

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
WORK SESSION MEETING OF JANUARY 6, 2010**

APPROVED AS WRITTEN – 2/24/10 - OFFICIAL COPY

- MEMBERS PRESENT:** Anthony Falco, President  
Robert Scavo, Vice President  
Douglas Duncan, Jr  
David R. Egloff  
Jim LaCarrubba  
Christine Lampitelli  
Michael F. Licata  
Sal Tripi
- MEMBERS ABSENT:** Michael J. Timo  
Nicholas Bejarano, Student Member  
Karley Dutra, Student Member
- ALSO PRESENT:** James J. Nolan, Superintendent of Schools  
Bruce Singer, Associate Superintendent for Business  
Paul Kopp, Asst. Supt for Curriculum & Instruction  
Gail Grenzig, Asst. Superintendent for Personnel  
Jill Karp, Asst. Superintendent for Curriculum and Instruction -  
Elementary  
Mary Anne Sadowski, Esq.  
Carol Adelberg, District Clerk
- CALL TO ORDER:** The work session meeting held at Samoset Middle School was called to order by President Falco at 7:30pm.
- PLEDGE OF ALLEGIANCE:** President Falco opened the meeting with the Pledge of Allegiance and a moment of silent meditation.
- RECOGNITION OF ACHIEVEMENT:** The Board of Education recognized:
1. Sachem North Varsity Football Team – Division I Finalists
  2. Sachem North Girls Soccer Team – Section XI “AA” Finalists
- COMMENTS FROM VISITORS:** None.
- BUSINESS ITEMS:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the bids received covering items shown on Schedule D#1.
- Bid Awards
- The bids presented for action are:
- a. Rebid E-Book Readers and Related Content – **Reject**
  - b. Poster Maker Paper –**Reject**
  - c. District-Wide Purchase/Installation and Repair of Garage and Roll-Up Doors - **Approve**
  - d. Purchase and Installation of Doors and Door Hardware – **Approve**

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- e. Radio Station Parts and Supplies - *Approve*

### ACTION ITEMS

Consent Agenda            Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve a consent agenda for Mini Contracts items 1a through 1f.

#### Mini Contracts

1.a. Approval of Agreement between the Sachem Central School District and South Huntington Union Free School District

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and South Huntington Union Free School District to provide special education and related services to parentally-placed students with disabilities, when such students attend schools in the South Huntington Union Free School District. South Huntington UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2009 through June 30, 2010. This agreement has been reviewed and approved by the school district's attorney.

1.b. Approval of Agreement between the Sachem Central School District and Sayville Union Free School District

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Sayville Union Free School District to provide special education and related services to parentally-placed students with disabilities, when such students attend schools in the Sayville Union Free School District. Sayville UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2008 through June 30, 2009. This agreement has been reviewed and approved by the school district's attorney.

1.c. Approval of Agreement between the Sachem Teacher Center and the State University of New York at Stony Brook

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the agreement between the Sachem Teacher Center and State University of New York at Stony Brook for the Educational Leadership Program commencing on September 15, 2009 and terminating on August 31, 2012. This agreement may be terminated upon written notice to the other party. Such termination shall be effective within ninety (90) days following receipt of such notice. This tuition is paid through the Sachem Teacher Center and there is no impact to the Sachem Central School District. The tuition rate for a three-credit course will be \$841 for the Program beginning September 2009 and the Sachem Teacher Center guarantees no less than twelve (12) participants per course. This agreement has been reviewed and approved by the school district's attorney.

1.d. Approval of Agreement between the Sachem Central School District and Andrea Honigsfiel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the agreement

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between Sachem Central School District and Andrea Honigsfeld as an independent contractor to provide staff development to high school ESL staff based on the SIOP Model. Funding will be paid through Title III ESL grant, and if necessary, through part of the Title I grant for the 2009-10 school year. The rate is \$250.00 per hour. The term of this contract is from September 1, 2009 through June 30, 2010. This contract has been reviewed and approved by the school district's attorney.

1.e. **Approval of Agreement between the Sachem Central School District and Tams-Witmark Music Library**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Tams-Witmark Music Library, Inc. to pay the rental fees and royalties relating to the performance of the musical "Bye Bye Birdie" at Sachem High School North. The dates of the performances are April 15, 16 and 17, 2010. The cost is approximately \$4,500 which includes royalties for each performance, instrument rental and extra books. This will be paid by District Office for Music and Art.

1.f. **Approval of Agreement between the Sachem Central School District and Custom Tours, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Custom Tours, Inc. to provide transportation services and tour tickets to 7<sup>th</sup> grade Sagamore Middle School students for a trip to Historic Philadelphia, Independence Hall on May 13, 2010 and returning the same day. The cost of this trip will be paid for by the students. This contract has been reviewed and approved by the school district's attorney.

### **Approval of Donation – Wal-Mart Gift Cards – Lake Grove Lions Club**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Scavo, and carried unanimously (8-0) to accept with gratitude, the donation of \$1,000.00 from the Lake Grove Lions Club to purchase Wal-Mart gift cards in the amount of \$25.00 per gift card. Gift cards totaling \$200.00 will be sent to Sachem North High School, Samoset Middle School, Gatelot, Cayuga and Wenonah Elementary Schools to be distributed to families in need as determined by school nurses and social workers.

**RECESS:** There was a brief recess from 7:53pm to 8:03 pm.

### **PERSONNEL ITEMS:**

#### **Termination of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Egloff, and carried unanimously (8-0) to approve the termination of teaching personnel as follows:

<b><u>Name</u></b>	<b><u>Grade/Subject</u></b>	<b><u>School</u></b>	<b><u>Dates</u></b>
Brosnan, Theresa	Elementary	Seneca Middle School	12/17/09*

\*Deceased

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**ACTION ITEMS (Continued)**

**Approval of Revised Mileage Reimbursement Rate**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve the standard mileage reimbursement rate of 50.0 cents per mile for business miles driven effective January 1, 2010 as determined by the IRS.

**Acceptance of Cerini and Associates for Additional Services**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Licata, and carried unanimously (8-0) to accept Cerini and Associates, our current Internal Claims Auditors, to perform additional services for Sachem CSD. They shall review the District's Extra-Classroom Activity Fund (ECAAF) disbursements on a weekly basis and provide the Board of Education a report describing their findings on a monthly basis. The fees for these services will be at the same hourly rate as the fees for internal claims audit services.

**Approval of Toski, Schaefer & Co, PC –Audit Services of Third Party Administrator J.J. Stanis and Company - Dental Insurance Fitzharris Agency, Inc. – Workers' Compensation**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Tripi, and carried unanimously (8-0) to approve Toski, Schaefer & Co., P.C. to review the dental claims administration as provided by J.J. Stanis and Company and to review the workers' compensation claims administration as provided by Fitzharris Agency, Inc. for the period July 1, 2009 to June 30, 2010. The total cost of these audit services is not to exceed \$4,900 each audit for a total of \$9,800.

**Rescission of Sachem Teacher Center Policy Board Members**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Scavo, and carried unanimously (8-0) to rescind the appointment of the following individuals as Members of the Sachem Teacher Center Policy Board for the 2009-10 school year:

Kim Murphy	North
Peggy Erickson	Chippewa
Madelyn Haussner	East

**Approval of Sachem Teacher Center Policy Board Members**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Duncan, and carried unanimously (8-0) to approve the appointment of the following individuals as Members of the Sachem Teacher Center Policy Board for the 2009-10 school year:

Jennifer Pang	East
Suzanne Herrmann	East
Kim DiGiovanna	Chippewa
Christy Zummo	North

**Approval of Budget Transfers Greater Than \$50,000**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Scavo and carried unanimously (8-0) to approve two budget transfer of \$50,000 or greater. One transfer for \$199,634.91 is to cover the cost for the Administrative Assistant for Instruction and to cover the cost for the third OSS Assistant Coordinator. This was not planned for during the preparation of the 2009-10 budget. The second transfer for \$106,200.00 is to allocate funds from the project holding codes for Phase 2 to Phase 1 of the EXCEL Bond Capital Projects for the Grundy Zone Dampers.

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## Board of Education Approval of 2009-10 Extracurricular Clubs and Activities

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Licata, and carried unanimously (8-0) to approve the following 2009-10 Extracurricular Clubs/Activities:

<u>SCHOOL</u>	<u>CLUB</u>	<u>ADVISOR</u>
North	Senior/Freshman Mentor Club	Dana Glasser/Mary Kuerner

## Approval of Agreement – Interim Principal – Sachem High School North

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the agreement between the Sachem Central School District and Joseph Buderman for a fee of \$700 per day not to exceed \$30,000 to perform the function as Interim Sachem High School North Principal, commencing January 4, 2010 through March 10, 2010.

## DISCUSSIONS/PRESENTATIONS:

1. 5<sup>th</sup> Grade Social Studies Scores - Assistant Superintendent for Curriculum and Instruction – Elementary, Ms. Jill Karp, announced that this year the 5<sup>th</sup> grade students achieved the highest results in the social studies exam. They scored an overall proficiency rate of 96.3%.
2. ELA Scoring Days – Ms. Karp reviewed her memo dated 11/10/09 addressed to the Interim Superintendent on the subject “Elementary Scoring Plan for the New York State Assessments.” New York State Education Department changed the dates for the administration of the 3-8 English Language Arts assessment from January to late April and the math assessment from March to early May. A conflict exists at the elementary level as the same teachers who would be administering the math assessment would be scoring the ELA. Since the elementary teachers cannot score and administer at the same time, two options were discussed. The Board requested additional information on a third option of hiring substitutes for two days and paying teachers to extend their day until 6 pm to grade the exams.

**COMMENTS FROM VISITORS:** None.

### **FUTURE AGENDA**

- ITEMS:**
1. Middle School English program – assessment
  2. Update on approved budget reductions.

### **UPCOMING**

**MEETINGS:** The next regular Board of Education meeting will be held on Wednesday, January 20 in the Board Room at Samoset Middle School at 7:30 PM.

The Board of Education will hold a work session on Wednesday, February 3 at 7:30 PM at Samoset in the Board Room.

**EXECUTIVE**

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**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Egloff, seconded by Mr. Duncan, and carried unanimously (8-0) to convene into Executive Session at 8:23pm to discuss negotiations and legal matters.

### **OPEN**

**SESSION:** The Board reconvened into Open Session at 9:20pm.

**RESCISSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Ms. Lampitelli, and carried unanimously (8-0) to rescind the appointment of deputy treasurer approved by the Board of Education at the 12/16/09 Regular Meeting.

### **EXECUTIVE**

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to reconvene into Executive Session at 9:25pm to discuss negotiations and legal matters.

**ADJOURN:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (8-0) to adjourn at 10:15pm.

Respectfully submitted,

Carol Adelberg  
District Clerk