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#WeAreSachem

# Sachem Central School District

## Grundy Avenue Elementary School

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Dear Sachem Families:

Welcome to the 2019-20 school year! As you know, the first days of school can be overwhelming for students and parents, as well as teachers. To help alleviate any confusion as to how your child should be dismissed, please adhere to the dismissal plan listed below and complete the information.

### Bus Riders:

- All bus riders will exit out the cafeteria doors with their teachers and proceed to their bus.

### Aftercare:

- All students staying for aftercare will walk with their class to the cafeteria. (Any students attending aftercare must have a current registration on file with the aftercare program.) Please alert your child's teacher in writing if there are any changes to your scheduled days.

### Walkers:

- All students that live on the *south* side of the building not needing to cross the street, will be dismissed out the *kindergarten doors*.
- All students that live on the *north* side of the building, along with any students that need to cross the street, will exit out the *far doors past the cafeteria*.

\*\*Students that need to cross the street will use the sidewalk leading to the crosswalk in the parking lot. Staff members will be assigned to assist with this responsibility.

If your child is a walker, we require that all parents come up to the dismissal door to meet their children, unless they are in 4<sup>th</sup> or 5<sup>th</sup> grade and we have a note on file that they have permission to walk home alone. We will keep all students inside the doors until a parent or guardian identifies themselves.

If someone else is going to pick up your child that is not listed on the attached form, we will require picture identification and a note letting us know this is occurring. We will provide a list of any changes to the staff member at the dismissal door to further ensure the safety of your child. If there are any changes to your child's dismissal plan that your child's teacher is unaware of, *please be sure to call the office by 2:00 p.m. that day.*

Please complete the Dismissal/Walker Release Permission Form on the reverse side of this page and send it in with your child as soon as possible. It is imperative that you discuss your child's dismissal plan with them to help avoid any confusion. If you have any questions or concerns, please call the school.

Sincerely,

Laura Amato  
Principal

www.sachem.edu

# DISMISSAL/WALKER RELEASE PERMISSION FORM

(Please return to your child's teacher as soon as possible)

Child's Name \_\_\_\_\_ in Class \_\_\_\_\_, will be dismissed:

\_\_\_\_\_ On bus # \_\_\_\_\_

\_\_\_\_\_ My child is registered for aftercare and will be attending on \_\_\_\_\_ afternoons.

\_\_\_\_\_ As a walker out the:

\_\_\_\_\_ **North Entrance** (Students that live on the *north* side of the building or need to cross the street)

\_\_\_\_\_ **South Entrance** (Students that live on the *south* side of the building not needing to cross the street)

My child may be released to the following individuals (including child's parents):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

\*\*If your child is in 4<sup>th</sup> or 5<sup>th</sup> grade **ONLY** and you are giving them permission to walk home alone, please indicate so and sign below.

Yes, my child is able to walk home alone. \_\_\_\_\_  
(Parent Signature)