



Sachem Central School District Board of Education Committees

Board of Education Seeks Participation on Three Community Member Committees

Citizens' Advisory Audit Committee

The CAAC is a state-mandated committee that is charged with working with the district's internal and external auditors and claims auditors. The committee meets with the district's external auditors and with the district's internal claims auditors and internal auditors during the school year. The committee discusses and reviews with auditors the district's audit procedures, makes recommendations regarding audit procedures, and assists in monitoring district practices to help ensure that recommended audit procedures approved by the Board of Education are implemented.

The CAAC will have six to eight community members. A selection committee consisting of Board of Education members, auditors from the district's audit firm and administrators will review all applications and select applicants to be interviewed. Final decisions regarding selection of community members to serve on the CAAC will be made by the Board of Education. Members should have an understanding of business and the audit process; however, direct experience in the auditing field is not necessary.

Budget Advisory Committee

The primary function of the BAC is to make budgetary recommendations to the Board of Education after reviewing the district's budget. The budget is reviewed line item by line item. The committee's work will result in the submission of recommendations to the Board regarding areas of possible cost savings or a reallocation of funds. There is a significant time commitment for members of the BAC. Members of the BAC will establish specific number and length of required meetings. The BAC will be composed of at least six members of the Sachem community. Members of the BAC will be selected by the Board of Education after a review of all applications. All committee meetings will be open to the public.

Sachem Legislative Committee

The purpose of this committee is to reach out to the community to help mobilize support for initiatives designed to influence the political process and elected officials who have direct impact over state and federal mandates and educational funding. The outcome of this committee's work will be increased funding for the district. Members will discuss strategies for political action, establish short- and long-term goals, and join other community groups around Long Island focusing on similar topics and issues. It is anticipated that members of the SLC will meet with federal, state and local officials on a regular basis. Membership is open to anyone in the community who wishes to be part of the political process. All committee meetings will be open to the public. Please see the school calendar for the monthly meeting dates.

Application

IF YOU WOULD LIKE TO SERVE ON THE CITIZENS' ADVISORY AUDIT COMMITTEE, BUDGET ADVISORY COMMITTEE OR SACHEM LEGISLATIVE COMMITTEE, PLEASE COMPLETE THE APPLICATION AND RETURN TO CAROL ADELBERG AT cadelberg@sachem.edu.

Citizens' Advisory Audit Committee (CAAC)
Budget Advisory Committee (BAC)
Sachem Legislative Committee (SLC)

Name _____

Address _____

Phone _____

Fax _____

Email _____

Children in Sachem Schools Yes No

Experience related to the committee, if any (briefly describe)

I am interested in serving on (check all that apply):

- Citizens' Advisory Audit Committee (CAAC)
- Budget Advisory Committee (BAC)
- Sachem Legislative Committee (SLC)
- Wish to be considered for other district committees

Please note: It is understood by the applicant that submitting this application does not guarantee selection to serve on the Citizens' Advisory Audit Committee (CAAC) or the Budget Advisory Committee (BAC). All community members who wish to serve on the Sachem Legislative Committee (SLC) may do so. Final selection for the CAAC and BAC will be made by the Board of Education.