

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

November 2, 2016

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**
5. **Report from Superintendent of Schools**

II. RECOGNITIONS

National Merit Semi-Finalists
National Merit Commended Students
New York State Education Department Youth Advisory Panel appointment

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

BUSINESS ITEMS

IV. CONSENT AGENDA FOR BUSINESS ITEMS 4.A.1. THROUGH 4.B.1.

A. Treasurers Report

4.A.1. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of August 31, 2016 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status

Report as of **August 31, 2016** as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of August 31, 2016)

B. Bid awards

4.B.1. BID AWARD

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
2 R 16-40A Real Estate Broker Services	Approve

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1 THROUGH 5.B.6.

A. Teachers

5.A.1. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Lawrence, Brent	East	9/1/16	8-7	8-8	\$2,760.00
Lawrence, Brent	East	9/1/16	8-8	8-9	\$2,760.00
DiJorio, Kelly	Seneca	9/1/16	5-6	5-7	\$2,509.00

5.A.2. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Rovere, Tasha	North	9/1/16	\$300.00
Giron-Schook, Jennifer	East	12/6/16	\$195.00

5.A.3. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

- Name
- Berberich, Lorianne
- Brennan, Daniel
- Euler, Alexandra
- Kornheiser, Randi
- Kuhlmeier, James
- LoPreto, Julianne
- Tonso, Jennifer
- Trepiccione, Kaitlyn

5.A.4. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Hunter, Jennifer	10/21/16

B. Support Staff

5.B.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Loeb, Sandra	Special Ed Aide/Waverly	11/2/16
Murphy, Judith	Recreation Aide/Child Care	10/17/16

5.B.2. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Mark, Donald	Head Custodian /Nokomis	11/5/16 7yrs., 6mos.

5.B.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Clerical</u> Seiter, Clara	11/2/16

5.B.4. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Dereli, John*	Head Custodian/ Nokomis	\$61,364	11/07/16	None
Loeb, Sandra**	Provisional School Communications Aide/Grundy/Nokomis	\$21,813.35	11/3/16	None
Seiter, Clara*	Contingent Clerk Typist/OSS	\$46,253	11/3/16	None

*Recalled from the Civil Service Preferred Eligibility List

**As per Civil Service Law there is no probationary period for a provisional appointment

5.B.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Traina, Brittney	Recreation Aide/ Child Care	\$10.38/hr.	11/2/16	None

5.B.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Nurse</u> Saladino, Stacey	11/3/16

VI. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 6.1.1 through 6.1.6

6.1.1. Approval of Agreement with Wilson Language Training Corporation 2016-17

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the rider to the agreement between Sachem Central School District and Wilson Language Training Corporation as an In-District Trainer. This will be paid for by an Office of Student Services grant. The amount of funds allocated is \$7,580.00 for training for General Education workshops and Special Education workshops. This agreement shall be in effect from July 1, 2016 until June 30, 2017. This contract has been reviewed and approved by the school district’s attorney.”

6.1.2. Approval of Agreement with Seneca Consulting Group, Inc. 2016-17

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Seneca Consulting Group, Inc. to provide consulting services concerning compliance with the Affordable Care Act (ACA). The District shall pay the Consultant:

- \$10,500 for ongoing ACA Administration;
- \$5,000 for IRS reporting;
- \$1.25 per form for IRS Reporting, Printing & Mailing, at written request of the District; and
- \$275 per hour for Consulting Services outside Scope of Services, at the written request of the District.

This agreement shall be in effect for the period July 1, 2016 through June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

6.1.3 Approval of Agreement with Scope Education Services 2016-17

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and SCOPE Education Services for two hundred fifty two (252) students in a pre-kindergarten program which will be housed at the Cayuga, Gatelot, Merrimac, Nokomis, Tamarac and Wenonah Elementary Schools. The funds for the pre-kindergarten placement are appropriated by grant through the State of New York. The grant amount is \$599,400.00. The term of this agreement shall be from September 1, 2016 to and including June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

6.1.4. Approval of License and Operating Agreement with Scope Education Services 2016-17

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the License and Operating agreement between Sachem Central School District and SCOPE Education Services to provide available space for the operation of a PreSchool Program at Cayuga, Gatelot, Merrimac, Nokomis Tamarac and Wenonah Elementary Schools. SCOPE Education Services shall be permitted to use these locations for the provision of its Four-Year Old PreSchool Program from Monday through Friday. The district shall provide classroom space for the operation of the Program at no expense to SCOPE. The term of this agreement shall commence September 1, 2016 and end on June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

6.1.5. Approval of Agreement with Music Theatre International

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Music Theatre International to provide show kits, pay a royalty fee and non-refundable materials fee for the production of Thoroughly Modern Millie Jr at Samoset Middle School. The cost of \$590.00 will be paid for by the District Office for Music and Art."

6.1.6. Approval of Agreement with Heather Davidson, Au.D. 2016-17

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Heather Davidson, Au.D. to provide hearing aid and FM (frequency modulated) support services. The cost is \$175.00 per hour. This agreement shall be in effect for the period July 1, 2016 to June 30,

2017. This contract has been reviewed and approved by the school district’s attorney.”

6.1.7. Title VII & Title IX Interim Alternate Compliance Officer

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Steven R. Cohen, Ph.D. as Title VII and Title IX Interim Alternate Compliance Officer commencing November 3, 2016.”

6.1.8. Appointment of Individual Nurses for the 2016-17 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following Individual Nurses for the 2016-17 school year:”

Saladino, Stacey

6.1.9. Approval of Sixth Period Stipend for the 2016-17 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following employee to receive a stipend for teaching a sixth period for the 2016-17 school year":

East	Figuroa, Noel	English	1.1
East	Meadows, Ana	LOTE	1.2

6.1.10. Approval of District Wide Lifeguards

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as District Wide Lifeguards for the 2016-17 school year as follows”:

Buckley, Taylor

6.1.11. Approval of Winter and Fall Coaching Assignments for 2016-17 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Fall and Winter Coaching Assignments for the 2016-17 school year:"

Fall/Winter

Arrowettes

Seneca - Kimberly Desz (OOD)

Winter**Girls Basketball**

Rescind - North Varsity - James Mellor (Samoset)

Rescind - North JV - Justin O'Connell (Sagamore)

North Varsity - Justin O'Connell (Sagamore)

Boys Winter Track

East Varsity Assistant - Mike Mastrogiacomo (North)

Girls Winter Track

North Varsity Assistant - Cailey Wood (OOD)

Boys Basketball

East Varsity Assistant - Dan Candemeris (OOD)

6.1.12. Appointment of Marching Band Personnel for the 2016-17 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Ancillary Marching Personnel to be paid a rate of 100 units for the 2016-17 school year":

Noreen LaNasa

Monica Mattesi

6.1.13. Approval of Contract - Director of Information Systems

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:"

BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute an employment agreement with Matthew DeMeo for the period July 1, 2015 to June 30, 2017.

6.1.14. Approval of Contract - School Business Administrator

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:"

BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute an employment agreement with Ronald Sacks for the period July 1, 2015 to June 30, 2017.

6.1.15. Approval of Contract - Director of Personnel

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:"

BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute an employment agreement with Stacie Spatafora-DiCio for the period July 1, 2016 to June 30, 2017.

6.1.16. Approval of Amendment to the Agreement with Sunshine Alternative Education Center, Inc. 2016-17

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the amendment to the agreement between Sachem Central School District and Sunshine Alternative Education Center, Inc. to add the following rates for services:

- An additional fee of \$75.00 will be charged if the provider is required to pick up or drop off regents' tests. There will be no additional charge if the District provides the service.
- \$75.00 per hour - Additional time required on regents tests as stated in their IEP.

All other terms and provisions shall continue in full force and effect during the term of July 1, 2016 to June 30, 2017. This amendment has been reviewed and approved by the school district's attorney."

6.1.17. Donation - Mr. Chris Moran

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Mr. Chris Moran, a former Sachem resident, in memory of his father Robert E. Moran, of nine (9) boxes containing 1,296 Elmer's glue sticks/glue pens to be evenly distributed to the ten elementary schools. The value of the donation is approximately \$2,916.00."

6.1.18. Donation - Nokomis Elementary School PTA

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from the Nokomis Elementary School PTA in the amount of \$3,067.32. This donation is for the BOCES Performing Arts Code A2111-30-4971."

6.1.19. Donation - Tamarac Fathers' Club

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from the Tamarac Fathers' Club of a digital LED sign for Tamarac

Elementary School to be installed by Sachem Facilities staff. The value of the donation is approximately \$15,394.00.”

6.1.20. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves budget transfers of \$50,000 or greater.”

- Transfers totaling \$982,875.00 Are to move TITLE I, TITLE II and Teacher Center Funds from the General Fund to the Special Aid Fund.
- Transfers totaling \$2,537,041.00 are to move 611 and 619 Grant Professional salaries from the General Fund to the Special Aid Fund.
- Transfers totaling \$1,163,244.10 are to balance faculty salary codes.

VII. RECOMMENDATIONS FROM THE COMMITTEE ON SPECIAL EDUCATION

7.1. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

10/20, 10/21, 10/24, 10/25, 10/26, 10/27, 10/28, 11/1, 11/2

VIII. MONTHLY REPORTS

A. Damage & Loss Summary

8.A.1. Damage & Loss Summary

The summary report reflects damage and loss for the period ending September 2016.

B. Determinations from the Committee on Preschool Special Education

8.B.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

10/20, 10/25, 10/27, 11/1

C. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee

3. Sachem Budget Advisory Committee

D. 2015-16 Updates to the Board

IX. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular Board meeting of the Board of Education will be held on November 16, 2016 at 7:30 PM in the Board Room at Samoset Middle School.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN