

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
REORGANIZATIONAL/REGULAR MEETING OF JULY 6, 2016**

APPROVED ON AUGUST 24, 2016 AS WRITTEN – OFFICIAL COPY

MEMBERS PRESENT: Anthony Falco, President
Robert Scavo, Vice President
Teri Ahearn
Vic Canales
William A. Coggin
Mike Matlat
Laura Slattery
Sara Wottawa
Jillian Lamia, Student Member
Ryan Stahl, Student Member

MEMBERS ABSENT: Dorothy Roberts

ALSO PRESENT: Kenneth E. Graham, Ed.D., Superintendent of Schools
Paul E. Manzo, Deputy Superintendent
John O'Keefe, Asst. Superintendent for Business
Alan Groveman, Interim Asst. Superintendent for Business
Kristin Capel-Eden, Asst. Superintendent for Personnel
Jessica Schmettan, Asst. Superintendent for Curriculum & Instruction - Elementary
Allison Florio, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The reorganizational/regular meeting held at Samoset Middle School was called to order by President Falco at 7:30pm.

PLEDGE OF ALLEGIANCE: Mr. Falco opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

NEWLY ELECTED BOARD MEMBERS:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the constitutional oath of office be administered to newly elected Board members, Mike Matlat and Sara Wottawa by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30).

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the ex-officio student Board members, Jillian Lamia and Ryan Stahl by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/16

ELECTION OF OFFICERS

Temporary
Chairperson

Mr. Falco nominated Mr. Coggin to serve as temporary chairperson of the reorganizational meeting. The nominations were closed. Mr. Coggin was unanimously (8-0) elected to serve as temporary chairperson.

BOE President

Ms. Slattery nominated Mr. Falco to serve as BOE President. The nominations were closed. Mr. Falco was unanimously (8-0) elected BOE President.

RESOLVED, that Mr. Falco be elected President of the Board of Education of this District for the ensuing official year ending June 30, 2017; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

BOE Vice President

Ms. Ahearn nominated Mr. Scavo to serve as BOE Vice President. The nominations were closed. Mr. Scavo was elected (6-2) to serve as BOE Vice President.

RESOLVED, that Mr. Scavo be elected Vice-President of the Board of Education of this District for the ensuing official year ending June 30, 2017; and,

BE IT FURTHER RESOLVED, that in the absence of the President of the Board of Education or his/her inability to act, the Vice-President of the Board of Education be President and be authorized to assume all the responsibilities and perform all of the duties of the President of the Board of Education as provided by law; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected Vice-President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

APPOINTMENT OF OFFICERS

District Clerk

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that, Allison Florio be and is hereby appointed District Clerk of the Board of Education and,

BE IT FURTHER RESOLVED, that same shall perform the duties of district clerk of the Sachem Central School District for the school year ending June 30, 2017; and,

BE IT FURTHER RESOLVED, in the event Ms. Florio is absent, Dawn MacVicar and/or Randy Prinzivalli act as alternate District Clerks.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Clerk by the President of the Board of Education. (Educ. Law 2114, 2130, 2503; Comm's. Reg. 170.2)

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/16

BE IT FURTHER RESOLVED, that as District Clerk the Employee Retirement System Report Resolution (RS 2417-A) establishes the standard work day and beginning and end dates of appointed term in order to comply with New York State reporting requirements.

District Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that Diane Kollmer be and is hereby appointed Treasurer and the custodian of all monies belonging to the District from whatever source derived for the 2016-2017 school year commencing July 1, 2016; and it is recommended that the Board appoint Ms. Diane Kollmer to the position of Treasurer with an annual stipend of \$5,954.40. These rates are concurrent with the senior high school extra-classroom treasurer. It is also recommended that the Board approve an additional stipend of \$5,600 to review the Extra Classroom Activity Fund processes and controls at the school. These stipends are effective July 1, 2016.

BE IT FURTHER RESOLVED, that same shall perform the duties of District Treasurer of the Sachem Central School District for the school year ending June 30, 2017; and

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Treasurer by the District Clerk*.” (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2) (*Ms. Kollmer was absent and was not sworn in at this meeting.)

BE IT FURTHER RESOLVED, that as District Treasurer the Employee Retirement System Report Resolution (RS 2417-A) establishes the standard work day and beginning and end dates of appointed term in order to comply with New York State reporting requirements.

District Internal Claims

Auditor Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the internal claims auditors for the school year 2016-17 shall be Cerini & Associates, 3340 Veterans Memorial Highway, Bohemia, New York 11716, and shall perform full internal claims audits of the Sachem Central School District and review of extra classroom activity fund deposits and disbursements through June 30, 2017 at an annual fee not to exceed \$47,430.00 + hourly rates for additional services as required.

District Internal

Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the internal auditors for the school year 2016-17 shall be Cullen & Danowski, LLP., 1650 Route 112, Port Jefferson Station, New York 11776, and shall perform a risk assessment update of district business operations for the year ending June 30, 2017. The fee for the initial risk assessment is \$10,200 plus hourly rates for additional services as requested by the Board of Education.

District External

Auditor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following resolution:

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/16

RESOLVED, that the auditors for the school year 2016-17 shall be EFPR Group, LLP, 6390 Main Street, Williamsville, New York 14221, and shall perform full audits on the records of the Sachem Central School District, for the year ending June 30, 2016; and

BE IT FURTHER RESOLVED, that same shall perform the full services for the Sachem Central School District, at a fee of \$44,500 plus rates for additional services as requested by the Board of Education for the school year ending June 30, 2016. (Educ. Law 2116-a; Comm’s. Reg. 170.2).

OTHER APPOINTMENTS

School Physicians

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the following physicians be appointed to serve a school medical officers of this district at the pleasure of the Board of Education during the school year 2016-2017. (Educ. Law 902, 1709-21; Comm’s. Reg. 136.2)

- Dr. Jack Nussbaum 388 Hawkins Avenue, L. Ronkonkoma
- Dr. David Hauer 388 Hawkins Avenue, L. Ronkonkoma

- Mid Island Internal Medicine 709 Hawkins Avenue, Suite 1, Ronkonkoma

- *Pediatric and Adolescent Medicine 270 Union Avenue, Holbrook
~Inclusive of physicians and physicians assistants within practice

- Healthsure 1743 North Ocean Avenue, Medford,
Inclusive, but not limited to:
Ann Marie Badagliacca, PA, Michael Ryder
Keith Clement
~Adult physicals, student physicals, working papers, OSHA, transportation physicals

- ***First Choice Medical Care 203 Union Avenue, Holbrook

- ** Dr. Frank Segreto 3385 Veterans Memorial Hwy., Ronkonkoma
~Inclusive of physician and physicians assistants within practice

- **Stony Brook Orthopaedic Associates 14 Technology Dr., Suite 11, East Setauket
Inclusive, but not limited to:
Dr. James Paci * Angelo Rizzi, PA-C*
Dr. James Penna* Jennifer Castelli, PA-C*

- **Dr. Philip Shrank 6 Technology Drive, Suite 100, E. Setauket
- **Dr. Hayley Queller 6 Technology Drive, Suite 100, E. Setauket

- **Dr. Anthony Cappellino 400 W. Main Street, Suite 304, Babylon

- Myles Rosenthal, MD 3279 Veterans Memorial Hwy, Suite 5, Ronkonkoma
~Specializing in transportation required physicals

- John A. Shinin, MD PC 119 North Ocean Ave, Suite A, Patchogue
~Specializing in transportation required physicals

- The school physician fees for the 2016-2017 school year will be at the rate of \$10.00 per pupil examination, \$22.00 for all authorized adult examinations, \$45.00 per CSE

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/16

examinations, \$12.00 per examination for employment certificates, and \$11.00 per examination for Department of Labor Work Certificates.

- The physicians assigned to be in attendance at football games will receive \$175.00 per game.
- The physicians assigned to be in attendance at Committee for Special Education Meetings will receive \$120.00 per session.
- The physicians assigned to conduct OSHA physicals for employees involved in asbestos abatement receive \$125.00 per physical.

*No adult physicals

**Sports physicals as needed

***OSHA physicals

Orthopedic Coverage – Sachem High
School North

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve Dr. Anthony Cappellino to provide orthopedic coverage for the varsity football games at Sachem High School North at no cost to the district for the 2016-17 school year

Orthopedic Coverage – Sachem High
School East

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve Dr. Philip Schrank to provide orthopedic coverage for the varsity football games at Sachem High School East at no cost to the district for the 2016-17 school year.

Chief School Medical
Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Coggin, and carried unanimously (8-0) to approve Jack Nussbaum, MD as Chief School Medical Officer for the 2016-17 school year at an hourly rate of \$150.00.

Board and Labor
Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that Ingerman Smith L.L.P. is hereby appointed Board, Labor and Legal Counsel to the Sachem School District for the school year 2016-17 at a retainer of \$153,000 and an additional rate of \$225.00 per hour for litigation, real estate and construction matters.

Bond Counsel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to the following resolution:

RESOLVED, that Hawkins, Delafield & Wood is hereby appointed Bond Counsel for the ensuing official year ending June 30, 2017, and

BE IT FURTHER RESOLVED, that same shall perform the duties of Bond Counsel of the Sachem Central School District as follows: Preparation of all documents regarding sale of TAN, principal amount issued up to \$50 million at a cost of \$0.40 per \$1,000; Bond Basic Fee \$5,250, principal amount issued up to \$10,000,000 at a cost of \$1.25 per \$1,000; Bond Anticipation Notes Basic Fee \$3,500, principal amount issued up to \$10,000,000 at a cost of \$0.75 per \$1,000; Refunding Serial Bonds not to exceed the greater of \$25,000 or an amount calculated as follows: \$1.00 per \$1,000

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/16

principal amount of bonds up to \$30,000,000 and .50 per \$1,000 principal amount of bonds in excess of \$30,000,000; Related Disbursements: \$325.00 for the initial book-entry instrument for each bond issue, \$215.00 for the initial instrument for each note issue, \$25.00 for each additional bond instrument, \$15.00 for each additional note instrument, \$75.00 per instrument for note instruments prepared in other than book-entry format; New Capital Project one-time “bond authorization fee” not to exceed \$7,500; Energy Performance Contract Financing: \$5,000, plus an amount based on the principal amount of the energy performance contract calculated at the rate of \$1.00 per \$1,000 for the first \$10 million principal amount thereof, plus and \$.50 per \$1,000 principal amount in excess thereof. Estimated out of pocket expenses will not exceed \$450.

Financial Advisory
Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that Capital Markets Advisors, LLC is hereby appointed for our Financial Advisory Services for the ensuing official year ending June 30, 2017, and

BE IT FURTHER RESOLVED, that same shall perform the duties for our Financial Advisory Services for the Sachem Central School District, as follows:

- New money bond issues \$14,500
- Note issues \$6,500
- Continuing Disclosure \$2,500 including required Material Event notices
- Refunding bond issues A fee to be negotiated based on the par amount and complexity of the issue and the number of series of (i) bonds to be refunded and (ii) refunding bonds to be issued

Records Access
Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that Allison Florio be and is hereby appointed Records Access Officer for the ensuing official year ending June 30, 2017 at no additional compensation. (Public Officer Law 87 (b) (iii)).

Records Management
Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that Stephanie MacIntosh, the Administrator for Federal Funds, Research & Development be and is hereby appointed Records Management Officer for the ensuing official year ending June 30, 2017, at no additional compensation. (Comm’s. Reg. 185.2 (I))

School Purchasing
Agent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that Catherine Nocco is hereby appointed School Purchasing Agent for the school year 2016-17, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. In the event Ms. Nocco is absent, Nancy Merkle, Purchasing Technician, act as an alternate Purchasing Agent. (Comm’s. Reg. 170.2)

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/16

School Purchasing Technician

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that Nancy Merkle be approved as Purchasing Technician for the school year 2016-17, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. (Comm's. Reg. 170.2)

Appointment of Coordinator for Community Use of Facilities for the 2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the appointment of Wayne Wilson to serve as the Coordinator for Community Use of Facilities for the 2016-17 school year.

Approval of Videographers for the 2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following videographers to provide their services to our athletic teams during the 2016-17 school year at a rate currently of \$117.52 per contest according to the SCTA MOA:

T & D Sports Video Productions
Ted Matos
Misty Mountain Video

Appointment of Coordinator for Child Care for the 2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the appointment of Christine DiPaola to serve as the Coordinator for Child Care.

Appointment of Office of Civil Rights (OCR) Officers for the 2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to the appointment of Paul Manzo, Jessica Schmettan, Kristin Capel-Eden, Stephanie MacIntosh, Sue Tuttle, Dennis McElheron and Elizabeth Tucci as Office of Civil Rights (OCR) Officers for the 2016-17 school year.

DESIGNATIONS

Official Bank Depositories – All Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Coggin, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the following financial institutions be and are hereby designated as the official depositories for funds to be received and disbursed and not to exceed \$250,000,000 and to be used for repurchase agreements by this school district during the school year 2016-17." (Educ. Law 2129, 2130; Comm's. Reg. 170.2)

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/16

1. HSBC
2. Citibank
3. Bank of America/Merrill Lynch
4. Smith-Barney
5. J.P. Morgan/Chase
6. Bank of New York
7. Capital One
8. MBIA-CLASS
9. State Bank of Long Island
9. T.D. Bank
10. Suntrust Bank
11. Wells Fargo
12. Flushing Bank
13. The First National Bank of Long Island
14. Teachers Federal Credit Union

Regular Monthly Meetings

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the regular monthly meetings of the Board of Education of Sachem Central School District, Towns of Brookhaven, Smithtown and Islip, Suffolk County, New York, shall be held during the ensuing year at 7:30 p.m., on the third Wednesday of each month at Samoset Middle School except where this date conflicts with a holiday and/or school recess period and to adopt the schedule of Board meeting dates for regular and work sessions as presented in **Enclosure V.B.** (Educ. Law 1708 (quarterly) 2504)

Official Newspapers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that any of the following newspapers may be used officially at any time it appears to the advantage of the District to do so during the school year 2016-17 (Educ. Law 2004; Municipal Law 103)

List of newspapers to be considered:

- *1. Newsday
2. Ronkonkoma Review
3. The New York Times

*BE IT FURTHER RESOLVED, that the Board shall designate NEWSDAY as the official newspaper for the purpose of advertising bids and contracts.

AUTHORIZATION

Chief School Officer to Certify Payrolls

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to the following resolution:

RESOLVED, that the Chief School Officer, Assistant Superintendent for Business and Assistant Superintendent for Personnel be authorized to certify all payrolls prepared on behalf of this district for the ensuing year 2016-17.

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Authorization to Establish Petty Cash Funds

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Coggin, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that according to Section 19.22 of the New York State Education Law, petty cash funds may be established for each school building for the 2016-17 school year in the district in which there is a principal in charge. Such petty cash funds are not to exceed One Hundred Dollars (\$100.00) in any one unit. The per item purchase limit shall be \$50.00. In addition, there should be established a petty cash fund of One Hundred Dollars (\$100.00) for the District Clerk's Office, One Hundred Dollars (\$100.00) for Federal Funds, One Hundred Dollars (\$100.00) for the Athletic Office, One Hundred Dollars (\$100.00) for the Before and After School Child Care Program Office, One Hundred Dollars (\$100.00) for the District Music Office, One Hundred Dollars (\$100.00) for the Security Office, One Hundred Dollars (\$100.00) for the Transportation Office, One Hundred Dollars (\$100.00) for the Office of Student Services, One Hundred Dollars (\$100.00) for the Office of the Science Coordinator, One Hundred Dollars (\$100.00) for Special Education Summer School, One Hundred Dollars (\$100.00) for the Summer Enrichment Program, One Hundred Dollars (\$100.00) for the Food Service Office, Two Thousand One Hundred Sixty Four Dollars (\$2,164.00) for starting cash for cafeteria registers and One Hundred Dollars (\$100.00) for the Superintendent's Office. Building Principals, Program Directors, and the District Clerk are responsible for these funds and to submit proper records accounting for expenditures from such funds; and,

FURTHER, that payments from such petty cash funds may be made for materials, supplies, or services only when payment is required upon delivery.” (Educ. Law 1709-29; Comm’s. Reg. 170.4)

Designation of Authorized Signature on Checks

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the District Treasurer be authorized to sign all checks or drafts for all salaries of teachers, and for all officers or other employees of this school district and for payment of bills, expenses, obligations, and liabilities, and also such contracts, documents, papers, agreements, writings, and other instruments in writing as are authorized by the Board of Education or required by law to be executed, and in the absence or inability of the District Treasurer to sign such checks or drafts and such contracts, documents, papers, agreements, writings, and other instruments requiring her signature.

BE IT RESOLVED, that District Clerk (Allison Florio) and Managerial Confidential (Cynthia Carvajal) shall perform the check signing responsibilities in the absence of the District Treasurer of the Sachem Central School District for the school year ending June 30, 2017.

The above designees will be allowed to sign on the districts accounts payable and payroll checks in circumstances where the District Treasurer is unavailable to perform the duty of check signing.

BE IT FURTHER RESOLVED, that the use of the Allison Payment Systems Software be authorized for use in signing checks with the required signatures.

Chief School Officer Authorized to Approve Budget Transfers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the Chief School Officer be authorized to approve budget transfers for the 2016-17 school year and that the Board of Education must approve budget transfers of \$50,000 or greater. (Comm’s. Reg. 170.2)

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Authorization to Apply for
Grants in Aid

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the Chief School Officer or the Administrator for Federal Funds, Research & Development to be authorized to apply for any federal or state grants deemed to be in the best interests of the Sachem School District. (Educ. Law 1711, 2508)

Co-Curricular Extra Classroom
Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to appoint the following Co-Curricular Extra Classroom Treasurers to provide proper financial management of such extra-classroom activity funds for the 2016-17 school year:

| | |
|----------|-------------------|
| Cayuga | Ellen Schare |
| Chippewa | Traci Wilson |
| Grundy | Nicole Liuzzi |
| Hiawatha | Juliann Rapczyk |
| Lynwood | Maureen Hines |
| Merrimac | Danielle Gagnon |
| Nokomis | Tara Rossi |
| Tamarac | Kathleen Weber |
| Waverly | Kerry Abernethy |
| Wenonah | Kerry Berger |
| | |
| Sagamore | Tiziano Torquato |
| Samoset | Alicia Kroczyński |
| | Jill Firmbach |
| Seneca | Thomas Coffey |
| | |
| East | William Carmon |
| North | Thomas Sullivan |

BONDING OF PERSONNEL

District
Treasurer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the District Treasurer be bonded for \$5,000,000 for the official school year 2016-17. (Educ. Law 2122, 2130, 2527, Comm’s. Reg. 170.2)

Co-Curricular
Treasurers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the Co-Curricular Treasurer at each building be bonded for \$5,000,000, for the official school year 2016-17. (Educ. Law 2527; Comm’s. Reg. 170.2)

Public School System Employee
Blanket Bond

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

RESOLVED, that a blanket position bond for all employees other than the District Treasurer be issued for the school year 2016-17. Such bond to provide coverage in the amount of \$5,000,000 for all employees, some of whom handle district funds during the school year 2016-17. (Public Off. Law Section 11; Comm’s. Reg. 172.5)

Superintendent/Assistant Superintendent for Business/
School Business Administrator

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the Superintendent/Assistant Superintendent for Business/School Business Administrator be bonded for \$5,000,000 for the official school year 2016-17. (Educ. Law 2527; Comm’s. Reg. 170.2)

Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds)
Forgery or Alteration Policy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) in the amount of \$50,000 and the Forgery or Alteration Policy in the amount of \$100,000 for the official school year 2016-17 (Educ. Law 2527; Comm’s. Reg. 170.2)

Computer Fraud (Including
Wire Transfers)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the Computer Fraud (including Wire Transfers) coverage in the amount of \$5,000,000 for the official school year 2015-16. (Educ. Law 2527; Comm’s. Reg. 170.2)

OTHER ITEMS

Re-Adoption of all Policies and Codes of Ethics in Effect
During Previous Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Matlat, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that existing policies, bylaws, rules, and regulations operative at the close of the school year 2016-17 remain operative pending a review and a consideration of necessary changes: (Educ. Law 1709, 2503) and,

FURTHER, that amendments shall require action by a majority vote of the Board of Education after presentation at two (2) successive regular meetings.

School Conduct and
Discipline Policy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Matlat, seconded by Ms. Ahearn, and carried unanimously (8-0) to confirm the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2016-17 school year.

AIDS Advisory
Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the AIDS Advisory Committee for the 2016-17 school year commencing July 1, 2016.

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

| | |
|---------------------|--|
| Robert Scavo | Board Member, Sachem CSD |
| Dr. Kenneth Graham | Superintendent of Schools |
| Susan Tuttle | Director, Student Services |
| Gary Beutel | Director of Athletics, Physical Education & Health |
| James Horan | Secondary Principal, Samoset |
| Lori Hewlett | Department Chair, Health |
| Kathleen Mccabe | Sachem Nurse |
| Patricia Broderick | Teacher, Sachem High School |
| Dr. Jack Nussbaum | Physician |
| Anthony LoCascio | Student Rep – East |
| Stephanie Radakovic | Student Rep – North |

SAVE Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales and was seconded by Ms. Ahearn to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the SAVE Committee for the 2016-17 school year commencing July 1, 2016.

| | | |
|-------------------------------------|------------|-------------------------|
| SCTA Representatives | Elementary | Tiffany Seyfert |
| | Secondary | Dawn Robson |
| | | Marjorie Ayasse |
| | | Alison Sinacore |
| SAA Representatives | Elementary | Tom Desmond |
| | Secondary | Donna Gregory |
| District Office | | Paul Manzo |
| School Safety Officer | | Wayne Wilson |
| Board of Education Representatives: | | Teri Ahearn |
| | | Sara Wottawa |
| Student Representatives: | | Jillian Lamia, East |
| | | Joseph Aneiros, North |
| | | Lexi Mullenforth, North |

Curriculum Materials Review Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the following individuals be and are hereby appointed to the Curriculum Materials Review Committee for the 2016-17 school year commencing July 1, 2016.

| | |
|-------------------|--|
| Jessica Schmettan | Assistant Superintendent for Curriculum and Instruction – Elementary |
| Paul Manzo | Deputy Superintendent |
| Matthew Wells | Principal, Cayuga Elementary School |
| Marie O’Doherty | Elementary Teacher |
| Sandy Bucher | Librarian, Sagamore |
| Greg Wrightson | English Chairperson, Sachem East |
| Sal Nicosia | District Resident |

Appointment of the School Safety Team

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to appoint the following as the School Safety Team for the 2016-17 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner:

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

RESOLVED, that the following individuals be and are hereby appointed to the School Safety Team for the 2016-17 school year commencing July 1, 2016:

Incident Management Team:

Paul Manzo
Stephanie MacIntosh
Ed Miller
Jack Renda
Dana Platin
Wayne Wilson
Kristin Capel-Eden
Marjorie Ayasse

Health and Safety Committee:

Ed Miller
Gary Beutel
Paul Manzo
Wayne Wilson
Ronald Sacks
Diane Kollmer

Union Representation:

JoAnn Bruno, SCNA
Joe Borruso, SSSU
Frank Scricco, SCTA
Josephine Vasiento, UPSEU
Steve Shadbolt, SSA
Chris DiPaola, SAA

Board of Education Representative:

Mike Matlat

Co-Curricular Review Committee for the
2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the following individuals are hereby appointed to the Co-Curricular Review Committee for the 2016-17 school year:

Paul Manzo
Jessica Schmettan
Lou Antonetti
Meggan Heinrichs
Deborah A. Wenz
Dana Platin

District Office Administrator
District Administrator
Building Administrator
Teacher
Teacher
Parent

Title VII and Title IX Compliance
Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Coggin, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that Paul E. Manzo, Deputy Superintendent, be and is hereby appointed Title VII and Title IX Compliance Officer and Jessica Schmettan, Assistant Superintendent for Curriculum and Instruction, Kristin Capel-Eden, Assistant Superintendent for Personnel, Stephanie MacIntosh, Administrator of Federal Funds and Stacie Spatafora-DiCio, School Personnel Officer, be appointed Title VII and Title IX Alternate Compliance Officers for the 2016-17 school year commencing July 1, 2016.

Medicaid Fraud Compliance
Officer

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

RESOLVED, that Ronald Sacks, School Business Administrator be and is hereby appointed Medicaid Fraud Compliance Officer and Susan Tuttle, Director of Student Services be appointed Medicaid Fraud Alternate Compliance Officer for the 2016-2017 school year commencing July 1, 2016.

Establish Mileage Reimbursement Rate for the 2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following resolution:

RESOLVED, that the Board of Education establish the mileage reimbursement rate as determined by the IRS as standard rate.

Approval of Community Use of Facilities Fees for 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Wottawa, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following community use of facilities fees for the 2016-17 school year.

| | |
|------------------|--|
| \$50.00 per hour | All Fields (all adult groups) |
| \$50.00 per hour | Gym/classroom/cafeteria/MPR/Little Theatre, etc. (adult groups) |
| \$ 3.00 per hour | Gym/classroom/cafeteria/MPR/Little Theatre, etc. (youth groups) |
| \$ 3.00 per hour | Field use (youth groups) |
| \$52.00 fee | Monday morning one hour cleanup fee for weekend use of gym/classroom/cafeteria/MPR/Little Theatre, etc. for custodial services |
| \$175.00 | Weekend use of East and North pool for custodial services and supplies required to maintain the pool. |
| \$18.61 per hr. | Security fee for weekend groups (when provided) |

Fees are determined based upon the district cost for other events such as (Fund Raisers, etc.)

Approval of District Cell Phones and Air Cards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Wottawa, and carried unanimously (8-0) to approve the following district cell phone/air card list for the 2016-17 school year:

| | |
|------------------------|---|
| Joan Bencze | Principal Accountant |
| Gary Beutel | Athletic Director |
| Michael DeFontes | Head Groundsman |
| Meryl Doberman | ABA Specialist |
| Vincent Gilardi | School Maintenance Crew Leader |
| Joan Heilig | Assistant Transportation Supervisor |
| James Kalachik | Assistant Director of Security |
| Diane Kollmer | Treasurer |
| Mark Laura | Radio Station Manager |
| Kathleen McCabe | Lead Nurse |
| Scott Ptaszynski | Custodial Supervisor |
| Jack Renda | Administrative Assistant for Instructional Technology |
| Stephen Shadbolt | Transportation Supervisor |
| Stacie Spatafora-DiCio | School Personnel Officer |
| Paul Wilken | Maintenance Mechanic |
| Wayne Wilson | Director of Security |
| John O'Keefe | Assistant Superintendent for Business |

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Approval of New York Schools Insurance Reciprocal

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Coggin, and carried unanimously (8-0) to approve the renewal rates for the New York Schools Insurance Reciprocal for the 2016-17 school year. The rates are as follows:

| | |
|-------------------------------------|-----------------------|
| Special School Policy | |
| General Liability | \$403,938.00 |
| Commercial Inland Marine | 12,871.00 |
| Boiler & Machinery | 37,553.00 |
| Commercial Property | <u>568,237.00</u> |
| | \$1,022,599.00 |
| | |
| Commercial Automobile Policy | 84,648.00 |
| School Board Liability | 95,941.00 |
| Excess Catastrophe Liability | <u>146,436.00</u> |
| Subtotal: | \$1,349,624.00 |
| | |
| Fees | |
| Motor Vehicle Enforcement Fee | <u>1,150.00</u> |
| Total Due: | \$1,350,774.00 |

The total amount due is \$1,350,774.00 for the policy period July 1, 2016 to June 30, 2017.

Approval of BOCES Cooperative Bids – Eastern Suffolk BOCES

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Ms. Wottawa, and carried unanimously (8-0) to approve to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Eastern Suffolk BOCES Cooperative Purchasing Groups for the 2016-17 school year.

Approval of BOCES Cooperative Bids – Western Suffolk BOCES, Nassau BOCES, and all other New York State BOCES

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Ms. Wottawa, and was carried (7-0-1) vote, with Mr. Scavo abstaining, to approve the purchasing of supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Western Suffolk BOCES, Nassau BOCES, and all other New York State BOCES Cooperative Purchasing Groups for the 2016-17 school year.

Long Island School Nutrition Directors Association Cooperative Bids

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution which is required to become a member of the Long Island School Nutrition Directors Association Cooperative:

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2016-17 school year.

WHEREAS, Sachem Central School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, Sachem Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

BE IT RESOLVED, that the Board of Education of Sachem Central School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and must remit \$500.00 for the bidding program that is used to organize and analyze bids, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) and that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, Seon School Bus Camera Security Systems, 3M Library Systems

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following resolution:

BE IT RESOLVED, that for reasons of efficiency and/or economy, the Board of Education approves the standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, Seon School Bus Camera Security Systems, and 3M Library Systems for the Sachem Central School District.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

Appointment of the 2016-17 Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following appointments to the Committee on Special Education for the 2016-17 school year.

| | |
|-------------|----------------------|
| Chairperson | Susan Tuttle |
| Alternate | Gina Conrad |
| Alternate | Gelean Demmers-Horan |
| Alternate | Mary Alice Foti |
| Alternate | Dr. Steven Hartman |
| Alternate | Dennis J. McElheron |
| Alternate | Barbara Raptis |
| Alternate | Elizabeth Tucci |

Parent Members:

| | |
|--------------|-----------------|
| Stacy Berman | Tracey Minella |
| Ana Faivus | Stephanie Volpe |
| Steven Swift | |

Physician Members:

Fried, Welch & Hauer
Dr. Jack Nussbaum
Dr. Jason Kronberg

Psychologist Members:

All District Psychologists

Teacher Members:

All regular/special education

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

teachers and related service providers,
from which: at least one regular
education teacher of the child (if the
child is or may be participating in the
regular education environment); at
least one special education teacher, or
where appropriate, at least one special
education related service provider of
the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals:

who have knowledge or special
expertise regarding the child,
including related services personnel,
at the discretion of the parent or
agency

BE IT FURTHER RESOLVED, that upon the recommendation of the Committee on Special Education, the Board of Education of the Sachem Central School District hereby establishes Subcommittees on Special Education.

The following persons are appointed to serve on Subcommittees:
(pursuant to Section 200.3 (2)(iii) of the Commissioner’s Regulations)

Subcommittee Chairperson:

All District Psychologists
All District Social Workers
All District Speech Teachers
All District Special Education Teachers

Psychologist Member:

All District Psychologists

Teacher Member:

All regular/special education
teachers and related service providers,
from which: at least one regular
education teacher of the child (if the
child is or may be participating in the
regular education environment); at
least one special education teacher, or
where appropriate, at least one special
education related service provider of
the child

Parent of the Child

The student with a disability,
whenever appropriate

Other individuals

who have knowledge or special
expertise regarding the child,
including related services personnel,
at the discretion of the parent or
agency

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Appointment of 2016-17 Committee on Preschool Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following appointments for the Committee on Preschool Education for the 2016-17 school year:

(1) Susan Tuttle, Chairperson of the CPSE

OR

Gina Conrad, Alternate Chairperson of the CPSE

OR

Gelean Demmers-Horan, Alternate Chairperson of the CPSE

OR

Dennis J. McElheron, Alternate Chairperson of the CPSE

OR

Elizabeth Tucci, Alternate Chairperson of the CPSE

(2) The following Parent of a Child with a Disability:

Ana Faivus
Helen Simone

Natalie Krempa
Patricia Waszkiewicz

(3) An appropriately certified or licensed professional, appointed by the County will serve, as appropriate, on this committee, but his/her attendance is not required for a quorum.

(4) For any meetings prior to the initial recommendation for a child for whom services are first being sought, a professional who participated in the evaluation of the child, or an appropriate professional employed by the school district:

*All Student Services Personnel

(5) For a preschool child in transition from early intervention, a professional designated by the Department of Health's Early Intervention program shall attend all meetings of the CPSE conducted prior to the child's initial receipt of preschool services.

(6) Teacher Member:

All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

(7) Parent of the Child

(8) The student with a disability, whenever appropriate

(9) Other individuals

who have knowledge or special

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

expertise regarding the child,
including related services personnel,
at the discretion of the parent or
agency

Appointment of Surrogate Parents for the 2016-17 Committee on
Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to appoint the following people as surrogate parents to be used by the District:

Terry Allgor
Dana Platin

Appointment of Impartial Hearing Officers for the 2016-17 Committee on
Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Coggin, and carried unanimously (8-0) to authorize the individuals appearing on the updated state approved list of impartial hearing officers, which appears on the New York State Education Department’s website, be appointed Hearing Officers for the Sachem School District, and that cases to be heard be assigned to any one of these officials.

Appointment of Section 504 Coordinator for the 2016-17
School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to appoint Susan Tuttle to serve as the District’s Section 504 Coordinator, and that Gina Conrad, Gelean Demmers-Horan, Mary Alice Foti, Dr. Steven Hartman, Dennis J. McElheron, Barbara Raptis, Elizabeth Tucci, and all District social workers, be appointed Alternate Section 504 Coordinators for the 2016-2017 school year.

Adoption of Curriculum

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to adopt, as per Education law 1709, the curriculum of the Sachem Central School District on the elementary level (K-5) and middle level (6-8) as per the State Education Department prescribed curriculum and on the high school level (9-12) as described in the 2016-17 guidance handbook.

Appointment of DAC Coordinators:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to appoint the following building-level DAC (Dignity Act Coordinator) Coordinators for the 2016-17 school year::

| | |
|----------------------------------|------------------------|
| Cayuga Elementary School | Matthew Wells |
| Chippewa Elementary School | Patricia Aubrey |
| Grundy Avenue Elementary School | Laura Amato |
| Hiawatha Elementary School | Dr. Anthony Mauro |
| Lynwood Avenue Elementary School | Dr. Danielle DeLorenzo |
| Merrimac Elementary School | Veronica DeCicco |
| Nokomis Elementary School | Denise Kleinman |
| Tamarac Elementary School | Michael Saidens |
| Waverly Avenue Elementary School | John Ruggero |
| Wenonah Elementary School | Christine DiPaola |
| Sagamore Middle School | Frank Panasci |
| Samoset Middle School | James Horan |
| Seneca Middle School | Gemma Salvia |

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Sachem High School East
Sachem High School North

Louis Antonetti
Patricia Trombetta

FURTHER, that the Board of Education appoint Jessica Schmettan district-level DAC (Dignity Act Coordinator) coordinator for the 2016-17 with Paul Manzo as alternate.

PROCEED TO REGULAR MEETING at 7:55pm

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following minutes:

June 1, 2016 - Work Session
June 8, 2016 - Special Meeting
June 13, 2016 - Special Meeting
June 15, 2016 - Regular Meeting
June 23, 2016 - Special Meeting

COMMENTS FROM VISITORS:

None.

BUSINESS ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve a consent agenda for the business items.

Bid Awards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following bid awards:

The bid/RFP awards presented for action are:

| | |
|---|---------|
| RFP 252 - LI Food Service Cooperative bid – Paper, Disposables and Cleaning Products | Approve |
| RFP 307 - LI Food Service Cooperative bid – Snacks, Non-Compliant | Approve |
| RFP 292 - LI Food Service Cooperative bid – Snacks, Smart Snacks | Approve |
| RFP 291 - LI Food Service Cooperative bid – Frozen Foods | Approve |
| RFP 304 LI Food Service Cooperative bid – Grocery Items | Approve |
| RFP 276 LI Food Service Cooperative bid – Dairy Products | Approve |
| RFP 311 LI Food Service Cooperative bid – Fresh and Frozen Meat and Poultry | Approve |
| RFP 297 LI Food Service Cooperative bid – Student Beverages | Approve |
| RFP 305 LI Food Service Cooperative bid – Coffee Products with Equipment | Approve |
| RFP 309 LI Food Service Cooperative bid – Dishwasher / Dishwashing Supplies | Approve |
| RFP 277 LI Food Service Cooperative bid – Ice Cream with Equipment | Approve |
| RFP 296 LI Food Service Cooperative bid – Fresh Baked and Packaged Bread Products | Approve |
| RFP 303 LI Food Service Cooperative bid – Bagels | Approve |
| RFP 297 LI Food Service Cooperative Bid - Student Beverages without Equipment | Approve |
| R 14-15 Actuarial Review & Valuation | Approve |
| B 16-544 Theatrical Lighting & Sound/Pressbox Sound Systems – Parts & Repair | Approve |

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

| | |
|---|---------|
| B 16-22B Components for District-Owned POS System | Approve |
| B 16-12 Family & Consumer Science – Sewing Supplies | Approve |
| B 16-17 Technology Classroom Supplies – Lumber | Approve |
| B 16-402 Physical Education Supplies | Approve |
| B 16-512 Swimming Pool Chemicals & Supplies | Approve |
| B 16-566 Playground & Fitness Trails – Parts & Supplies | Approve |
| B 16-204 Printed Materials & Specialty Envelopes | Approve |
| B 16-161 Cosmetology Classroom Supplies | Approve |
| B 16-132 Sheet Music & Music Classroom Materials | Reject |
| B 16-16 Technology Classroom Supplies | Approve |
| B 16-131 District-Wide Piano Tuning, Repair & Service | Approve |
| B 16-539 Fencing Supplies | Approve |
| B 16-550 Landscaping Materials & Supplies | Approve |

Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the monthly Cash Reconciliation Report as of May 31, 2016 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of May 31, 2016 as submitted by the District Treasurer, Diane Kollmer.

Treasurer's Report
 Revenues
 Expenditures
 Balance Sheets (as of May 31, 2016)

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve a consent agenda for the personnel items.

Resignation of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the resignation of teaching personnel as follows:

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Reason</u> | <u>Dates</u> |
|-------------------------|----------------------|---------------|---------------|--------------|
| Edwards-Wilson, Heather | Music | N/A | Personal | 6/30/16 |
| Boshnack, Judy | School Media | Nokomis | Personal | 8/31/16 |

Probationary Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the appointment of probationary teachers as follows:

| <u>Name</u> | <u>Tenure Area</u> | <u>School</u> | <u>Step</u> | <u>Dates</u> |
|-------------------|--------------------|---------------|-------------|----------------|
| Beaudoin, Lauren | Special Education | North | 1-4 | 9/1/16-6/30/20 |
| Byrne, James | Technology | East | 2-1 | 9/1/16-6/30/20 |
| Coope, Jacqueline | Special Education | TBD | 1-1 | 9/1/16-6/30/20 |
| Pandolf, Thomas | Special Education | North | 2-4 | 9/1/16-6/30/20 |
| Polley, Joseph | Technology | Seneca | 2-4 | 9/11/6-6/30/20 |

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

| <u>Name</u> | <u>Date</u> |
|----------------------|-------------|
| Alfredson, Salvatore | 6/30/16 |
| Benedetto, Giocchio | 6/30/16 |
| Damato, Alyssa | 6/30/16 |
| Powe, Tanya | 6/30/16 |

Retirement of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the retirement of teachers as follows:

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Date</u> |
|-----------------|----------------------|---------------|-------------|
| Stokes, Deborah | TA Special Education | North | 7/1/16 |

Resignation of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the retirement of teachers as follows:

| <u>Name</u> | <u>Grade/Subject</u> | <u>School</u> | <u>Dates</u> |
|-------------------|--------------------------------------|---------------|--------------|
| Coope, Jacqueline | Special Education Teaching Assistant | Gatlot | 8/31/16 |

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

| <u>Name</u> | <u>Position & Assignment</u> | <u>Service Ends</u> |
|--------------------|----------------------------------|---------------------|
| Candela, Luke | Recreation Aide/Child Care | 6/24/16 |
| Catalano, Jessica | Asst. Group Leader/Child Care | 6/24/16 |
| Cosmo, Christine | Office Aide/East | 6/16/16 |
| DeCicco, Janet | Recreation Aide/Child Care | 6/24/16 |
| Keating, Angela | Classroom Aide/Hiawatha | 6/23/16 |
| Mullen, Colleen | Hall Monitor/Samoset | 6/9/16 |
| Prinzivalli, Randy | Sr. Clerk Typist/Sequoia | 7/29/16 |
| Ripollone, Richard | Campus Security/District Wide | 6/30/16 |
| Sexton, Deborah | Special Ed Aide/Lynwood | 6/30/16 |

Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to the retirement of support services personnel (all Civil Service classifications) as follows:

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

| <u>Name</u> | <u>Position & Assignment</u> | <u>Service Ends</u> |
|-------------------|--|-------------------------|
| Hayward, Gregory | Custodian/Transportation | 7/8/16 31 yrs. 9 mos. |
| Richter, Joan | Sr. Clerk Typist/D.O. Samoset/Annex/Music | 7/30/16 18 yrs., 1 mo. |
| Schmidt, Patricia | Special Ed Aide/North | 7/12/16 15 yrs., 7 mos. |

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

| <u>Name</u> | <u>Service Ends</u> |
|----------------------------------|---------------------|
| <u>Custodian</u> Grier, David | 6/28/16 |

Probationary Appointments of Support Services Personnel (Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to the probationary appointments of support services personnel (competitive) as follows:

| <u>Name</u> | <u>Position & Assignment</u> | <u>Base Salary</u> | <u>Service Begins</u> | <u>Probationary Appointment</u> |
|----------------------|----------------------------------|--------------------|-----------------------|---------------------------------|
| Jarde, Josephine | Sr. Acct.Clerk Typist/Payroll | \$58,303 | 7/7/16 | 12 weeks 7/7/16-9/29/16 |
| Mathosian, Christine | Sr. Acct.Clerk Typist/Payroll | \$56,303 | 7/7/16 | 12 weeks 7/7/16-9/29/16 |

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

| <u>Name</u> | <u>Position & Assignment</u> | <u>Base Salary</u> | <u>Service Begins</u> | <u>Probationary Appointment</u> |
|-----------------|----------------------------------|--------------------|-----------------------|---------------------------------|
| Dennis, Ione | Registered Nurse/Child Care | \$43,876 | 9/1/16 | 26 weeks 9/1/16-3/2/16 |
| Grier, David | Custodian / Tamarac | \$52,032 | 6/29/16 | None |
| Wittreich, John | Custodian/East | \$51,032 | TBD | None |

Appointment of Support Services Personnel (Exempt)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the support services personnel (exempt) as follows:

| <u>Name</u> | <u>Service Begins</u> |
|--|------------------------------------|
| <u>Sec. to the Superintendent/DO/Annex</u> Prinzivalli, Randy | Probationary Appt. None 7/30/16 |

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Matlat, and carried unanimously (8-0) to approve the support services personnel (exempt) as follows:

| <u>Name</u> | <u>Service Begins</u> |
|---|-----------------------|
| Clerical Cosmo, Christine | 7/1/16 |
| Recreation Aide Candela, Luke | 7/7/16 |

ACTION ITEMS:

Mini Contracts:

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve a consent agenda for the following mini contracts:

Approval of Agreement with Milestones in Home Care, Inc. 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Milestones in Home Care, Inc. to provide skilled nursing services on an as-needed and as-requested basis. The District agrees to pay the following rates:

| <u>Service</u> | <u>Rate</u> |
|--------------------------------|------------------|
| Registered Nurse (RN) | \$52.00 per hour |
| Licensed Practical Nurse (LPN) | \$47.00 per hour |

This agreement shall be in effect from July 1, 2016 through June 30, 2017. This contract has been reviewed and approved by the school district’s attorney.

Approval of Agreement with Integra Consulting and Computer Services Inc. 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Integra Consulting and Computer Services, Inc. to provide E-Rate consultation and processing services for the 2016-17 school year at a total annual cost of \$5,850.00. Additional support is \$150/hour and additional Form 471’s will be at a cost of \$500 each. The term of this agreement is July 1, 2016 thru June 30, 2017.

Approval of Agreement with School Aid Specialists Management Services (Medicaid)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and School Aid Specialists Management Services to provide the following services:

- Ensure that the District receives the maximum amount of Medicaid funding to which it is entitled
- Ensure that the District is in compliance with all rules and regulations governing the claiming of Medicaid funding, including, but not limited to, provider licensure, prescription completeness, and/or session notes
- Provide the District with monthly reports including but not limited to billing amounts, student eligibility and/or other relevant data

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

- Provide Medicaid billing services
- Provide training to District staff as requested by the District in connection with claims and compliance issues

The fee for these services is fifteen (15%) percent of the first \$200,000 of net Medicaid funding and twelve (12) percent of net Medicaid funding received in excess of \$200,000 per year by the District as a result of the consultants provision of the services set forth in paragraphs 2(a) through 2(d), to a maximum of \$50,000. This agreement shall be in effect for the period January 1, 2016 to December 31, 2016. This contract has been reviewed and approved by the school district’s attorney.

Approval of Agreement with Islip Tutoring Service, Inc. 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Islip Tutoring Service, Inc. to provide academic tutoring and resource room services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. In full consideration for the services to be rendered, the District agrees to pay at the following rates:

| <u>SERVICE</u> | <u>RATE</u> |
|---|---|
| Home Teaching Group Rate (2-3 students) | \$40.00 per student, per 1-hour session |
| Home Teaching Individual Rate | \$45.00 per 1-hour session |
| CSE Report Writing, Meeting, Attendance | \$45.00 per report and per meeting |
| Standardized Testing, Regents, RCT Implementation | \$45.00 per 1-hour |
| Hospital Based Instruction | \$55.00 per 1-hour session |
| NCLB-SES Instruction | To Be Determined |
| ABA Instruction | \$90.00 per 1-hour session, \$55.00 per 30 minute session |
| Reading Specialist Instruction | \$80.00 per 1-hour session, \$50.00 per 30 minute session |
| SAT Instruction | \$80.00 per 1-hour session, \$50.00 per 30 minute session |
| Counseling (Social Worker) | \$125.00 per 45 minute session, 85.00 per 30 minute session |
| Speech Therapy | \$125.00 per 1-hour session, \$94.00 per 45 minute session, \$70.00 per 30-minute session |
| Speech Evaluation | \$150.00 per 1-hour evaluation as needed |
| Parent Training | \$80.00 per 1-hour session, \$50.00 per 30-minute session |
| Behavioral Training | \$80.00 per 1-hour session, \$50.00 per 30-minute session |

This agreement shall be in effect for the period from July 1, 2016 through June 30, 2017. This contract has been reviewed and approved by the school district’s attorney.

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Approval of Agreement with Reach for the Stars Tutoring 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Reach for the Stars Tutoring, Inc. to provide academic tutoring services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The fee for tutoring services is \$44.00 per hour. The term of this agreement is July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney.

Approval of Services Agreement Reinstatement with The Omni Group 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the services agreement reinstatement between Sachem Central School District and The OMNI Group for Third Party Administration for Tax Sheltered Annuities for the renewal term of July 1, 2016 through June 30, 2017 at a total annual cost of \$9,420.00.

Approval of Agreement with Nassau Suffolk Services for Autism 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Nassau Suffolk Services for Autism to provide the following services, consisting of, but not limited to, the following:

- Consultation Services based on student IEP's
- Home Program Services as determined by CSE
- Supervision of Home Staff
- Parent Training Services
- All services shall be provided in strict compliance with the student's IEP

In full consideration for the services to be rendered Sachem CSD agrees to pay the rates as set forth in Appendix "A". The term of this agreement shall be for the period July 1, 2016 to June 30, 2017. This agreement has been reviewed and approved by the school district's attorney.

Approval of Instructional Service Agreements for Extended School Year Program 2016

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Hauppauge Public Schools, Islip UFSD, Kings Park CSD, Middle Country CSD, Miller Place SD and Patchogue-Medford UFSD for Extended School Year Program to students who reside outside the Sachem Central School District and would like to attend Sachem Special Education Summer School. The cost for the Instructional program is based on SED/OMS Certified 2016-2017 Tuition Rate per student and for related services the cost is based on SED/OMS 2016-2017 Regional Weighted Average per diem rate for 1:1 Aide (as per student's IEP). These agreements shall be in effect for the period July 1, 2016 to August 30, 2016. These agreements have been reviewed and approved by the school district's attorney.

Approval of Agreement with Arms Acres 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Arms Acres to provide academic tutoring services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The rate for this service is \$40.00 per hour. This agreement shall be in effect for the period July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney.

Approval of Agreement with Long Island Tutorial Services 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Long Island Tutorial Services to provide academic tutoring services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The District agrees to pay the following rates:

| <u>Service</u> | <u>Rate</u> |
|------------------------------------|-------------------|
| Home Tutoring | \$45.00 per hour |
| Home Tutoring (Group 3-5 students) | \$135.00 per hour |
| Home Tutoring - Pick Up to Return | \$45.00 per hour |

This agreement shall be in effect for the period July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney.

Approval of Agreement with Dr. Hilary Gomes, Ph.D. 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Dr. Hilary Gomes, Ph.D. as an independent contractor to provide neuropsychological evaluation services. The rate is \$3,000 per neuropsychological evaluation. This rate includes participation in a CSE meeting, either in person or by phone, if scheduling permits. The term of this agreement is for the period July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney.

Approval of Payment from Extra Classroom Activity Account

Upon the recommendation of the Superintendent of Schools, a Motion was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to **TABLE** this item.

Donation - Lynwood Avenue PTA

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve accepts with gratitude, a donation from the Lynwood Avenue PTA of \$10,368.00 to Lynwood Avenue Elementary School to be used to purchase a new LED sign. The total cost of the sign is \$10,368.00.

Donation - Ms. Maria Glenis

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve accepts with gratitude, a donation of \$500.00 from Mrs. Maria Glenis, resident, in memory of Mr. Andreas Glenis, father of John and Anastasia Glenis. This money will be used to purchase books for the Chippewa library.

Approval of 2016 Summer Enrichment Camp Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following personnel for the 2016 Summer Enrichment Camp:

Ashley Kaiser Teacher

Approval of Pyro Engineering, Inc. dba Bay Fireworks

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried (7-0-1), with Ms. Slattery abstaining, to approve a fireworks display by Pyro Engineering, dba Bay Fireworks at the Holbrook Chamber of Commerce Carnival to be held at Seneca Middle School. The fireworks event is scheduled for August 11, 2016 and August 13, 2016 (rain date August 12, 2016 and August 14, 2016). Approval of the Pyrotechnics Permit Application from the Town of Islip Fire Marshall's office will allow the Holbrook Chamber of Commerce to put on the fireworks display.

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Approval of Cyber Insurance Policy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0), to approve a cyber insurance policy with Lloyd's of London. The coverage is for \$2,000,000. The premium for this coverage is \$25,945 for July 1, 2016 through June 30, 2017.

Approval of Contract for Confidential Secretary to the Superintendent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Canales, and carried unanimously (8-0), to execute an individual contract with Carol Truglio, Confidential Secretary to the Superintendent effective July 1, 2015 to June 30, 2016.

Approval of 2016 Extended School Year Program

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0), to approve the following personnel for the 2016 Extended School Year Program:

| | |
|-------------------------|-------------------------|
| Theresa Barfield | Teaching Assistant |
| Daniel Hoch | Teaching Assistant |
| Elizabeth Weinrich | Teaching Assistant |
| Jennifer Savio | Teaching Assistant |
| Denise O'Brien | Teaching Assistant |
| Christina O'Shaughnessy | Teaching Assistant |
| Lisa Ficken | Teaching Assistant |
| Christyn Weitemeyer | Teaching Assistant |
| Peggy Ann Micheletti | Teaching Assistant |
| Allison Carruthers | Teaching Assistant |
| Emily Heyden | Teaching Assistant |
| Dana Scacco | Teaching Assistant/Aide |
| Danielle Blom | Teaching Assistant/Aide |
| Laura Heaney | Teaching Assistant |
| Lorraine Hauschild | Aide |
| Sherri O'Hagan | Teaching Assistant |

Appointment of Confidential Secretary in the Office of the Superintendent

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0), to execute an individual contract with Randy Prinzivalli, the Confidential Secretary to the Superintendent.

Rescission of the Abolishment of Five (5) Custodial Worker I Positions

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Coggin, and carried unanimously (8-0), to approve a resolution rescinding the abolishment of five (5) Custodial Worker I positions due to budgetary reasons. The five Custodial Worker I positions are abolished effective August 31, 2016 as set forth below:

Name of Incumbent

Mackay, Sean

Martschenko, Nicholas

Miranda, Jaime

2 vacant positions on 2/24/16 and 3/16/16 Board Agendas

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Abolishment of Five (5) Custodial Worker I Positions

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Canales, and carried unanimously (8-0), to approve a resolution abolishing five (5) Custodial Worker I positions due to budgetary reasons. The five Custodial Worker I positions are abolished effective August 31, 2016 as set forth below:

Name of Incumbent

Grier, David
Mackay, Sean
Martschenko, Nicholas
Miranda, Jaime
Wittreich, John

Approval of Resolution for the Tax-Exempt Financing of the Energy Performance Contract with Johnson Controls, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0), to approve the following:

Section 1. The Board of Education of the Sachem Central School District (the “School District”) has received three (3) proposals from firms to provide financing for the cost of the energy conservation measures to be implemented under the Energy Performance Contract that the School District has heretofore entered into with Johnson Controls, Inc. (the “Agreement”).

Section 2. Following a discussion of the Board of Education of the School District, and based upon the written recommendation received from Capital Markets Advisors, LLC, the School District’s Financial Advisor, it is hereby determined that the proposal of Sterling National Bank, or one of its affiliates (the “Lessor”), reflecting tax-exempt financing at an interest rate of 2.696% over a term of 15 years which represents the lowest responsible proposal in the best interest of the School District, and is hereby accepted subject to the negotiation of a lease purchase agreement approved by counsel.

Section 3. The President of the Board of Education, the Vice President of the Board of Education, the Superintendent of Schools and/or the Assistant Superintendent for Business (collectively the “Authorized Representatives” and individually, the “Authorized Representative”) acting on behalf of the School District and with the advice of counsel, are hereby authorized to negotiate, enter into, execute, and deliver one or more lease purchase agreements (the “Equipment Lease”) with the Lessor. The Authorized Representatives are hereby further authorized with the advice of counsel to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representatives deem necessary and appropriate. All other related contracts and agreements necessary and incidental to the Equipment Lease are hereby authorized, and such documents shall be filed in the office of the District Clerk and made available for public inspection.

Section 4. The aggregate original principal amount of the Equipment Lease shall not exceed the \$21,671,842 and shall bear interest as set forth in the Equipment Lease and shall contain such options for prepayment as set forth therein.

Section 5. The School District’s obligations under the Equipment Lease shall be subject to annual appropriation or renewal by the Board of Education of the School District as set forth in each Equipment Lease and the School District’s obligations under the Equipment Lease shall not constitute a general obligation of the School District or indebtedness under the Constitution or laws of the State of New York.

Section 6. The proceeds of the Equipment Lease may be applied to reimburse the School District for expenditures made after the effective date of this resolution for the purpose for which said proceeds are authorized, or on or prior to such date if the Board of Education of the School District has adopted a prior statement of intent to issue bonds for such purpose. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 7. The Authorized Representatives are hereby authorized to take any and all other actions

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

necessary in connection with the Agreement, the Equipment Lease, and all matters related thereto.
Section 8. This resolution shall take effect immediately.

Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve two budget transfers of \$50,000 or greater:

- One transfer for \$233,200.00 is to fund Coser 103-Special Education Occupational Education for May, June 1 and June 2.
- One transfer for \$220,000.00 is to fund the non-elective OMNI contributions to teachers and administrators planning to retire.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Coggin, and carried unanimously (8-0) to accept the recommendation of the Committee on Special Education for the following meetings:

6/16, 6/17, 6/20, 6/21, 6/22, 6/23, 6/24, 6/30, 7/5, 7/6

MONTHLY REPORTS

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file:

6/16, 6/17, 6/20, 6/21, 6/23, 7/2

Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

2015-16 Board Goals

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING –JULY 6, 2016

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

COMMENTS FROM

VISITORS: None.

FUTURE AGENDA

ITEMS: 1. Review Student Discipline Policy

NEXT MEETING:

The next regular meeting of the Board of Education will be held on Wednesday, August 24, 2016 at 7:30pm at Samoset Middle School.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to convene into Executive Session at 8:11pm to discuss collective negotiations and legal matters.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Ms. Ahearn, and carried unanimously (8-0) to adjourn at 9:15pm.

Respectfully submitted,

Allison Florio
District Clerk