

SACHEM CENTRAL SCHOOL DISTRICT
Holbrook, New York

Samoset Middle School
Auditorium

February 9, 2011
7:30 PM

Board of Education Work Session

The Board of Education welcomes all who are attending this meeting.

AGENDA

A. OPENING OF MEETING

- | | |
|--------------------------------|---|
| 1. Call to Order | Robert Scavo, President
will preside. A quorum is expected. |
| 2. Salute to the Flag | |
| 3. Moment of Silent Meditation | KATHLEEN CORRIGAN
RYAN JOHNS
LINDA MASSA |

B. VISITORS

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

C. RECOGNITIONS

1. Sachem North’s Musical Snippet – *Beauty and the Beast* performed by several North Drama Students

D. BUSINESS ITEMS

1. Bid Awards

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Food Service Co op Large Equipment - *approve*
- b. Food Service Co op Small Wares - *approve*
- c. Food Service Co op – Meat - *approve*
- d. Food Service Co op Dairy Products - *approve*
- e. Universal Pre-K - *approve*

E. PERSONNEL ITEMS

CONSENT AGENDA FOR PERSONNEL ITEMS E.1.a. THROUGH E.3.b.

1.a. Termination of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Corrigan, Kathleen	Speech	Nokomis	01/31/11
			*

*Deceased

1.b. Resignation of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Waldner, Cassie	Elementary	Gatelot	Personal	02/25/11

(Pages 2-5 ~ PERSONNEL ITEMS)

1.c. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Hochmuth, Colleen	Mathematics	Sagamore	Child Care Leave	1/12/11-6/30/11
Kern, Clare	Elementary	Cayuga	Child Care Leave	1/31/11-6/30/11
Villani, Nicole	Elementary	Nokomis	Child Care Leave	1/22/11-6/30/11

1.d. Leave Replacement Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Hoose, Lisa	Special Education	North	1-1	2/3/11-6/30/11

1.e. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Bausch, Christine	Sachem North	2/1/11	4-7	4-8	1,159.00
Cafiso, Peter	Seneca	2/1/11	8-7	8-8	1,274.00
Dolan, Courtney	Gatelot	2/1/11	6-7	6-8	1,159.00
Dulovic, Catherine	Lynwood	2/1/11	7-6	7-7	1,274.00
Furstein, Brianne	Grundy	2/1/11	4-5	4-6	1,159.00
Kant, Lauren	Seneca	2/1/11	6-4	6-5	1,157.50
Klaus, Nora	Sequoia	2/1/11	20-5	20-6	1,274.00
Lamia, Patricia	Seneca	2/1/11	6-4	6-5	1,157.50
Landro, Melissa	Cayuga	2/1/11	2-1	2-2	1,158.00
Lawler, Melissa	Lynwood	9/1/10	8-6	8-7	2,548.00
Perry, Jennifer	Gatelot	2/1/11	4-6	4-7	1,157.50

(Pages 2-5 ~ PERSONNEL ITEMS)

1.f Tenure Appointments for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the tenure appointments for teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Effective Date</u>	<u>Increment</u>
Caliendo, Cara	Music	Chippewa	3/22/11	\$111.52
Chisari, Randi	Guidance	Sachem East	3/31/11	\$100.04

1.g. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Albano, Gail	01/24/11
O’Connell, Kathleen	01/06/11

2.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Frاندina, Maria	3 Hr. FSW/Cayuga	08/30/10
Sangiorgio, Patricia	Special Ed. Aide/Sequoya	01/07/11

2.b. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u>	
Sardone, Joan	01/17/11
<u>Custodian</u>	
Galaida, David	02/10/11
Gallagher, Patrick	02/10/11

(Pages 2-5 ~ PERSONNEL ITEMS)

2.c. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Sardone, Joan	Special Ed. Aide/ Chippewa	\$12.80/hr.	01/18/11	None

2.d. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u> <u>Aide</u>	<u>Service Begins</u>
Sangiorgio, Patricia	01/10/11
Scaccio, Emily	02/02/11

3.a. Resignation of Community Education Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of community education personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Kandell, Christopher	Community Ed Instructor	02/10/11

3.b. Community Education Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the community education appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Dates</u>
Tramontano, Anthony	Recreation Aide 3	\$9.82/hr.	01/22/11-06/30/11

F. ACTION ITEMS

1. Mini-Contracts

Consent Agenda for Action Items F.1.a through F.1.d

1.a Approval of Agreements Between Sachem Central School District and Metro Therapy

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Metro Therapy, Inc. to provide physical therapy, occupational therapy, and speech therapy services to designated students at the rates set forth in Appendix A. This agreement shall be from July 1, 2010 to June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

1.b Approval of Agreement Between Sachem Central School District and PM Productions

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between PM Productions and Sachem Central School District for disc jockey entertainment services for the Sagamore Middle School Dances on October 22, 2010, December 3, 2010, April 8, 2011 and June 10, 2011. The fee for three events is \$400.00/event. The fee for the event on June 10, 2011 is \$500.00 for a total cost of \$1,700.00. This agreement has been reviewed and approved by the school district’s attorney.”

1.c Approval of Agreement Between Sachem Central School District and Sayville Union Free School District

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sayville Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$753.97 per student. The term of this agreement shall be from July 1, 2010 through June 30, 2011. This agreement has been reviewed and approved by the school district’s attorney.”

1.d Approval of Agreement Between Sachem Central School District and East Islip School District

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and East Islip School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$748.38 per student. The term of this agreement shall be from September 7, 2010 through June 30, 2011. This agreement has been reviewed and approved by the school district’s attorney.”

2. **Approval of Xerox Multi-Year Service Agreement**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Multi-Year Service Agreement between the Sachem Central School District and Eastern Suffolk BOCES for forty (40) Xerox machines. These machines shall replace the expiring forty (40) leased OCE machines. The term of this new agreement shall be over a five year period at a cost of \$2,441,019.24. This multi-year agreement was incorporated in the 2010-2011 budget for voter approval.”

3. **Appointment of Alternate Evening High School Staff for the 2010-11 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the Alternate Evening High School staff for the 2010-11 school year as follows”:

Savino, Christopher Art

4. **Approval of Change Order No. 2, Fenley & Nicol Environmental – Facilities**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Change Order No. 2, Fenley & Nicol Environmental for Facilities. The contract amount of \$170,971.11 will be increased by \$1,077.62 because the plans and specifications specified the Gasboy Topkat Fuel Management System TPK-900 which comes with a standard phone modem. For the system to communicate with the District’s system, the Topkat requires an additional ethernet card. The proposal includes a credit for the phone modem originally provided. The new contract amount including this Change Order will be \$172,048.73.”

5. **Approval of Change Order No. 1, Unitech Services Group - Merrimac**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Change Order No. 1, Unitech Services Group for Merrimac Elementary School. The original contract amount of \$216,840.00 will be increased by \$14,198.00 for removal of asbestos containing floor tile and cove base in three (3) rooms where new casework was replaced. The existing 12 x 12 floor tile, which was scheduled to be patched, was found to contain asbestos and therefore requires removal by an abatement company. Re-installation of new VCT will be by others. The new contract amount including this Change Order will be \$231,038.00.”

6. **Approval of A/E Services For The Installation of Two Hydrants At Sagem High School East**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves McClave Engineering, P.C. for the A/E Services for the installation of two additional fire hydrants required for adequate coverage at Sagem High School East at a cost of \$8,500.00. The cost is based on the following scope of work for the design and installation of the two hydrants”:

- SED Submission
- Construction documents
- Bid documents
- Walk through
- Bid qualification
- Pay applications
- Coordination between the SCWA and contractor

7. **Approval of Final Connection of Waverly Hydrant to Suffolk County Water Authority**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves McClave Engineering, P.C. to provide design sketches for the hydrant inspection and to perform the coordination with the Suffolk County Water Authority and the contractor at Waverly Avenue Elementary School. The fee for this service is \$1,500.00.”

8. **Approval of Budget Transfers Greater Than \$50,000**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves two budget transfers of \$50,000 or greater”:

- One transfer for \$140,000 is to allocate funds for Long Term Disability payments.
- One transfer for \$169,644 is to allocate funds for eSchool. This was budgeted under Information Systems (BOCES).

9. **Appointment of Academic Intervention Service Teachers (AIS)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel be approved as teachers for the AIS Program for the 2010-2011 school year”:

Combs, Katie
 Fassois, Nicole
 Hughes, Jill
 Kolb, Victoria
 Marino, Christine
 O’Boyle, Mary Lou
 Renalds, Samantha

10. **Approval of SAT Preparation Program Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following appointment of the individuals listed below as instructors for the Scholastic Aptitude Test (SAT) Program conducted at Sachem High School East and Sachem High School North for the 2010-11 school year”:

Arata, Kiersten	English
Berger, James	English
Cangero, Katherine	Math
Finta, John	Math
Genova, Jennifer	Math
Howard, Katherine	Math
Patten, Lawrence	English

11. **Approval of McClave Engineering, P.C. for A/E Services for The Sachem High School East Roof Replacement and Electrical Reconfiguration Lower Roof**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves McClave Engineering, P.C. for the A/E Services for the Sachem High School East Roof Replacement and Electrical Reconfiguration Lower Roof. The budget estimate for the electrical reconfiguration is \$325,000 which includes the following:

- Lighting protection and existing electrical disconnects \$150,000
 - Smoke Hatch electrical rework and fire curtain 75,000
 - Conduits damaged electrical wiring and conduits 100,000
- (The conduits will be damaged due to the mechanical fastenings of the roof)

McClave Engineering, P.C. shall perform the following services:

- SED Submission with expedited review and approval
- Electrical design
- Structural Elevation
- Bid documents
- Walk through
- Bid qualification
- Pay applications
- Coordination between the roofing consultant and contractors

Compensation for services shall be \$38,500 as follows:

- Electrical work – 6% 6% of \$325,000 = \$19,500
- SED Filing/Bid Documents/etc. \$19,000

If McClave Engineering, PC is required to attend court by being brought into the lawsuit, their hourly rate is \$275.00/hour.”

G. PRESENTATIONS/DISCUSSIONS

1. Budget Presentation
2. Life Skills Training- Cornell Project

H. CLOSING

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that, any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The Board of Education will hold a special meeting on **Monday, February 14, 2011** at 6:30 AM at District Office to vote on a vacated BOCES Board seat.

The next regular Board of Education meeting will be held on **Wednesday, February 16, 2011** in the Board Room at Samoset Middle School at 7:30 PM.

- I. **EXECUTIVE SESSION** – The Board of Education will adjourn to Executive Session to discuss personnel and legal matters.

J. ADJOURN

JJN:baw