

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**REGULAR MEETING AGENDA**

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**August 24, 2016**

**7:30 PM**

**Board of Education Room**

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*Approved on 9/21/2016 as written – Official Document*

**I. OPENING OF MEETING**

Members Present:           Anthony Falco, Board President  
                                  Robert Scavo, Vice President  
                                  Vic Canales  
                                  William Coggin  
                                  Mike Matlat  
                                  Dorothy Roberts  
                                  Laura Slattery  
                                  Jillian Lamia, Student Member  
                                  Ryan Stahl, Student Member

Members Absent:           Teri Ahearn  
                                  Sara Wottawa

Also Present:               Kenneth E. Graham, Ed.D, Superintendent of Schools  
                                  Paul Manzo, Deputy Superintendent  
                                  John O’Keefe, Asst. Supt. for Business  
                                  Kristen Capel-Eden, Asst. Supt. for Personnel  
                                  Jessica Schmattan, Asst. Supt. for Curriculum and Instruction – Elem.  
                                  Susan Gibson, Esq. Ingerman Smith  
                                  Allison Florio, District Clerk

**Call to Order**           Meeting, held at Samoset MS, was called to order by President Falco at 7:30pm.

**Salute to the Flag**

**Moment of Silence**

**Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and carried unanimously (7-0) to approve the following minutes:

July 6, 2016 - Reorganizational Meeting & Regular Meeting  
July 20, 2016 - Special Meeting  
July 27, 2016 - Regular Meeting

**EXECUTIVE SESSION**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and carried unanimously (7-0) to convene into Executive Session at 7:33pm to discuss possible litigation and then reconvene into open session at 7:40pm.

**II. VISITORS - (Each visitor will be limited to 3 minutes)**

The Board heard comments and concerns from members of the audience.

**SUPERINTENDENT’S REPORT**

- a) The Board and audience were provided with updates and priorities regarding the Bond presentation heard at the previous Board of Education meeting.
- b) Mrs. Schmettan answered concerns and provided updates regarding elementary enrollment and how the elementary schools are being prepared for the adjustment in student population within their building.

**BUSINESS ITEMS**

**III. CONSENT AGENDA FOR BUSINESS ITEMS 3.A.1.THROUGH 3.A.2.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Scavo, and approved unanimously (7-0) to approve splitting the Bid Awards agendas below to be voted on separately.

**A. Bid Awards**

**3.A.1. Bid Award -Agenda #1**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Slattery, and approved unanimously (7-0) to approve the following bid awards:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<b><u>RFP/Bid Number &amp; Title</u></b>	<b><u>Action Required</u></b>
a. Long Island Food Service Cooperative – RFP # 272 Commodity Direct Diversin	Approve
b. Long Island Food Service Cooperative – RFP # 303 Bagels	Approve
c. Long Island Food Service Cooperative – RFP # 291 Fresh Baked and Packaged Bread Items	Approve
d. Long Island Food Service Cooperative – RFP #276 Dairy Products	Approve
e. Long Island Food Service Cooperative – RFP # 291 Frozen Food Items	Approve
f. Long Island Food Service Cooperative – RFP #277 Ice Cream with Equipment	Approve
g. Long Island Food Service Cooperative – RFP #311 Fresh and Frozen Meat and Poultry	Approve
h. Long Island Food Service Cooperative – RFP #307 Snacks – Non-Compliant Snacks	Approve
i. B 16-105 District-Wide Installation/Repair of Computer Data Drops & Fiber Cables	Approve
j. B 16-542 Roofing Supplies	Reject

- k. B 16-162A Specialty Hair Products for Cosmetology Program Reject
- l. B 16-9 Audio-Visual Supplies and Accessories Approve
- m. B 16-510B HVAC Parts & Supplies Approve
- n. B 16-516 Lawn Sprinkler System Parts Approve
- o. B 16-84Trophies and Awards Approve
- p. B 16-541 District-Wide Roof Repairs Approve
- q. B 16-553 Replacement Glass, Screening & Glazier’s Tools & Supplies Approve
- r. B 16-501 Supply and Install Ready-Mix Concrete Approve

**3.A.2. Bid Award - Agenda #2**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved (6-0-1) with Mr. Falco abstaining, to approve the following bid awards:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number &amp; Title</u>	<u>Action Required</u>
a. B 16-408 Physical Education/Athletic Supplies	Rescind partial award
b. B 16-406 Athletic Team Supplies	Approve

**PERSONNEL ITEMS**

**IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.D.8.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve a consent agenda for the personnel items below.

**A. Teachers**

**4.A.1. Resignation of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the resignation of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Jeanes, Jonathan	Science	North	Personal	8/31/16

**4.A.2. Leaves of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Weston, Kristin	Kindergarten	Nokomis	Child Care Leave	9/1/16-1/29/17

**4.A.3. Probationary Appointments of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of probationary teachers as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Greenspan, Diana	Visually Impaired	Waverly	1-4	9/1/16-6/30/20
Rottkamp, Michelle	School Media Specialist	Wenonah	1-4	9/1/16-6/30/20
Marino, Christine*	Reading	Hiawatha	7-7	9/1/16-6/30/20
McGrath, Gregg	Science	North	1-4	9/1/16-6/30/20
Schrank-Krupa, Christie	Psychologist	TBD	1-4	9/1/16-6/30/20
McGrath, Mallory	Special Ed	Wenonah	1-4	9/1/16-6/30/20

\*Excessed in Elementary

*Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure*

**4.A.4. Leave Replacements Appointments of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
McGrath, Kathleen*	English	Seneca	10-9	9/1/16-6/30/17
Bleck, Donna*	Elementary	Lynwood	8-4	9/1/16-6/30/17
Murphy, Ryan	Math	North	1-4	9/1/16-6/30/17
Varca, Maria*	Elementary	Wenonah	10-8	9/1/16-6/30/17
LeCarreaux, China*	Elementary	TBD	9-9	9/1/16-6/30/17
Atcosta, Kristen*	Elementary	TBD	7-4	9/1/16-6/30/17
Caldararo, Devon*	Elementary	TBD	8-4	9/1/16-6/30/17
Otero, Veronica	Math	East	1-4	9/1/16-6/30/17
Marks, Tiffany*	Elementary	TBD	7-6	9/1/16-6/30/17
Gentzlinger, Peter	Special Ed	Merrimac	1-1	9/1/16-6/30/17
Masters, Leanne	Special Ed	Cayuga	1-4	9/1/16-6/30/17

\*Excessed Teacher

**4.A.5. Return from a Leave of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the return from a leave of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Symancyk, Nicole	Special Education	Sagamore	Return from Child Care Leave	9/1/16

**4.A.6. Salary Changes for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Alexander, Danielle	Sagamore	9/1/16	9-8	9-9	\$2,760
Dantonio, Jennifer	Seneca	9/1/16	8-8	8-9	2,760
Fulcher, Kristina	Waverly	9/1/16	6-8	6-9	2,509
Poffenbarger, Allison	Grundy	9/1/16	10-8	10-9	2,760
Parise, Nicole	North	9/1/16	12-5	12-6	2,760
Trypaluk, Amy	Lynwood	9/1/16	11-4	11-5	2,760

**4.A.7. Ten Year Increment for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Peguero-Collazo, Diamela	North	09/02/16	\$285.00
Dolan, Courtney	Chippewa	09/08/16	285.00
Raleigh, Rebecca	Wenonah	09/13/16	285.00
Methven, Mary	North	09/14/16	285.00
Dembinski, Jennifer	Tamarac	09/27/16	270.00

**4.A.8. Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the substitute teacher list as follows:

- Name  
 Burke, Tara  
 Candemerres, Matthew  
 Hribok, Laura

Lang, Timothy  
 Larson, Jane  
 Mazzola, Amy  
 Murtha, Neil  
 Rabin, Bonnie  
 Soltysik, Steven  
 Swerdlin, Nicole  
 Targe, Lindsey

**4.A.9. Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Adinolfi, Monica	6/30/16
Browning, Zackary	6/30/16
Cairo, Jana	6/30/16
Calatayud, Angela	6/30/16
Capanzano, Jared	6/30/16
Cornell, Adele	6/30/16
Cottone, Danielle	6/30/16
Davis, Brittany	6/30/16
Formichelli, Daniel	6/30/16
Gonias, Kalliope	6/30/16
Gottschalk, George	6/30/16
Greco, Amanda	6/30/16
Gregory, Nicholas	6/30/16
Holub, Jennifer	6/30/16
Hughes, Amanda	6/30/16
Hughey, Tanya	6/30/16
Kincaid, Erika	6/30/16
Kotowicz, Loretta	6/30/16
Ludovico, Pier	6/30/16
Lynch, Kathleen	6/30/16
Macaluso, Nicole	6/30/16
Marshall, Nicole	6/30/16
Martin, Farah	6/30/16
Martuge, Donna	6/30/16
Masciale, Jessica	6/30/16
McDonough, Heather	6/30/16
Newham, Jason	6/30/16
Norte, Daniela	6/30/16
Oliveto, Anna	6/30/16
O'Shaughnessy, Christina	6/30/16
Ratzsch, William	6/30/16
Razzano, William	6/30/16
Regina, Robert	6/30/16

Rekowicz, Stephanie	6/30/16
Schlesier, Courtney	6/30/16
Sessa, Lisa	6/30/16
Skiseng, Cory	6/30/16
Slinkosky, William	6/30/16
Stewart, Michelle	6/30/16
Tonso, Jennifer	6/30/16
Urea, Richard	6/30/16
Weilbacher, Christopher	6/30/16
Wood, Christina	6/30/16
Zaffarano, Michael	6/30/16

#### 4.A.10. Resignation of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the resignation of teacher assistants as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Doris, Susan	Special Education Teaching Assistant	Waverly	8/5/16
Hudak, Alison	Special Education Teaching Assistant	Seneca	8/3/16
Schneller, Jillian	ENL Teaching Assistant	Sachem High School East	8/9/16
Ward, Andrea	Special Education Teaching Assistant	Sagamore	8/3/16
Marino, Christine	Special Education Teaching Assistant	Grundy	8/31/16

#### 4.A.11. Probationary Appointments of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of probationary teacher assistants as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Barfield, Teresa	Special Education Teaching Assistant	Sachem High School East	2-3	9/1/16-6/30/20
David, Guinevere	Special Education Teaching Assistant	Waverly Avenue Elementary School	1-3	9/1/16-6/30/20
DeMaio, Nicole	Special Education Teaching Assistant	Grundy Avenue Elementary School	4-3	9/1/16-6/30/20
Destler, Irene	Cosmetology-Teaching Assistant	Sachem High School East/North	1-1	9/1/16-6/30/20
Desz, Jessica	Special Education Teaching Assistant	Grundy Avenue Elementary School	2-3	9/1/16-6/30/20
DiAngelis, Stefanie	Special Education Teaching Assistant	Lynwood Avenue Elementary School	2-3	9/1/16-6/30/20
Dreyhaupt, Michael	Special Education Teaching Assistant	Waverly Avenue Elementary School	2-3	9/1/16-6/30/20
Giacobbe, Dena	ENL -Teaching Assistant	Sagamore Middle School	1-3	9/1/16-6/30/20

Henaghan, Gina	Special Education Teaching Assistant	Chippewa Elementary School	1-3	9/1/16-6/30/20
Leonardi, Laura	Special Education Teaching Assistant	Sachem High School East	1-3	9/1/16-6/30/20
McCormick, Nancy	Special Education Teaching Assistant	Nokomis Elementary School	3-3	9/1/16-6/30/20
Poretsky-Mueller, Renee	Special Education Teaching Assistant	Chippewa Elementary School	2-3	9/1/16-6/30/20
Riley, Louis	Special Education Teaching Assistant	Grundy Avenue Elementary School	2-3	9/1/16-6/30/20
Short, Christine	ENL-Teaching Assistant	Sagamore Middle School	1-3	9/1/16-6/30/20

*Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure*

**B. Teacher Assistants**

**4.B.1. Appointment of Leave Replacement Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of leave replacement teacher assistants as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Contomanolis, Shelby	Special Education Teaching Assistant	Sachem High School North	1-3	9/1/16-6/30/17
Hagenburg, Colleen	Special Education Teaching Assistant	Samoset Middle School	1-1	9/1/16-6/30/17
Murphy, Eileen	Special Education Teaching Assistant	Chippewa Elementary School	1-3	9/1/16-6/30/17

**C. Administrators**

**4.C.1. Resignation of Administrative Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the resignation of administrative personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Manzo, Paul	Deputy Superintendent	DO/Samoset	8/26/16

**D. Support Staff**

**4.D.1. Resignation of Support Services Personnel (All Civil Service Classifications)**



Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Bigler, Traci	Special Ed Aide/ Chippewa	8/3/16
Delio, Kayla	Recreation Aide/ Child Care	8/10/16
Lupi, Angelina	4 Hr. FSW/East	8/1/16
Maczkiewicz, Linda	Recreation Aide/ Child Care	8/5/16
Santos, Misael	Custodian/Tecumseh	8/16/15
Short, Kelly	Group Leader/Child Care	6/23/16
Skippon, Karen	Clerk Typist/North	TBD
Spero, Nicole	Hall Monitor/Sagamore	8/3/16

**4.D.2. Retirement of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Deluca, John	MM III/Facilities	8/27/16 31yrs 5mos
O'Brien, Donald E.	Bus Driver/ Transportation	8/31/16 6yrs 8mos

**4.D.3. Termination of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the termination of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Dereli, John*	Head Custodian/Tecumseh	8/31/16

\*Pursuant to Civil Service Law Section 80 and Suffolk County Civil Service Rule 21

**4.D.4. Return from a Leave of Absence of Support Services Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the return from a leave of absence of support services personnel as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
McCloskey, Vivian	Special Ed Aide/TBD	Personal	9/1/16
Flynn, Karen	4 Hr. FSW/East	Personal	6/28/16

**4.D.5. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Food Service Worker</u> Licata, Donna Marie	8/31/16

**4.D.6. Probationary Appointments of Support Services Personnel (Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the probationary appointments of support services personnel (competitive) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Garcia, Stephanie	Drug & Alcohol Counselor I	\$46,828	9/1/16	26 weeks 9/1/16-3/2/17
Mark, Donald*	Head Custodian/Nokomis	\$61,364	8/31/16	None
Skippon, Karen	Sr. Clerk Typist/Music & Fine Arts	\$56,442	TBD	12 weeks TBD

\*Pursuant to Civil Service Law Section 80 and Suffolk County Civil Service Rule 21

**4.D.7. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Grimm, Alyssa	Recreation Aide/ Child Care	\$10.38/hr.	8/31/16	None
Kelly, Inna	Bus Driver/ Transportation	\$21.03/hr.	9/1/16	90 days 9/1/16-11/29/16
Licata, Donna Marie	3 hr. FSW/Tamarac	\$10.23/hr.	9/1/16	90 days 9/1/16-11/29/16
Palermo, Emily	Recreation Aide/ Child Care	\$10.38/hr.	8/31/16	None
Santos, Misael	Groundsman/Facilities	\$52,748	8/17/16	90 days 8/17/16-11/14/16
Signorello, Lisa	Bus Driver/ Transportation	\$21.03/hr.	9/1/16	90 days 9/1/16-11/29/16
Treubig, Stephanie	Recreation Aide/ Child Care	\$10.38/hr.	8/31/16	None

**4.D.8. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Custodian</u>	
Boss, Charles	8/24/16
<u>Clerk Typist</u>	
Seiter, Clara	8/31/16
<u>Nurse</u>	
Brusalis, Maria	8/1/16

**V. ACTION ITEMS**

**1. Mini Contracts Consent Agenda for Action Items 5.1.10. through 5.1.26.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (7-0) to approve a consent agenda for the action items below.

**5.1.1. Approval of Agreement with Arms Acres 2015-16**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (7-0) to approve the agreement between Sachem Central School District and Arms Acres to provide academic tutoring services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The rate for this service is \$40.00 per hour. This agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district's attorney.

**5.1.2. Approval of Agreement with Island Photography 2017**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (7-0) to approve the agreement between Island Photography and Sachem Central School District for the Sachem High School North Graduation Ceremony in June 2017. There is no cost to the school district for this service.

**5.1.3. Approval of Extension to the Agreement with Developmental Disabilities Institute 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (7-0) to approve a one year extension to the agreement between Sachem Central School District and Developmental Disabilities Institute to provide specialized transportation for students at a total anticipated annual cost of \$58,118.40. The term shall be from September 1, 2016 to June 30, 2017.

**5.1.4. Approval of Extension to the Agreement with Developmental Disabilities Institute for Summer Transportation 2016**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (7-0) to approve to extend the agreement between Sachem Central School District and Developmental Disabilities Institute to provide specialized transportation for students for a period commencing July 1, 2016 and ending September 1, 2016. The total anticipated annual cost is \$7,800.00.

**5.1.5. Approval of 2016 Extended School Year Program**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (7-0) to approve the following personnel for the 2016 Extended School Year Program.:

Jennifer Kranzle Visually Impaired Teacher

**5.1.6. Approval of Payment to Cindy Pentheros**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Matlat, and approved unanimously (7-0) to approve payment to Cindy Pentheros (PONY driver) of her hourly overtime rate for Saturday, October 29, 2016 and her hourly double-time rate for Sunday, October 30, 2016 for driving the equipment truck for the Marching Band to and from Syracuse, New York. Additionally, Ms. Pentheros will be paid a \$250 stipend for the overnight stay. This payment will be reimbursed to the District by a donation from the parents of the Marching Band students.

**5.1.7. Approval of Adoption of Religious Holidays 2016-17**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Scavo, and approved unanimously (7-0) to approve the adoption of the days of religious observance.

**5.1.8. Resolution Authorizing the APPR Certification Form for the 2015-16 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Slattery, and approved unanimously (7-0) to approve the following:

WHEREAS, the District had an approved Annual Professional Performance Review (APPR) Plan in place, effective for the 2015-16 school year;

WHEREAS, the State Education Department requires that the District submit an Implementation Certification Form by August 26, 2016 regarding the status of its APPR Plan for the 2015-16 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent of Schools to execute the necessary certification forms required by the State Education Department for the District's 2015-2016 APPR Plan;

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools or his or her designee to submit this form to the State Education Department.

**5.1.9. Physician Assignment**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Mr. Canales, and approved unanimously (7-0) to approve the following physicians be appointed to serve as a school physician of this district at the pleasure of the Board of Education during the school year 2016-17. (Educ. Law 902, 1709-21; Comm's. Reg. 136.2)

**St. Charles Orthopedics/Sports Medicine  
Setauket, NY 11733**

**6 Technology Drive, Suite 100 East**

Inclusive, but not limited to:

Anthony Cappellino, MD

Rick Abraham, PA-C

John J. Brennan, MD

Sean O'Come, PA-C

Dimitrios Christoforou, MD

Lorenzo Gamez, MD

Lance Perez, PA-C

Matthew Vetrano, PA-C

Mark J. Harary, MD

Justine Meserole, PA-C

Gregg J. Jarit, MD

Alyssa Marino, PA-C

Hayley Queller, MD

Alicyn Gernhart, PA-C

Neil Storms, PA-C

Philip Schrank, MD

Justin Biel, PA-C

Lauren Antonelli, PA-C

Michael Sileo, MD

Richard Georges, PA-C

Ashley Cockren, PA-C

Greg Mallo, MD

Danielle DeGiorgio, DO

Luga Podesta, MD

**5.1.10. Approval of Stipulation of Agreement - Non-Instructional Employee**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Canales, and approved unanimously (7-0) to approve that the Board herewith authorizes the Board President to execute an agreement and stipulation, dated July 28, 2016 between the Sachem Central School District and a non-instructional staff member, whose identity has been made known to the Board in Executive Session, regarding a personnel matter.

**5.1.11. Approval of Sick Day Donation to Member of SCTA-Teacher Aide Unit**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (7-0) to approve that the Board of Education exercises its discretion and approves a one-time voluntary sick bank donation of 6 (six) days to assist a member of the SCTA-Teacher Aide Unit.

**5.1.12. Appointment of Leave Replacement Administrator for Federal Funds**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Mr. Canales, and approved unanimously (7-0) to approve the appointment of Michelle Traina-Delph as a leave replacement for the Administrator for Federal Funds, during the period of August 17, 2016 through November 1, 2016, with a maximum of twenty three (23) work days during this period, at the per diem rate of \$650 and no fringe benefits.

**5.1.13. Approval of SCTA Side Letter Agreement**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve a Side Letter of Agreement between the SCTA (Sachem Central Teachers Association) and the Sachem Central School District approving the voluntary donation of 40 (forty) sick days from members of their unit to specific members of the SCTA as designated.

**5.1.14. Appointment of Leave Replacement Assistant Coordinator for Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Scavo, and approved unanimously (7-0) to approve the appointment of D. Stephanie Lamanno as a leave replacement for the Assistant Coordinator for Special Education beginning August 25, 2016 with a maximum of thirty five (35) work days at the per diem rate of \$700 and no fringe benefits.

**5.1.15. Approval of Coaching Assignments for the 2016-17 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Matlat, and approved unanimously (7-0) to approve the following Fall Coaching assignments for the 2016-17 school year::

Fall

Field Hockey

- East Varsity Volunteer - Suzanne DiRusso (OOD)
- East Volunteer - Megan Coope (OOD)
- North Varsity Assistant - Erin Kelly (OOD)
- North Junior Varsity - Kaitlin Ogden (OOD)

Boys Basketball

- North Varsity - Matt Candemeris (sub)

Cheerleading

- East Junior Varsity - Kerrin Poidomani (OOD)

Boys Golf

- Varsity Head - Anthony Falco (North)

**5.1.16. Appointment of Department Chairpersons for the 2016-17 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of the Department Chairperson for the 2016-17 school year as follows:

- CSE Chairperson - Joseph Kistingner

**5.1.17. Appointment of Individual Nurses for the 2016-17 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Scavo, and approved unanimously (7-0) to approve the appointment of the following Individual Nurses for the 2016-17 school year:

Abbondanza, Janet	Annunziato, Patricia	Antonelli, Donna	Basedow, Robert
Bruno, Joanne	Brusalis, Maria	Caliendo, Lori	Cinquemani, Marianne
Dodenhoff, Michele	Farrell, Dorothy	Conner, Kathy	Dennis, Ione
Fox, Lisa	Guardino, Elizabeth	Dellegar, Lisa	Gresalfi, Eileen
Hummel, John	Itty Jolly	Keller, Theresa	Kopf, Joanna
Kuethman, Diane	LaBelle, Denise	Lindor, Florence	Maloney, Kathleen

Marston, Marjorie	McCabe, Kathleen	McDonough, Dianne	Miller, Patricia
Monsen, Kimberly	Murray, Bernadette	Nicosia, Catherine	O'Conner, Lianna
Peterson, Victoria	Raymond, Marie	Rockowitz, Nichole	Russ, Dawn
Sanacora, George	Semler, Angela	Smith, Jennifer	Tutone, Laura
Walsh, Ellen			

**5.1.18. Approval of Translators/Interpreters for the 2016-17 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the appointment of the following Translators/Interpreters for the 2016-17 school year:

Baba, Melek	Cufadar, Ozlem	Fonseca, Adelaide
Fonseca, Grace	Hebboul, Ben	Horkil, Sayla
Huang, Xiaojuan	Kramer, Gloria Joanne	Lazar, Ida
Liang, Tong	Lopez, Millie	Maldonado, Eva
Martinez, Leslie	Matos, Jessica	Negron, Norma
Pham, Hue	Safa, Syeda	Sampayo, Damaris
Sayeed, Syeda	Shahid, Anila	Stana, Liana
Stefan, Catalina	Suleman, Azmat	Traina-Delph, Michele
Ustunluk, Dilek	Valle, Diana	Yeung, Nga

**5.1.19. Denial of Late Transportation Request for Private and Parochial Schools**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Scavo, and approved unanimously (7-0) to approve the denial of the late request for transportation to Laurel Hill School for one student at an approximate total cost of \$18,000.00 for the 16-17 school year.

**5.1.20. Denial of Late Transportation Request for Private and Parochial Schools**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the denial of the late request for transportation to the Stony Brook School for three students at an approximate total cost of \$54,000 for the 16-17 school year.

**5.1.21. Approval of Transfer of Agreement and Assignment of Bissett Nursery Corporation**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the assignment and transfer of the agreement between Sachem Central School District and Bissett Nursery Corporation to SiteOne Landscape Supply, LLC effective August 1, 2016.

**5.1.22. Donation - Sachem North Extra Classroom Activity Fund**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Canales, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve with gratitude, a donation from the Sachem North Extra Classroom Activity Fund to the General Fund in the amount of \$2,894.50. This donation will be used for payment of the Model United Nations and Math Team Club Advisors for 2015-16.

**5.1.23. Donation - Lynwood Avenue PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the rescission of the donation of July 6, 2016 from the Lynwood Avenue PTA of \$10,368.00.

**5.1.24. Donation - Lynwood Avenue PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Matlat, and approved unanimously (7-0) to approve with gratitude, a donation from the Lynwood Avenue PTA of a new LED sign for the Lynwood Avenue Elementary School. The value of the sign is \$10,368.00.

**5.1.25. Donation - Sachem Youth Advisory Group (SYAG)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Slattery, and approved unanimously (7-0) to approve with gratitude, a donation from the Sachem Youth Advisory Group (SYAG) of school supplies to be distributed to students at the ten elementary schools. The value of the donation is approximately \$600.00.

**5.1.26. Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Roberts, and approved unanimously (7-0) to approve the following budget transfers of \$50,000 or greater:

- One transfer for \$130,000.00 is to adjust principal and interest for 2016 Bond refunding
- One transfer for \$1,787,101.95 is to balance all negative budget codes. This transfer will also move non-aidable transportation funds to grounds for ST-3 reporting purposes

**2. Recommendations from the Committee on Special Education****5.2.1. Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Mr. Coggin, and approved unanimously (7-0) to approve the recommendation of the Committee on Special Education for the following meetings":

7/28, 8/1, 8/2, 8/4, 8/8, 8/9, 8/10, 8/11, 8/12, 8/15, 8/16, 8/17, 8/19, 8/22, 8/23, 8/24

**VI. MONTHLY REPORTS****6.1. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending June 2016.

**6.2. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

7/28, 7/29, 8/5, 8/8



**2016-17 Updates to the Board**

None.

**2016-17 Board Goals***Goal #1 - Provide Safe and Secure Schools*

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

*Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills*

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21<sup>st</sup> century careers.

*Goal #3 - Improve Parent, Community and Staff Communication*

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

*Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District*

Continue to focus on balancing the needs of students with taxpayer sensitivity.

*Goal #5 - Technology Integration*

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

*Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education*

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

*Goal #7 - We Are Sachem*

The Board is dedicated to promoting one Sachem family and collaboration amongst our 15 schools. This will support consistent academic programs and activities.

**CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

None.

**B. Board of Education Discussion and Future Agenda Items**

1. Future discussion on Bond Proposal and possible Vote Date
2. Testing Days Policy
3. Update on Discipline Policy
4. T.A.N. Agreement

**C. Next Meeting**

The next Work Session of the Board of Education will be held on September 7, 2016 at 7:30 PM in the Board Room at Samoset Middle School.

**EXECUTIVE SESSION**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Roberts, and approved unanimously (7-0) to convene into Executive Session at 8:21pm to discuss District matters.

**ADJOURN**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts and seconded by Mr. Scavo and approved unanimously (7-0) to adjourn Executive Session at 10:50pm.

Respectfully Submitted,

*Allison Florio*  
District Clerk