/30/16
Goz, Dara	Special Education Teacher Assistant	Tamarac	1-3	8/31/15-6/30/16
McCormick, Nancy	Special Education Teacher Assistant	Gatlot	2-3	8/31/15-6/30/16
Mieczkowski, Barbara	Special Education Teacher Assistant	Lynwood	1-3	8/31/15-6/30/16

C. Support Staff

4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Digilio, Kathleen	Special Ed Aide/ North	8/31/15
Esposito, Idina	Special Ed Aide/ Samoset	8/31/15
Fichera, Theresa	Special Ed Aide / Wenonah	8/31/15
Flynn, Melissa	Special Ed Aide / Cayuga	8/31/15
Hewson, Lisa	Special Ed Aide / Samoset	8/31/15
Marin, Tammy	Special Ed Aide / North	8/31/15
Sayed, Syeda	Recreation Aide/Child Care	8/21/15
Schultz, Meryl	Special Ed Aide / Gatlot	8/31/15
Scott, Jennifer	4 Hr. FSW/Samoset	8/24/15
Ullrich, Nicholas	Custodian/ East	10/1/15

4.C.2. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Food Service Worker</u>	
Hernandez-Duran, Maribel	9/15/15
Lepre, Jacqueline Marie	9/15/15
Maresca, Lila	9/15/15
Ramos, Christine	9/15/15

4.C.3. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Corwin, Mary	Bus Driver/ Transportation	\$21.03/hr.	9/2/15	90 days 9/2/15-11/30/15
Hernandez-Duran, Maribel	3 Hr. FSW/Tecumseh	\$10.23/hr.	9/16/15	90 days 9/16/15-12/14/15
Lepre, Jacqueline Marie	3 Hr. FSW/Sagamore	\$10.23/hr.	9/16/15	90 days 9/16/15-12/14/15
Machala, Daria	Recreation Aide/ Child Care	\$10.28/hr.	8/27/15	None
Maresca, Lila	3 Hr. FSW/East	\$10.23/hr.	9/16/15	90 days 9/16/15-12/14/15
Ramos, Christine	3 Hr. FSW/Chippewa	\$10.23/hr.	9/16/15	90 days 9/16/15-12/14/15
Voglio, Julie	Bus Driver/ Transportation	\$21.03/hr.	8/31/15	90 days 8/31/15-11/28/15

4.C.4. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aides</u>	
Esposito, Idina	9/1/15
Fichera, Theresa	9/1/15
Flynn, Melissa	9/1/15
Hewson, Lisa	9/1/15
Marin, Tammy	9/1/15
Schultz, Meryl	9/1/15
<u>Food Service Worker</u>	
Cresser, Patricia	9/16/15

DeRose, Danene	9/16/15
Meyer, Sandra	9/16/15
Sharp, Carly	9/16/15

Nurse

Basedow, Robert	9/2/15
-----------------	--------

V. ACTION ITEMS**1. Mini Contracts Consent Agenda for Action Items 5.1.1. through 5.1.3.****5.1.1. Approval of Agreement with Crest Hollow Country Club at Woodbury, Inc. 2017**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Crest Hollow Country Club at Woodbury, Inc. for the Sachem High School North Senior Prom to be held on June 22, 2017 to be paid by the students. This contract has been reviewed and approved by the school district’s attorney.”

5.1.2. Approval of Extension to the Agreement with Developmental Disabilities Institute 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a one year extension to the agreement between Sachem Central School District and Developmental Disabilities Institute to provide specialized transportation for students at a total anticipated annual cost of \$78,368.59. The term shall be from September 1, 2015 to June 30, 2016.”

5.1.3. Approval of Agreement of Sale with Campo Brothers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:”

WHEREAS, the Board of Education has conducted a survey of the real property in the School District; and

WHEREAS, the Board of Education has determined that the property located at Coates Avenue, Holbrook, New York has no further use for said property and said

property and is no longer needed for school purposes and as a result has determined that it is in the best interest of the School District to sell said property; and

WHEREAS, the Board of Education solicited proposals from interested persons for the purchase of the property located at Coates Avenue, Holbrook, New York and has determined to accept the proposal received from Campo Brothers; and

WHEREAS, the sale of said property constitutes a routine activity of the School District under the New York State Environmental Quality Review Act.

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the sale of Coates Avenue, Holbrook, New York to Campo Brothers for the price of \$950,000; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute any and all documents necessary to effectuate the transfer of said property.

5.2. Donation - Gatelot Avenue PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from the Gatelot Avenue PTA of \$4,100.00 to Gatelot Avenue Elementary School to be used towards the purchase of a full color LED sign. The total cost of the sign is approximately \$8,200. The remaining balance of \$4,100.00 will be paid from excess funds within the Extra Classroom Activity Fund account.”

5.3. Appointment of Sachem Legislative Committee Member

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Philip Siegel as an active member of the Sachem Legislative Committee.”

5.4. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater.”

- One transfer for \$8,964,224.30 is to balance the budget for ST-3 state reporting

5.5. Appointment of DAC Coordinators

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following building-level DAC (Dignity Act Coordinator) for the 2015-2016 school year":

<i>Appoint</i>	James Foy	Grundy Avenue Elementary School
<i>Rescind</i>	Patricia Trombetta	Sagamore Middle School
<i>Appoint</i>	Andrew Larson	Sagamore Middle School
<i>Appoint</i>	Patricia Trombetta	Sachem High School North

5.6. Approval of Extra Curricular Clubs/Activities for 2015-2016 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following extracurricular clubs for the 2015-2016 school year”:

<i>School</i>	<i>Club</i>	<i>Advisor</i>
Sequoia	Drama Director	William Carey
	Drama Asst. Director	Lorraine Ambrosino
	Jazz Band	Dylan Benson
	Select Chorus	Elinor Zayas
	Select Orchestra	David Jaklitsch
Samoset	Drama Director	Michael Klein
	Drama Asst. Director	Tara Burke
	Jazz Ensemble	Bill Gerrity
	Select Chorus	Jenny Terzopoulos
	Select String Ensemble	Bill Gerrity

VI. MONTHLY REPORTS

6.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

8/28

6.2. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

6.3. 2015-16 Updates to the Board**VII. DISCUSSION**

Foreign Exchange Student
Budget Update

VIII. CLOSING**A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular Board of Education meeting of the Board of Education will be held on September 16, 2015 at 7:30 PM in the Board Room at Samoset Middle School.

IX. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

X. ADJOURN