



Principal

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#WeAreSachem

Sachem Central School District

Sagamore Middle School

June 2020

Sagamore Students and Parents,

We are fast approaching the end of a very unique school year! One of the final tasks is the drop off of school materials. We are organizing the drop off by grade and last name to minimize traffic in the school.

Procedure:

- Only students will enter the building and they must wear a mask.
- Students will enter by the gym door and exit by the front door. Parents will drop off by the gym then proceed to the front of the building.
- Students will drop off textbooks, calculators and charging cord, novels, library books and musical instruments in the gym. Please print, complete and place the included textbook return form in the inside cover of textbooks and novels. If you are unable to print simply write the information on a piece of paper and place in the inside front cover (see 2nd page of this notice).
- Students who were selected for an Academic/Service Award will pick these up in the gym (these students were notified).
- Grade 8 students who did not pick up their lawn sign during the Grade 8 Recognition Parade can pick these up in the gym.
- Students who have not yet emptied their lockers will pick up their materials in the cafeteria. They are bagged with an attached locker number. Students can find their hall locker number in eschool on their schedule. Gym locker numbers will be provided in school on the drop off day for those in need.
- Students who borrowed computer devices from the school district for distance learning will be notified about the return plan. They are not to be dropped off on these days.

Sincerely,

Frank Panasci
Principal
Sagamore Middle School

Assigned Dates by Grade Level/Arrival Times Sorted by Last Name of Student

Arrival Time	Grade 6 Monday, June 22	Grade 7 Tuesday, June 23	Grade 8 Wednesday, June 24
9:00	A-Be	A-Ca	A-Be
9:15	Bl-Ch	Ch-Da	Bh-Ca
9:30	Ci-De	De-Fo	Ce-Do
9:45	Di-Go	Fr-Ha	Dr-Fo
10:00	Gr-Ji	He-Kr	Fu-Ha
10:15	Jo-Li	Ku-Ly	He-Ko
10:30	Lo-Mc	Ma-Mi	Kr-Ma
10:45	Me-O	Mo-Os	Mc-Mi
11:00	P-Re	Pa-Ra	Mo-Pe
11:15	Ri-Sc	Re-Se	Pf-Ro
11:30	Se-St	Sh-Tr	Ru-St
11:45	Su-Z	Tu-Z	Su-Z

Textbook/Novel Return Form:

Please print, complete and place form inside the front cover of textbooks and novels being returned to the school. If you are unable to print simply write the information below on slip of paper and place in the textbook/novel.

Textbook/Novel Return Form- Insert in Inside Front Cover

Student Name: _____ Grade: _____

Teacher: _____ Period : _____

Course: _____ Textbook/Novel Title: _____

Textbook/Novel Return Form- Insert in Inside Front Cover

Student Name: _____ Grade: _____

Teacher: _____ Period : _____

Course: _____ Textbook/Novel Title: _____