

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**WORK SESSION AGENDA**

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September 7, 2016

7:30 PM

Board of Education Room

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*The Board of Education welcomes all who are attending this meeting.*

**I. OPENING OF MEETING**

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**
5. **Report of Superintendent of Schools**

**II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**PERSONNEL ITEMS**

**III. CONSENT AGENDA FOR PERSONNEL ITEMS 3.A.1. THROUGH 3.D.6.**

**A. Teachers**

**3.A.1. Probationary Appointments of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teachers as follows”:

| <u>Name</u>        | <u>Tenure Area</u> | <u>School</u> | <u>Step</u> | <u>Dates</u>     |
|--------------------|--------------------|---------------|-------------|------------------|
| Carucci, Lindsey   | Special Education  | Hiawatha      | 1-4         | 9/1/16-6/30/2020 |
| McGlone, Brendan   | Music              | Tamarac       | 1-1         | 9/1/16-6/30/2020 |
| Porciello, Heather | Special Education  | Wenonah       | 1-4         | 9/1/16-6/30/2020 |
| Glasshagel, Steven | Special Education  | Seneca        | 1-4         | 9/1/16-6/30/2020 |

*Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding*

*four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure*

**3.A.2. Leave Replacements Appointments of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

| <u>Name</u>      | <u>Tenure Area</u> | <u>School</u> | <u>Step</u> | <u>Dates</u>    |
|------------------|--------------------|---------------|-------------|-----------------|
| Wagner, Laura    | Special Education  | Merrimac      | 1-4         | 9/1/16-6/30/17  |
| Indrigo, Diana   | Speech             | TBD           | 1-4         | 9/1/16-6/30/17  |
| Parish, Allison  | Social Worker      | Grundy        | 1-4         | 9/1/16-6/30/17  |
| Goz, Dara        | Special Education  | Chippewa      | 1-4         | 9/6/16-6/30/17  |
| Richards, Nicole | Speech             | Waverly       | 1-4         | 9/12/16-6/30/17 |

**3.A.3. Salary Changes for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

| <u>Name</u>        | <u>School</u> | <u>Date of Change</u> | <u>From Step</u> | <u>To Step</u> | <u>Salary Difference</u> |
|--------------------|---------------|-----------------------|------------------|----------------|--------------------------|
| Archer, Michelle   | Waverly       | 09/01/16              | 7-7              | 7-8            | \$2,759.00               |
| Fernandez, Lorie   | Seneca        | 09/01/16              | 8-4              | 8-5            | \$2,760.00               |
| Gustavsen, Grant   | North         | 09/01/16              | 10-8             | 10-9           | \$2,760.00               |
| Haines, Jenna      | Seneca        | 09/01/16              | 8-8              | 8-9            | \$2,760.00               |
| Hinkaty, Jon       | East          | 09/01/16              | 9-6              | 9-7            | \$2,760.00               |
| Jackson, Donna     | East          | 09/01/16              | 19-8             | 19-9           | \$2,760.00               |
| Jones, Jamilee     | East          | 09/01/16              | 2-4              | 2-5            | \$2,509.00               |
| Lasher, Danielle   | North         | 09/01/16              | 6-8              | 6-9            | \$2,509.00               |
| Maccarone, Kristen | North         | 09/01/16              | 4-6              | 4-7            | \$2,509.00               |
| Meyer, Michelle    | East          | 09/01/16              | 19-8             | 19-9           | \$2,760.00               |
| Osman, Lisa        | Cayuga        | 09/01/16              | 8-7              | 8-8            | \$2,760.00               |
| Stalzer, Anna      | Sagamore      | 09/01/16              | 6-7              | 6-8            | \$2,509.00               |

**3.A.4. Ten Year Increment for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

| <u>Name</u>      | <u>School</u> | <u>Date</u> | <u>Amount</u> |
|------------------|---------------|-------------|---------------|
| Surdi, Christina | Seneca        | 10/18/16    | \$240.00      |
| Macy, Jason      | Tamarac       | 10/19/16    | \$240.00      |
| Sabatino, Krista | Grundy        | 10/27/16    | \$240.00      |

**3.A.5. Approval of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

**Name**

Buzzita, Ashley  
 Cordi, Amanda  
 Hallstein, Amanda  
 Klein, Karah  
 Marchany, Penny  
 McGrath, Kathleen  
 Milani-Barlow, Patricia  
 Paone, David  
 Schoenemann, Allyssa  
 Thompson, Brittany

**3.A.6. Termination/Resignation of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

**Name**

**Date**

|                     |         |
|---------------------|---------|
| DiAngelis, Stefanie | 8/24/16 |
| Leonardi, Laura     | 6/30/16 |
| McCarthy, Amanda    | 6/30/16 |
| Murtha, Neil        | 8/25/16 |
| Riley, Louis        | 6/30/16 |
| Saraceno, Christine | 8/29/16 |
| Sieger, Lori        | 8/29/16 |
| Wyckoff, Tina       | 8/18/16 |

**B. Teacher Assistants**

**3.B.1. Resignation of Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

| <b><u>Name</u></b> | <b><u>Grade/Subject</u></b>          | <b><u>School</u></b>            | <b><u>Dates</u></b> |
|--------------------|--------------------------------------|---------------------------------|---------------------|
| Desz, Jessica      | Special Education Teaching Assistant | Grundy Avenue Elementary School | 8/30/16             |
| Kearney, Amanda    | Special Education Teaching Assistant | Sachem High School East         | 8/21/16             |
| McGrath, Mallory   | Special Education Teaching           | Sachem High School North        | 8/31/16             |

Assistant

**3.B.2. Appointment of Leave Replacement Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

| <u>Name</u>          | <u>Tenure Area</u>                   | <u>School</u>                    | <u>Step</u> | <u>Dates</u>   |
|----------------------|--------------------------------------|----------------------------------|-------------|----------------|
| Aghabekian, Victoria | Special Education Teaching Assistant | Waverly Avenue Elementary School | 1-2         | 9/1/16-6/30/17 |
| Casio, Annmarie      | Special Education Teaching Assistant | Sagamore Middle School           | 1-2         | 9/1/16-6/30/17 |
| Papa, Kayleigh       | Special Education Teaching Assistant | Cayuga Elementary School         | 1-3         | 9/1/16-6/30/17 |

**3.B.3. Probationary Appointments of Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teacher assistants as follows”:

| <u>Name</u>   | <u>Tenure Area</u>                   | <u>School</u>                    | <u>Step</u> | <u>Dates</u>   |
|---------------|--------------------------------------|----------------------------------|-------------|----------------|
| Huben, Amy    | Special Education Teaching Assistant | Sachem High School North         | 1-3         | 9/1/16-6/30/20 |
| Sieger, Lori  | Special Education Teaching Assistant | Waverly Avenue Elementary School | 1-3         | 9/1/16-6/30/20 |
| Ahrem, Taylor | Special Education Teaching Assistant | Wenonah Elementary School        | 1-3         | 9/6/16-9/5/20  |

*Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure*

**C. Administrators**

**3.C.1. Resignation of Administrative Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of administrative personnel as follows”:

| <u>Name</u>        | <u>Position</u>  | <u>Location</u> | <u>Date</u> |
|--------------------|--|-----------------|-------------|
| Schmettan, Jessica | Asst. Superintendent for Curriculum and Instruction-Elementary | DO/Samoset      | 09/16/16    |

**D. Support Staff**

**3.D.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

| <u>Name</u>             | <u>Position &amp; Assignment</u>         | <u>Service Ends</u> |
|-------------------------|--|---------------------|
| Barna, Norma            | Recreation Aide/Child Care               | 7/1/16              |
| Casio, Annemarie        | Special Ed Aide/ Sequoya                 | 8/31/16             |
| Coyne, Janene           | 4 Hr. FSW/Samoset                        | 8/31/16             |
| Dee, Kelley             | Hall Monitor / Chippewa                  | 8/31/16             |
| Erdman, Aaron           | Special Ed Aide/ North                   | 8/31/16             |
| Farrell, Maureen        | Recreation Aide/Child Care               | 8/31/16             |
| Guarino, Alison         | Recreation Aide/Child Care               | 8/22/16             |
| Hagenburg, Colleen      | Special Ed Aide / Samoset                | 8/31/16             |
| Lopez, Milagros         | Hall Monitor/Hiwatha                     | 8/23/16             |
| Sacco, Joanne           | Office Aide/ D.O Samoset Annex           | 8/18/16             |
| Sneed, Myra             | Hall Monitor/ East                       | 8/18/16             |
| Spatafora-DiCio, Stacie | Prov. School Personnel Officer/Personnel | 9/8/16              |

**3.D.2. Return from a Leave of Absence of Support Services Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of support services personnel as follows”:

| <u>Name</u>   | <u>Position &amp; Assignment</u> | <u>Reason</u> | <u>Dates</u> |
|---------------|----------------------------------|---------------|--------------|
| Lipani, Susan | Special Ed Aide/ TBD             | Personal      | 9/1/16       |

**3.D.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

| <u>Name</u>      | <u>Service Ends</u> |
|------------------|---------------------|
| <u>Custodian</u> |                     |
| Barra, Michael   | 8/25/16             |
| Bernstein, Aaron | 8/27/16             |
| Carbino, Craig   | 9/8/16              |

**Food Service Worker**

Sharp, Carly 8/31/16  
 Friel, Catherine 8/22/16

**3.D.4. Probationary Appointments of Support Services Personnel (Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

| <u>Name</u>    | <u>Position &amp; Assignment</u> | <u>Base Salary</u> | <u>Service Begins</u> | <u>Probationary Appointment</u> |
|----------------|----------------------------------|--------------------|-----------------------|---------------------------------|
| Sfraga, Linda* | Cont. Clerk Typist/Seneca        | \$50,253           | 8/31/16               | None                            |

\*Recalled from the Civil Service Preferred Eligibility List

**3.D.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

| <u>Name</u>            | <u>Position &amp; Assignment</u> | <u>Base Salary</u> | <u>Service Begins</u> | <u>Probationary Appointment</u> |
|------------------------|----------------------------------|--------------------|-----------------------|---------------------------------|
| Coyne, Janene          | 6 Hr. FSW/Samoset                | \$18.40/hr.        | 9/1/16                | 90 days 9/1/16-11/29/16         |
| Gibaldi, Christina     | Recreation Aide/<br>Child Care   | \$10.38/hr.        | 8/31/16               | None                            |
| Furiano, Joan          | Recreation Aide/<br>Child Care   | \$10.38/hr.        | 9/1/16                | None                            |
| Holmes, Carolyn        | Recreation Aide/<br>Child Care   | \$10.38/hr.        | 8/31/16               | None                            |
| McDonald, Kimberly     | Recreation Aide/<br>Child Care   | \$10.38/hr.        | 8/31/16               | None                            |
| Mackay, Sean           | Custodian/Tamarac                | \$54,032           | 8/31/16               | None                            |
| Miranda, Jaime         | Custodian/TBD                    | \$54,032           | 8/31/16               | None                            |
| Nelson, Linda          | Hall Monitor/<br>Sagamore        | \$9.17 hr.         | 9/6/16                | None                            |
| Pena Schwartz, Suzanne | Recreation Aide/<br>Child Care   | \$10.38/hr.        | 8/31/16               | None                            |
| Sharp, Carly           | 3 Hr. FSW/Samoset                | \$10.23/hr.        | 9/1/16                | 90 days 9/1/16-11/29/16         |

**3.D.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

| <u>Name</u>                      | <u>Service Begins</u> |
|----------------------------------|-----------------------|
| <u>Aide</u><br>Erdman, Aaron     | 9/1/16                |
| <u>Custodian</u><br>Grier, David | 8/31/16               |
| <u>Nurse</u><br>Marston, Horace  | 9/1/16                |

**IV. ACTION ITEMS**

**1. Mini Contracts Consent Agenda for Action Items 5.1.1. through 5.1.1.**

**4.1.1. Approval of Special Education Services Agreement with Commack UFSD 2016-17**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Commack Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Commack Union Free School District, but reside in the Sachem CSD. Commack UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2016 through June 30, 2017. This agreement has been reviewed and approved by the school district’s attorney.”

**4.1.2. Approval of Amendment #1 to the Agreement with Bayada Home Health Care, Inc. Nursing Services 2015-16**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Amendment #1 to the agreement between Sachem Central School District and Bayada Home Health Care, Inc. to add the following language to Section II of the agreement:

“Bayada will provide an RN to care for the students each day that they ride to and from school on the bus. A minimum of two (2) hours will be billed per bus run.”

This amendment shall be in effect for the period July 1, 2015 to June 30, 2016. This amendment has been reviewed and approved by the school district's attorney."

**4.1.3. Approval of Coaching Assignments for 2016-17 School Year**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Fall Coaching Assignments for the 2016-17 school year."

**Boys Volleyball**

**East Varsity Assistant - John Lutjen (OOD)**

**East JV - Amanda Hallstein (sub)**

**Field Hockey**

**East Varsity Assistant - Brenda Doherty (OOD)**

**Cheerleading**

**Samoset - Lisa Carlen (Samoset)**

**Sagamore - Courtney Schroder (OOD)**

**Boys Cross Country**

**East Varsity Assistant - Jamilee Jones (East)**

**Girls Volleyball**

**East JV - Connie Alamia (OOD)**

**Arrowettes Fall/Winter**

**Samoset - Marissa Mato (OOD)**

**4.1.4. Approval of Additional Days for Leave Replacment for Assistant Coordinator for Special Education**

BE IT RESOLVED, that the Board of Education approve Ms. Lamanno, leave replacement for the Assistant Coordinator for Special Education, to work an additional seven (7) work days at the same per diem rate of \$700 for a maximum of forty-two (42) days.

**4.1.5. Appointment of Marching Band Personnel for the 2016-17 School Year**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Marching Band Personnel for the 2016-17 school year":

Robert Flahavan

Marching Band Color Guard (Middle School)



**4.1.6. Appointment of Individual Nurses for the 2016-17 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following Individual Nurses for the 2016-17 school year:”  
Marston, Horace

**4.1.7. Creation of New Position - Director of Personnel**

BE IT RESOLVED that the Board of Education hereby create the position of Director of Personnel effective immediately; and

BE IT FURTHER RESOLVED that the Board of Education simultaneously abolishes the position of School Personnel Officer; and

BE IT FURTHER RESOLVED that the District's Table of Organization shall be modified to include the position of Director of Personnel under the supervision of the Assistant Superintendent for Personnel; and

BE IT FURTHER RESOLVED that the position of School Personnel Officer shall be removed from the District's Table of Organization.

**4.1.8. Probationary Appointment of Administrative Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of administrative personnel as follows”:

| <u>Name</u>      | <u>Position</u>       | <u>Location</u> | <u>Date</u>     |
|------------------|-----------------------|-----------------|-----------------|
| Spatafora-DiCio, | Director of Personnel | DO/Samoset      | 9/8/16-9/7/2020 |
| Stacie**         |                       |                 |                 |

\*\* Subject to approval of salary and benefit agreement

*Under the new APPR requirements employees who fall under the four year tenure requirement must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure*

**4.1.9. Approval of Side Letter of Agreement with the SAA (Sachem Administrators' Association)**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a Side Letter between the Sachem Central School District and the Sachem Administrators' Association dated September 6, 2016 regarding the Director of Personnel position.

**4.1.10. Approval of Budget Transfers \$50,000 or Greater**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater.”

- One transfer for \$56,202.00 is for salary changes for teaching personnel approved at the July 27, 2016 Board of Education meeting.

**2. Recommendations from the Committee on Special Education****4.2.1. Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

8/25, 8/29, 8/30, 8/31, 9/2

**V. MONTHLY REPORTS****A. Determinations from the Committee on Preschool Special Education****5.A.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

The Committee on Preschool Special Education has no pending meeting dates at this time.

**B. Board of Education Sub Committees**

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee
3. Sachem Budget Advisory Committee

**C. 2016-17 Updates to the Board****VI. CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

**B. Board of Education Discussion of Future Agenda Items**

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

**C. Next Meeting**

The next Regular Board Meeting of the Board of Education will be held on September 21, 2016 at 7:30 PM in the Board Room at Samoset Middle School.

**VII. EXECUTIVE SESSION**

The Board of Education may choose to adjourn to executive session to discuss District matters.

**VIII. ADJOURN**