

# SACHEM CENTRAL SCHOOL DISTRICT

## REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION

**Samoset Middle School  
Board Room**

**July 6, 2016  
7:30 P.M.**

### AGENDA

- A.1. Call to Order
- A.2. Salute to the Flag
- A.3. Moment of Silent Meditation

#### **I. ADMINISTRATION OF OATH**

##### **A. Administer Oath to Newly Elected Board Members**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the constitutional oath of office be administered to newly elected Board members, Mike Matlat and Sara Wottawa by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

##### **B. Administer Oath to Ex-Officio Student Board Members**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the constitutional oath of office be administered to the ex-officio student Board members, Jillian Lamia and Ryan Stahl by the District Clerk. (New York State Constitution, Article XIII-1; (Public Officers Law 10, 30)

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**II. ELECTION OF OFFICERS**

**A. Election of Temporary Chairperson**

A call for nominations \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. President of the Board of Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that \_\_\_\_\_ be elected President of the Board of Education of this District for the ensuing official year ending June 30, 2017; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504, 2563; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

A call for nominations \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**C. Vice-President of the Board of Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that \_\_\_\_\_ be elected Vice-President of the Board of Education of this District for the ensuing official year ending June 30, 2017; and,

BE IT FURTHER RESOLVED, that in the absence of the President of the Board of Education or his/her inability to act, the Vice-President of the Board of Education be President and be authorized to assume all the responsibilities and perform all of the duties of the President of the Board of Education as provided by law; and,

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the newly elected Vice-President of the Board of Education by the District Clerk. (Educ. Law 1701, 2504; New York State Constitution, Article XIII-1; Public Officers Law 10,30)

A call for nominations \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**III. APPOINTMENT OF OFFICERS**

**A. District Clerk of the Board of Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/2016

RESOLVED, that, Allison Florio be and is hereby appointed District Clerk of the Board of Education and,

BE IT FURTHER RESOLVED, that same shall perform the duties of district clerk of the Sachem Central School District for the school year ending June 30, 2017; and,

BE IT FURTHER RESOLVED, in the event Ms. Florio is absent, Dawn MacVicar and/or Randy Prinziwalli act as alternate District Clerks.

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Clerk by the President of the Board of Education. (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2)

BE IT FURTHER RESOLVED, that as District Clerk the Employee Retirement System Report Resolution (RS 2417-A) establishes the standard work day and beginning and end dates of appointed term in order to comply with New York State reporting requirements.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. District Treasurer**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

Resolved, that Diane Kollmer be and is hereby appointed Treasurer and the custodian of all monies belonging to the District from whatever source derived for the 2016-17 school year commencing July 1, 2016; and it is recommended that the Board appoint Ms. Diane Kollmer to the position of Treasurer with an annual stipend of \$5,954.40. These rates are concurrent with the senior high school extra-classroom treasurer. It is also recommended that the Board approve an additional stipend of \$5,600 to review the Extra Classroom Activity Fund processes and controls at the school. These stipends are effective July 1, 2016.

BE IT FURTHER RESOLVED, that same shall perform the duties of District Treasurer of the Sachem Central School District for the school year ending June 30, 2017; and

BE IT FURTHER RESOLVED, that the constitutional oath of office be administered to the District Treasurer by the District Clerk.” (Educ. Law 2114, 2130, 2503; Comm’s. Reg. 170.2)

BE IT FURTHER RESOLVED, that as District Treasurer the Employee Retirement System Reporting Resolution (RS 2417-A) establishes the standard work day and beginning and end dates of appointed term in order to comply with New York State reporting requirements.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**C. District Internal Claims Auditor**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

Resolved, that the internal claims auditors for the school year 2016-17 shall be Cerini & Associates, 3340 Veterans Memorial Highway, Bohemia, New York 11716, and shall perform full internal claims audits of the Sachem Central School District and review of extraclassroom activity fund deposits and disbursements through June 30, 2017 at an annual fee not to exceed \$47,430.00 + hourly rates for additional services as required.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**D. District Internal Auditor**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

Resolved, that the internal auditors for the school year 2016-17 shall be Cullen & Danowski, LLP., 1650 Route 112, Port Jefferson Station, New York 11776, and shall perform a risk assessment update of district business operations for the year ending June 30, 2017. The fee for the initial risk assessment is \$10,200 plus hourly rates for additional services as needed and approved by the Board of Education.” (Educ. Law 2116-a; Comm’s. Reg. 170.2).

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**E. District External Auditor**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

Resolved, that the auditors for the school year 2016-17 shall be EFPR Group, LLP, 6390 Main Street, Williamsville, New York 14221, and shall perform full audits on the records of the Sachem Central School District, for the year ending June 30, 2016; and

BE IT FURTHER RESOLVED, that same shall perform the full services for the Sachem Central School District, at a fee of \$44,500 plus rates for additional services as requested by the Board of Education for the school year ending June 30, 2016. (Educ. Law 2116-a; Comm’s. Reg. 170.2).”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**IV. OTHER APPOINTMENTS**

**A. School Physicians**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the following physicians be appointed to serve a school medical officers of this district at the pleasure of the Board of Education during the school year 2016-2017. (Educ. Law 902, 1709-21; Comm’s Reg. 136.2)

- |   |   |
|---|---|
| Dr. Jack Nussbaum   | 388 Hawkins Avenue, L. Ronkonkoma   |
| Dr. David Hauer   | 388 Hawkins Avenue, L. Ronkonkoma   |
| Mid Island Internal Medicine  | 709 Hawkins Avenue, Suite 1, Ronkonkoma   |
| *Pediatric and Adolescent Medicine<br>~Inclusive of physicians and physicians assistants within practice  | 270 Union Avenue, Holbrook  |
| Healthsure<br>Inclusive, but not limited to:<br>Ann Marie Badagliacca, PA,<br>Michael Ryder<br>Keith Clement<br>~Adult physicals, student physicals, working papers, OSHA, transportation physicals | 1743 North Ocean Avenue, Medford,   |
| ***First Choice Medical Care  | 203 Union Avenue, Holbrook  |
| ** Dr. Frank Segreto<br>~Inclusive of physician and physicians assistants within practice   | 3385 Veterans Memorial Hwy.,<br>Ronkonkoma  |
| **Stony Brook Orthopaedic Associates<br>Inclusive, but not limited to:<br>Dr. James Paci *<br>Dr. James Penna*  | 14 Technology Dr., Suite 11, East Setauket<br>Angelo Rizzi, PA-C*<br>Jennifer Castelli, PA-C* |
| **Dr. Philip Shrank   | 6 Technology Drive, Suite 100, E. Setauket  |
| **Dr. Hayley Queller  | 6 Technology Drive, Suite 100, E. Setauket  |
| **Dr. Anthony Cappellino  | 400 W. Main Street, Suite 304, Babylon  |

Myles Rosenthal, MD

3279 Veterans Memorial Hwy, Suite 5,  
Ronkonkoma

~Specializing in transportation required physicals

John A. Shinin, MD PC

119 North Ocean Ave, Suite A, Patchogue

~Specializing in transportation required physicals

- The school physician fees for the 2016-2017 school year will be at the rate of \$10.00 per pupil examination, \$22.00 for all authorized adult examinations, \$45.00 per CSE examinations, \$12.00 per examination for employment certificates, and \$11.00 per examination for Department of Labor Work Certificates.
- The physicians assigned to be in attendance at football games will receive \$175.00 per game.
- The physicians assigned to be in attendance at Committee for Special Education Meetings will receive \$120.00 per session.
- The physicians assigned to conduct OSHA physicals for employees involved in asbestos abatement receive \$125.00 per physical.

\*No adult physicals

\*\*Sports physicals as needed

\*\*\*OSHA physicals

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. Orthopedic Coverage – Sachem High School North and East**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves orthopedic coverage at varsity football games at no cost to the district for the 2016-2017 school year, by the following physicians:”

Sachem HS North

Dr. Anthony Cappellino

Sachem HS East

Dr. Philip Schrank

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**C. Chief School Medical Officer**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Jack Nussbaum, MD as Chief School Medical Officer for the 2016-2017 school year at an hourly rate of \$150.00.”

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**D. Board and Labor Counsel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

Resolved, that Ingerman Smith L.L.P. is hereby appointed Board, Labor and Legal Counsel to the Sachem School District for the school year 2016-17 at a retainer of \$153,000 and an additional rate of \$225.00 per hour for litigation, real estate and construction matters.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**E. Bond Counsel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that Hawkins, Delafield & Wood is hereby appointed Bond Counsel for the ensuing official year ending June 30, 2017, and

BE IT FURTHER RESOLVED, that same shall perform the duties of Bond Counsel of the Sachem Central School District as follows: Preparation of all documents regarding sale of TAN, principal amount issued up to \$50 million at a cost of \$0.40 per \$1,000; Bond Basic Fee \$5,250, principal amount issued up to \$10,000,000 at a cost of \$1.25 per \$1,000; Bond Anticipation Notes Basic Fee \$3,500, principal amount issued up to \$10,000,000 at a cost of \$0.75 per \$1,000; Refunding Serial Bonds not to exceed the greater of \$25,000 or an amount calculated as follows: \$1.00 per \$1,000 principal amount of bonds up to \$30,000,000 and .50 per \$1,000 principal amount of bonds in excess of \$30,000,000; Related Disbursements: \$325.00 for the initial book-entry instrument for each bond issue, \$215.00 for the initial instrument for each note issue, \$25.00 for each additional bond instrument, \$15.00 for each additional note instrument, \$75.00 per instrument for note instruments prepared in other than book-entry format; New Capital Project one-time “bond authorization fee” not to exceed \$7,500; Energy Performance Contract Financing: \$5,000, plus an amount based on the principal amount of the energy performance contract calculated at the rate of \$1.00 per \$1,000 for the first \$10 million principal amount thereof, plus and \$.50 per \$1,000 principal amount in excess thereof. Estimated out of pocket expenses will not exceed \$450.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**F. Financial Advisory Services**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that Capital Markets Advisors, LLC is hereby appointed for our Financial Advisory Services for the ensuing official year ending June 30, 2017, and

BE IT FURTHER RESOLVED, that same shall perform the duties for our Financial Advisory Services for the Sachem Central School District, as follows:

- New money bond issues \$14,500
- Note issues \$6,500
- Continuing Disclosure \$2,500 including required Material Event notices
- Refunding bond issues A fee to be negotiated based on the par amount and complexity of the issue and the number of series of (i) bonds to be refunded and (ii) refunding bonds to be issued

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**G. Records Access Officer**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that Allison Florio be and is hereby appointed Records Access Officer for the ensuing official year ending June 30, 2017 at no additional compensation. (Public Officer Law 87 (b) (iii)).

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**H. Records Management Officer**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that Stephanie MacIntosh, the Administrator for Federal Funds, Research & Development be and is hereby appointed Records Management Officer for the ensuing official year ending June 30, 2017, at no additional compensation. (Comm’s. Reg. 185.2 (I))

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**I. School Purchasing Agent**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that Catherine Nocco is hereby appointed School Purchasing Agent for the school year 2016-17, and that she be authorized to purchase supplies and equipment and services as provided for in the budget. In the event Ms. Nocco is absent, Nancy Merkle, Purchasing Technician, act as an alternate Purchasing Agent.” (Comm’s. Reg. 170.2)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**J. School Purchasing Technician**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that Nancy Merkle be approved as Purchasing Technician for the school year 2016-17, and that she be authorized to purchase supplies and equipment and services as provided for in the budget.” (Comm’s. Reg. 170.2)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**K. Appointment of Coordinator for Community Use of Facilities for the 2016-2017 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Wayne Wilson to serve as the Coordinator for Community Use of Facilities for the 2016-2017 school year.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**L. Approval of Videographers for the 2016-2017 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following videographers to provide their services to our athletic teams during the 2016-17 school year at a rate currently of \$117.52 per contest according to the SCTA MOA:”

T & D Sports Video Productions  
Ted Matos  
Misty Mountain Video

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**M. Appointment of Coordinator for Child Care for the 2016-2017 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Christine DiPaola to serve as the Coordinator for Child Care.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**N. Appointment of Office of Civil Rights (OCR) Officers for the 2016-2017 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Paul Manzo, Jessica Schmettan, Kristin Capel-Eden, Stephanie MacIntosh, Sue Tuttle, Dennis McElheron, Elizabeth Tucci and Stacie Spatafora-DiCio as Office of Civil Rights (OCR) Officers for the 2016-2017 school year.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**V. DESIGNATIONS**

**A. Official Bank Depositories - All Funds**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the following financial institutions be and are hereby designated as the official depositories for funds to be received and disbursed and not to exceed \$250,000,000 and to be used for repurchase agreements by this school district during the school year 2016-17.” (Educ. Law 2129, 2130; Comm’s. Reg. 170.2)

1. HSBC
2. Citibank
3. Bank of America/Merrill Lynch
4. Smith-Barney
5. J.P. Morgan/Chase
6. Bank of New York
7. Capital One
8. MBIA-CLASS

- 9. State Bank of Long Island
- 9. T.D. Bank
- 10. Suntrust Bank
- 11. Wells Fargo
- 12. Flushing Bank
- 13. The First National Bank of Long Island
- 14. Teachers Federal Credit Union

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. Regular Monthly Meetings**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the regular monthly meetings of the Board of Education of Sachem Central School District, Towns of Brookhaven, Smithtown and Islip, Suffolk County, New York, shall be held during the ensuing year at 7:30 p.m., on the third Wednesday of each month at Samoset Middle School except where this date conflicts with a holiday and/or school recess period and to adopt the schedule of Board meeting dates for regular and work sessions as presented in **Enclosure V.B.** (Educ. Law 1708 (quarterly) 2504)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**C. Official Newspapers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that any of the following newspapers may be used officially at any time it appears to the advantage of the District to do so during the school year 2016-17 (Educ. Law 2004; Municipal Law 103)

List of newspapers to be considered:

- 1. Newsday\*
- 2. Ronkonkoma Review
- 3. The New York Times

\*BE IT FURTHER RESOLVED, that the Board shall designate NEWSDAY as the official newspaper for the purpose of advertising bids and contracts.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VI. AUTHORIZATION**

**A. Chief School Officer to Certify Payrolls**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the Chief School Officer, Assistant Superintendent for Business and Assistant Superintendent for Personnel be authorized to certify all payrolls prepared on behalf of this district for the ensuing year 2016-17.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. Authorization to Establish Petty Cash Funds**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that according to Section 19.22 of the New York State Education Law, petty cash funds may be established for each school building for the 2016-17 school year in the district in which there is a principal in charge. Such petty cash funds are not to exceed One Hundred Dollars (\$100.00) in any one unit. The per item purchase limit shall be \$50.00. In addition, there should be established a petty cash fund of One Hundred Dollars (\$100.00) for the District Clerk’s Office, One Hundred Dollars (\$100.00) for Federal Funds, One Hundred Dollars (\$100.00) for the Athletic Office, One Hundred Dollars (\$100.00) for the Before and After School Child Care Program Office, One Hundred Dollars (\$100.00) for the District Music Office, One Hundred Dollars (\$100.00) for the Security Office, One Hundred Dollars (\$100.00) for the Transportation Office, One Hundred Dollars (\$100.00) for the Office of Student Services, One Hundred Dollars (\$100.00) for the Office of the Science Coordinator, One Hundred Dollars (\$100.00) for Special Education Summer School, One Hundred Dollars (\$100.00) for the Summer Enrichment Program, One Hundred Dollars (\$100.00) for the Food Service Office, Two Thousand One Hundred Sixty Four Dollars (\$2,164.00) for starting cash for cafeteria registers and One Hundred Dollars (\$100.00) for the Superintendent’s Office. Building Principals, Program Directors, and the District Clerk are responsible for these funds and to submit proper records accounting for expenditures from such funds; and,

FURTHER, that payments from such petty cash funds may be made for materials, supplies, or services only when payment is required upon delivery.” (Educ. Law 1709-29; Comm’s. Reg. 170.4)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**C. Designation of Authorized Signature on Checks**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the District Treasurer be authorized to sign all checks or drafts for all salaries of teachers, and for all officers or other employees of this school district and for payment of bills, expenses, obligations, and liabilities, and also such contracts, documents, papers, agreements, writings, and other instruments in writing as are authorized by the Board of Education or required by law to be executed, and in the absence or inability of the District Treasurer to sign such checks or drafts and such contracts, documents, papers, agreements, writings, and other instruments requiring her signature.

BE IT RESOLVED, that District Clerk (Allison Florio) and Managerial Confidential (Cynthia Carvajal) shall perform the check signing responsibilities in the absence of the District Treasurer of the Sachem Central School District for the school year ending June 30, 2017.

The above designees will be allowed to sign on the districts accounts payable and payroll checks in circumstances where the District Treasurer is unavailable to perform the duty of check signing.

BE IT FURTHER RESOLVED, that the use of the Allison Payment Systems Software be authorized for use in signing checks with the required signatures.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**D. Chief School Officer Authorized to Approve Budget Transfers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the Chief School Officer be authorized to approve budget transfers for the 2016-17 school year and that the Board of Education must approve budget transfers of \$50,000 or greater.” (Comm’s. Reg. 170.2)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**E. Authorization to Apply for Grants in Aid**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Chief School Officer or the Administrator for Federal Funds, Research & Development to be authorized to apply for any federal or state grants deemed to be in the best interests of the Sachem School District.” (Educ. Law 1711, 2508)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**F. Co-Curricular Extra Classroom Treasurer**

---

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoints the following Co-Curricular Extra Classroom Treasurers to provide proper financial management of such extra-classroom activity funds for the 2016-17 school year”:

Cayuga	Ellen Schare
Chippewa	Traci Wilson
Grundy	Nicole Liuzzi
Hiawatha	Juliann Rapczyk
Lynwood	Maureen Hines
Merrimac	Danielle Gagnon
Nokomis	Tara Rossi
Tamarac	Kathleen Weber
Waverly	Kerry Abernethy
Wenonah	Kerry Berger
Sagamore	Tiziano Torquato
Samoset	Alicia Kroczyński
	Jill Firmbach
Seneca	Thomas Coffey
East	William Carmon
North	Thomas Sullivan

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VII. BONDING OF PERSONNEL**

**A. District Treasurer**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the District Treasurer be bonded for \$5,000,000 for the official school year 2016-17. (Educ. Law 2122, 2130, 2527, Comm’s. Reg. 170.2)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. Co-Curricular Treasurers**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the Co-Curricular Treasurer at each building be bonded for \$5,000,000 for the official school year 2016-17. (Educ. Law 2527; Comm’s. Reg. 170.2)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**C. Public School System Employee Blanket Bond**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that a blanket position bond for all employees other than the District Treasurer be issued for the school year 2016-17. Such bond to provide coverage in the amount of \$5,000,000 for all employees, some of whom handle district funds during the school year 2016-17. (Public Off. Law Section 11; Comm’s. Reg. 172.5)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**D. Superintendent/ Assistant Superintendent for Business/School Business Administrator**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the Superintendent/Assistant Superintendent for Business/School Business Administrator be bonded for \$5,000,000 for the official school year 2016-17. (Educ. Law 2527; Comm’s Reg. 170.2)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**E. Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) Forgery or Alteration Policy**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Money, Theft, Disappearance and Destruction Policy (Inside Buildings and Outside Grounds) in the amount of \$50,000 and the Forgery or Alteration Policy in the amount of \$100,000 for the official school year 2016-17.” (Educ. Law 2527; Comm’s Reg. 170.2)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**F. Computer Fraud (Including Wire Transfers)**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Computer Fraud (including Wire Transfers) coverage in the amount of \$5,000,000 for the official school year 2016-17.” (Educ. Law 2527; Comm’s Reg. 170.2)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**VIII. OTHER ITEMS**

**A. Re-Adoption of all Policies and Codes of Ethics in Effect During Previous Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that existing policies, bylaws, rules, and regulations operative at the close of the school year 2015-16 remain operative pending a review and a consideration of necessary changes: (Educ. Law 1709, 2503) and,

FURTHER, that amendments shall require action by a majority vote of the Board of Education after presentation at two (2) successive regular meetings.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**B. School Conduct and Discipline Policy**

It is a New York State requirement that every school district adopt a Student Conduct and Discipline Policy and that such policy be reviewed on an annual basis.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education confirm the previously adopted Code of Conduct Policy #5300 as indicated by the NYS SAVE Legislation to be in effect for the 2016-17 school year.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**C. AIDS Advisory Committee**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the following individuals be and are hereby appointed to the AIDS Advisory Committee for the 2016-17 school year commencing July 1, 2016.

- |                     |  |
|---------------------|--|
| _____ TBD           | Board Member, Sachem CSD                           |
| Dr. Kenneth Graham  | Superintendent of Schools                          |
| Susan Tuttle        | Director, Student Services                         |
| Gary Beutel         | Director of Athletics, Physical Education & Health |
| James Horan         | Secondary Principal, Samoset                       |
| Lori Hewlett        | Department Chair, Health                           |
| Kathleen McCabe     | Sachem Nurse                                       |
| Patricia Broderick  | Teacher, Sachem High School                        |
| Dr. Jack Nussbaum   | Physician  |
| Anthony LoCascio    | Student Rep – East                                 |
| Stephanie Radakovic | Student Rep – North                                |

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**D. SAVE Committee**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the following individuals be and are hereby appointed to the SAVE Committee for the 2016-17 school year commencing July 1, 2016.

SCTA Representatives	Elementary	Tiffany Seyfert
		Dawn Robson
	Secondary	Marjorie Ayasse
		Alison Sinacore
SAA Representatives	Elementary	Tom Desmond
	Secondary	Donna Gregory
District Office		Paul Manzo
School Safety Officer		Wayne Wilson
Board of Education Representatives:		_____TBD
		_____TBD
Student Representatives:		Jillian Lamia, East
		Joseph Aneiros, North
		Lexi Mullenforth, North

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**E. Curriculum Materials Review Committee**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the following individuals be and are hereby appointed to the Curriculum Materials Review Committee for the 2016-17 school year commencing July 1, 2016.

Jessica Schmettan	Assistant Superintendent for Curriculum and Instruction – Elementary
Paul Manzo	Deputy Superintendent
Matthew Wells	Principal, Cayuga Elementary School
Marie O’Doherty	Elementary Teacher
Sandy Bucher	Librarian, Sagamore
Greg Wrightson	English Chairperson, Sachem East
Sal Nicosia	District Resident

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**F. Appointment of the School Safety Team**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following as the School Safety Team for the 2016-17 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner”:

RESOLVED, that the following individuals be and are hereby appointed to the School Safety Team for the 2016-17 school year commencing July 1, 2016:

**Incident Management Team**

Paul Manzo  
Stephanie MacIntosh  
Ed Miller  
Jack Renda  
Dana Platin  
Wayne Wilson  
Kristin Capel-Eden  
Marjorie Ayasse

**Health and Safety Committee**

Ed Miller  
Gary Beutel  
Paul Manzo  
Wayne Wilson  
Ronald Sacks  
Diane Kollmer

**Union Representation:**

JoAnn Bruno, SCNA  
Joe Borruso, SSSU  
Frank Scricco, SCTA  
Josephine Vasiento, UPSEU  
Steve Shadbolt, SSA  
Chris DiPaola, SAA

**Board of Education  
Representative:**

\_\_\_\_\_TBD

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**G. Co-Curricular Review Committee for the 2016-17 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the following individuals are hereby appointed to the Co-Curricular Review Committee for the 2016-17 school year:

Paul Manzo  
Jessica Schmettan  
Lou Antonetti

District Office Administrator  
District Administrator  
Building Administrator

Meggan Heinrichs  
Deborah A. Wenz  
Dana Platin

Teacher  
Teacher  
Parent

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**H. Title VII and Title IX Compliance Officer**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that Paul E. Manzo, Deputy Superintendent, be and is hereby appointed Title VII and Title IX Compliance Officer and Jessica Schmettan, Assistant Superintendent for Curriculum and Instruction, Kristin Capel-Eden, Assistant Superintendent for Personnel, Stephanie MacIntosh, Administrator of Federal Funds and Stacie Spatafora-DiCio, School Personnel Officer, be appointed Title VII and Title IX Alternate Compliance Officers for the 2016-17 school year commencing July 1, 2016.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**I. Medicaid Fraud Compliance Officer**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that Ronald Sacks, School Business Administrator be and is hereby appointed Medicaid Fraud Compliance Officer and Susan Tuttle, Director of Student Services be appointed Medicaid Fraud Alternate Compliance Officer for the 2016-2017 school year commencing July 1, 2016.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**J. Establish Mileage Reimbursement Rate for the 2016-2017 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

RESOLVED, that the Board of Education accepts the mileage reimbursement rate as determined by the IRS as standard rate.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**K. Approval of Community Use of Facilities Fees for 2016-17**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following community use of facilities fees for the 2016-17 school year.”

- \$50.00 per hour All Fields (all adult groups)
- \$50.00 per hour Gym/classroom/cafeteria/MPR/Little Theatre, etc. (adult groups)
- \$ 3.00 per hour Gym/classroom/cafeteria/MPR/Little Theatre, etc. (youth groups)
- \$ 3.00 per hour Field use (youth groups)
- \$52.00 fee Monday morning one hour cleanup fee for weekend use of gym/classroom/cafeteria/MPR/Little Theatre, etc. for custodial services
- \$175.00 Weekend use of East and North pool for custodial services and supplies required to maintain the pool.
- \$18.61 per hr. Security fee for weekend groups (when provided)

Fees are determined based upon the district cost for other events such as (Fund Raisers, etc.)

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**L. Approval of District Cell Phones and Air Cards**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following district cell phone/air card list for the 2016-17 school year”:

- Joan Bencze Principal Accountant
- Gary Beutel Athletic Director
- Michael DeFontes Head Groundsman
- Meryl Doberman ABA Specialist

Vincent Gilardi	School Maintenance Crew Leader
Joan Heilig	Assistant Transportation Supervisor
James Kalachik	Assistant Director of Security
Diane Kollmer	Treasurer
Mark Laura	Radio Station Manager
Kathleen McCabe	Lead Nurse
Scott Ptaszynski	Custodial Supervisor
Jack Renda	Administrative Assistant for Instructional Technology
Stephen Shadbolt	Transportation Supervisor
Stacie Spatafora-DiCio	School Personnel Officer
Paul Wilken	Maintenance Mechanic
Wayne Wilson	Director of Security
John O’Keefe	Assistant Superintendent for Business

Motion made by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**M. Approval of New York Schools Insurance Reciprocal**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the renewal rates for the New York Schools Insurance Reciprocal for the 2016-17 school year. The rates are as follows:

**Special School Policy**

General Liability	\$403,938.00
Commercial Inland Marine	12,871.00
Boiler & Machinery	37,553.00
Commercial Property	<u>568,237.00</u>
	<b>\$1,022,599.00</b>

<b>Commercial Automobile Policy</b>	84,648.00
<b>School Board Liability</b>	95,941.00
<b>Excess Catastrophe Liability</b>	<u>146,436.00</u>
Subtotal:	<b>\$1,349,624.00</b>

**Fees**

Motor Vehicle Enforcement Fee	<u>1,150.00</u>
Total Due:	<b>\$1,350,774.00</b>

The total amount due is \$1,350,774.00 for the policy period July 1, 2016 to June 30, 2017.”

**N. Approval of BOCES Cooperative Bids – Eastern Suffolk BOCES**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Eastern Suffolk BOCES Cooperative Purchasing Groups for the 2016-17 school year.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**O. Approval of BOCES Cooperative Bids – Western Suffolk BOCES, Nassau BOCES, and all other New York State BOCES**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves to purchase supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by the Western Suffolk BOCES, Nassau BOCES, and all other New York State BOCES Cooperative Purchasing Groups for the 2016-2017 school year.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**P. Long Island School Nutrition Directors Association Cooperative Bids**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution which is required to become a member of the Long Island School Nutrition Directors Association Cooperative”:

WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2016-17 school year.

WHEREAS, Sachem Central School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, Sachem Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of Sachem Central School District hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and must remit \$500.00 for the bidding program that is used to organize and analyze bids, and

BE IT FURTHER RESOLVED, that Sachem Central School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) and that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**Q. Standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, Seon School Bus Camera Security Systems, 3M Library Systems**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

BE IT RESOLVED, that for reasons of efficiency and/or economy, the Board of Education approves the standardization of Powerflame Oil Pump Sets, Daktronics Scoreboards, Seon School Bus Camera Security Systems and 3M Library Systems for the Sachem Central School District.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**R. Appointment of the 2016-2017 Committee on Special Education:**

Boards of Education are annually required to appoint a Committee on Special Education for their school districts.

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/2016

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following appointments to the Committee on Special Education for the 2016-2017 school year.”

Chairperson	Susan Tuttle
Alternate	Gina Conrad
Alternate	Gelean Demmers-Horan
Alternate	Mary Alice Foti
Alternate	Dr. Steven Hartman
Alternate	Dennis J. McElheron
Alternate	Barbara Raptis
Alternate	Elizabeth Tucci

Parent Members:

Stacy Berman	
Ana Faivus	Tracey Minella
Steven Swift	Stephanie Volpe

Physician Members:

Fried, Welch & Hauer  
Dr. Jack Nussbaum  
Dr. Jason Kronberg

Psychologist Members:

All District Psychologists

Teacher Members:

All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability,  
whenever appropriate

Other individuals:

who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

BE IT FURTHER RESOLVED, that upon the recommendation of the Committee on Special Education, the Board of Education of the Sachem Central School District hereby establishes Subcommittees on Special Education.

BOARD OF EDUCATION – REORGANIZATIONAL/REGULAR MEETING – 7/6/2016

The following persons are appointed to serve on Subcommittees: (pursuant to Section 200.3 (2)(iii) of the Commissioner’s Regulations)

Subcommittee Chairperson: All District Psychologists  
All District Social Workers  
All District Speech Teachers  
All District Special Education Teachers

Psychologist Member: All District Psychologists

Teacher Member: All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

Parent of the Child

The student with a disability, whenever appropriate

Other individuals who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

**S. Appointment of 2016-2017 Committee on Preschool Special Education:**

Section 4410(3) of the Education Law, was amended to modify the composition of the Committee on Preschool Special Education.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following appointments for the Committee on Preschool Education for the 2016-2017 school year”:

(1) Susan Tuttle, Chairperson of the CPSE

OR

Gina Conrad, Alternate Chairperson of the CPSE

OR

Gelean Demmers-Horan, Alternate Chairperson of the CPSE

OR

Dennis J. McElheron, Alternate Chairperson of the CPSE

OR

Elizabeth Tucci, Alternate Chairperson of the CPSE

(2) The following Parent of a Child with a Disability:

Ana Faivus  
Helen Simone

Natalie Krempa  
Patricia Waszkiewicz

(3) An appropriately certified or licensed professional, appointed by the County will serve, as appropriate, on this committee, but his/her attendance is not required for a quorum.

(4) For any meetings prior to the initial recommendation for a child for whom services are first being sought, a professional who participated in the evaluation of the child, or an appropriate professional employed by the school district:

\*All Student Services Personnel

(5) For a preschool child in transition from early intervention, a professional designated by the Department of Health’s Early Intervention program shall attend all meetings of the CPSE conducted prior to the child’s initial receipt of preschool services.

(6) Teacher Member:

All regular/special education teachers and related service providers, from which: at least one regular education teacher of the child (if the child is or may be participating in the regular education environment); at least one special education teacher, or where appropriate, at least one special education related service provider of the child

(7) Parent of the Child

(8) The student with a disability, whenever appropriate

(9) Other individuals

who have knowledge or special expertise regarding the child, including related services personnel, at the discretion of the parent or agency

Motion made by \_\_\_\_\_

Seconded by \_\_\_\_\_

Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**T. Appointment of Surrogate Parents for the 2016-2017 Committee on Special Education:**

Section 200.2 (e) (2) of the Regulations of the Commissioner of Education states that “The Board of Education or trustees of each school district shall establish a list of the names of persons from whom the district shall choose a surrogate parent.”

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following people as surrogate parents to be used by the District”:

Terry Allgor  
Dana Platin

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**U. Appointment of Impartial Hearing Officers for the 2016-2017 Committee on Special Education**

Section 4404 of the Education Law provides for situations in which the recommendation of the Committee on Special Education is not acceptable to the parents or guardians of a child. In these cases, parents notify the Board of Education of the fact and the Board appoints an Impartial Hearing Officer who hears the appeal and makes a final recommendation to the Board.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education authorize the individuals appearing on the updated state approved list of impartial hearing officers, which appears on the New York State Education Department’s website, be appointed Hearing Officers for the Sachem School District, and that cases to be heard be assigned to any one of these officials.”

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**V. Appointment of Section 504 Coordinator for the 2016-2017 School Year:**

Section 504 of the Rehabilitation Act of 1973 forbids discrimination on the basis of handicap and requires school districts to appoint a Section 504 Coordinator.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools and in compliance with Federal and State Laws, the Board of Education appoint Susan Tuttle to serve as the District’s Section 504 Coordinator, and that Gina Conrad, Gelean Demmers-Horan, Mary Alice Foti, Dr. Steven Hartman, Dennis J. McElheron, Barbara Raptis, Elizabeth Tucci, and all District social workers, be appointed Alternate Section 504 Coordinators for the 2016-2017 school year.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**W. Adoption of Curriculum**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt, as per Education law 1709, the curriculum of the Sachem Central School District on the elementary level (K-5) and middle level (6-8) as per the State Education Department prescribed curriculum and on the high school level (9-12) as described in the 2016-17 guidance handbook.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_

**X. Appointment of DAC Coordinators:**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following building-level DAC (Dignity Act Coordinator) Coordinators for the 2016-17 school year:”:

- |                                  |                        |
|----------------------------------|------------------------|
| Cayuga Elementary School         | Matthew Wells          |
| Chippewa Elementary School       | Patricia Aubrey        |
| Grundy Avenue Elementary School  | Laura Amato            |
| Hiawatha Elementary School       | Dr. Anthony Mauro      |
| Lynwood Avenue Elementary School | Dr. Danielle DeLorenzo |
| Merrimac Elementary School       | Veronica DeCicco       |
| Nokomis Elementary School        | Denise Kleinman        |
| Tamarac Elementary School        | Michael Saidens        |
| Waverly Avenue Elementary School | John Ruggero           |
| Wenonah Elementary School        | Christine DiPaola      |
| Sagamore Middle School           | Frank Panasci          |
| Samoset Middle School            | James Horan            |
| Seneca Middle School             | Gemma Salvia           |
| Sachem High School East          | Louis Antonetti        |
| Sachem High School North         | Patricia Trombetta     |

FURTHER, that the Board of Education appoint Jessica Schmettan district-level DAC (Dignity Act Coordinator) coordinator for the 2016-17 with Paul Manzo as alternate.

Motion made by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_