

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**WORK SESSION AGENDA**

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**December 7, 2016**

**7:30 PM**

**Board of Education Room**

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*Approved on 1/18/2017 as written – Official Document*

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**I. OPENING OF MEETING**

Members Present:     Anthony Falco, Board President  
                              Robert Scavo, Vice President  
                              Teri Ahearn  
                              Vic Canales  
                              William Coggin  
                              Mike Matlat  
                              Dorothy Roberts  
                              Laura Slattery  
                              Sara Wottawa  
                              Jillian Lamia, Student Member

Members Absent:     Ryan Stahl, Student Member

Also Present:         Kenneth E. Graham, Ed.D, Superintendent of Schools  
                              John O’Keefe, Asst. Supt. for Business  
                              Kristin Capel-Eden, Asst. Supt. for Personnel  
                              Steven Cohen, Ph.D., Interim Asst. Superintendent for Curriculum and Instruction  
                              Anthony Mauro, Interim Asst. Superintendent for Administration  
                              Chris Clayton, Esq. Ingerman Smith  
                              Allison Florio, District Clerk

**Call to Order**         Meeting held at Samoset MS, was called to order by President Falco at 7:30pm.

**Salute to the Flag**

**Moment of Silence**

*Special holiday performance by the Hiawatha 4<sup>th</sup> and 5<sup>th</sup> grade chorus*

**SUPERINTENDENT’S REPORT**

- A special *thank you* to district students and staff for all of their generous giving during this holiday season
- Our schools are celebrating an “Hour of Code” this week in honor of National Computer Science Week
- Buzzer entries have now been installed at Sachem HS North and East
- Dr. Graham will be working on furthering his action plan now that his first 100 days in district are complete. He will report findings of his 100 day entry plan to the Board and district after the new year.

**II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

None.

**BUSINESS ITEMS**

**III. CONSENT AGENDA FOR BUSINESS ITEMS 3.A.1. THROUGH 3.B.1.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the consent agenda for business items 3.A.1 through 3.B.1.

**A. Bid Awards**

**3.A.1. Bid Award**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<b><u>RFP/Bid Number &amp; Title</u></b>	<b><u>Action Required</u></b>
a. B 16-404A Athletic Team Uniforms – Pep Dress	No Award
b. B 16-230A Public Disposal Sale – Computers & Computer-related items	Approve
c. B 16-230B Public Disposal Sale – Library Books & Harcourt Reading Materials	Approve
d. B 16-587 Primary Electric Cable	Rescind previous award

**B. Treasurers Report**

**3.B.1. Treasurer's Report**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the monthly Cash Reconciliation Report as of October 31, 2016 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of **October 31, 2016** as submitted by the District Treasurer, Diane Kollmer."

**Treasurer's Report**

**Revenues**

**Expenditures**

**Balance Sheets** (as of October 31, 2016)

**PERSONNEL ITEMS**

**IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.C.10.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the consent agenda for personnel items 4.A.1. through 4.C.10.

**A. Teachers**

**4.A.1. Retirement of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Hokanson, Karen	Special Education	Sagamore Middle School	01/28/2017
DeFilippo, Paula	LOTE	East	01/04/2017

**4.A.2. Leaves of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Dolan, Courtney	Physical Education	Chippewa	Child Care Leave	12/7/16-1/29/17
Weston, Kristin	Kindergarten	Nokomis	Child Care Leave	1/30/17-6/30/17

**4.A.3. Leave Replacements Appointments of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Robinson, Renee	Science	North	1-4	11/21/16-6/30/17
McCormick, Nancy	Elementary	Cayuga	1-4	12/08/16-6/30/17

**4.A.4. Part-Time Teacher Appointments**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the part-time teacher appointments as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Costantino, Nancy	Speech .4	Waverly/Nokomis	1-4	11/28/16-6/30/17

**4.A.5. Ten Year Increment for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Trypaluk, Amy	Seneca	1/13/17	\$165.00

**4.A.6. Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the substitute teacher list as follows”:

**Name**

- Baughan, Barbara
- Clifford, Christina
- Cronin, Cassandra
- D’Agostino, Anna Maria
- Golder, Jonathan
- Khan, Nabila
- Moran, Ashley
- Ross, Ashley
- Rubio, Jessica

**4.A.7. Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the termination/resignation of substitute teachers as follows”:

**Name**

**Date**

- Nigro, Joanna 12/5/16

**4.A.8. Approval of Coaching Assignments for the 2016-17 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following Winter Coaching Assignments for the 2016-17 school year:"

**RESCIND - Wrestling**

- Sagamore - Jason Urbancik (Samoset)
- Sagamore Asst. - Chris DiIorio (sub)
- North JV Winter - Samantha Stovall (OOD)

**Late Winter Wrestling MS**

- Sagamore - Chris DiIorio (sub)
- Sagamore Asst. - Jason Urbancik (Samoset)

**Girls MS Volleyball**

- Samoset Volunteer - Amanda Hallstein (OOD)

**4.A.9. Approval of Sixth Period Stipends for the 2016-17 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following employees to receive a stipend for teaching a Sixth Period for the 2016-17 school year":

Cayuga	Lorraine Medina	Speech	1.2
Nokomis	Kayla Snyder	Speech	1.1
East	Rachel Haik	ENL	1.2
East	Jonathan Hinkaty	ENL	1.2

**4.A.10. Approval of Extra Curricular Clubs/Activities for 2016-2017 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following resolution”:

**National Technical Honor Society**

Michelle Savickas (East)  
Christine Bischoff (North)

**B. Teacher Assistants**

**4.B.1. Resignation of Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Sauer, Nicole	Special Education Teaching Assistant	Sachem North	12/30/16

**4.B.2. Leave of Absence of Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the leave of absence of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
VanPelt, Brooke	Special Education	Chippewa	Child Care Leave	12/7/16-1/29/17

**C. Support Staff**

**4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Bivona, Suzanne	Special Ed Aide/Merrimac	12/2/16

**4.C.2. Rescission of Termination of Support Services Personnel (All Civil Service)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to rescind the termination of the following support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Ginley, Richard**	Custodian/Tecumseh	12/4/14

\*\*In accordance with Section 71 of the Civil Service Law.

**4.C.3. Retirement of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Cinquemani, Marianne	Registered Nurse/Lynwood	12/31/16 20 yrs., 4 mos.
Ginley, Richard	Custodian/Tecumseh	11/18/14* 13 yrs., 5 mos.
Kalachik, James	Sr. Guard/D.O. Samoset/Annex	11/29/16 33 yrs., 2 mos.

\*Approved Disability Retirement

**4.C.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<b><u>Aide</u></b>	
Byrne, Regina	12/7/16
Gomez, Gina	12/7/16
Grieve, Megan	12/7/16
Miller, Dana	12/7/16
<b><u>Clerical</u></b>	
Chiavaro, Theresa	12/7/16
<b><u>Custodian</u></b>	
Grier, David	12/7/16

**4.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Brady, Shannon	Recreation Aide/Child Care	\$10.38/hr.	12/8/16	None
Byrne, Regina	Special Ed Aide	\$11.68/hr.	12/8/16	None
Chiavaro, Theresa	Campus Security/East	\$18.61/hr.	12/8/16	None

Doherty, Gail	Special Ed Aide/Lynwood	\$12.41/hr.	12/8/16	None
Gomez, Gina	Special Ed Aide/Cayuga	\$11.68/hr.	12/8/16	None
Grier, David	Custodian/Tamarac	\$52,032	12/8/16	None
Grieve, Meghan	Special Ed Aide/Samoset	\$11.68/hr.	12/8/16	None
Martschenko, Nicholas	Custodian/Waverly	\$54,032	12/8/16	None
Miehl, Shayna	Recreation Aide/Child Care	\$10.38/hr.	12/8/16	None
Miller, Dana	Special Ed Aide	\$11.68/hr.	12/8/16	None

**4.C.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u>	
Arena, Jill	11/21/16
Hall, Jessica	12/8/16
<u>Food Service Worker</u>	
Nancy DeFabritis	1/9/17

**4.C.7. Approval of Contract for Confidential Secretary in the Office of Administration**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following resolution:

BE IT RESOLVED: that the President of the Board of Education be and hereby is authorized to execute an individual contract with Christine Micara, Confidential Senior Clerk Typist to the Interim Assistant Superintendent in the Office of Administration effective December 8, 2016 to June 30, 2017.”

**4.C.8. Disciplinary Suspension – Non-Instructional Staff Member**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to adopt the following resolution:

BE IT RESOLVED, “that upon the recommendation of the Superintendent of Schools, the Board of Education hereby suspends, without pay, a member of the non-instructional staff, whose identity was disclosed in executive session for a period of two (2) work days. The two day suspension shall be December 15<sup>th</sup> and 16<sup>th</sup>, 2016.

**4.C.9. Approval of Translators/Interpreters for the 2016-17 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the appointment of the following Translators/Interpreters for the 2016-17 school year:”

Serrano, Domingo

**4.C.10. Approval of Applied Behavioral Analysis (ABA) Specialists for the 2016-17 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to approve the following personnel as ABA Specialists for the 2016-17 school year":

Sherri McGinnis  
Eileen Murphy

**V. ACTION ITEMS**

A **MOTION** was made by Ms. Slattery, and seconded by Ms. Roberts, and approved unanimously (9-0), to pull 5.1.11 from the consent agenda for a separate vote.

**1. Mini Contracts for Action Items 5.1.1. through 5.1.13. (with the exception of 5.1.11)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the consent agenda for mini contracts action items 5.1.1. through 5.1.13 (*with the exception of 5.1.11*)

**5.1.1. Approval of Agreement with The Summit School 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and The Summit School to provide instruction, related services and/or a facility for students placed during the school year. The school district will pay the tuition rate set by the State Education Department. This agreement shall be from July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney."

**5.1.2. Approval of Agreement with TPR Education, LLC D/B/A The Princeton Review 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and TPR Education, LLC d/b/a The Princeton Review to provide SAT and ACT review classes and course materials to students. Tuition for the classes is to be paid directly by the students to TPR Education. The term of this contract shall be from August 1, 2016 to July 31, 2017. This agreement has been reviewed and approved by the school district's attorney."

**5.1.3. Approval of Special Education Services Agreement with Hauppauge UFSD 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Hauppauge Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Hauppauge Union Free School District. Hauppauge UFSD shall be entitled to bill Sachem CSD for the services provided in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2016 through June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

**5.1.4. Approval of Related Services Agreement with Family Pediatric Home Care 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Family Pediatric Home Care, a division of Tri-



Borough Home Care, Ltd. to provide related services as set forth during the school year. Following are the fees:

- \$125.00 per visit for Physical Therapist
- \$125.00 per visit for Occupational Therapist
- \$125.00 per visit for Speech-Language Pathology
- \$250.00 per yearly assessment

This agreement shall be in effect for the period July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney."

**5.1.5. Approval of Agreement with United Cerebral Palsy of Greater Suffolk, Inc. 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and United Cerebral Palsy of Greater Suffolk, Inc. to provide instruction to children with disabilities. The cost for each child is the tuition rate set by the State Education Department. In the event evaluations are requested, Sachem School District shall pay in accordance with Appendix A of the agreement. This agreement shall be from July 1, 2016 through June 30, 2017. This contract has been reviewed and approved by the school district's attorney."

**5.1.6. Approval of Skilled Nursing Agreement with Family Pediatric Home Care 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Family Pediatric Home Care, a division of Tri-Borough Home Care, Ltd. to provide skilled nursing services on an as-needed and as-requested basis. The provider shall provide the District with an R.N./L.P.N.(s) to care for the students each day that they ride to and from school on the bus. Following are the fees:

- \$ 70.00 per hour for R.N. Services
- \$ 60.00 per hour for L.P.N. Services
- \$ 25.00 per hour for Home Health Aide (HHA)

This agreement shall be in effect for the period July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney."

**5.1.7. Approval of Agreement with Laughstrom Enterprises, Inc. 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Laughstrom Enterprises, Inc. to provide professional development training to school district staff for planning and delivering integrated instruction in content areas, helping teachers integrate academic language development into their lessons using the Shelter Instruction Observation Protocol (SIOP) training. The dates of said training shall be mutually agreed upon. In full consideration for the services to be rendered, the District agrees to pay the sum of \$1,500.00 per day for two full day workshops to be paid through a Title III Grant. The term of this agreement is for the period July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney."

**5.1.8. Approval of Production Agreement with Music Theatre International - Sachem High School East**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between the Sachem Central School District and Music Theatre International for a royalty fee, security fee, rental fee and an additional rental fee for the production of Into the Woods at Sachem High School East. The total cost is \$3,225.00 of which \$3,000.00 is to be paid by the District Office for Music and Art and \$225.00 is to be paid by the Sachem High School East Drama Club.”

**5.1.9. Approval of Production Agreement with Music Theatre International - Seneca Middle School**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the production contract between Sachem Central School District and Music Theatre International for a royalty fee, a non-refundable materials fee and shipping fee for the production of Disney’s The Lion King Jr at Seneca Middle School. The total cost is \$835.00 of which \$700.00 will be paid by the District Office for Music and Art and \$135.00 will be paid by the Seneca Middle School Drama Club.”

**5.1.10. Approval of Production Agreement with Music Theatre International - Sagamore Middle School**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the production contract between Sachem Central School District and Music Theatre International for royalty fees, non-refundable materials fee, additional materials and shipping for the production of Disney’s High School Musical 2 Jr at Sagamore Middle School. The total cost is \$752.00 of which \$700.00 will be paid by the District Office for Music and Art and \$52.00 will be paid by the Sagamore Middle School Extra Classroom Activity Fund.”

**5.1.11. Approval of Agreement with Franklin Covey Client Sales, Inc. 2016**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Ahearn to approve the agreement between Franklin Covey Client Sales, Inc., The Leader in Me and Sachem Central School District. Services to be provided include training sessions, consultant fees, license fees and classroom materials. The cost for the 2016-17 school year is \$8,825.00. This agreement has been reviewed and approved by the school district’s attorney.

Vote on the **MOTION**:

Yes: Mr. Falco, Mr. Scavo, Ms. Ahearn, Mr. Canales, Mr. Coggin, Mr. Matlat

No: Ms. Roberts, Ms. Slattery, Ms. Wottawa

**MOTION** carried (6-3)

**5.1.12. Approval of Renewal with Global Compliance Network, Inc.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the renewal of the software package of unlimited tutorials from Global Compliance Network, Inc. which provides online Human Resources, OSHA and Professional Development tutorials and any new tutorials developed during the license period for a complete 12 months (January 1, 2017 to December 31, 2017). The cost of this unlimited tutorials package is \$1,400 and will be paid through the General Fund. There is no cost increase from 2016.”

**5.1.13. Approval of Addendum to New York Therapy Placement Services Agreement 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve an addendum to the 2016-17 agreement between Sachem Central School District and New York Therapy Placement Services, Inc. for the following services:

Total Classroom Push-In Model Occupational Therapy Consultation:  
42 minute session - \$92.00  
30 minute session - \$66.00

This addendum has been reviewed and approved by the school district's attorney."

A **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0) to amend resolution 5.2.1 to read with the additional sentence as underlined below.

A **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0) to pull item 5.2.1 from the consent agenda for a separate vote.

**2. Consent Agenda Items for Action Items 5.2.1 through 5.3.1 (with the exception of 5.2.1).**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the consent agenda for action items 5.2.1. through 5.3.1 (*with the exception of 5.2.1*)

**5.2.1. Approval of APPR Plan Resolution**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Mr. Scavo, and approved (8-0-1) with Ms. Wottawa abstaining, to approve the following:

WHEREAS, the District submitted its Annual Professional Performance Review ("APPR") Plan to the Commissioner of Education for review on November 30, 2016, in the accordance with Education Law Section 3012-d and 8 N.Y.C.R.R. 30-3;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby ratifies the submission of the District's APPR Plan and the execution of said plan by the Superintendent and Board of Education President; and

BE IT FURTHER RESOLVED, that the Board hereby adopts the submitted APPR Plan as the District's Section 3012-d APPR plan for classroom teachers and principals, commencing with the 2016-17 school year and any modifications thereto, as requested by the State Education Department and/or the Commissioner of Education.

**5.2.2. Approval of Corrective Action Plan for Risk Assessment Update Report and Report on Applying Agreed Upon Procedures**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the Corrective Action Plan for the following reports prepared by the District's internal auditors, Cullen & Danowski, LLP. These reports were presented by Donald Hoffmann, Cullen & Danowski, and were accepted by the Board of Education on October 5, 2016":

- Risk Assessment Update Report dated September 22, 2016

- Report on Applying Agreed-Upon Procedures as related to the Personnel Department during the period January 1, 2015 through February 29, 2016.

**5.2.3. Donation - Sachem Swim Club of Long Island**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to accept with gratitude, the following donation from the Sachem Swim Club of Long Island for the pool at Sachem High School North:

- One (1) Colorado Time Systems 6 lane cable harness for the timing system.
- One (1) pair of back-stroke flags in Sachem black and gold to replace the existing flags in poor condition.

The estimated value of this donation is \$760.00.

**5.2.4. Donation - Nokomis Elementary School PTA and Hiawatha Elementary School ECAF**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to accept with gratitude, a donation from Hiawatha Extra Classroom Activity Fund Account in the amount of \$5,000 and a donation from the Nokomis Elementary School PTA in the amount of \$526.50. These donations are for the BOCES Performing Arts Code A2111-30-4971.”

**5.2.5. Donation - Lake Grove Lions Club**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to acknowledge with gratitude, the donation of Kohl’s gift cards totaling \$1,000.00 to the Sachem North High School Student Government from the Lake Grove Lions Club. Gift cards will be sent to Sachem High School North, Samoset Middle School, Cayuga and Wenonah Elementary Schools to be distributed to families in need.

**5.2.6. Rescission of Appointment to the Citizens' Advisory Audit Committee**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to rescind the appointment of Alisa Rosati to the Citizens' Advisory Audit Committee, previously appointed at the 9/21/16 Board of Education meeting.

**5.2.7. Appointment of New Member to the Citizens' Advisory Audit Committee**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the appointment of Debra Perillo as an active member of the Citizens’ Advisory Audit Committee.

**5.2.8. Appointment of New Member to the Budget Advisory Committee**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the appointment of Richard Slattery as an active member of the Budget Advisory Committee.”

**5.2.9. Winter Athletic Teams-Overnight Trips**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr.

Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following athletic trips.

Sachem North Cheerleaders to attend the 2017 UCA National High School Cheerleading Championships in Orlando, Florida on February 9-14, 2017.

Sachem East Cheerleaders to attend the 2017 UCA National High School Cheerleading Championships in Orlando, Florida on February 9-14, 2017.

\*\* Please find the attached itineraries containing details of these trips. There will be no cost to the district for these competitions.

Sachem North Girls Winter Track to attend the Rhode Island Classic Invitational in Providence, Rhode Island on December 26-27, 2016.

Sachem East Girls Winter Track to attend the Rhode Island Classic Invitational in Providence, Rhode Island on December 26-27, 2016.

\*\* Please find the attached itineraries containing details of these trips. The meet entry fees will be the only cost to the district for these meets.

### **3. Recommendations from the Committee on Special Education**

#### **5.3.1. Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Ms. Ahearn, and approved unanimously (9-0), to accept the recommendation of the Committee on Special Education for the following meetings:

11/17, 11/18, 11/21, 11/22, 11/23, 11/28, 11/29, 11/30, 12/1, 12/2, 12/6, 12/7

## **VI. MONTHLY REPORTS**

### **A. Damage & Loss Summary**

#### **6.A.1. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending October 2016.

### **B. Determinations from the Committee on Preschool Special Education**

#### **6.B.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

11/17, 11/18, 11/22, 12/1, 12/6

### **C. Board of Education Sub Committees**

Sachem Legislative Committee – The Board heard comments from Mr. Nicosia and Ms. Platin. They recommend the district send congratulatory letters to all newly elected representatives that lobby on Sachem's behalf in Albany. They also look forward to inviting these officials to our next town hall meeting.

Sachem Citizens' Advisory Audit Committee – Ms. Roberts spoke of continuing with the process of reviewing resumes for any individuals interested in participating in the CAAC (and the BAC) to ensure their background will be a benefit both to the Board Committee and to the District.

## **VII. CLOSING**

### **Visitors (Each visitor will be limited to 3 minutes)**

None.

### **Board of Education Discussion of Future Agenda Items**

- Ms. Roberts would like to follow up on the possibility of leasing space to a driver education program.
- Mr. Scavo would like to discuss options to make better use of the 'flex' time in our middle schools and the possible cost involved with adding an additional course to better utilize that time during the day.
- Mr. Scavo would also like to look into the cost of restoring those athletic teams that were combined/consolidated last year.

### **Next Meeting**

The next Regular meeting of the Board of Education will be held on December 21, 2016 at 7:30 PM in the Board Room at Samoset Middle School.

## **VIII. EXECUTIVE SESSION**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn and approved unanimously (9-0) to convene into Executive Session at 8:08pm to discuss the proposed lease of property in the district, as well as collective negotiations and updates on legal advice regarding a litigation matter.

## **IX. ADJOURN**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, and seconded by Ms. Slattery, and approved unanimously (9-0), to adjourn Executive Session at 9:10pm.

Respectfully Submitted,

*Allison Florio*

District Clerk